

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
LOCAL BUILDING AUTHORITY
OF THE ZION MOUNTAIN LOCAL SERVICE DISTRICT**

Date: Thursday December 11, 2025

Location: 9065 West Highway 9, Mt. Carmel, UT 84755

Board Members present: Kevin McLaws, Todd McLaws

Board Members absent: Steve Neeleman

Others present: Annie Cozzens, Mark Petersen, Tom Preston

1. **Call to order** – Todd called the meeting to order at 5:30 p.m.
2. **Approval of Meeting Agenda** – Kevin motioned to approve the meeting agenda. Todd seconded. Kevin voted aye. Todd voted aye.
3. **Legislative Action Items**
 - a. None
4. **Administrative Action Items**
 - a. **Approve Meeting Minutes for November 13, 2025**– Kevin motioned to approve the meeting minutes for November 13, 2025. Todd seconded the motion. Kevin voted aye. Todd voted aye.
 - b. **Review and approve DC Funding Request for November invoices and sending CIB Disbursement #34** –Kevin motioned to approve the November invoices including Zion Mountain Builders \$261,573.66, Hi-Road Building \$32,977.55, Ensign Engineer \$440.00, Asesor International LLC \$15,000.00, Overland Partners \$1,500.00, and Iron Rock \$140.00 for the CIB Disbursement request #34 in the total amount of \$311,631.21. Todd seconded the motion. Kevin voted aye. Todd voted aye.
 - c. **Review and approval of meeting schedule for 2026.** – Kevin motioned to approve the meeting schedule for 2026 as presented. Todd seconded. Kevin voted aye. Todd voted aye.
5. **Administrative Non-Action Items**
 - a. None
6. **Adjourn** – Kevin motioned to adjourn the meeting at 5.36 pm. Todd seconded. Kevin voted aye. Todd voted aye. The duration of the meeting was 6 min.

Todd McLaws, Chairperson