

Bingham Creek Regional Park Authority | Minutes

Date/Time: November 17, 2025 12:00 pm – 1:00 pm

Location: South Jordan City Hall/ Zoom option

Board Members		Attendance
Don Tingey	Chair	In-person
Angela McGuire	Vice Chair	In-person
Lars Erickson	Board Member	Absent
Amber Brown	Board Member	Online
Sonia Lopez	Board Member	Online
Colby Hill	South Jordan Representative	Absent
Patrick Leary	Salt Lake County Representative	Online

Others Present: Blake Jackson (online), Ambra Holland

This meeting was conducted both in person and electronically via Zoom. Agendas, recordings, and meeting minutes can be accessed on the Utah Public Notice site at utah.gov/pmn.

A. Welcome, Roll Call, and Introduction: *Board Chair, Don Tingey*

Board Chair Don Tingey brings the meeting to order.

B. Public Comment:

No members of the public were present, either in person or online.

C. 2026 Bingham Creek Regional Park Authority Budget:

C.1. 2026 Bingham Creek Regional Park Budget
Action Item: Approve 2026 Budget

The board considered the 2026 Bingham Creek Regional Park Authority budget, noting that a tentative budget hearing was held at the last meeting and that no public input had been received. The approved budget includes \$422,000 in projected revenue and approximately \$415,000 in expenses, leaving a small amount of retained earnings.

Action: A motion to approve the 2026 Bingham Creek Regional Park Budget was made by Amber Brown and seconded by Angela McGuire. The motion passed unanimously.

D. Park Maintenance & Operations:

D.1. New Event or Field Requests, *Patrick Leary, SLCo Parks and Recreation*
*No request(s)

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D.2. Park Maintenance & Operation and Financial Update. *Patrick Leary and Blake Jackson, SLCo Parks and Recreation*

Blake Jackson provided the Park Maintenance and Operations report, confirming that the irrigation system has now been fully winterized and that fall and winter fertilizer is currently being applied. Maintenance crews are continuing fall cutbacks on plant material, and an additional crew will assist the week after Thanksgiving. Blake reported that the park is being put into winter condition in good shape. The bathroom timer has been updated to account for early darkness, and staff will steam-clean the restroom facilities before the upcoming mural project. The board briefly discussed the recent Pumpkin Promenade event, which had record attendance and no reported issues. Staff monitored event setup to ensure irrigation valve protection, and the event was reported as successful by both operations and the public.

E. Future Park Development:

E.1. Art Project(s) update – Art Subcommittee update.

Action Item: Restroom Mural Artist Selection & Design Process

The board received an update from the Arts Subcommittee regarding the public art selection process. Three finalist artists have been identified and will be interviewed by the committee either in person or by Zoom. Angela McGuire will contact the artists to schedule interviews. The board expects to approve a final artist selection at the December meeting, and a contract template will be prepared in advance.

E.2 ZAP Project Update.

Discussion Item:

No new progress has been made on the ZAP grant project, and it remains on hold.

F. Stakeholder Relationships

F.1. Stakeholder relationship update, Sonia Lopez, Board Member

Sonia Lopez provided an update on Stakeholder Relations and social media. She noted that she has recently moved closer to the park and is working to increase engagement by taking photos and posting more frequently. She has created a three-month social media calendar, including recurring themes such as “Trail Tuesday” and “History Thursday” to maintain engagement during the slower winter months. The plan is to begin posting twice a week starting in early December. Sonia will email the calendar to the board for review, ideas, and collaboration. She requested that board members send any historical or informational material they may have to help create content. Sonia’s recent Instagram post received positive engagement. Don Tingey mentioned continued occasional emails from residents regarding minor park concerns. One recent issue

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involved RC plane users performing unauthorized trimming, and they have been informed that such work is not permitted.

G. Public Stewardship:

G.1. Park Authority Monthly Financial Report(s), Board Chair Don Tingey

G.1.1. Monthly Bingham Creek Regional Park Authority Financial Reports

The board reviewed the monthly financial report, including the Zions and accountant statements. The only notable changes were related to interest earnings and a \$2,200 adjustment from Moreton & Company following a revised insurance premium. Operating budget data through September 30 shows that approximately 50% of the operational budget has been spent, which places the park in a favorable position heading into year-end. Blake noted that some expenses currently categorized as “parts” should traditionally fall under “grounds,” and clarified that while the seasonal staffing budget remains tight, total expenditures fall within expected levels for the park’s first full operating year. Both Patrick Leary and Blake Jackson emphasized that costs will rise in future years as park use increases.

G.2. Next Meeting (December 15) agenda item(s) discussion, Board

- 12/15, Wasatch Gardens (tentative) | Restroom Mural Art, Final Design Approval | 2026 Meeting Calendar | 12/15, ZAP Application (tbd)

The board confirmed that the next meeting will be held on December 15th. Wasatch Gardens has confirmed that they will attend and present findings from their recent studies and proposed plans. The board also anticipates reviewing and approving the chosen mural artist at that meeting. Any updates on the ZAP project will be shared if available. Blake Jackson was asked to follow up on disc golf improvement requests and provide recommendations and cost estimates at the December meeting. Most of the proposed improvements appear manageable within the existing \$2,000 budget and may be suitable for winter implementation.

G.3. Future meeting(s) agenda item(s) discussion, Board

- 1/26, BCRPA Board Officers | Restroom Mural Art Project update

Closing Comments:

None.

ADJOURN

Angela McGuire motioned to adjourn. Amber Brown seconded the motion. The board approves unanimously.

This is a true and correct copy of the November 17, 2025 Bingham Creek Regional Park Authority Meeting Minutes, which were approved on October 27, 2025.