

City of  
**WASHINGTON TERRACE**  
*Utah*

**Regular City Council Meeting**

**Tuesday, January 6, 2026**  
**5249 South 400 East**  
**Washington Terrace, UT 84405**  
**801.393.8681**

[www.washingtonterrace.gov](http://www.washingtonterrace.gov)

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[www.youtube.com/@WashingtonTerraceCity](https://www.youtube.com/@WashingtonTerraceCity)

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<b>1. <u>WORK SESSION :</u></b>	<b>5:00 P.M.</b>
<b>Topics to include; but are not limited to:</b>	
• <b>ANNUAL FINANCIAL &amp; INDEPENDENT AUDITOR'S REPORT</b>	
To review and discuss the City's annual comprehensive financial and independent auditor's report for fiscal year ended June 30, 2025	
<b>2. <u>OATH OF OFFICE: THE OATH OF OFFICE WILL BE ADMINISTERED TO NEWLEY ELECTED OFFICIALS</u></b>	<b>5:50 P.M.</b>
<b>3. <u>ROLL CALL</u></b>	<b>6:00 P.M.</b>
<b>4. <u>PLEDGE OF ALLEGIANCE</u></b>	
<b>5. <u>WELCOME</u></b>	
<b>6. <u>CONSENT ITEMS</u></b>	
<b>6.1 APPROVAL OF AGENDA AND DECEMBER 2, 2025, COUNCIL MEETING</b>	
Any point of order or issue regarding items on the agenda or the order of the agenda needs to be addressed here prior to the approval of the agenda. Minutes approved in open meeting become the official record	
<b>7. <u>CITIZEN COMMENTS</u></b>	
This is an opportunity to address the Council regarding your concerns or ideas that are not on the agenda as part of a public hearing. Please limit your comments to no more than 3 minutes. "Washington Terrace City is committed to civility. We strive to act and speak with dignity, courtesy, and respect at all times. All are asked to join us, and act and speak accordingly."	

In compliance with the Americans with Disabilities Act, persons who have need of special accommodation should contact the City Recorder at 801-395-8283.

**CERTIFICATE OF POSTING**

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted in three public places within the City of Washington Terrace City limits and sent to the *Standard Examiner* at least 24 hours prior to the meeting. Amy Rodriguez, City Recorder.

## **8. NEW BUSINESS**

### **8.1 PRESENTATION/DISCUSSION: INDEPENDENT AUDITOR'S REPORT**

The City's independent financial auditor, Keddington & Christensen, will present to the governing body the scope and outcomes of the annual financial audit for fiscal year ended June 30, 2025

### **8.2 ANNUAL TRAINING: OPEN MEETINGS ACT, DISCRIMINATION AND SEXUAL HARRASSMENT, ETHICAL BEHAVIOR TRAINING**

City Attorney Bill Morris will present the mandatory trainings to the Council and Planning Commissioners.

### **8.3 PRESENTATION/MOTION: APPROVAL OF THE RECREATION, ARTS, MUSEUM, AND PARKS (R.A.M.P) GRANT APPLICATION FOR 2026**

The City will be submitting a RAMP grant application for the Rohmer Park Pickleball Project- Phase 4

### **8.4 DISCUSSION/ACTION: CONSIDERATION OF ENTERING INTERLOCAL AGREEMENT WITH OGDEN VALLEY CITY FOR COURT CONSOLIDATION**

A consideration of entering an Interlocal Agreement for consolidated court services with the new Ogdent Valley City. An interlocal agreement will be brought back at a later date for final consideration and approval.

### **8.5 DISCUSSION/MOTION: APPROVAL OF THE CONSOLIDATED PLAN-CAPITAL INVESTMENT PLAN PROJECT PRIORITIZATION**

A five year Capital Investment Plan ranking the top priority projects that may be eligible for the Community Development Block Grant (CDBG)

### **8.6 DISCUSSION/DIRECTION: TERMINATION OF TRANSFER STATION SERVICES WITH WEBER COUNTY EFFECTIVE JUNE 30,2026**

### **8.7 MOTION: NOMINATION AND ELECTION OF MAYOR PRO TEMPORE**

Council may nominate and elect a mayor pro tempore to preside over meetings if the Mayor is absent, unable, or refuses to act in the capacity of mayor

## **9. COUNCIL COMMUNICATION WITH STAFF**

This is a discussion item only. No final action will be taken.

## **10. ADMINISTRATION REPORTS**

This is an opportunity for staff to address the Council pertaining to administrative items.

## **11. UPCOMING EVENTS**

January 19<sup>th</sup>- City Offices Closed for the Martin Luther King Jr. Holiday

January 20<sup>th</sup>: Work Session (5:00 p.m.) and Council Meeting (6:00 p.m.)

January 29<sup>th</sup> : Planning Commission (Tentative)

February 3<sup>rd</sup> : Work Session (5:00 p.m.) and Council Meeting (6:00 p.m.)

February 16<sup>th</sup> City Offices closed for President's Day

February 17<sup>th</sup>: Work Session (5:00 p.m.) and Council Meeting (6:00p.m.)

February 26<sup>th</sup> : Planning Commission (Tentative)

## **12. ADJOURN THE MEETING**

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# City of Washington Terrace

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## Minutes of a Regular City Council meeting Held on December 2, 2025

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7 City Hall, 5249 South 400 East, Washington Terrace City, Utah

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### **MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT**

10

11 Mayor Mark C. Allen  
12 Council Member Jill Christiansen - Excused  
13 Council Member Zunayid Z. Zishan – Excused  
14 Council Member Cheryl Parkinson  
15 Council Member Jeff West  
16 Council Member Michael Thomas  
17 City Recorder Amy Rodriguez  
18 City Manager Tom Hanson

19

### **OTHERS PRESENT:**

20

21 None

22

### **1. WORK SESSION**

5:00 P.M.

23

#### **Topics to include; but are not limited to:**

24

- **Council Retreat Review: Next Steps in strategic planning**

25 Hanson stated that this work session is a follow-up from the retreat item concerning next steps for  
26 the City.

27 Mayor Allen explained the decisions surrounding some of the commercial business that have been  
28 built during the last 25 years. He noted that some prospered and some have failed. He stated that  
29 the goal now is to continue with the professional businesses. He stated that online sales have taken  
30 off and it may be tough to bring in successful commercial businesses. He stated that some other  
31 cities may have big celebrations but stated that we have our priorities as to where our money is  
32 spent. He stated that the city has some of the nicer streets in the area. Council Member West stated  
33 that he agrees that we are not a “retail community”. He stated that realtors use models for major  
34 retail outlets. He stated that we are a bedroom community that provides an elevated lifestyle for the  
35 residents. He stated that we are a professional city that provides all the services. He stated that one  
of our best assets is Rohmer Park, and many people don’t even realize it is there.

36 Council Member Parkinson stated that we need to help elevate smaller parks. She stated that we  
37 have focused a lot on our recreational areas. She stated that the smaller parks need to be welcoming  
38 and comforting. She stated that we have a parks plan that we are working towards. Council  
39 Member Parkinson stated that we should try to develop our community center into more of a civic  
40 center and not just senior center. Council Member West stated that it would provide a community  
41 service that provides a lot of value. He stated that even if it is not a revenue provider and the city  
42 has to invest a small amount into the center, it is a value to the city.

