

**PAYSON CITY**  
**REGULAR CITY COUNCIL MEETING & WORK SESSION(S)**  
Payson City Center, 439 W Utah Avenue, Payson UT 84651  
Wednesday, December 3, 2025

CONDUCTING	William R. Wright, Mayor
ELECTED OFFICIALS	Brett Christensen, Teresa Hiatt, Brian Hulet, Anne Moss, Ryan Rowley, William R. Wright
STAFF PRESENT	David Tuckett, City Manager Cathy Jensen, Finance Director Kim E. Holindrake, City Recorder Amalie Ottley, City Recorder Brandon Dalley, City Attorney Brad Bishop, Police Chief Robert Mills, Assistant City Manager Travis Jockumsen, Public Works Director/City Engineer Jonathan Knight, City Engineer Scott Spencer, Fire Chief Jill Spencer, Development Services Director Janeen Dean, Community Events Coordinator Karl Teemant, Community Services Director Shawn Black, Power Director Shelby Bohling, Communities That Care Coordinator Melanie Marsh, Human Resources Dona Gay, Library Director
OTHERS	Lacee Smith, Bob Provstgaard, Kevin Blalock, Doug Welton, Ben Woolf, Planning Commission Chair Kirk Beecher, and various members of the public.

**A. CALL TO ORDER**

William R. Wright, Mayor, called this meeting of the City Council of Payson City, Utah, to order at 6:00 p.m. The meeting was properly noticed.

**B. PRAYER AND PLEDGE OF ALLEGIANCE (6:00 p.m.)**

Prayer offered by Brett Christensen.

Pledge of Allegiance led by Amalie Ottley.

**C. CONSENT AGENDA (6:01)**

1. Approval of the November 18, 2025, City Council Meeting Minutes
2. Resolution 12-03-2025-A – City Council 2026 Annual Meeting Dates and Times

3. Resolution 12-03-2025-B - Non-Substantive Correction to the Fee Schedule

**MOTION: Councilmember Rowley– To approve the consent agenda.** Motion seconded by Councilmember Christensen. A roll call vote was taken as follows and the motion carried.

Yes	-	Brett Christensen
Yes	-	Teresa Hiatt
Yes	-	Brian Hulet
Yes	-	Anne Moss
Yes	-	Ryan Rowley

D. PETITIONS, REMONSTRANCES & COMMUNICATIONS

1. CTC: Mayor's Youth Recognition (6:03 p.m.)

Mayor Wright and Shelby Bohling presented Mayor's Youth Recognition Awards to Aiden Brown, Mt. Nebo Middle School and Bentley Tinoco, Payson Junior High.

Aiden Brown's favorite holiday activity is decorating the house.

Bentley Tinoco's favorite holiday activity is spending time with friends and family.

2. Presentation of Youth City Council and Oaths of Office (6:06 p.m.)

Mayor Wright introduced three new members of the Youth City Council. Ian Jimenez, Josh Stinson, and Amy Smith were sworn into office by Mayor Wright.

3. Public Forum (6:11 p.m.)

No members of the public wished to address the council in the public forum.

4. Staff and Council Reports (6:12 p.m.)

POLICE – Brad Bishop thanked the council and community for their support of the Thanksgiving Turkey delivery, and the Shop the Cop events. Brad stated 50 Thanksgiving meal baskets were delivered to families in need. He added that this year \$250 per child will be dedicated to the Shop the Cop event.

COMMUNITY EVENTS – Janeen Dean thanked Mayor Wright and Councilmember Rowley for their support of the Santa Dash and Christmas Festival. She thanked Payson Market and 7 Brews for donating donuts and hot chocolate. She also thanked the parks crew for their hard work getting Main Street and Memorial Park ready for the holiday festivities. Janeen invited everyone to the Christmas Boutique on the upcoming Friday and Saturday.

ADMINISTRATION – Robert Mills expressed appreciation to everyone who helped with the Payson Christmas Festival. He thanked city staff for all their work behind the scenes.

LIBRARY – Dona Gay thanked everyone for their help with the Festival of the Wreaths event. She stated over 20 wreaths were donated in order to raise funds in an auction for the library.

