

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
LOCAL BUILDING AUTHORITY
OF THE ZION MOUNTAIN LOCAL SERVICE DISTRICT**

Date: Thursday September 18, 2025

Location: 9065 West Highway 9, Mt. Carmel, UT 84755

Board Members present: Kevin McLaws, Todd McLaws, Steve Neeleman

Board Members absent: None

Others present: Annie Cozzens, Mark Petersen, Tom Preston, Jeff Webb

1. **Call to order** – Todd called the meeting to order at 5:30 p.m.
2. **Approval of Meeting Agenda** – Steve motioned to approve the meeting agenda. Kevin seconded. Steve voted aye. Kevin voted aye. Todd voted aye.
3. **Legislative Action Items**
 - a. None
4. **Administrative Action Items**
 - a. **Approve Meeting Minutes for August 14, 2025**– Steve motioned to approve the meeting minutes for August 14, 2025. Todd seconded the motion. Todd voted aye. Steve voted aye. Kevin was having IT issues and was not in attendance for this motion.
 - b. **Review and approve DC Funding Request for June and sending CIB Disbursement #31** –Kevin motioned to approve the August invoices including Zion Mountain Builders \$279,978.06, Hi-Road Building \$104,319.26, Landmark Testing & Engineering \$1,445, Asesor International LLC \$15,000.00, and Overland Partners \$10,658.39 for the CIB Disbursement request #31 in the total amount of \$411,400.71. Steve seconded the motion. Kevin voted aye. Todd voted aye. Steve voted aye.
5. **Administrative Non-Action Items**
 - a. None
6. **Adjourn** – Kevin motioned to adjourn the meeting at 5:48 pm. Steve seconded. Kevin voted aye. Todd voted aye. Steve voted aye. The duration of the meeting was 18 min.

Todd McLaws

Todd McLaws, Chairperson







Action Item - Please review and sign approved meeting minutes

Final Audit Report

December 14, 2025

Created: December 12, 2025
By: HintonBurdick CPAs & Advisors(acozzens@hintonburdick.com)
Status: ESigned
Transaction ID: MPZ58LQL7854V2NKAX3EF6AT0H
Documents: ZMLSD 09.18.25 meeting minutes - pending approval.pdf
ZMLSD 10.09.25 meeting minutes - pending approval.pdf
ZMLSD 11.13.25 - pending approval.pdf
ZMLSD LBA minutes 09.18.25 - pending approval.pdf
ZMLSD LBA minutes 10.09.25 - pending approval.pdf
ZMLSD LBA minutes 11.13.25 - pending approval.pdf

"Action Item - Please review and sign approved meeting minutes" History

-  Document emailed to Todd McLaws(toddmcclaws@gmail.com) for signature
12/12/2025 10:02:54 AM Mountain Standard Time
-  Document viewed by Todd McLaws(toddmcclaws@gmail.com)
12/14/2025 00:50:06 AM Mountain Standard Time - IP address: 72.12.245.178
-  Document e-signed by Todd McLaws(toddmcclaws@gmail.com)
Signature Date: 12/14/2025 00:50:57 AM Mountain Standard Time - IP address: 72.12.245.178
-  Document Signed
12/14/2025 00:50:57 AM Mountain Standard Time
-  Document e-signed by Todd McLaws(toddmcclaws@gmail.com)
Signature Date: 12/14/2025 00:51:01 AM Mountain Standard Time - IP address: 72.12.245.178
-  Document Signed
12/14/2025 00:51:02 AM Mountain Standard Time