43 Council Member Parkinson stated that we have to consider the limitations of monetary and staff  
44 resources. She stated that we need to find ways to utilize the civic center more.

45 Hanson stated that the city is willing to make it work for trusted organizations (like the Lions Club

46 or known organization), however, we would have to charge enough to pay for a staff member to  
47 attend or have a volunteer, such as a council member, who has a link to the city attend the events.  
48 Mayor Allen stated that it may be tricky to have some of the area opened up to different groups  
49 because of the senior services.

50  
51 Council Member Parkinson stated that a city center would have to be in a location that is easily  
52 accessible to all residents. Council Member Thomas stated that many residents want a community  
53 center, however, he stated that it most likely would have to be paid by a bond in which the  
54 residents would vote to approve. Mayor Allen stated that he doesn't think that we would be able to  
55 raise 6 million or so through a bond. Council Member Parkinson stated that she is afraid that  
56 renters may not want to vote for a bond.

57 Council Member West stated that we have a triangular area that he believes could be used for  
58 events or a community area. Hanson stated that we need to have the community have the mindset  
59 to be involved in the area. He stated that we would have to do small things to get momentum and  
60 get motivation going among the community. He stated that many people want things, however,  
61 they do not participate. He stated that we cannot build something in the hopes that people will  
62 attend.

63  
64 Council Member West stated that the Mayor pointed out the big projects that have been completed  
65 "city hall, public works shop, new fire station", and now we need to figure out what we can do next  
66 to help the community. He stated that we need to see what we can accomplish piece by piece.  
67 Hanson stated that he would like to get the community to be part of the city. Council Member  
68 Parkinson stated that we need to find ways to get the word out there concerning our events and  
69 events occurring in the city. She stated that we need to "sell our city" and let people know what is  
70 going on in the city. Mayor Allen stated that the Horseshoe Association holds three tournaments a  
71 year. He stated that we should be advertising things like that.

72  
73 Council Member Parkinson stated that if we are going to do the "Get Healthy Utah" committee that  
74 we should find ways to incorporate events into that. They discussed harvest exchanges, seed  
75 exchanges, and other healthy events that would bring about community. Council Member  
76 Parkinson stated that there are many possibilities, noting that a grand idea could be a community  
77 garden in the small piece of property that city owns. She stated that there is a challenge as to who  
78 would run the programs and get them started and promoted.

79  
80 Council Member West stated that he would put lights up at the Washington Terrace Sign on  
81 Washington Blvd. He stated that they could even be solar lights to light up our sign. He stated that  
82 this would let people know when they are entering the city. He stated that little things could be  
83 done to promote the city. He questioned if the sign at the Terrace Playhouse could promote the city.

84  
85 The Mayor suggested talking with the director at the senior center on her feelings concerning  
86 opening up the center for other events. Hanson stated that renting community centers to the general  
87 public can be problematic. He stated that he knows through past experiences that it is very  
88 challenging.

89 Council Member West suggested having a feasibility study done to determine costs for a  
90 community building.

92

**MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT**

93 Mayor Mark C. Allen

94 Council Member Jill Christiansen

95 Council Member Zunayid Z. Zishan – Excused

96 Council Member Cheryl Parkinson

97 Council Member Jeff West

98 Council Member Michael Thomas

99 Public Works Director Jake Meibos

100 Fire Chief Clay Peterson

101 City Recorder Amy Rodriguez

102 City Manager Tom Hanson

103 Weber County Lt Shawn Endsley

104

105 **Others Present**

106 Ulis Gardiner

107

108 **2. ROLL CALL**

**6:00 P.M.**

109

110 **3. PLEDGE OF ALLEGIANCE**

111

112 **4. WELCOME**

113

114 **5. CONSENT ITEMS**

115 **5.1 APPROVAL OF AGENDA AND NOVEMBER 18, 2025, COUNCIL MEETING  
AND NOVEMBER 21-22, 2025 COUNCIL RETREAT MINUTES**

116 Item 5.1 approved by general consent.

117

118 **5.2 APPROVAL TO RE-APPOINT MAYOR MARK C. ALLEN TO SERVE AS THE  
REPRESENTATIVE FOR WASHINGTON TERRACE CITY ON THE CENTRAL  
WEBER SEWER IMPROVEMENT DISTRICT BOARD OF TRUSTEES.**

119 Council Member Parkinson stated that she is grateful for the Mayor taking such an active  
120 role as Chair on the Board and appreciates his knowledge. She is supportive of re-  
121 appointing him to the Board.

122

123 Item 5.2 approved by general consent.

124

125 **6. CITIZEN COMMENTS**

126 There were no citizen comments.

127

128 **7. NEW BUSINESS**

129

130 **7.1 MOTION/ORDINANCE 25-06: APPROVAL OF ORDINANCE ADOPTING THE  
WILDLAND- URBAN INTERFACE CODE**

131 Chief Peterson explained HB 48 from which this ordinance stems. He stated that the City is adopting the  
132 Wildland- Urban Interface Code along with a map that shows high risk areas in the City. Chief Peterson



184 and that we all appreciate her and the work that she has done, especially with the parks projects. Mayor  
185 Allen stated that she did a great job and she will be missed.  
186

187 **8. COUNCIL COMMUNICATION WITH STAFF**  
188

189 Council Member Thomas asked if an article could be placed in the next newsletter regarding the “Get  
190 Healthy Utah” partnership with Smith’s Grocery store. He stated that if customers use their reward points,  
191 Smiths will donate 5% of the food costs to the program to help cities that participate in “Get Healthy Utah”  
192 to receive grants so that the program is more self-sustaining instead of relying on donors.  
193

194 Council Member West stated that he noticed the Public Works Crew this weekend during the snow event  
195 and thanked them for what they do and what they will be doing soon regarding snow removal. He wanted  
196 to also thank them for manning the green waste drop-off program this month, noting that there was good  
197 participation this year, stating that it helps alleviate many problems. He also stated that he noticed that the  
198 street sweeper has been out around the city cleaning. Council Member West stated that he appreciates the  
199 Public Works Team for keeping the city clean and functional and getting projects done while remaining  
200 fiscally conscious.  
201

202 Council Member Parkinson stated that she agrees with Council Member West concerning the great job that  
203 Public Works does.  
204

205 Council Member Parkinson stated that a resident told her that some of the streetlights on 300 West are not  
206 working properly. She suggested to the resident to contact Rocky Mountain Power directly. Council  
207 Member Parkinson stated that she is not sure how we go about contacting them within the city. Meibos  
208 stated that there is an article in the December newsletter explaining how residents can report streetlight  
209 outages. He stated that it is a simple process for residents to do, noting that the newsletter will have a QR  
210 code that will take people directly to Rocky Mountain Power to report outages. Meibos stated that the city  
211 does have a map of the streetlight outages. Council Member Parkinson stated that she will recommend this  
212 to the resident.  
213