Councilmember Hiatt echoed the appreciation for staff that work so hard on the streets and getting the city ready for the holidays. She is grateful that so many employees come out to help with activities.

Councilmember Moss reported on the turnout of the Christmas Festival. She said it was so wonderful that it felt like a Hallmark movie. She thanked everyone who helped.

Councilmember Rowley reported that he and the Youth City Council toured the power plant. He thanked staff for their support for the Santa Dash and Main Street lighting. He thanked Robert Mills and members of the Chamber of Commerce for spending the day helping at the Christmas festival.

Councilmember Hulet echoed everyone's appreciation and thoughts about the Christmas events. He invited the community to attend an open house for the Inland Port Authority on December 11<sup>th</sup>. Mayor Wright added his support for the Inland Port Authority.

Councilmember Christensen thanked everyone for their support of the Christmas festivities.

#### E. ADJOURN TO REDEVELOPMENT AGENCY (6:25 p.m.)

**MOTION: Councilmember Christensen – To adjourn to Redevelopment Agency.** Motion seconded by Councilmember Rowley. A roll call vote was taken as follows and the motion carried.

Yes	-	Brett Christensen
Yes	-	Teresa Hiatt
Yes	-	Brian Hulet
Yes	-	Anne Moss
Yes	-	Ryan Rowley

#### 1. Resolution RDA 2026 Annual Meeting Dates and Times

**MOTION: Director Christensen – To accept the RDA resolution 12-03-2025-A.** Motion seconded by Director Moss. A roll call vote was taken as follows and the motion carried.

Yes	-	Brett Christensen
Yes	-	Teresa Hiatt
Yes	-	Brian Hulet
Yes	-	Anne Moss
Yes	-	Ryan Rowley

#### F. ADJOURN FROM REDEVELOPMENT AGENCY (6:26 p.m.)

**MOTION: Councilmember Christensen – To adjourn from the Redevelopment Agency.** Motion seconded by Councilmember Moss. A roll call vote was taken as follows and the motion carried.

Yes	-	Brett Christensen
Yes	-	Teresa Hiatt

Yes	-	Brian Hulet
Yes	-	Anne Moss
Yes	-	Ryan Rowley

## G. WORK SESSION

### 1. Library Feasibility Study (6:26 p.m.)

Karl Teeman introduced Kevin Blalock who presented the Payson City Library Feasibility Study. Mr. Blalock outlined the study's objectives which included assessing the existing facility, determining future facility needs, identifying program requirements, reviewing potential locations, and recommending an overall approach. Mr. Blalock also reviewed the criteria guiding the study, including the library's role as a civic building, a 50-year lifespan, functional flexibility, and alignment with the City's vision.

Mr. Blalock explained why investment in a new public library should be considered. He presented demographic information, including current population, projections, and age distribution. With support from the Dona Gay, he reviewed annual circulation data. He discussed changes in library planning over the past 25 years, noting a shift toward dedicating more space to people rather than collections. Based on population and growth projections, the recommended building size is 26,000 square feet (0.6–1.0 square feet per resident).

He reviewed the viability of several potential sites. Jonathan Knight expressed concern about one option due to underground drainage infrastructure. The speaker also presented a conceptual design cost estimate of \$16,303,576 based on a projected start date of March 2027. He outlined the planned scope and schedule for public outreach and provided an overview of the anticipated design process.

Councilmember Hulet thanked Mr. Blalock for his presentation. He asked how a project such as this would be funded. He asked if impact fees could be dedicated to the library. Staff indicated that impact fees would have to be investigated regarding building a library. Mr. Blalock stated revenue bonds, impact fees, and tax increases would all have to be considered in regard to funding. Donations would also have to be sought.

Councilmember Rowley stated he is not opposed to having the conversation about the proposal but expressed concern about the exorbitant cost. He stated that funding for other projects like a police station are more needed at this time and hopes that the city and council could be creative in coming up with funding for a possible library. Karl Teeman stated that the study will be finished and public outreach would begin in March of 2026.

