Meeting Minutes

Consent, Final Plat Approval : Walnut Place Minor Subdivision

Date: 10.16.2025
Time: 1:01PM
Location: Highland City Council Chambers
Meeting Type: Development Administration Board

Attendees:

Jay Baughman – City Community Development Administrator

Rob Patterson – City Attorney/Planning and Zoning Administrator

Trent Thayn – Planning Commissioner

Gretchen Homer – Public Works Administration Assistant

Parley Turnbow – Homeowner/Developer

Rob Welker - Neighbor

Purpose

1. Approval of Meeting Minutes – August 28, 2025
2. Approval of the final plat and subdivision improvement plans for Walnut Place Minor Subdivision.

Consent Items:

ACTION TO APPROVE THE MINUTES OF AUGUEST 28, 2025

MOTION: Jay Baughman moved to approve the meeting minutes from August 28, 2025; Chris Trusty seconded the motion.

1.	**Yes**	**Rob Patterson**
2.	**Yes**	**Jay Baughman**
3.	**Yes**	**Chris Trusty**
4.	**Yes**	**Trent Thayn**

MOTION PASSES 4:0

ACTION: Final Plat Approval for Walnut Place Minor Subdivision

DISCUSSION: Walnut Plat B is a minor subdivision. More or less a lot split, and a little bit of property adjustment. There were some comments in the staff report, there were some final comments that were our recommended stipulations. The developer gave us updated plans addressing those recommendations. The Subdivision meets the R-1-40 zone. Water has been provided. PI impact fees not needed. There is a little right of way work. The lots meet frontage and lot size. Each lot has 130 feet of frontage. There was a question whether they can quitclaim deed the property back to the neighbor. The city won't let the lot lines be shifted, it will be between the neighbors how they use the land. Building permits will go off recorded plat.

MOTION: Chris Trusty moved to approve the final plat and subdivision as submitted October 15, 2025; Trent Thayn seconded the motion.

1.	**Yes**	**Jay Maughn**
2.	**Yes**	**Rob Patterson**
3.	**Yes**	**Chris Trusty**
4.	**Yes**	**Trent Thayn**

Motion Passes 4-0

- **Meeting Adjourned:** 1:08 PM
  Minutes Prepared By: Gretchen Homer
- **Minutes Approved November 19, 2025**