214 Meibos thanked Council for their support and comments concerning his crew, stating that he wanted  
215 Council to know that there was a water leak in the city on Thanksgiving day and the crew came out to  
216 work the leak until after 8:00 that evening. Meibos stated that Public Works often miss out on a lot of  
217 events and holidays, stating that they are good guys and he appreciates the comments of appreciation from  
218 Council. Mayor Allen stated that the Public Works Crew is a small group, but that they can do anything  
219 and everything within the city.  
220

221 Mayor Allen reminded everyone to obey the winter parking ordinance especially in light of the new storm  
222 event.  
223

224 Council Member Christiansen thanked everyone for the opportunity to sit on the Council for the last four  
225 years, especially the residents, noting that she enjoyed getting to know them and work for them. She stated  
226 that she appreciates the Council, noting that we have had a fantastic Council and a wonderful mayor.  
227 Council Member Christiansen stated that a highlight has been seeing the people who work to better our  
228 community put in the hours to do work that none of us want to do. Council Member Christiansen stated  
229 that the biggest compliment from a citizen is when they are just pleased because the city is running fine  
and they have no complaints. She stated that it has been her experience that the city is running smoothly

230 and that it is due to a wonderful mayor, council, and staff. Hanson stated that it has been a pleasure  
231 working with her and appreciates her and the entire Council for their support for staff.  
232

233 **9. ADMINISTRATION REPORTS**

234 Hanson stated that Council can do a ride along with the public works crew if they would like to see what  
235 snow removal is about and see the importance of keeping the cars off the road.  
236

237 **10. UPCOMING EVENTS**

238 December 18<sup>th</sup>: Planning Commission (Tentative)

239 December 25<sup>th</sup>- City Offices Closed

240 January 1, 2026: City Offices Closed HAPPY NEW YEAR!

241 January 6<sup>th</sup>: Oath of Office Ceremony (To be determined)

242 January 6<sup>th</sup> : City Council meeting 6:00 p.m.  
243

244 **11. ADJOURN THE MEETING**

245 **Motion by Council Member Parkinson**

246 **Seconded by Council Member Christiansen**

247 **To adjourn the meeting**

248 **Approved unanimously (4-0)**

249 **Time: 6:35 p.m.**

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250 **Date approved**

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251 **City Recorder**

City of  
**WASHINGTON TERRACE**  
*Utah*

## **City Council Staff Report**

**Author:** Carlos Grava

**Subject:** Rohmer Park Pickleball Plaza - Phase 4 – RAMP Grant Application Approval

**Date:** 01/06/2026

**Type of Item:** Discussion / Motion

**Summary Recommendation:** Approval of the Application for the RAMP Grant for the Rohmer Park Pickleball Plaza - Phase 3 project.

**Description:** Phase 4 of the Rohmer Park Pickleball Plaza project is the conclusion of the south area of the park that started in 2022 and includes a dog park, a welcoming gathering area, and the addition of many trees, shrubs, and grasses.

- A. **Topic:** Approval of the Rohmer Park Pickleball Plaza Phase 4 RAMP Grant Application
- B. **Background:** This Phase 4 marks the conclusion of the Pickleball Plaza project, which began with the pickleball courts, infrastructure, and parking and included the addition of a south access road followed by the addition of a modern design playground, restrooms, and a rustic playground. The overall project is designed to serve families, our elderly community, and children of all ages. With a natural outdoor environment feeling, phase 4 will offer something for everyone.
- C. **Analysis:** Since the beginning, with feedback of our parks committee, council members, and the community, this project evolved from just pickleball courts, a playground, restroom, and walking trail, to an area with additional rustic playground, family picnic area, and people gathering area overviewing the whole south region of the park, with many trees and shrubs, giving an natural outdoor feeling.
- D. **Fiscal Impact:**

### **Current Phase 4 Proposed Budget**

RAMP Grant request	\$191,800
City Matching Funds Approved	\$191,800
(Proceeds from Adams Avenue Land Sale - \$38,360)	
(Funds remaining from Phase 3 Contingency - \$140,000)	
(Parks Capital Projects Fund 53 Balance - \$90,160)	
<u>City Funds Engineering and Contingency</u>	<u>\$ 76,720</u>
<u>TOTAL</u>	<u>\$460,320</u>

### **Fiscal Considerations: Ongoing Annual Costs**

Maintenance & Cleaning	50 Staff Hours
Utilities	\$500
Wood Fiber Surface for Dog Park	\$800
Park Security	\$200
<u>Landscaping Maintenance</u>	<u>\$2,000</u>
<u>TOTAL</u>	<u>\$3,500</u>

- E. **Department Review:** City Manager, Parks & Recreation, Public Works, and Finance.

### **Alternatives:**

- A. **Approve the Request:** Approval of the 2026 RAMP Grant Application.
- B. **Deny the Request:** Due to the RAMP Grant application deadline, denying the RAMP Grant application will result on a pause in this project until further actions can be taken, and will mean no RAMP Grant funds for 2026.

Washington Terrace City

**2026 RAMP GRANT APPLICATION - Fiscal Impact**

Rohmer Park Pickleball Plaza Phase 4

**PROJECT COST**

<b>Construction&amp;Engineering (one-time)</b>	\$ 460,320	Engineer's Estimate (attached)
<b>O&amp;M (ongoing-annual)</b>	\$ 3,500	Staff Estimate (*does not include required staff hours)
Maintenance & Cleaning	50 staff hours	*Additional hour can be prioritized within the Public Works Dept. Future staff hour requirements may need to be adjusted to maintain current level of service.
Utilities	\$ 500	
Wood fiber surface playground	800	
Park security	200	
Landscape maintenance	<u>2,000</u>	
	\$ 3,500	

**PROJECT FUNDING**

<b>Construction&amp;Engineering (one-time)</b>	\$ 460,320	
Total RAMP Grant - Construction (to be applied for)	\$ 191,800	
City - grant match - Construction (to be appropriated)	191,800	
City - Engineering&Contingency (to be appropriated)	<u>76,720</u>	
proceeds from Adams Ave land sale	38,360	
funds remaining from Phase 3 (est.)	140,000	
Parks Capital Project Fund 53 fund balance	90,160	
Total City	\$ 268,520	
<b>O&amp;M (ongoing-annual)</b>	\$ 3,500	Staff Estimate (*does not include required staff hours)
Total City - <i>funding source has not been identified</i>	\$ 3,500	

# Itemized Budget & Funding Allocation Projection



City of Washington Terrace

Rohmer Park Pickleball Plaza - Phase 4

Name of Applicant Organization

Project Name

## Expenses - (What are the total costs associated with the project, performance, experience, etc.?)

Project Expense	Ramp \$\$\$ Allocation	Other \$\$\$ Allocation	Who will receive the money?	Who will pay this expense?	Public or Private Funds?	Notes
Project Construction/Items	\$ 191,800.00		Project Bid TBD	RAMP	Public	
Project Construction/Items		\$ 191,800.00	Project Bid TBD	City of Washington Terrace	Public and Private	

Subtotals \$ 191,800.00 \$ 191,800.00

50.00% = Percent of RAMP Contribution

\* Project Total \$ 383,600.00

50.00% = Percent of APPLICANT Contribution (MATCHING FUNDS)

## Revenues - (How will the above expenses be paid?)

Funding Source	Ramp \$\$\$ Allocation	Other \$\$\$ Allocation	Are Funds Secured/Pending	Funding Type (i.e. Cash, In-Kind, Volunteer)	Public or Private Funds?	Notes
RAMP	\$ 191,800.00		Pending	Cash	Public	
City of Washington Terrace		\$ 153,440.00	Secured	Cash	Public	
City of Washington Terrace		\$ 38,360.00	Secured	Cash	Private	Non-Tax Dollars from a Property Sale.

