

## MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS ZION MOUNTAIN LOCAL SERVICE DISTRICT

Date: Thursday, November 13, 2025

Location: 9065 West Highway 9, Mt. Carmel, UT 84755

Board Members present: Kevin McLaws, Todd McLaws, Steve Neeleman

Board Members not in attendance: None

Others present: Annie Cozzens, Tom Preston, Mark Petersen, Jeff Webb, Gordon Walker, Patty Kubeja

1. **Call to Order** – Todd called the meeting to order at 5:00 p.m.
2. **Approval of Meeting Agenda** – Kevin motioned to approve the meeting agenda; Steve seconded the motion. Kevin voted aye. Todd voted aye. Steve voted aye.
3. **Legislative Action Items**
  - a. None
4. **Administrative Action Items**
  - a. **Review and approve meeting minutes for October 9, 2025** – Kevin motioned to approve the meeting minutes. Steve seconded the motion. Kevin voted aye. Todd voted aye. Steve voted aye.
  - b. **Review and approval of operating expenses.** – Steve motioned to approve the payment of \$175 to Kane County. Kevin seconded the motion. Steve voted aye. Kevin voted aye. Todd voted aye.
  - c. **Review, consider, and tentatively adopt the FY26 tentative budget.** – HintonBurdick presented the FY26 tentative budget. There was a discussion on whether the amounts budgeted for FY26 will be adequate to finalize the Visitor Center Project. The project managers from Asesor commented on the remaining anticipated expenses for the project, along with the remaining CIB bond funds available, and it was determined that the amounts prepared on the budget were an accurate representation of the remaining project expenses. Kevin motioned to approve the tentative FY26 budget as presented. Steve seconded the motion. Kevin voted aye. Steve voted aye. Todd voted aye. It was decided that the public hearing to receive comment on the tentative FY26 budget will be held at the regularly scheduled board meeting on December 11, 2025, at 5:00 p.m.
5. **Administrative Non-Action Items** –
  - a. None
6. **Adjourn** – Steve motioned to adjourn the meeting at 5:29 pm. Kevin seconded, all voted aye. The duration of the meeting lasted 29 minutes.

*Todd McLaws*

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Todd McLaws, Chairperson

## Action Item - Please review and sign approved meeting minutes

Final Audit Report

December 14, 2025

Created: December 12, 2025  
By: HintonBurdick CPAs & Advisors(acozzens@hintonburdick.com)  
Status: ESigned  
Transaction ID: MPZ58LQL7854V2NKAX3EF6AT0H  
Documents: ZMLSD 09.18.25 meeting minutes - pending approval.pdf  
ZMLSD 10.09.25 meeting minutes - pending approval.pdf  
ZMLSD 11.13.25 - pending approval.pdf  
ZMLSD LBA minutes 09.18.25 - pending approval.pdf  
ZMLSD LBA minutes 10.09.25 - pending approval.pdf  
ZMLSD LBA minutes 11.13.25 - pending approval.pdf

## "Action Item - Please review and sign approved meeting minutes" History

- ⌚ Document emailed to Todd McLaws(toddmclaws@gmail.com) for signature  
12/12/2025 10:02:54 AM Mountain Standard Time
- ⌚ Document viewed by Todd McLaws(toddmclaws@gmail.com)  
12/14/2025 00:50:06 AM Mountain Standard Time - IP address: 72.12.245.178
- ✍ Document e-signed by Todd McLaws(toddmclaws@gmail.com)  
Signature Date: 12/14/2025 00:50:57 AM Mountain Standard Time - IP address: 72.12.245.178
- ✅ Document Signed  
12/14/2025 00:50:57 AM Mountain Standard Time
- ✍ Document e-signed by Todd McLaws(toddmclaws@gmail.com)  
Signature Date: 12/14/2025 00:51:01 AM Mountain Standard Time - IP address: 72.12.245.178
- ✅ Document Signed  
12/14/2025 00:51:02 AM Mountain Standard Time