

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS ZION MOUNTAIN LOCAL SERVICE DISTRICT

Date: Thursday, September 18, 2025

Location: 9065 West Highway 9, Mt. Carmel, UT 84755

Board Members present: Kevin McLaws, Todd McLaws, Steve Neeleman

Board Members not in attendance: None

Others present: Annie Cozzens, Tom Preston, Mark Petersen, Jeff Webb

1. **Call to Order** – Todd called the meeting to order at 5:00 p.m.
2. **Approval of Meeting Agenda** – Kevin motioned to approve the meeting agenda; Todd seconded the motion. Kevin voted aye. Todd voted aye. Steve joined the meeting late and was not present for this item.
3. **Legislative Action Items**
 - a. None
4. **Administrative Action Items**
 - a. **Review and approve meeting minutes for August 14, 2025** – Kevin motioned to approve the meeting minutes for August 14, 2025. Todd seconded the motion. Kevin voted aye. Todd voted aye. Steve joined the meeting late and was not present for this item.
 - b. **Review and approval of operating expenses.** – Kevin motioned to approve the payment to Snow Jensen and Reece for \$2,050.94. Steve seconded the motion. Kevin voted aye. Steve voted aye. Todd voted aye.
 - c. **Review and approval of the Memorandum of Understanding between the Zion Mountain Local Service District and Kaibab Band of Paiute Indians and the Paiute Indian Tribe of Utah.** – This MOU is intended to create an opportunity to collaborate with the Discovery Center and Kaibab Band of Paiute Indians and Paiute Indian Tribe of Utah. The MOU is in regards to anything that touches the culture, they will have their input or veto rights of the Discovery Center doing anything. This will mainly be carried out by the parks service staff, or the staff at the Discovery Center that will be under Zion Forever. The district is not going to be directly doing the operational side but will be the entity that would hold the MOU with the tribes. Kevin wants to make sure that this MOU doesn't present a big liability for the District and has worked with Greg Hardman to review the document. Greg feels that this is safe and is a good first step in the process. The request came from the Kaibab Band, and the District drafted this document and will send it to Kaibab Band and Paiute Indian Tribe. Steve motioned to approve the MOU as stated. Kevin seconded. Steve voted aye. Kevin voted aye. Todd voted aye.
 - d. **Review and approval of the Kane County Treasurer Administrative Billing Services Interlocal Agreement.** – Kane County is wanting to be compensated for the costs of administrated services they provide. The fees will be due annually on December 1st. The amount appears to be based on the number of parcels in the district. The total amount due for December 1st 2025 is \$175. This is something that they are doing across the county, and the board doesn't feel it necessary to have legal review of the agreement. Steve motioned to approve the Kane County Treasurer Administrative Billing Services Interlocal Agreement. Kevin seconded the motion. Steve voted aye. Todd voted aye. Kevin voted aye.
5. **Administrative Non-Action Items** –
 - a. None
6. **Adjourn** – Kevin motioned to adjourn the meeting at 5:25 pm. Steve seconded, all voted aye. The duration of the meeting lasted 25 minutes.

Todd McLaws

Todd McLaws, Chairperson

Action Item - Please review and sign approved meeting minutes

Final Audit Report

December 14, 2025

Created: December 12, 2025
By: HintonBurdick CPAs & Advisors(acozzens@hintonburdick.com)
Status: ESigned
Transaction ID: MPZ58LQL7854V2NKAX3EF6AT0H
Documents: ZMLSD 09.18.25 meeting minutes - pending approval.pdf
ZMLSD 10.09.25 meeting minutes - pending approval.pdf
ZMLSD 11.13.25 - pending approval.pdf
ZMLSD LBA minutes 09.18.25 - pending approval.pdf
ZMLSD LBA minutes 10.09.25 - pending approval.pdf
ZMLSD LBA minutes 11.13.25 - pending approval.pdf

"Action Item - Please review and sign approved meeting minutes" History

-  Document emailed to Todd McLaws(toddmcclaws@gmail.com) for signature
12/12/2025 10:02:54 AM Mountain Standard Time
-  Document viewed by Todd McLaws(toddmcclaws@gmail.com)
12/14/2025 00:50:06 AM Mountain Standard Time - IP address: 72.12.245.178
-  Document e-signed by Todd McLaws(toddmcclaws@gmail.com)
Signature Date: 12/14/2025 00:50:57 AM Mountain Standard Time - IP address: 72.12.245.178
-  Document Signed
12/14/2025 00:50:57 AM Mountain Standard Time
-  Document e-signed by Todd McLaws(toddmcclaws@gmail.com)
Signature Date: 12/14/2025 00:51:01 AM Mountain Standard Time - IP address: 72.12.245.178
-  Document Signed
12/14/2025 00:51:02 AM Mountain Standard Time