Subtotals \$ 191,800.00 \$ 191,800.00

50.00% = Percent of RAMP Contribution

\* Project Total \$ 383,600.00

50.00% = Percent of APPLICANT Contribution (MATCHING FUNDS)

*\* Revenue and Expense totals should calculate to be the exact same and offset each other.*

## **Memorandum**

**To:** Weber County RAMP Committee  
**From:** Tom Hanson, Washington Terrace City  
**Date:** 12/24/24  
**Subject:** Stevens Family Property Donation and Use of Sale Proceeds as Matching Funds

This memorandum provides background and clarification regarding the property donated to Washington Terrace City by the Stevens Family in 2004 and the use of a portion of the sale proceeds as matching funds for the current RAMP grant application.

In 2004, the Stevens Family made a philanthropic donation of property to Washington Terrace City for future development purposes that would benefit the community. The property was gifted outright to the City and was not purchased using tax-generated funds, public financing, or redevelopment revenue. The donation was accepted with the understanding that the City could hold, maintain, and ultimately sell the property at an appropriate time for approved development aligned with City goals.

From 2004 until its sale, Washington Terrace City maintained the property at its own expense and preserved it for future use. The land was later sold to Kirk Johnson for the development of a new office building. The sale was conducted through the City's Redevelopment Agency (RDA), and the proceeds were transferred from the RDA to Washington Terrace City with the specific intent of supporting park improvements and community enhancement projects.

A portion of these proceeds is included in the current RAMP grant application as matching funds. These funds are not tax-generated and do not originate from property tax, sales tax, or any other taxpayer-supported revenue source. Instead, they represent proceeds from the sale of land that was acquired through a private philanthropic gift. At no point was taxpayer money used to purchase the property.

The use of these funds as matching dollars reflects responsible stewardship of a donated community asset and is consistent with the original intent of the Stevens Family. Reinvesting the proceeds into parks and recreation improvements ensures the gift continues to benefit the public in a meaningful and lasting way.

Washington Terrace City respectfully submits that these funds meet RAMP eligibility requirements for non-tax matching sources and align with the program's goals of leveraging community resources to enhance recreation and quality of life.

Please contact me if additional information or clarification is needed.

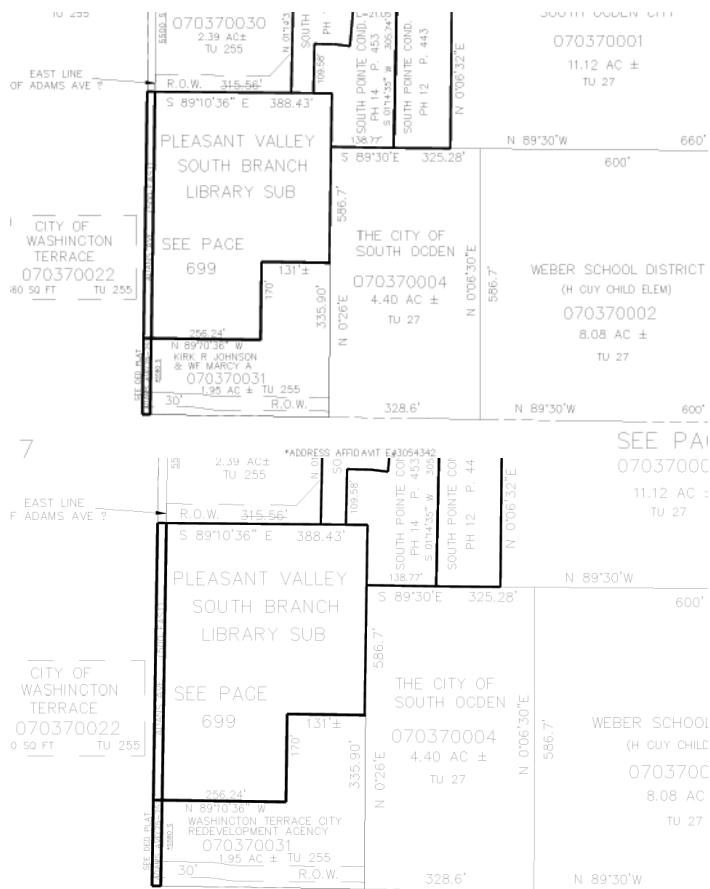
**Tom Hanson**  
Washington Terrace City

**Notice of Public Hearing**

In accordance with Utah Code Section 10-8-2 the Washington Terrace City Council will hold a public hearing on September 1, 2020 at 6:00 p.m., in the Washington Terrace City Hall which is located at 5249 South 400 East, Washington Terrace, Utah. The City Council will take public comment in support and opposition to the following: The declaration and disposition of surplus real property of approximately 69,260 square feet located at 5580 South Adams Avenue. The property will be sold for economic development purposes to enhance the economic base of Washington Terrace City. Individuals requiring special accommodation (including auxiliary communicative aids and services) should notify Amy Rodriguez at 801-393-8681 at least three (3) days prior to the hearing. Due to COVID19 Regulations, this meeting will be held via zoom and livestreamed on the Facebook page for "Washington Terrace City."

Posted July 23, 2020

Amy Rodriguez, City Recorder



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SI

\*ADDRESS AFFIDAVIT F#3064342



## ADMINISTRATION

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December 11, 2025

Weber County RAMP Advisory Board  
Weber County Government  
Ogden, Utah

RE: Letter of Support for Washington Terrace – 2026 RAMP Grant  
Rohmer Park Pickleball Plaza, Phase 4

Dear RAMP Advisory Board Members,

On behalf of South Ogden City, I am pleased to support Washington Terrace City's 2026 RAMP Grant application for *Rohmer Park Pickleball Plaza, Phase 4*. This final phase completes an already successful multi-year project that has become a valued regional resource for residents of Washington Terrace, South Ogden, and surrounding communities.

Phase 4 will add a dog park, a gathering area with swing benches and standard seating, and additional trees and shrubs throughout the hillside. These improvements will expand recreational opportunities for families, seniors, and visitors; enhance shade, aesthetics, and environmental function; and create a much-needed dog-friendly space serving the south end of Weber County. With many South Ogden residents already using Rohmer Park's pickleball courts, trails, and playgrounds, these additions further strengthen the shared recreational network between our cities.

