

KAYSVILLE CITY COUNCIL
November 20, 2025

Minutes of the regular Kaysville City Council meeting held on November 20, 2025, at 7:00 p.m. in the Council Chambers of Kaysville City Hall, located at 23 East Center Street, Kaysville, Utah.

Council Members Present: Mayor Tamara Tran, Council Member John Swan Adams, Council Member Mike Blackham, Council Member Abbigayle Hunt, Council Member Nate Jackson, and Council Member Perry Oaks

Others Present: City Manager Jaysen Christensen, City Attorney Nic Mills, City Recorder Annemarie Plaizier, Public Works Director Josh Belnap, Power Department Director Brian Johnson, Brandon Willey, Information Technology Assistant Jordan Hansen, David Erhart, Susan Erhart, Cindy Kerr, Tom Kerr, Laurene Starkey, Josh McBride, Jayce Cook

OPENING

Mayor Tran called the meeting to order and welcomed those in attendance.

Council Member Blackham offered then offered opening remarks reflecting on gratitude during the holiday season. He expressed gratitude for his family, the Kaysville community, fellow council members, and city employees, and acknowledged Council Member Perry Oaks for his four years of service. Council Member Blackham then offered the invocation and led the Pledge of Allegiance.

CALL TO THE PUBLIC

No members of the public signed up to speak.

PRESENTATIONS AND AWARDS

PRESENTATION OF EMPLOYEE OF THE QUARTER AWARD TO BRANDON WILLEY

Power Department Director Brian Johnson presented the Employee of the Quarter award and explained that the recognition was being given to Brandon Willey, a Locator in the Power Department. Mr. Johnson invited Public Works Director Josh Belnap to join him and noted that Mr. Willey began his employment with the city in the Public Works Department before transitioning to the Power Department. Mr. Johnson described Mr. Willey's responsibilities, which include coordinating with contractors, accurately identifying and marking underground utilities, and ensuring the protection of city infrastructure. He emphasized Mr. Willey's technical skill, reliability, and ability to remain calm and professional when working in high-pressure situations with contractors. Mr. Johnson further stated that both the Power Department and Public Works Department rely heavily on Mr. Willey's accuracy and consistency in performing his duties.

Public Works Director Josh Belnap then provided additional background regarding Mr. Willey's hiring and development. He explained the critical nature of the utility locator position and its role in safeguarding city infrastructure and coordinating construction activities. Mr. Belnap described the recruitment process that led to Mr. Willey's selection, including his early training alongside a retiring employee, who was also his father, and the measures taken to prevent any conflicts of interest during that transition. He noted that Mr. Willey had continued to excel in the position over several years, demonstrating strong contractor management skills and a high level of performance, and he emphasized the importance of the role despite much of the work occurring outside of public view.

Following these remarks, Mr. Johnson invited Brandon Willey forward to receive a certificate recognizing him as Employee of the Quarter. Mayor Tran congratulated Mr. Willey and invited him to share remarks. Mr. Willey thanked the council, city staff, and residents, stating that he grew up in Kaysville and appreciated the opportunity to serve the community and observe the city's growth. Mayor Tran expressed appreciation for Mr. Willey's service and noted the value of recognizing employees and learning more about their backgrounds and contributions to the city.

DECLARATION OF ANY CONFLICTS OF INTEREST

No conflicts of interest were declared by any members of the City Council.

CONSENT ITEMS

Council Member Oaks made a motion to approve the following Consent Items:

- a) Appointment of Kristine Murdock and Heidi Tak as Historic Preservation Commission Members.

Council Member Hunt seconded the motion.

The vote on the motion was as follows:

Council Member Hunt, Yea
Council Member Jackson, Yea
Council Member Oaks, Yea
Council Member Blackham, Yea
Council Member Adams, Yea

The motion passed unanimously.

Mayor Tran expressed appreciation for the new appointees and noted the important role of the Historic Preservation Commission in documenting and preserving the history of Kaysville City.

ACTION ITEMS

AN ORDINANCE AMENDING VARIOUS SECTIONS OF TITLE 6, TITLE 8, TITLE 9, AND TITLE 18

Public Works Director Josh Belnap presented the proposed ordinance amendments, explaining that the item was a continuation of discussion from the previous City Council meeting and had been revised based on council feedback, particularly regarding the use of culinary water for irrigation.

Mr. Belnap explained that a primary goal of the amendments was to reaffirm the city's long-standing policy of prioritizing secondary, or pressure, irrigation over culinary water for landscape irrigation. He referenced the city's significant investment in a secondary irrigation system constructed in the 1980s to conserve potable water and promote long-term water efficiency. He acknowledged that irrigation providers and the Weber Basin Water Conservancy District have identified challenges in serving certain areas of the city, particularly east of Highway 89. Despite these challenges, the revised ordinance maintains secondary irrigation as the default requirement citywide. Developers would be required to provide engineering studies or other technical documentation demonstrating infeasibility before culinary water could be considered for irrigation.

