

North View Fire District
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November 13, 2025
North View Fire District Board Meeting Minutes

The North View Fire District Trustees convened in a Fire Board Meeting session on November 13, 2025, at 5:00 p.m., at the North View Fire Station. Notice of time, place, and agenda of the meeting was electronically mailed to each Trustee to the Utah Public Meeting Notice Site, Standard Examiner, and posted at the North View Fire Station on November 13, 2025. Notice of the 2025 annual meeting schedule was electronically mailed to the Utah Public Notice Website and to the Standard Examiner. Pursuant to the NVFD Electronic Meetings Policy adopted March 16, 2011, One (1) or more trustees may have participated electronically, and the NVFD Station 21, 315 E. 2550 N., North Ogden, Utah, is designated as the anchor location, where members of the public may monitor and, when appropriate, participate in the meeting. After notifying the District Clerk, Trustees may have participated electronically by telephone, Skype, FaceTime, or any method that facilitates communication electronically.

Present:

Chairperson Timothy Wheelwright
Vice-Chairperson Jay Johnson
Trustee Cameron West
Trustee Chris Clark
Trustee John Arrington (electronically)
Trustee Meredith Aardema
Trustee Kristen Mechem (excused)
Chief Kristopher Maxfield

Staff Present:

Deputy Chief Fire Marshal Ryan Barker
Deputy Chief Jeremiah Jones
Battalion Chief Thomas Maples
Nicci Roylance, District Clerk
Jeff Davis, Accountant
Leonard Call, Treasurer

Public:
Kevin Karras

1. Opening Prayer, Reading or Expression of Thought, and the Pledge of Allegiance.

- Chairperson Wheelwright welcomed everyone to the meeting at 5:05 p.m.
- Chairperson Wheelwright congratulated the new Board Trustees on the election.
- Chairperson Wheelwright thanked all the members who worked on the Board who will no longer be on the Board. Trustee West expressed his gratitude for all he learned while serving on the Board.

2. Consideration to approve the minutes of October 23, 2025.

- Chairperson Wheelwright stated that the minutes were distributed electronically. Trustee Aardema motioned to approve the minutes. Vice-Chairperson Johnson seconded the motion.

Voting

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye (electronically)
Trustee Clark	
Trustee West	
Trustee Mechem	excused
Trustee Aardema	aye

3. Public

- Chairperson Wheelwright welcomed Kevin Karras from Harrisville to the meeting. Kevin Karras had no comment

4. Discussion and/or action to approve the 2025 Election Canvass

- Nicci Roylance read the 2025 Weber County Election Canvass with the outcome of Jack Arrington being elected for North Ogden, Chris Clark being elected for Harrisville, Meredith Aardema being elected for Pleasant View, and Leonard Call for the At-Large seat from Pleasant View.
- Trustee West made a motion to approve the 2025 Election Canvass. Trustee Clark seconded the motion.

Voting

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye (electronically)
Trustee Clark	aye
Trustee West	aye
Trustee Mechem	excused
Trustee Aardema	aye

5. Discussion and/or action to approve the Resolution 2025-06 Appointing A Chief Administrative Officer (CAO) Under the Utah Government Data Privacy Act (GDPA) and Authorizing the Appointment of a Records Clerk

- Chief Maxfield stated that the State has combined GRAMA and Data Privacy.
- Chief Maxfield stated that we need to appoint him as the CAO and Nicci Roylance as the Records Officer.
- Chief Maxfield stated that we have till December 31, 2025, to get this approved and a Data Privacy report done.

Voting

Chairperson Wheelwright	aye
Vice-Chairperson Johnson	aye
Trustee Arrington	aye (electronically)
Trustee Clark	aye
Trustee West	aye
Trustee Mechem	excused
Trustee Aardema	aye

6. Discussion and/or action to approve a policy for CRAs and RDAs

- Chief Barker stated that most of the Districts and Municipalities need to adopt a policy concerning the CRAs and RDAs.
- A discussion was held on the different policies that we could adopt.
- Mayor Call stated that the County's policy has a distinct matrix that needs to be met and that they are looking at different policies.

- Vice-Chairperson Johnson asked if Pleasant View had any RDAs, and Mayor Call stated that they do not have any at this time. Chairperson Wheelwright stated that we will have more on this topic at the January meeting.
- Chief Maxfield stated that our percentage in our policy may be less due to the impact that we would receive from the agreement.

7. Administrations Report-Presenter:

- Chief Maxfield stated that we will be looking into Fraud Insurance or Bond Insurance for anyone involved with financials.
- Chief Maxfield stated that the Board Member Compensation was changed to May 7, 2025, and that any rate increase needs to be done through a Public Hearing to increase the Board Member compensation.
- Chief Maxfield stated that the Board's compensation will be adjusted to be back in compliance. Chairperson Wheelwright requested comparables from other Districts for compensation.
- Jeff Davis, Accountant, adjusted to make the increase in compliance.
- Chief Maxfield stated that he is waiting for a phone call with our legal team regarding the compensation issue.
- Chief Maxfield stated that he and Nicci Roylance have the policies cross-referenced with UASD, and Chief Maxfield stated that we will work on the purchasing procurement, bylaws, and Board Meeting policy with the electronic meeting policy.
- Discussion was had regarding a few policies that need to be updated and or get them done if not done.
- Chief Maxfield stated that we had fifty-seven candidates for two firefighter positions and one paramedic position.
- Deputy Chief Barker stated that we got our 2020 ambulance, and a warranty covered the transmission.

8. Chairperson's Report

- Chairperson Wheelwright stated he did not have anything at this time.

9. Other and /or Identify matters for future consideration and or action.

- Trustee Clark asked if Leonard Call can still be our Treasurer even as a Trustee.
- A discussion was held about the duties of a Treasurer.
- Chairperson Wheelwright stated that he thought of having Trustee West take over the Treasurer position, bringing it up for appointment.

10. Adjournment

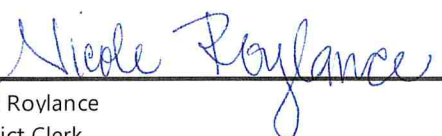
- Vice-Chairperson Johnson motioned to adjourn the meeting at 6:06 p.m. Trustee Aardmea seconded the motion.



X

Timothy Wheelwright
Chairperson

X



Nicci Roylance
District Clerk

These minutes were approve on December 18, 2020.