Washington Terrace has demonstrated exceptional stewardship of RAMP funds in the earlier phases of the Pickleball Plaza. The facility has quickly become a well-known destination for pickleball tournaments, daily recreation, and multi-city engagement.

Phase 4 is the natural and necessary completion of a project that has already delivered strong measurable return—high visitation, broad demographic participation, and community pride. Finishing this phase will ensure that the site becomes a fully realized recreation complex that continues to serve the region for decades.

For these reasons, South Ogden City respectfully and enthusiastically supports this request and encourages the Advisory Board to approve funding for Phase 4.

Thank you for your consideration and for your continued commitment to quality of life in Weber County.

Sincerely,

A handwritten signature in blue ink, appearing to read "Russell L. Porter".

Mayor Russ Porter, South Ogden City



**Riverdale**  
City

*Administrative Offices*

4600 So. Weber River Drive  
Riverdale, Utah 84405

Tel 801.394.5541  
Fax 801.399.5784

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December 15, 2025

Weber County Ramp  
Weber County Commission  
2380 Washington Blvd., Suite 360  
Ogden, UT 84401

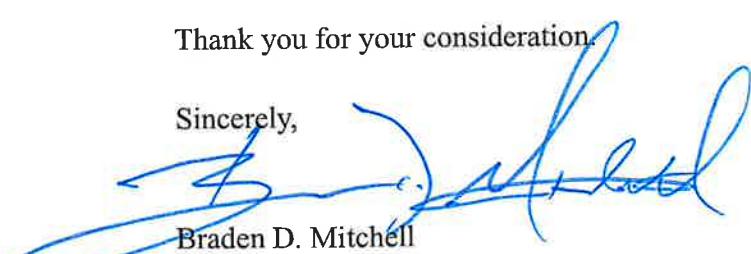
Dear Ramp Committee,

I am writing in support of a grant application by Washington Terrace for the Pickleball Plaza Phase 4 installation at Rohmer Park. This facility is a regional park that serves the needs of the entire Southern end of Weber County. Riverdale City residents enjoy visiting the park for many activities throughout the year. It is the closest pickleball plaza for our residents.

This expansion would provide great benefit to the residents of both cities. I lend my full support to this project, and hope that the residents of this area might be able to enjoy the amenities that it includes.

Thank you for your consideration.

Sincerely,

  
Braden D. Mitchell  
Mayor  
Riverdale City



**Uintah City**  
2191 E 6550 S  
Uintah, UT 84405  
801-479-4130

December 16, 2025

Dear RAMP Board Members,

On behalf of Uintah City, I am pleased to offer this letter of support for Washington Terrace's application for a RAMP grant to fund Phase 4 of the Rohmer Park Pickleball Plaza project.

Washington Terrace has consistently demonstrated a strong commitment to creating inclusive, well-planned recreational spaces that serve residents of all ages and abilities. The proposed Phase 4 improvements include a dog park, a community gathering area with swing benches and traditional seating, and additional trees and landscaping throughout the hilly terrain will further enhance Rohmer Park as a welcoming destination for both residents and visitors from surrounding communities.

These improvements not only promote physical activity and outdoor recreation but also strengthen community connections by providing spaces for families, neighbors, and pet owners to gather, relax, and enjoy the outdoors. The addition of trees and bushes will improve the park's aesthetics, provide shade, and contribute to long-term environmental benefits, making the space more enjoyable and sustainable.

As a neighboring city, Uintah City recognizes the regional value of high-quality parks and recreational amenities. Facilities such as Rohmer Park benefit the greater area by supporting healthy lifestyles, encouraging social interaction, and enhancing overall quality of life. We appreciate Washington Terrace's continued investment in projects that serve the broader community.

Uintah City fully supports Washington Terrace's RAMP grant application for Phase 4 of the Rohmer Park Pickleball Plaza and believes this project is a worthy investment that will provide lasting benefits for years to come.

Thank you for your consideration.

Sincerely,

Mayor Gordon Cutler  
Uintah City

December 16, 2025

Dear Members of the RAMP Advisory Board,

On behalf of Ogden Regional Medical Center, I am pleased to offer our support for Washington Terrace City's application for RAMP funding for Rohmer Park Pickleball Plaza Phase #4.

This final phase of the project will bring meaningful enhancements to the south end of Rohmer Park, including:

- A dog park that encourages both physical activity and social connection for residents and their pets.
- A welcoming gathering space with benches and swing benches, designed to promote relaxation, mental health, and community belonging.
- A variety of trees and bushes, creating a natural environment that fosters wellness and enjoyment of the outdoors.

As a healthcare organization committed to improving both physical and mental health in our community, we recognize the value of projects that encourage active living, social connection, and access to nature. The Rohmer Park Pickleball Plaza Phase #4 aligns closely with our mission to support healthier communities and will provide lasting benefits for residents of all ages.

We strongly encourage the RAMP Advisory Board to approve funding for this project. Thank you for your consideration and for your continued investment in initiatives that strengthen the well-being of Weber County.

Sincerely,

Abby Monroe  
Communication and Community Engagement Director

5475 South 500 East  
Ogden, UT 84405  
[OgdenRegional.com](http://OgdenRegional.com)

Randy Ferlin  
164 E 4475 S  
Washington Terrace, UT 84405  
(801)458-7263  
Randyferlin@gmail.com

14th December 2025

**Weber County RAMP Advisory Board,**

I would like to express my sincere gratitude for the grant funding that has been provided to Washington Terrace City for the improvement of our parks. These investments have had a meaningful impact on my family and many others in our community by creating safe, welcoming, and updated spaces for recreation and connection.

For many years, my family frequented Rohmer Park for seasonal sports and community events such as Washington Terrace Days. With the completion of the Rohmer Park Pickleball Plaza—made possible in large part through RAMP support—we now spend even more time at the park enjoying the expanded amenities, including the updated playground and the well-lit pickleball courts. These improvements have transformed the park into a true community hub that serves residents of all ages.

As the city enters the final phase of this project, I was excited to learn about the planned addition of a dog park. This enhancement will further extend the park's value by providing a clean, safe, and designated space for residents and their dogs to recreate, strengthening both community engagement and quality of life.

As a resident of Washington Terrace City for more than 26 years, I am proud to express my strong support for the Rohmer Park Pickleball Plaza Phase #4 project and respectfully ask the Weber County RAMP Advisory Board to consider providing financial assistance to help bring this phase to completion.

Thank you for your continued investment in our community and for the positive impact your support has made on Washington Terrace City.

