

**MINUTES**  
**CEMETERY BOARD MEETING**  
EPHRAIM CITY HALL  
5 SOUTH MAIN, EPHRAIM, UTAH  
SEPTEMBER 10, 2025  
10:00 AM

**Board Members Present:** Chair Beverly Thomas, Board members Terry Lund, Steve Crosland, Ben Gordon, and Vickie Olson

**Board Members Excused:** Dale Nicholls

**Staff Present:** Shane Davis, Guadalupe Kenison, and Troy Birch

**Others Appearing:**

---

**I. CALL TO ORDER**

The Ephraim Cemetery Board convened on Wednesday, September 10, 2025, in the Ephraim City Hall Board Room. Cemetery Board Chair Beverly Thomas called the meeting to order at 10:00 a.m.

**MOTION**

**II. APPROVAL OF MINUTES**

The Board reviewed the minutes of August 13, 2025, Cemetery Board Meetings.

*Board Member Steve Crosland moved to approve the Cemetery Board Meeting Minutes for August 13, 2025. The motion was seconded by Board Member Terry Lund. All are in agreement. The motion carried.*

**III. AGENDA ITEMS**

- A. **New Board Member Recommendation Follow-Up:** Beverly confirms the board members had mentioned possible board members. Ben states he spoke with Scott Hansen and he's interested in serving on the cemetery board.
- B. **Ephraim City Cemetery Code Updates:** Beverly reminds the board members of the updates that were presented last month and reviews the changes. Guadalupe informs the board the suggested updates were forwarded to the City Attorney and comments were made.

*Board Member Terry Lund moved to approve the Ephraim City Cemetery Code Updates as presented. The motion was seconded by Board Member Steve Crosland. All are in agreement. The motion carried.*

**IV. SEXTON REPORT:** Shane states his seasonal help is available until the middle of October. He states he may be available to work on the flag brackets during the winter, during his down time. Beverly confirms about 50 flags will be put up in November.

**V. OLD BUSINESS:** Beverly states the city is putting together a Historical Committee, they would like to go out and repair headstones at the Pioneer Cemetery. She informed them that the headstones are property of their families, she suggested they speak with Ben Gordon or ask he be added to their committee. Troy mentions the committee is in the beginning stages and there will be about 6-7 board members on it.

Ben Gordon states they have seen a lot of people at the Pioneer Cemetery fixing up their family's headstones and plots. Headstones are considered personal property of the family. Ben states suggestions may be made as to how to keep the look of the Pioneer Cemetery; some may use more modern material or updates.

Beverly asks if someone is available to write a grant for the City RAP tax, discussion is held regarding the use of the grant.

## VI. PUBLIC COMMENT

No public is present.

## VII. BOARD MEMBER REPORTS

**Troy Birch-** He states they are trying to work on the paths with the Historical Board, the City, the Scandinavian Board, and Michael Thompson the director.

**Ben Gordon-** Asks for thoughts on the equipment out at the Pioneer Cemetery, the updates being made by families to the plots and headstones.

**Steve Crosland-** He will research the next killed in action, Kimball Peterson. Beverly informs World War I artifacts will be available for Memorial Day. Beverly states he was also killed overseas, in France.

**Vickie Olson-** Discussion is held regarding shepherd hooks and headstones.

**Terry Lund-** He has kept in touch with Alma Lund regarding the memorial and it is in progress and coming along.

**Beverly Thomas-** She confirmed flags will be hung up in November and the next meeting date for October.

## ADJOURNED

*Board Member Terry Lund moved to approve the closing of the meeting. The motion was seconded by Board Member Steve Crosland. All are in agreement. The motion carried.*

*There being no further business to come before the Cemetery Board for consideration, Chair Beverly Thomas adjourned the Regular Cemetery Board Meeting at 10:50 a.m.*

## MINUTES APPROVED:

Beverly Thomas  
Beverly Thomas

12-10-2025  
Date

## ATTEST:

M. Guadalupe Kenison  
M. Guadalupe Kenison, Secretary

12-10-2025  
Date