

Beaver County
Waste Management Special Service District #5
Thursday, November 20, 2025, 6:00 PM
Milford Landfill, 7300 S 800 E
Milford, UT 84751

Members Present: Chairman Nolan Davis, Board Members Troy Black, Robin Bradshaw, John Carter, Kade Blackner, Jack McMullin, Attorney Von Christiansen

Staff: Manager Mike Neilsen, Secretary Kaylee Acklin

Absent: Commissioner Yardley

Call to Order

Chairman Nolan Davis called the meeting to order at 6:10 p.m.

Consent Issues

- a. Consent issues including financial reports, approval of bills and payroll, approval of minutes

MOTION: Board Member John Carter moved to approve the consent issues as presented. Motion was seconded by Board Member Kade Blackner. All were in favor, motion carried.

New Business

- a. Discuss & Approve Christmas Bonus & Hams: The Board discussed the annual Christmas bonus and holiday hams. It was noted that the hams were pre-ordered from the supplier more than a month in advance and have already been received. The Board reviewed the bonus amounts and agreed to keep the same structure as the previous year.

MOTION: Board Member Robin Bradshaw moved to approve the distribution of holiday hams, which have already been received, and to approve Christmas bonuses in the amount of a \$200 Visa gift card for full-time employees and a \$100 Visa gift card for part-time employees. Motion was seconded by Board Member Jack McMullin. All were in favor, motion carried.

- b. Discuss Amended Budget 2025: Board members were presented with the amended budget for FY 2025.

The Secretary explained the increase in depreciation expense resulting from the purchase of the dump truck and water truck. The Secretary noted that an email was sent to **Chad Atkinson with Hinton Burdick**, who provided the updated depreciation figures.

Board Member **Robin Bradshaw** addressed the Milford Landfill income, noting that the budgeted amount was **\$6,000**, while year-to-date income has reached approximately **\$16,000** due to increased activity at the landfill.

It was also explained that service income has increased due to the rate increase that went into effect on **October 1**.

The Board discussed that interest income from the **PTIF accounts** has declined due to lower interest rates.

Manager **Mike Neilsen** explained that the mineral lease account is lower than expected, as only half of the normal amount was received in October, which may be related to the recent government shutdown.

Chairman **Nolan Davis** stated that the shortfall is expected to be recovered once the government fully reopens.

Action:

No action was taken at this time. The Board will consider approval of the amended FY 2025 budget at the **December meeting** following the required public hearing, at which time the budget will be adopted by resolution.

c. Discuss & Approve Tentative Budget for FY 2026: Board members were presented with the tentative budget for FY 2026.

The Secretary advised the Board that the tentative budget includes a **3% wage increase**, consistent with the prior year.

Board Member **Robin Bradshaw** asked, for informational purposes, what percentage increase was included for health insurance. The Secretary responded that the budget reflects the same rate increase applied during the previous year, **7.4%**, noting that the actual insurance increase for the upcoming year is not yet known.

The Manager confirmed that the District is currently paid through **November** on health insurance, with only the **December** payment remaining.

Manager **Mike Neilsen** recommended increasing funding for the capital replacement fund to allow for the purchase of a replacement pickup truck. The current truck is a **2014 model with approximately 124,000 miles**. Board Member **Robin Bradshaw** agreed that the vehicle should be upgraded. The Manager explained that the purchase had been discussed and budgeted previously, but was delayed due to the purchase of the water truck and the inability to locate a suitable truck at that time. He stated that he now feels it is appropriate to move forward with the purchase.

The Board discussed increasing the capital replacement funding for the truck by adding **\$60,000** to the already budgeted **\$30,000**, bringing the total to **\$90,000**.

Manager **Mike Neilsen** stated that the tentative budget does not currently include funding for an additional full-time employee. He explained that the **Beaver Landfill** has experienced increased workload and could benefit from added staffing. While winter months tend to be slower for

residential traffic, construction and commercial activity have remained steady. Activity is expected to increase again in the spring.

Board Member **Jack McMullin** expressed that if an additional full-time employee is needed, the position should be filled sooner rather than later.

The Manager proposed converting the current part-time employee (who works Thursday, Friday, and Saturday) to a **full-time position**. He noted that the employee is experienced, works well with staff and customers, and would not require additional training. The employee intends to continue working Saturdays, and this change would eliminate the need to hire an additional part-time employee for Saturdays.

Attorney **Von Christiansen** initially believed the full-time position would require advertising but clarified that, since the individual is already employed, the District may proceed with an **internal hire** without advertising.

Board Member **Kade Blackner** asked where the funding for the additional full-time position would come from and whether it had been included in the budget. The Manager stated that it has **not yet been budgeted**, and noted that some funding could be reallocated from the existing part-time employee budget. The Board directed the **Secretary and Manager** to revise and fine-tune the tentative budget to include funding for an additional full-time employee for consideration at the **December meeting**.