Sincerely,



Randy Ferlin



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
07/02/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Underwriting Department PHONE (A/C, No. Ext): 800-748-4440 E-MAIL: underwriting@utahtrust.gov ADDRESS:	FAX (A/C, No): 801-936-0300
Utah Local Governments Trust 55 S. Highway 89  North Salt Lake UT, 84054-2054		INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED		INSURER A: Utah Local Governments Trust	
Washington Terrace City 5249 S. South Pointe Drive  Washington Terrace UT, 84405		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

## COVERAGES

CERTIFICATE NUMBER: 14710\_2025\_104

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	COMMERCIAL GENERAL LIABILITY  CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/>			14710-LIABILITY	07/01/2025	06/30/2026	EACH OCCURRENCE	\$ 2,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:  <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO- JECT <input type="checkbox"/> LOC  OTHER:						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	
A	AUTOMOBILE LIABILITY  ANY AUTO  OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			14710-LIABILITY	07/01/2025	06/30/2026	MED EXP (Any one person)	\$	
	UMBRELLA LIAB <input type="checkbox"/> OCCUR  EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						PERSONAL & ADV INJURY	\$	
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY  ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input checked="" type="checkbox"/> N	<input type="checkbox"/> N/A	14710-WC	07/01/2025	06/30/2026	GENERAL AGGREGATE	\$ 2,000,000	
	DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>						PRODUCTS - COMP/OP AGG	\$	
							DEDUCTIBLE	\$ 0	
							COMBINED SINGLE LIMIT (Ea accident)	\$ 2,000,000	
							BODILY INJURY (Per person)	\$	
							BODILY INJURY (Per accident)	\$	
							PROPERTY DAMAGE (Per accident)	\$	
							DEDUCTIBLE	\$ 0	
							EACH OCCURRENCE	\$	
							AGGREGATE	\$	
								\$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

Washington Terrace City  
5249 S. South Pointe Drive

Washington Terrace UT, 84405

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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The Utah Local Governments Trust is a Public Agency Insurance Mutual, defined under Utah Code Annotated 31A-1-103, and formed under the Utah Interlocal Cooperative Act, Utah Code Annotated 11-13-101 et seq. Under the authority of Utah Code Annotated 63G-7-703 and 63G-7-801 et seq., the Trust and its members have created a self-insurance reserve fund to pay and/or defend against certain risks and liabilities. The Trust provides insurance-like protection to its members through coverage contracts, also referred to as "policies." The policies issued by the Trust contain various provisions which may limit or restrict coverage. Read each policy carefully to determine your rights, duties and what is and is not covered.

**TRUST POLICY NUMBER:** 14710-LIABILITY

**MEMBER/NAMED INSURED:** Washington Terrace City

**POLICY PERIOD:** 07/01/2025 12:01 a.m. Mountain Standard Time and continuous until cancelled.

#### LIABILITY COVERAGE DECLARATIONS

**MAXIMUM COMBINED AGGREGATE LIMIT** \$2,000,000

The Maximum Combined Aggregate Limit represents the most the Trust will pay per Policy Period regardless of the number of: (1) Insureds; (2) "claims" or "suits"; (3) persons or organizations sustaining "damages"; (4) "occurrences," "personal injury offenses," "public officials' errors and omissions," "wrongful law enforcement acts"; or (5) coverages involved in a loss. Payment under any of the coverages provided by the Trust shall reduce the Maximum Combined Aggregate Limit available per Policy Period. Coverage provided by the Trust shall not be combined, cumulated or stacked with any other coverage provided by the Trust.

#### CGL - Comprehensive General Liability

CGL	<u>Comprehensive General Liability</u>	
	Liability Aggregate Limit per Policy Period	\$2,000,000
	Self Insured Retention	\$0
	Liability Single Limit per Occurrence/Offense	\$2,000,000
	No-Fault Medical Payments per Occurrence	\$5,000

## POEO - Public Officials' Errors and Omissions Liability

POEO-CP1	<u>Coverage Part 1: Public Officials' Errors and Omissions</u>	
	Liability Aggregate Limit per Policy Period	\$2,000,000
	Self Insured Retention	\$0
	Liability Single Limit per Wrongful Act	\$2,000,000
POEO-CP2	<u>Coverage Part 2: Employee Benefits Liability</u>	
	Liability Aggregate Limit per Policy Period	\$2,000,000
	Self Insured Retention	\$0
	Liability Single Limit per EB Act/Error/ Omission	\$2,000,000

## BAC - Business Auto Coverage

ABI/PD	<u>Auto Bodily Injury/Property Damage</u>	
	Liability Aggregate Limit per Policy Period	\$2,000,000
	Self Insured Retention	\$0
	Liability Single Limit per Accident/ Covered Pollution Cost or Expense	\$2,000,000
UM	<u>Uninsured Motorist Coverage</u>	
	Coverage Limits	\$100,000
UIM	<u>Underinsured Motorist Coverage</u>	
	Coverage Limits	\$100,000
PIP	<u>Personal Injury Protection</u>	
	Coverage Limits	\$5,000

## Sub-Limits/Endorsement

FCSS-L	<u>Foreign Claims and Suits Sub-Limit</u>	
	Aggregate Limit per Policy Period	\$1,000,000
	Self Insured Retention	\$0
SHS-L	<u>Sexual Harassment Sub-Limit</u>	
	Aggregate Limit per Policy Period	\$1,000,000
	Self Insured Retention	\$0
USS-L	<u>Utility Service Sub-Limit</u>	
	Aggregate Limit per Policy Period	\$1,000,000
	Per Claim/Suit Limit	\$500,000
	Self Insured Retention	\$0

DEC-E	<u>Declaratory, Injunctive Relief and Land Use Defense</u>	
	Aggregate Limit per Policy Period	\$50,000
	Per Claim/Suit Limit	\$25,000
	Self Insured Retention	\$0
MAL-E	<u>Malfeasance Defense</u>	
	Aggregate Limit per Policy Period	\$20,000
	Per Claim/Suit Limit	\$10,000
	Self Insured Retention	\$0
NFS-E	<u>No-Fault Sewer and Potable Water</u>	
	Aggregate Limit per Policy Period	\$100,000
	Maximum Limit per Household/Business	\$5,000

