

# **GWSSA FULL BOARD AND DISTRICT MEETINGS**

**GRAND WATER & SEWER SERVICE AGENCY, SPANISH VALLEY WATER & SEWER  
IMPROVEMENT DISTRICT, GRAND COUNTY WATER CONSERVANCY DISTRICT, AND  
THE GRAND COUNTY SPECIAL SERVICE WATER DISTRICT**

**3025 E. SPANISH TRAIL ROAD, MOAB, UTAH**

**THURSDAY DECEMBER 18<sup>TH</sup>, 2025 – 7:00 P.M.**

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## **THE GRAND WATER AND SEWER SERVICE AGENCY**

The Meeting was called to order by President Gary Wilson at 7:11 PM. In attendance were Brian Martinez, Ken Helfenbein, Brian Backus, Kevin Clyde, Mike Holyoak, Steve Getz, Rani Derasary, Mike Duncan, and Dale Weiss.

Not in attendance were Dan Pyatt, Luke Wojciechowski, Ben Wilson, Preston Paxman, Rick Thompson.

Also in attendance were GWSSA Employees: Agency Manager Ben Musselman and ARO Josh Green.

**Minutes for Board Meeting 11/20/2025** – MOTION to approve minutes by Mike Holyoak. SECONDED by Kevin Clyde. MOTION CARRIES UNANIMOUSLY. In favor were Gary Wilson, Brian Martinez, Ken Helfenbein, Brian Backus, Kevin Clyde, Mike Holyoak, Steve Getz, Rani Derasary, Mike Duncan, and Dale Weiss.

**Citizens to be heard** – None

**Approval of Checks and Expenditures 11/21/2025 to 12/18/2025** – MOTION by Kevin Clyde to approve the amount of \$240,322.78. SECONDED by Dale Weiss. MOTION CARRIES UNANIMOUSLY. In favor were Gary Wilson, Brian Martinez, Ken Helfenbein, Brian Backus, Kevin Clyde, Mike Holyoak, Steve Getz, Rani Derasary, Mike Duncan, and Dale Weiss.

**Financial Statement** – Presented by Ben Musselman. 92% of the year is completed.

**Browns Hill** – Nothing new to report as negotiations are still ongoing. Gary Wilson requested a one-year contract rather than a five-year. Browns Hill agreed while negotiations are occurring, to keep current agreement/pricing.

**Approval of Final 2025 Amended Budget and 2026 Budget** – MOTION by Dale Weiss to approve the budgets as presented. SECONDED by Rani Derasary. MOTION CARRIES UNANIMOUSLY. In favor were Gary Wilson, Brian Martinez, Ken Helfenbein, Brian Backus, Kevin Clyde, Mike Holyoak, Steve Getz, Rani Derasary, Mike Duncan, and Dale Weiss.

**Approval of 2026 meeting schedule** – All dates are the 3<sup>rd</sup> Thursday of each month, except for June, which will be the 3<sup>rd</sup> Wednesday to avoid conflict with a federal holiday. MOTION by Brian Martinez to approve 2026 schedule. SECONDED by Ken Helfenbein. MOTION CARRIES UNANIMOUSLY. In favor were Gary Wilson, Brian Martinez, Ken Helfenbein, Brian Backus, Kevin Clyde, Mike Holyoak, Steve Getz, Rani Derasary, Mike Duncan, and Dale Weiss.

**Lake and Snow report** – The lake is slowly gaining elevation.

**Resolution 2025-12-18-a: A RESOLUTION OF THE GRAND WATER & SEWER SERVICE AGENCY TO ENACT A DATA PRIVACY PROGRAM PURSUANT TO THE GOVERNMENT DATA PRIVACY ACT** – MOTION by Kevin Clyde to approve the resolution. SECONDED by Brian Backus. MOTION CARRIES UNANIMOUSLY. In favor were Gary Wilson, Brian Martinez, Ken Helfenbein, Brian Backus, Kevin Clyde, Mike Holyoak, Steve Getz, Rani Derasary, Mike Duncan, and Dale Weiss.

**Resolution 2025-12-18-b: A RESOLUTION OF THE GRAND WATER AND SEWER SERVICE AGENCY WHICH AUTHORIZES THE AGENCY TO PURSUE PARTICIPATION IN THE UDMT PROGRAM** –

MOTION by Dale Weiss to approve the resolution. SECONDED by Kevin Clyde. MOTION CARRIES UNANIMOUSLY. In favor were Gary Wilson, Brian Martinez, Ken Helfenbein, Brian Backus, Kevin Clyde, Mike Holyoak, Steve Getz, Rani Derasary, Mike Duncan, and Dale Weiss.

**Items from Staff** – The office remodel is mostly done. Emails have been created for all board members (excluding Grand County and Moab City liaison's). The Water Conservation Plan was accepted by the UDWR and will be in place until 2030.

**Committee Reports** – Gary Wilson, Steve Getz, and Kevin Clyde met to discuss the budget.

**Items from Board Members** – Dale Weiss would still like to do media interviews, in regard to HB 280, to inform our customers of the fees that the State is implementing for drinking water. Commission Brian Martinez notified us that the ordinance for lawn reimbursement was approved by the Commission. Brian Martinez also stated that Andrew Jackson is the new Zoning Administrator. He has two priorities, one of which is the update of the land use code, including the water element of the General Plan. Jackson will be required to work with the water agencies. Mike Duncan let the board know that he is moving, and let them know it might be better to find someone who can devote more time. He said he's leaving June 1<sup>st</sup>, and said he'd retain his seat until then if the board wanted him to.

**Future Agenda Items Request** – Would like to ask the new Grand County Zoning Administrator Andrew Jackson to meet with us to discuss the water portion of the General Plan.

**Closed Meeting** – 504.2.205.(1)(d)(i) – “Strategy session to discuss the purchase, exchange, or lease of property”. At 7:48 PM a MOTION by Brian Martinez was made to enter closed session. SECONDED by Steve Getz. MOTION CARRIES UNANIMOUSLY with over 2/3 vote, which allows Closed Session. In favor were Gary Wilson, Brian Martinez, Ken Helfenbein, Brian Backus, Kevin Clyde, Mike Holyoak, Steve Getz, Rani Derasary, Mike Duncan, and Dale Weiss.

Closed Session ended at 8:27 PM, with a MOTION by Rani Derasary, which was SECONDED by Brian Backus. The MOTION CARRIED UNANIMOUSLY; In favor were Gary Wilson, Brian Martinez, Ken Helfenbein, Brian Backus, Kevin Clyde, Mike Holyoak, Steve Getz, Rani Derasary, Mike Duncan, and Dale Weiss.

**Discussion and Action for the hiring of a consultant for the feasibility of acquisition** – MOTION to hire consultant for feasibility of acquisition for one month by Mike Holyoak. SECONDED by Brian Backus. MOTION CARRIES 8-2. In favor were Gary Wilson, Brian Martinez, Ken Helfenbein, Brian Backus, Kevin Clyde, Mike Holyoak, Steve Getz, and Dale Weiss. Opposed were Mike Duncan and Rani Derasary.

**Adjournment** – MOTION to adjourn the meeting by Mike Holyoak at 8:31 PM. SECONDED by Brian Backus. MOTION CARRIES UNANIMOUSLY. In favor were Gary Wilson, Brian Martinez, Ken Helfenbein, Brian Backus, Kevin Clyde, Mike Holyoak, Steve Getz, Rani Derasary, Mike Duncan, and Dale Weiss.

ATTEST:

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GARY WILSON, PRESIDENT

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BEN MUSSELMAN, AGENCY MANAGER

PENDING APPROVAL