

Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, October 21, 2025, at 6:00 p.m., at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present:

City Council:	Braden Mitchell, Mayor Alan Arnold, Councilmember / Mayor pro tem Bart Stevens, Councilmember Anne Hansen, Councilmember Michael Richter, Councilmember Stacey Haws, Councilmember
City Employees:	Steve Brooks, City Administrator/Attorney (attending remotely) Rich Taylor, Community Services Director Shawn Douglas, Public Works Director Brandon Cooper, Community Development Director Casey Warren, Police Chief Michelle Marigoni, City Recorder
Excused:	
Visitors:	

Welcome & Roll Call

The City Council meeting began at 6:00 p.m. Mayor Mitchell called the meeting to order and welcomed those in attendance, including Council Members, City Staff, and members of the public.

Pledge of Allegiance – Rich Taylor

Invocation – Anne Hansen

Public Comment

Mayor Mitchell invited members of the public to speak.
No public comments were received.

Presentations and Reports

1. Mayor's Report

Mayor Mitchell thanked those who attended the Utah League of Cities and Towns training, noting sessions on conducting meetings, emergency preparedness, and the North Ogden fire. He suggested a serious meeting on emergency preparedness, possibly involving an expert. He proposed adding an "upcoming events" section as a standing agenda item to ensure awareness of events

2. City Administration Report

- a. Department Reports September
- b. October Anniversaries Employee Recognition
- c. Staffing Authorization Plans
- d. Community Development Report
- e. Upcoming Events – Combined City Council and Planning Commission meeting.

Brandon Cooper updated on the Trader Joe's grand opening on Friday at 8:45 a.m., the Honeybaked Ham grand opening, Nothing Bundt Cakes opening in a couple of months, a new golf simulator on Freeway Park Drive, and the sale of Larry H. Miller Jeep to Young Automotive.

Mr. Brooks mentioned fall cleanup on October 27-28, the Community Center Halloween party on the 27th, and discussed the joint meeting with the Planning Commission. Feedback from the Commission included interest in discussing Wasatch Front Regional Council concepts, legal training on motions, and potential projects like Stringtown. The Council agreed to hold the joint meeting following a limited agenda meeting

Mr. Brooks also addressed a drop in commercial and residential water and sewer usage from the reports, clarifying sewer is a monthly fee and should be consistent. He committed to researching the drop in average utility fees. Mr. Brooks noted the end of the third quarter on September 30 and noted budget updates would be available for the November 5 meeting.

Consent Items

1. Consideration to approve meeting minutes from:

September 16 , 2025 Council Work Session
September 16, 2025 Council Meeting

Mayor Mitchell asked if there were any changes to the minutes. There were none.

MOTION: Councilmember Arnold moved to approve the consent items. Councilmember Richter seconded the motion. There was not any discussion regarding this motion, which passed unanimously in favor.

Action Items

1. Consideration of Resolution #2025-33 amending the Riverdale Consolidated Fee Schedule to include "Letter of Agency" signs for purchase by property owners and to update and clarify commercial sewer rates.

Chief Warren explained "Letter of Agency" signs, noting the City would purchase in bulk and sell to businesses to improve participation and safety. Mr. Douglas said the update clarified a missed item from the budget on commercial sewer rates and added transparency to the fee schedule.

Motion: Councilmember Arnold moved to approve Resolution #2025-33 amending the Riverdale Consolidated Fee Schedule to include "Letter of Agency" signs for purchase by property owners and to update and clarify commercial sewer rates.

Second: Councilmember Hansen

There was no discussion on the motion.

Councilor Haws:	Yes
Councilor Richter:	Yes
Councilor Hansen:	Yes
Councilor Arnold:	Yes
Councilor Stevens:	Yes

Motion passed unanimously.

2. Discussion and action regarding re-branding of senior center building.

Mr. Taylor discussed rebranding the senior center to "adult recreation space" or similar to qualify for more grants, as the current name disqualifies some funding. It serves adult programs, city events, band concerts, and community activities. The Council supported the idea, noting it aligns with non-subsidized apartments and broader community use. Suggestions included "Riverdale Community Center North" or "Riverdale Adult Activity Center." Mr. Taylor will return with name options.

3. Discussion and action regarding senior center membership fees, lunches, software.

Mr. Taylor proposed membership fees to generate revenue, separate from program fees like lunch. Fees would be annual or monthly, resident/non-resident differentiated, with annual passes discounted once a year to manage transactions. There are 223 resident and 554 non-resident members. Some other Weber County centers charge \$5 monthly. The Council supported starting low, exploring partnerships with other cities for non-resident rates, and gifting memberships. Fees would be city revenue, tracked separately. Mr. Taylor will return with a fee schedule change.

Comments

City Council

Councilmember Haws expressed disappointment in UDOT's absence and lack of communication on projects, requesting they attend the next meeting. Councilor Richter suggested a survey for citizen comments to share with UDOT.

Councilmember Hansen proposed adding historic name signs to roads like 1500 West and inviting the historian to share ideas.

Councilmember Richter noted traffic issues on Riverdale Road.

City Staff

Mr. Brooks thanked Casey Warren for planning the Trader Joe's opening, including outreach to businesses and cities, traffic management, and strong police presence. He noted discussions with RC Willey and the church for parking.

Mayor

Mayor Mitchell agreed to invite UDOT to the next meeting and discuss business support. He noted potential economic benefits from Trader Joe's, including increased business for surrounding areas and interest in the RC Willey building.

Adjournment

Having no further business to discuss, Councilmember Arnold moved to adjourn the meeting. Councilmember Haws seconded the motion. The meeting was adjourned at 6:19 p.m.

Date Approved: 11/5/2025