#### **Notification of Claims:**

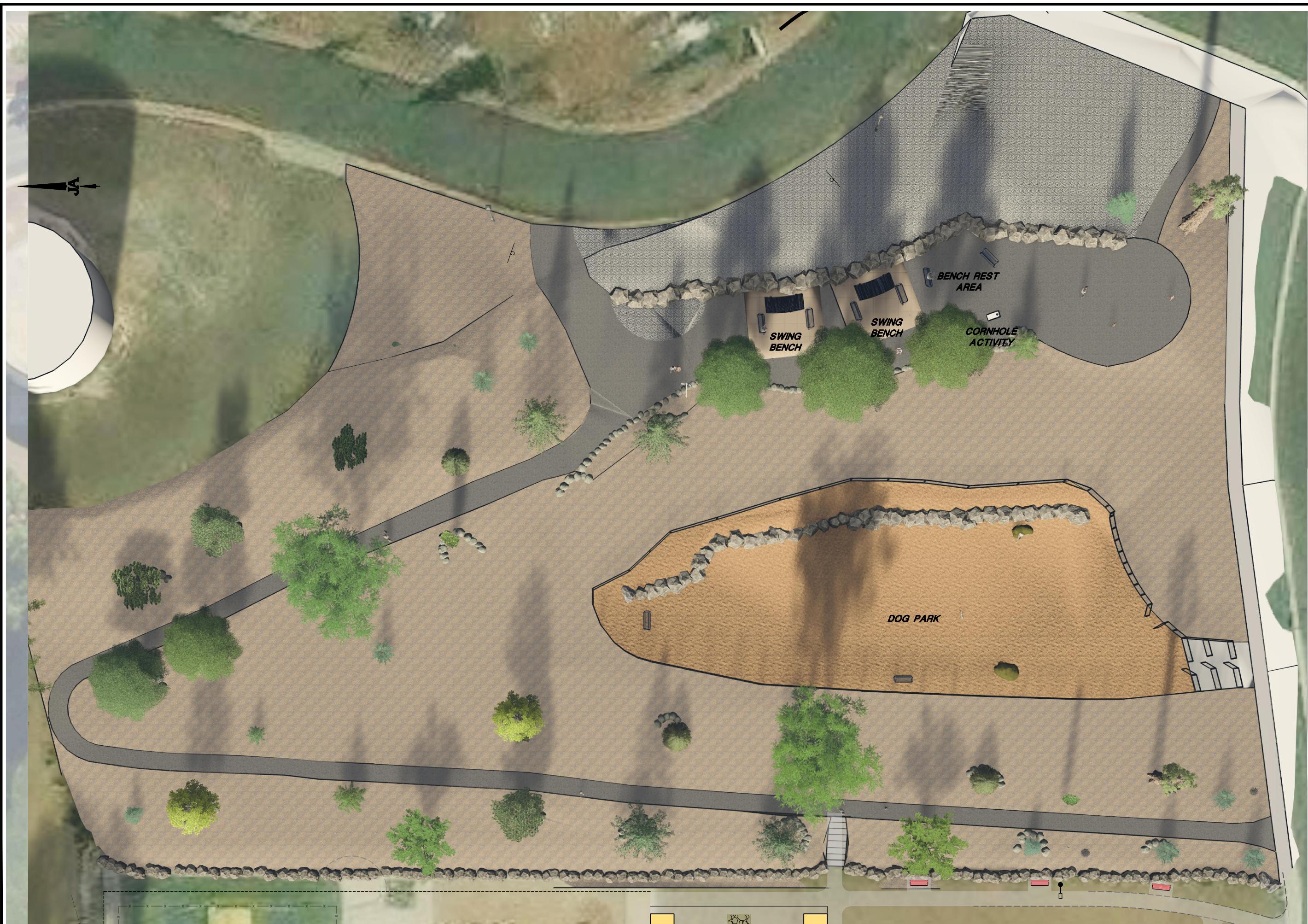
Utah Local Governments Trust  
 Attention: Claims Manager  
 55 South Highway 89  
 North Salt Lake City, UT 84054-0610  
 801.936.6400

Dated: 7/2/2025



Steven A. Hansen, CEO

Utah Local Governments Trust



CONSULTING  
ENGINEERS  
**JONES &  
ASSOCIATES**  
6000 Fashion Point Drive  
South Ogden, Utah 84403  
(801) 476-9767 [www.jonescivil.com](http://www.jonescivil.com)

WASHINGTON TERRACE CITY CORPORATION  
ROMMER PARK PICKLEBALL COURTS PHASE 4  
**HILL SIDE/SOUTH ENTRANCE  
PHASE 4 RENDERINGS**

SCALE: 24" x 36"	SLS DESIGNED	SLS DRAWN	SLS CHECKED	REV. DATE APR.
H:1" = 15'				
<hr/>				
11" x 17"				
H:1" = 30'				
<hr/>				
SHEET: <b>LS1</b> OF 1 SHEETS				



DOG PARK

**DOG PARK RENDERINGS**

**CONSULTING  
ENGINEERS**  
**JONES &  
ASSOCIATES**  
 6080 Fashion Point Drive  
 South Ogden, Utah 84403  
 (801) 476-9767 [www.jonescivil.com](http://www.jonescivil.com)

SCALE: 24" x 36"	SLS DESIGNED	SLS DRAWN
H:1" = 15'	SLS	SLS
11" x 17"	SLS CHECKED	
H:1" = 30'		
REV. DATE APR.		

**LS2**

OF 1 SHEETS







SOUTH SIDE

**WASHINGTON TERRACE CITY CORPORATION  
RIONNER PARK PICKLEBALL COURTS PHASE 4**

**SOUTH SIDE  
PHASE 4 RENDERINGS**

**CONSULTING  
ENGINEERS**  
**JONES &  
ASSOCIATES**  
6080 Fashion Point Drive  
South Ogden, Utah 84403  
(801) 476-9767 [www.jonescivil.com](http://www.jonescivil.com)

SCALE: 24" x 36"	SLS DESIGNED	SLS DRAWN
H:1" = 15'		

11" x 17"	SLS CHECKED
H:1" = 30'	

SHEET:  
**LS5**  
OF 1 SHEETS

# City Council Staff Report



**Author:** Tom Hanson

**Subject:** Expansion of WTC court to cover Ogden Valley City

**Date:** 1/6/2026

**Type of Item:** Discussion / Direction / Motion

## **Summary Recommendation:**

The newly incorporated Ogden Valley City (OVC) has requested to contract with Washington Terrace City for court services. Court services are not conducted in Ogden Valley. Washington Terrace currently contracts with Marriott-Slaterville to provide these services, and the agreement has proven beneficial to both parties.

Staff have consulted with legal counsel, the judge, the new court supervisor (Sariah), the Administrative Office of the Courts (AOC), our city prosecutor, and representatives from Ogden Valley City. Staff recommend evaluating the proposal, including the anticipated workload, financial benefits, overhead costs, and capacity of our current court operations.

If the review is completed in a timely manner and shows that it will be beneficial, staff will present the interlocal agreement / contract for your approval at the January 20 meeting.

## **Description:**

- A. **Topic:** Expansion of Washington Terrace City court to include the Ogden Valley Court
- B. **Background:** As the newly formed Ogden Valley City has evaluated its options for court services and has determined that it is in the best interest of its residents and community to conduct court proceedings in Washington Terrace. This arrangement is intended to reduce travel time (Currently with Weber County in Roy) for residents while providing access to a well-organized and established court system. Washington Terrace currently maintains a similar court services partnership with Marriott-Slaterville, which serves as a proven model for the proposed arrangement with Ogden Valley City.
- C. **Analysis:** Preliminary review of the consolidation appears that it may be a good opportunity for Washington Terrace as well as Ogden Valley City. Staff will continue to run numbers, determine workload changes with capacity and make an educated proposal for the council to consider.
- D. **Fiscal Impact:** TBD
- E. **Department Review:** Staff have determined that conducting this review will enable the city to make the most informed decision possible regarding the proposed court services agreement with Ogden Valley City and feel that this review will be in the best interest of the city.

## **Alternatives:**

- A. **Approve the Request:** Allow the staff to pursue and evaluate a possible agreement with Ogden Valley City for court services.
- B. **Deny The Request:** Stops the evaluation for a possible consolidation.
- C. **Continue the Item/Impact:** Postpones the evaluative process.

