

Minutes of the **Work Session** of the **Riverdale City Council** held Tuesday October 21, 2025, at 5:30 p.m., at the Civic Center in the Council Chambers, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present:

City Council:

Braden Mitchell, Mayor
Alan Arnold, Councilmember / Mayor pro tem
Bart Stevens, Councilmember
Anne Hansen, Councilmember
Michael Richter, Councilmember
Stacey Haws, Councilmember

City Employees:

Steve Brooks, City Administrator/Attorney (attending remotely)
Rich Taylor, Community Services Director
Shawn Douglas, Public Works Director
Brandon Cooper, Community Development Director
Casey Warren, Police Chief
Michelle Marigoni, City Recorder

Excused:

The City Council Work Session meeting began at 5:38 p.m. Mayor Mitchell welcomed all in attendance and noted for the record that all Councilmembers were present. Members of city staff were also present.

Public Comment:

Presentations and Reports:

1. Mayor's Report

Mayor Mitchell reported

2. City Administration Report

- a. Department Reports September
- b. October Anniversaries Employee Recognition
- c. Staffing Authorization Plans
- d. Community Development Report
- e. Upcoming Events – Combined City Council and Planning Commission meeting.

Brandon Cooper noted

Consent Items

1. Consideration to approve meeting minutes from:

September 16 , 2025 Council Work Session
September 16, 2025 Council Meeting

Mayor Mitchell asked if there were any changes to the minutes. There were none.

Action Items

- 1. Consideration of Resolution #2025-33 amending the Riverdale Consolidated Fee Schedule to include "Letter of Agency" signs for purchase by property owners and to update and clarify commercial sewer rates.**

Chief Warren explained letters of agency, Mr. Douglas noted the sewer rates were approved with the budget but the fee schedule needed to be updated.

2. Discussion and action regarding re-branding of senior center building.

Councilor Stevens asked if this was exclusively for the east part of the building, not the senior housing. The city runs the activity center and the RDA controls the housing units. Mr. Brooks clarified the action was only for direction and not a final decision.

3. Discussion and action regarding senior center membership fees, lunches, software.

Mr. Taylor mentioned the seniors have been notified the rents will be going up January 1, 2026.

Comments

City Council:

Councilmembers discussed improving meeting structure. Councilor Arnold expressed frustration with action items lacking packet details and suggested eliminating the work session. Councilor Haws noted work sessions contain too much substantive content, while main meetings are limited; he advocated restricting work sessions to agenda review and procedural matters only, with all substantive discussions in the main meeting. Mayor Mitchell agreed substantive discussions belong in the main meeting.

Councilors Arnold and Hansen proposed streaming work sessions. Councilor Haws added that more comprehensive packets would reduce the need for work sessions. The group briefly discussed practices in other cities, including using work sessions for training and background on future agenda items.

Adjournment

Having no further business to discuss, the Work Session was adjourned at 5:53 p.m.

Date Approved: 11/5/2025