

# Council Meeting Minutes

**September 16, 2025 /10:00 a.m. – 2:00 p.m.**

APPROVED December 16, 2025

**Attachments:** June 2025 Council Meeting Minutes, August 2025 Executive Committee Meeting Minutes, 2026 Annual Work Plan, Voting Budget FFY2026, FY25 Budget Report, Contract and Grant Report, FFY26 Meeting Schedule, Notes Page, Stipend Request Form, Meeting Agenda Slides, Draft Proposed Bylaw Changes.

## Attendance

- **Attended:** Adina Zahradnikova, Ashley Donham, Alyssa Cronin, Amy Nance, Angie McCourt, Angie Winger, Brooke Barragan, Calleen Kenney, Courtney Edgington, Deanna Taylor, Kristina Shoock, Greg Green, Ian Summers, Sarah Brenna, James Steed, John Crowley, Kayla Robertson, Ken Gourdin, Lisa Wade, Matthew Wappett, Sharon Cook, and Tamera Dalton.
- **Absent:** Brady Hakes, Jaycee Vorhees, Krissie Summerhays, Matthew Huskinson, Nels Holmgren, Roger Downing, and Shannon Wilkins.
- **Excused:** Stephanie Hill.
- **UDDC Staff:** Libby Oseguera, Rickie Crandall, Julie Hanna, and Eric Stoker.

## 1. Welcome, Roll Call, and Introductions

James Steed, Vice-chair, called the meeting to order at 10:02 a.m. The Council reviewed its core responsibilities under the DD Act:

1. Serve as an advocate for people with ID/DD.
2. Conduct or support programs, projects, and activities that improve the quality of life for people with ID/DD.
3. Develop and monitor the progress of the 5-year plan and update it as needed and required.
4. Annually, report on 5-year plan activities and progress made to ACL.
5. Prepare, approve, and implement a budget using money provided by Congress.
6. Recruit, hire, and annually evaluate the director consistent with state/territory laws.
7. From time to time, review the designated state agency's support responsibilities to the Council.

## **2. Public Comment**

No public comment was made.

## **3. VOTE: Approval of the June 2025 Meeting Minutes**

- **Motion:** Kayla Robertson moved to approve the June minutes, seconded by James Steed. The motion passed unanimously.

## **4. VOTE: UDDC Officer Elections and FFY26 Meeting Schedule**

- **Officer Elections:** James Steed will transition to the role of Chairperson next month. The Council was reminded of the need to elect a new Vice-chair and a Treasurer. Greg Green and Courtney Edgington ran for Vice-chair. No one ran for Treasurer.
- **FFY26 Meeting Schedule:** Ashley Donham inquired about the return to hybrid meetings due to previous budget concerns, and Ian Summers confirmed that recent budget changes allow for hybrid meetings to resume.
  - **Motion:** Sarah Brenna moved to approve the meeting schedule, seconded by Amy Nance. The motion passed unanimously.
  - **Approved Dates:**
    - Dec. 16, 2025: Hybrid: Online & UDDC Office, 10 a.m. – 4 p.m.
    - March 10, 2026: Online only, 10 a.m. – 2 p.m.
    - June 2, 2026: Hybrid: Online & UDDC Office, 10 a.m. – 4 p.m.
    - Sept. 15, 2026: Online Only, 10 a.m. – 2 p.m.

## **5. VOTE: FFY2026 UDDC Budget and Review of 2025 Expenditure Reports**

Rickie Crandall reviewed budget statements for the current fiscal year.

- **Motion 1 (Section 2):** James Steed moved to approve section 2 of the budget, seconded by John Crowley. The motion passed with Matt Wappett and Calleen Kenney abstaining.
- **Motion 2 (Sections 1, 3, 4, and 5):** John Crowley moved to approve sections 1, 3, 4, and 5 of the budget, seconded by Adina Zahradnikova. The motion passed unanimously.

## **6. IDRPP Presentation – Matthew Wappett**

Matthew Wappett presented an overview of the Institute for Disability Research Policy and Practice (IDRPP), detailing its projects and impact on the lives of people with disabilities.

## **7. Committee Reports (VOTE: Bylaw changes)**

- **State Plan Implementation – Alyssa Cronin:** The Council is nearing completion of the state plan, but Transportation is the only goal behind schedule. Over the summer, they hired an intern whose responsibilities included working with UTA to

improve paratransit accessibility.

- **Membership and Recognition - Courtney Edgington:** The Committee discussed an applicant who was not eligible due to living in another state.
- **Policy and Legislation - Matthew Huskinson and Stephanie Hill:** No Report.
- **Governance - Adina Zahradnikova:** The Committee presented and explained proposed changes to the bylaws.
  - **Motion:** Greg Green moved to approve the bylaws, seconded by Lisa Wade. The motion passed unanimously.

## **8. Break and Member Surveys**

Council members were asked to complete the outcome survey during the 30-minute break.

## **9. FFY2025 Progress, FFY2026 Work Plan, and State Plan Development**

Libby Oseguera provided highlights and progress from the fourth year of the State Plan and an update on the development of the work plans for the future.

## **10. Member and Volunteer Recognition**

- **Service Recognition:** Libby Oseguera thanked Pam Norton, John Crowley, and Ian Summers for their service.
- **New Members:** Ian Summers welcomed Brooke Barragan, Kayla Robertson, Angie Winger, and Jaycie Voorhees, who will begin their first terms in October.
- **Volunteer Recognition:** Ian Summers thanked volunteers, including Krissie Summerhays (for donating space and décor for speed meeting events) and Amber Foster and Jen Knutson (for weekly support of the adaptive boxing program).
- **Staff Anniversary:** Eric Stoker was recognized for his 10th employment anniversary with the UDDC.

## **11. Other Business**

- **Sarah Brenna:** Announced that Vocational Rehabilitation (VR) is implementing an order of selection, slowing down selections due to costs. Virtual town hall meetings are scheduled for September 17th and 18th, with comments due by September 26th.
- **Brooke Barragan:** Announced the upcoming Utah Parent Center top golf event.
- **Amy Nance:** Announced the Teen to Adult Transition healthcare summit at Primary Children's Hospital on Wednesday, November 12th.
- **Vice Chair Result:** Courtney Edgington was announced as the new Vice-chair of the Council for 2025-2026.

## **12. VOTE: Close the Meeting**

- **Motion:** Sarah Brenna made a motion to close the meeting, seconded by Greg Green. The motion passed unanimously.

**Meeting Adjourned at 1:25 p.m.**

**Proposed Future Meetings**

- Dec. 16, 2025: Hybrid: Online & UDDC Office, 10 a.m. – 4 p.m.
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