# City Council Staff Report

**Author:** Administration/Public Works/  
**Subject:** CAPITAL INVESTMENT PLAN PROJECT PRIORTIZATION  
**Date:** January 6, 2026  
**Type of Item:** MOTION

**Summary Recommendations:** The City Council, by motion, approve the capital investment plan project prioritization for the Community Development Block Grant

## Description:

A. Topic: CAPITAL INVESTMENT PLAN (CIP) PROJECT PRIORTIZATION

### BACKGROUND:

Every CDBG applicant is required to document that the project(s) they are applying for are consistent with the City and region's consolidated plan. These projects must be high priority and help fulfill the long-term goals of both the regional and local plans. These plans are reviewed and updated annually to ensure they meet the City's goals and priorities.

### CDBG Rating & Ranking

The City's application will be rated and ranked on several criteria including project priority—local, county, and region. The higher the priority in each jurisdiction to more points assigned to the application.

The proposed CIP ranks the projects to be submitted for consideration as City priority #1 is listed under heading Sanitary Sewer- Sewer Main Lining Project along 500 West. This project consists of rehabilitating the concrete sewer main on 500 West, as it serves as a critical collection and distribution line transporting 65% of the city's sewage to Central Weber.

It is unknown how the project submittals will be ranked as a county and regional priority. There is a \$350,000 cap on the amount we can receive for projects per entity.

### Surveys

The City did not qualify for “Pre- Approved LMI status” in accordance with the 2025 HUD requirement methodology. Income surveys must be completed and certified by our regional council (WFRC), as well as the state office of HUD/ Community Development Block Grant. The City is in the process of conducting a city-wide survey using the door-to-door survey methodology required by the program. Depending on the results, the survey can be used for 3 to 5 years for city-wide projects. The survey will be submitted to our state AOG by January 5<sup>th</sup>. It is unclear if the tallied results will meet the LMI requirements of the grant. Final (pre) applications must be submitted by the end of January.

### Projects to be Applied For

Staff is proposing to submit applications for the following Project:

1. SS18- 500 West Trenchless Sewer Rehabilitation Project is estimated at \$350,886. The City would apply for \$215,795, with a city match of \$135,091 (38.5%)

Recommendation: The City Council, by motion, approve the Capital Investment Plan and project prioritization for CDBG eligible projects.

## CITY OF WASHINGTON TERRACE 5 YEAR CONSOLIDATED CAPITAL PLAN FOR CDBG PRIORITIES

This list is comprised of Projects designated in our City Capital Plan. They are re-evaluated periodically to assess if current conditions warrant expediting their priority in ranking.

## CDBG HIGH PRIORITY PROJECTS

Prio Rank	Project Identifier	Project Location	Project Description	Project Designatio	Estimated Cost	Project Year
<b>SANITARY SEWER</b>						
1	SS18	500 W	Sewer Main Lining (Rehabilitation)	City wide	\$ 350,000.00	2026
2	SS20	250 E - 4575 S to 4450 S	Relocate existing line	Site Specific	\$ 132,555.00	2026
<b>STORM WATER</b>						
2	SD6	TH Bell	Regional Detention Basin (combin with weber school district)	City wide	\$ 746,850.00	2028
1	SD21	Road Intersections	Replace broken waterways	City wide	\$ 174,915.00	2026
<b>Fire Dept</b>						
1	tba	4301 S 300 W	Replacement of SCBA equipment	City wide	300,000	2028
2	tba	4301 S 300 W	Replacement and upgrade of radio equipment	City wide	150-200,000	2028
3	tba	4301 S 300 W	Replacement of Ladder Truck	City wide	unknown	2030
<b>Park&amp;Recreation</b>						
1	PK-2	Wright Park	Playground Replacement (Little Rohmer, Victory, Wright)	Site specific	158,000	2026
2	PK-2	Little Rohmer	Playground Replacement (Little Rohmer, Victory, Wright)	Site specific	153,751	2026
3	PK 1-05	Rohmer Park	Pickle Plaza phase 4 (on hold) RAMP	City wide	859,080	2027
<b>Streets</b>						
1	TBA	City Wide	ADA ramps and ADA sidewalks	City wide	425,000	2026

December 23, 2025

Weber County Commission  
2380 Washington Blvd.  
Ogden, UT 84401

Washington Terrace City  
5249 SOUTH 400 EAST  
WASHINGTON TERRACE CITY, UT 84405

Re: Notice of Termination of Interlocal Agreement

Dear Washington Terrace City,

This letter is provided to ensure transparency and to preserve Weber County's rights under the Interlocal Agreement for Municipal Solid Waste Disposal between Weber County and Washington Terrace City ("Interlocal").

As a matter of due diligence, Weber County is providing formal written notice that it is exercising its option under Section 2 of the Interlocal to terminate the agreement, with an effective date of June 30, 2026. This date complies with the six-month notice requirement set forth in the Interlocal.

Importantly, this notice is being issued solely to preserve Weber County's right to terminate the Interlocal in the event that ongoing negotiations with ECDC Environmental L.C. and with cities regarding related commitments are not successfully resolved.

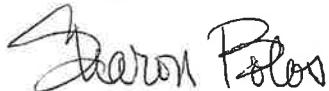
Weber County is actively engaging in good-faith discussions intended to maintain continuity of service, and it is our sincere hope that these efforts will allow us to rescind this Notice of Termination prior to the effective date of June 30, 2026.

If the effective termination date is reached, all services and obligations under the Interlocal would cease as of that date. Until then, Weber County intends to continue working collaboratively with the city and all involved partners.

We respectfully request written acknowledgment of receipt of this notice. Please do not hesitate to contact the Weber County Community Development Director if you have any questions or would like to discuss this matter further.

We value our relationship with the city and appreciate your understanding as we work through these issues responsibly and proactively.

Sincerely,



Sharon Bolos  
Chair, Weber County Commission

County Commission

Weber Center

2380 Washington Blvd.  
Suite 360  
Ogden, UT 84401

# City Council Staff Report

**Author:** Amy Rodriguez

**Subject:** Nomination and election of Mayor  
Pro Tempore

**Date:** January 6, 2026



ADMINISTRATION

## Type of Item: Discussion and Motion

**Summary Recommendations:** Council may nominate and elect a mayor pro tempore to preside over meetings if the Mayor is absent, unable, or refuses to act in the capacity of mayor.

### Description:

- A. **Topic:** The Mayor is chair and presides at all meetings of the Council. If the Mayor is absent, unable, or refuses to act in the capacity of mayor, the governing body may elect a member of the governing body to preside over the meeting as Mayor Pro Tempore.
- B. **Background:** The Mayor Pro Tempore has all of the powers and duties of the Mayor during the Mayor's absence or disability. The election of the Mayor Pro Tempore must be made in an open meeting and entered into the minutes. The Council Member acting as the Mayor Pro Tempore may still vote as a Council Member, however, they cannot cast two votes if there is a tie vote.
- C. **Department Review:** City Recorder

### Alternatives:

- A. **Approve the Request:** Council may nominate and elect a Mayor Pro Tempore at the meeting to serve during any absence of the Mayor.
- B. **Continue the Item:** Council may choose not to elect a Mayor Pro Tempore at this time and table the item to a future meeting.