Council Member Blackham provided historical context, noting that the secondary irrigation system required widespread participation to be financially viable and was funded through a substantial bond, estimated at approximately \$30 million, which the city continues to repay. Mr. Belnap added that the policy supports both bond obligations and the protection of limited culinary water resources. Council Member Blackham further noted the increasing costs of utility infrastructure and commented that water supply issues are expected to be a major topic during the upcoming legislative session.

Mr. Belnap clarified that the ordinance was not intended to discourage development, but to preserve culinary water where possible. He stated that the city would review developer-submitted documentation on a case-by-case basis when secondary irrigation is not feasible, while maintaining pressure irrigation as the standard expectation for new development.

Mr. Belnap also reviewed additional ordinance amendments. He explained that revisions to parking regulations address ongoing issues in commercial and industrial areas where access to driveways and building entrances has been blocked by improperly parked vehicles. He referenced recurring complaints in areas such as the Marketboro area and stated that the changes were intended to improve access while minimizing impacts to businesses. He also noted a correction to the excavation moratorium for newly constructed streets, reducing the period from four years to three years to align with permitting requirements.

Council Member Jackson expressed appreciation for the balanced approach taken in addressing parking concerns. Mr. Belnap explained that the approach reflects the police department's emphasis on education prior to enforcement and that the ordinance provides clearer standards that can be communicated and enforced when necessary.

Council Member Hunt echoed these comments and stated that she had received complaints from residents, particularly near the movie theater area, regarding blocked driveways and mailboxes. She expressed support for the ordinance and appreciated clarification that the changes could improve conditions in the Marketboro area.

Mr. Belnap stated that the parking revisions resulted from a code enforcement complaint that revealed inconsistencies in the existing code and described a year-long, multi-department effort to develop a balanced solution. Mayor Tran added that the city had received numerous inquiries regarding parking in the Market Street area and appreciated staff's responsiveness.

Council Member Hunt made a motion to approve an ordinance amending various sections of Title 6, Title 8, Title 9 and Title 18. The motion was seconded by Council Member Jackson.

The vote on the motion was as follows:

Council Member Jackson, Yea
Council Member Oaks, Yea
Council Member Blackham, Yea
Council Member Adams, Yea
Council Member Hunt, Yea

The motion passed unanimously.

COUNCIL MEMBER REPORTS

Mayor Tran provided an update on recent activities involving herself and other council members. She reported that the City Council and Planning Commission recently held a joint meeting to receive updates and strengthen working relationships, particularly with newly appointed planning commissioners. She also noted that Davis County officials invited council members to tour the newly opened Davis County shooting range, which is now open to the public.

Mayor Tran reported that she participated in an honorary commander tour at Hill Air Force Base and met with base personnel. She also attended a Republican Party State Central Committee meeting in Bluffdale. She discussed the issue of delayed military pay at Hill Air Force Base and described her participation in food distribution efforts to support affected military families. She credited Davis County, the Utah Food Bank, and local grocery stores, vendors, and suppliers for their food donations, noting that the collection and distribution efforts occurred over several weeks.

Mayor Tran also reported on a recent public hearing at City Hall related to the Davis County Loan Fund, for which she serves as chair. She explained that the program provides financing assistance to Davis County businesses that may not qualify for traditional bank lending and is intended to support local economic development. She noted that the endowment-based fund has grown from approximately \$500,000 to more than \$5 million.

Mayor Tran discussed ongoing meetings related to housing policy, noting that housing affordability and availability are expected to be key topics during the upcoming legislative session.

She referenced statements from the governor regarding potential policy changes and explained that cities may be asked to participate in developing locally appropriate solutions. She also noted that the National League of Cities summit was being held in Salt Lake City that week.

Mayor Tran further reported on a recent UMPS meeting attended by council members, city staff, and legal representatives to review potential regulatory changes affecting the city. She also discussed the Davis County Council of Mayors, which meets regularly to address shared challenges and collaborative opportunities among municipalities, and noted that council service involves ongoing coordination beyond regularly scheduled meetings.

CITY MANAGER REPORT

City Manager Jaysen Christensen reminded the council of the upcoming Wasatch Front Regional Council fall workshop to be held the following week in Farmington. He explained that the workshop would include review of the Wasatch Choice Vision and discussion of the preferred draft of the 2027–2055 Regional Transportation Plan. He emphasized the importance of attending to ensure Kaysville’s interests are represented and also encouraged participation in the National League of Cities summit while it is being held locally that week.

ADJOURNMENT

Council Member Oaks made a motion to adjourn the regular City Council meeting at 7:31 p.m. The motion passed unanimously.