The Manager noted that he recently worked alone at the Beaver Landfill due to staff leave and expressed concern that some commercial loads may not be consistently recorded and billed. He believes additional staffing could increase revenue by improving tracking and billing accuracy, though the exact amount of unrecovered revenue is unknown.

Board Member **Kade Blackner** reiterated his request for clarity on how the additional position would be funded.

The Manager stated that raising commercial rates may be considered in the future, if necessary, but emphasized his desire to avoid rate increases and to keep county garbage rates as low as possible.

Action:

No formal action was taken. The Board directed staff to revise the tentative FY 2026 budget to reflect discussed changes and to present an updated version at the **December meeting** for final consideration prior to adoption.

d. Discuss & Approve Public Hearing for Operating Budget:

MOTION: Board Member Troy Black moved to approve the Public Hearing for the Operating Budget and Amended Budget. Motion was seconded by Board Member Jack McMullin. All were in favor, motion carried.

e. Annual Board Training - Open Public Meeting Act and Professional & Conflicts of Interest: Attorney **Von Christiansen** presented the Board with the annual training materials from the **State Auditor's website** covering the **Open and Public Meetings Act** and professional standards related to **conflicts of interest**.

The Board reviewed the information as part of its annual training requirements.

Old Business

None

Resolutions

a. None

Comments

Manager **Mike Neilsen** provided updates and comments on several items:

- **Curbside service – Grove Area:** Service is operating well and settling into a routine. In response to **Board Member Robin Bradshaw**, the Manager explained that service is being provided from **Holdaway Lane north**, with the exception of **Navajo Trail**. Three dumpsters are available for residents in that excluded area.
- **Rodeo Grounds/Ball Fields Dumpsters:** In response to a question from Robin Bradshaw, the Manager confirmed that the dumpsters at the rodeo grounds and ball fields have been removed, the area cleaned, and dirt hauled in.
- **North Creek Backside Loop Dumpsters:** The Manager reported that two dumpsters previously located at a residence were moved after the property was sold and the new owner requested relocation. The dumpsters were moved to the **Manderfield Hill** area. A resident has requested that the dumpsters be moved to property associated with **Von Christiansen**. The Board and Attorney **Von Christiansen** stated they do not want the dumpsters placed there due to the potential risk of damaging the existing irrigation system and liability concerns. The Board agreed the dumpsters should remain in their current location.
- **Division of Solid and Hazardous Waste:** The Manager and Secretary attended an online meeting and reported upcoming regulatory changes. Beginning **July 1, 2026**, uncovered or unsecured loads entering the landfill will be subject to a **minimum \$10 fee**. Of that amount, **\$5 must be remitted to the State quarterly**, which will then be provided to **UDOT** for roadside cleanup. The Manager expressed concern this may increase illegal dumping and stated the plan is to encourage customers to cover their loads and to proactively notify the

public through newspaper notices and flyers. The Manager expressed concern about the responsibility of collecting and remitting this fee.

- **Financial Assurance and Closure Cost Recalculation:** The State is requiring a mid-permit financial assurance recalculation. The landfill permit term is ten years and is currently approximately one and a half years beyond renewal. The District will need to hire an engineer and a surveyor to complete a third-party estimate of open and closed landfill areas. The estimated cost is **\$10,000–\$12,000**, and this expense is included in the budget.
- **Franchise Agreement – Waste Hauling:** The Manager reported a concern raised by **Wiley Hughes** regarding the franchise agreement with **Hughes and Sons** as the authorized county waste hauler. A company associated with solar farm projects (**McCarthy**) is hauling waste to locations outside of the District rather than using local services. Attorney **Von Christiansen** advised that this issue should be addressed through **Planning and Zoning** by including notice of the exclusive franchise in **Conditional Use Permits (CUPs)**.
The Board discussed the balance between enforcing the franchise and the long-term impacts to landfill capacity. The contract for the franchise is up for renewal in **September 2026**. No formal action was taken, but the matter will be monitored.

Board Member Comments:

Board Members discussed the long-term impact of large commercial projects on landfill capacity and the future cost to County residents if additional landfill space is required.

Secretary's Report:

The Secretary reported that a Beaver resident discovered she had been paying garbage fees to both **Beaver City** and **Rocky Mountain Power** for several years for the property located at **1920 N Hwy 397**. The resident requested consideration for reimbursement.

Action:

After Board discussion, the Board approved a reimbursement of **up to one year** of garbage fees in the amount of **\$168** (based on a \$14 monthly rate).

MOTION: Board Member Robin Bradshaw moved to approve the reimbursement of up to one year of garbage fees in the amount of \$168. Motion was seconded by Board Member Kade Blackner. All were in favor, motion carried.

Meeting Adjourned 7:40 P.M.

Approved by Waste Management Board Members December 18, 20205



Kaylee Acklin, District Secretary