Councilmember Moss thanked Dona Gay for her work. Dona Gay thanked the council that for the conversation being brought to the forefront and hoped that all important projects and needed buildings could be worked on together. Councilmember Rowley asked if Dona would prefer a stand alone building over a library combined with another building. Dona stated that money being dedicated to a library would hopefully go to a stand alone building rather than a temporary fix. Councilmember Moss asked about Dona's feelings toward the proposed locations.

House Representative Doug Welton was not present at the meeting at the time the agenda item was called. Mayor Wright asked for a motion to adjust the agenda to allow for the Piping of the Strawberry Highline Canal to move forward.

**MOTION: Councilmember Christensen – To adjust the agenda accordingly** Motion seconded by Councilmember Rowley. A roll call vote was taken as follows and the motion carried.

Yes	-	Brett Christensen
Yes	-	Teresa Hiatt
Yes	-	Brian Hulet
Yes	-	Anne Moss
Yes	-	Ryan Rowley

#### 1. Piping of the Strawberry Highline Canal (7:07 p.m.)

Travis Jockumsen introduced Ben Woolf and Rick Baxter, staff members for the State of Utah Bureau of Reclamation. Mr. Woolf presented a brief history of the Strawberry Highline Canal, current land issues, encroachment resolutions, and an update on proposed piping project. He indicated that the Strawberry Valley Project was initially authorized in 1905. He showed a map of where the Bureau of Reclamation will be focused on Payson City. Mr. Woolf discussed how encroachments happen and how the Bureau of Reclamation works to resolve them now. He stated the Bureau works to find resolutions minimizing damages to all involved, especially from a safety perspective. Mr. Woolf discussed encroachment issues such as personal property being dumped on project lands, fences being installed, retaining walls being built, and titles and/or deeds being recorded over the original land dedicated for the Strawberry Highline Canal project. Land dedicated to the Strawberry Highline Canal is considered project land, not to be confused with public land. Ben stated the Bureau worked tirelessly to solve issues in the following ways:

In Payson City:

No action was taken on 19 properties.

The Bureau of Reclamation had to defend boundaries for 13 properties.

The Bureau Reclamation can sell to resolve the encroachment for 6 properties.

For existing title claims, the Bureau of Reclamation can enter into boundary establishment agreement (BEA) with 39 property owners at no cost to the property owners

For existing title claims and additional encroachment, the Bureau of Reclamation can enter into boundary establishment agreement and sell the rest for 23 properties.

Councilmembers inquired how the Bureau defended boundaries with property owners. Mr. Woolf indicated that the majority of those property owners that don't have rightful claim to the property but have placed personal property that would have to be moved. Mr. Woolf discussed the packages that were sent to landowners in order to resolve issues. Rick Baxter, from the Bureau of Reclamation, discussed his own issues with property lines and the costs of market value sales versus the Bureau's willingness to work with residents at a cost that would be much less than market value. Mr. Woolf briefly went over where Payson City has areas of encroachment for which agreements and resolutions have been met.

2. Discussion with House Representative Doug Welton (7:55 p.m.)

Doug Welton attended the meeting to briefly discuss policies being addressed by the state legislature. He stated he has a bill that stated PID meetings must be held in the location where the PID is being considered. He reported that he continues to work on education bills. Mr. Welton indicated multiple discussions are being held and proposed bills are being pushed through for property tax increases which will affect municipalities. He stated the Governor's office is considering a statewide zoning overlay that is highly contested. Councilmember Rowley thanked Doug for his accessibility to the city and community. Councilmember Rowley reiterated that cities are not responsible for the housing market and the zoning overlay is a bad idea for Utah as a whole. Mayor Wright expressed his gratitude to Doug for being willing to address the council and work toward transportation issues in Payson.

H. ADJOURNMENT

**MOTION: Councilmember Christensen – To adjourn.** Motion seconded by Councilmember Rowley. Those voting yes: Brett Christensen, Teresa Hiatt, Brian Hulet, Anne Moss, Ryan Rowley. The motion carried.

The meeting was adjourned at 8:06 p.m.

/s/ Amalie R. Ottley  
Amalie R. Ottley, City Recorder