

Minutes of the Regular Meeting of the Board of Trustees  
**UPPER COUNTRY WATER IMPROVEMENT DISTRICT**  
Altamont, Utah  
November 20, 2025

The Board of Directors of Upper Country Water Improvement District convened a Regular Meeting of the Board on November 20, 2025, at 7:00 p.m., at the Upper Country Water Improvement District's Office, 4132 North 15675 West, Altamont, Utah 84001. The meeting was open to the public.

ATTENDANCE

Directors in attendance were:

Derek Herrera	President
Clyde Watkins	Vice-Chairman
Charles Miles	Treasurer
Donald Miles	Director
Curtis Miles	Director
Jimmy Brotherson	Director

Absent was Director Stetson Christensen, whose absence was excused.

Also, in attendance were:

Kirk Christensen and Chasity McKinnon, Upper Country Water Improvement District

Chairman Derek Herrera gave the invocation.

ADMINISTRATIVE MATTERS

Call to Order

The meeting was called to order at 7:02 p.m. by Director Derek Herrera.

Quorum, Location of Meeting, Posting of Meeting Notice

A quorum was confirmed, and the meeting and location were approved and noticed as required.

Director Curtis Miles submitted a letter of resignation to the Board, stating his last day as Director would be December 18<sup>th</sup>, 2025. Director Curtis Miles expressed his deep appreciation for the opportunity to serve on the Upper Country Water Board and noted that there may be a potential opportunity to appoint a new director, and stated that he would follow up with the

interested party. The Board expressed sincere appreciation to Director Curtis Miles, stating that he will be missed, and wished him well in his future endeavors.

### CONSENT AGENDA

#### Minutes from October 16, 2025, Regular Meeting of the Board.

*The Board reviewed the minutes from the October 16, 2025, Regular Meeting of the Board.*

*Upon motion made by Director Curtis Miles, seconded by Director Watkins, and, upon vote, unanimously carried, the Board approved the meeting minutes, as presented.*

### PUBLIC HEARING – PROPOSED 2026 BUDGET:

Upon motion by Director Donald Miles, seconded by Director Watkins, and, upon vote, unanimously carried, the Board opened the public hearing on the proposed 2026 Budget at 7:08 p.m.

Ms. McKinnon provided an overview of the proposed 2026 Budget. Discussion ensued.

Upon motion by Director Watkins, seconded by Director Curtis Miles, and, upon vote, unanimously carried, the Board closed the public hearing on the proposed 2026 Budget at 7:15 p.m.

### FINANCIAL MATTERS

#### Review and Consider Adoption of the Resolution to Adopt the 2026 Budget.

Upon motion by Director Charles Miles, seconded by Director Curtis Miles, and, upon vote, unanimously carried, the Board approved the adoption of the 2026 Budget as presented.

#### Review and consider acceptance of the unaudited October 31, 2025, Financial Statements.

Ms. McKinnon reported that the water usage revenue is \$13,200 higher, and the bulk water usage is \$900 higher. However, compared to 2024, the addition of two new water connections in 2024 resulted in overall revenue being \$300 higher. Ms. McKinnon reported that \$10,900 in interest was collected for the month of October.

Ms. McKinnon reported that expenses are \$12,650 lower than in the previous October, noting that in 2024, a payment of \$12,000 was made to Straight Shot Oilfield Services. *After further discussion, and upon motion made by Director Donald Miles, seconded by Director Watkins, and*

*upon a vote, the Board unanimously carried the Motion and accepted the Financials for the October 2025 period.*

Ms. McKinnon provided an overview of high-water usage for October 2025. Discussion ensued.

#### SYSTEM ISSUES

##### System Update:

Mr. Christensen reported that the only potential issue is that three new water connections still need to be installed. Discussion ensued.

##### NEW BUSINESS:

##### Review and Consider Adoption of the Resolution to annex the Otteson and DeHart properties into the District.

Upon motion by Director Curtis Miles, seconded by Director Donald Miles, and, upon vote, unanimously carried, the Board approved the adoption of the Resolution to annex both properties into the District.

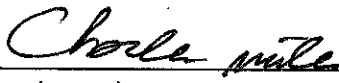
##### Confirm quorum for the December 18<sup>th</sup>, 2025

A quorum was confirmed for the December 18th, 2025, Regular Meeting of the Board, noting the meeting will begin at 6:00 p.m. and will be held at the Mountain Home Resort, in Mountain Home, Utah.

#### ADJOURNMENT

There being no further business to come before the Board at this time, upon a motion made by Jimmy Brotherson, seconded by Director Watkins, and upon vote, unanimously carried, the meeting was adjourned at 7:40 p.m.

Read and approved on the 18th day of December 2025.

  
Derek Herrera  
Board Chairman  
Charles Miles  
Treasurer

Minutes of the meeting prepared by Chasity McKinnon

