

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES  
LOCAL BUILDING AUTHORITY  
OF THE ZION MOUNTAIN LOCAL SERVICE DISTRICT**

Date: Thursday October 9, 2025

Location: 9065 West Highway 9, Mt. Carmel, UT 84755

Board Members present: Kevin McLaws, Todd McLaws

Board Members absent: Steve Neeleman

Others present: Annie Cozzens, Mark Petersen, Tom Preston, Jeff Webb, Gordon Walker, Patty Kubeja

1. **Call to order** – Todd called the meeting to order at 5:30 p.m.
2. **Approval of Meeting Agenda** – Kevin motioned to approve the meeting agenda. Todd seconded. Kevin voted aye. Todd voted aye.
3. **Legislative Action Items**
  - a. None
4. **Administrative Action Items**
  - a. **Approve Meeting Minutes for September 18, 2025**– Kevin motioned to approve the meeting minutes. Todd seconded the motion. Kevin voted aye. Todd voted aye.
  - b. **Review and approve DC Funding Request for September invoices and sending CIB Disbursement #32** –Kevin motioned to approve the Sept. invoices including Zion Mountain Builders \$299443.58, Hi-Road Building \$155,337.66, Landmark Testing & Engineering \$1,075, Asesor International LLC \$15,000.00, and Overland Partners \$3,100 for the CIB Disbursement request #32 in the total amount of \$473,956.24. Todd seconded the motion. Kevin voted aye. Todd voted aye.
  - c. **Review and approval of Change Order COR-ZMB-05 for Zion Mountain Builders.**  
– this agenda item was tabled until further information could be provided.
5. **Administrative Non-Action Items**
  - a. None
6. **Adjourn** – Kevin motioned to adjourn the meeting at 5:44 pm. Todd seconded. Kevin voted aye. Todd voted aye. The duration of the meeting was 14 min.

*Todd McLaws*

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Todd McLaws, Chairperson







## Action Item - Please review and sign approved meeting minutes

Final Audit Report

December 14, 2025

Created: December 12, 2025  
By: HintonBurdick CPAs & Advisors(acozzens@hintonburdick.com)  
Status: ESigned  
Transaction ID: MPZ58LQL7854V2NKAX3EF6AT0H  
Documents: ZMLSD 09.18.25 meeting minutes - pending approval.pdf  
ZMLSD 10.09.25 meeting minutes - pending approval.pdf  
ZMLSD 11.13.25 - pending approval.pdf  
ZMLSD LBA minutes 09.18.25 - pending approval.pdf  
ZMLSD LBA minutes 10.09.25 - pending approval.pdf  
ZMLSD LBA minutes 11.13.25 - pending approval.pdf

## "Action Item - Please review and sign approved meeting minutes" History

-  Document emailed to Todd McLaws(toddmclaws@gmail.com) for signature  
12/12/2025 10:02:54 AM Mountain Standard Time
-  Document viewed by Todd McLaws(toddmclaws@gmail.com)  
12/14/2025 00:50:06 AM Mountain Standard Time - IP address: 72.12.245.178
-  Document e-signed by Todd McLaws(toddmclaws@gmail.com)  
Signature Date: 12/14/2025 00:50:57 AM Mountain Standard Time - IP address: 72.12.245.178
-  Document Signed  
12/14/2025 00:50:57 AM Mountain Standard Time
-  Document e-signed by Todd McLaws(toddmclaws@gmail.com)  
Signature Date: 12/14/2025 00:51:01 AM Mountain Standard Time - IP address: 72.12.245.178
-  Document Signed  
12/14/2025 00:51:02 AM Mountain Standard Time