

**Minutes for the
Public Hearing/General Board Meeting for the
Cottonwood Heights Parks and Recreation Service Area
Held at 7500 South 2700 East, Cottonwood Heights, Utah
On the 17th day of December 2025
Pursuant of Notice**

all minutes pending until approved at the following Board Meeting

Board of Trustees Present:

Dan Morzelewski

Patti Hansen

Bart Hopkin

Staff Present:

Ben Hill

Lyse' Durrant

Melissa Ruff

Audrey Durfee

Bonnie Lee

Kevin Suchey

Allie Brown

A work Session was held on December 17th at 5:15pm where there was a review of the 2026 Tentative Budget and Fee Schedule and discussion on any items listed on the Public Hearing and General Board Meeting Agenda.

PUBLIC HEARING

6:00pm

A. Welcome and Pledge of Allegiance – Dan Morzelewski

- Mr. Hopkin led the Pledge of Allegiance.

B. 2025 Amended Budget, 2026 Proposed Budget, and the 2026 Fee Schedule – Ben Hill

- Mr. Hill presented information regarding the 2025 Amended Budget, 2025 Proposed Budget, and the 2025 Fee Schedule.

C. Public Hearing to receive citizen comment on the 2025 Amended Budget, the 2026 Proposed Budget, and the 2026 Fee Schedule

- No public comments

Meeting Adjourned at 6:15pm

PUBLIC HEARING

A. Welcome – Dan Morzelewski

B. Board of Trustees Compensation-a COLA increase of 3% (\$150.00) to the \$5,000 annual compensation and an Annual Premium Family Recreation Center Membership.

Mr. Hill presented details to the Board on the 3% COLA increase (\$150) to the \$5,000 annual compensation and the inclusion of an annual premium family Recreation Center membership.

C. Public Hearing to receive citizen comment on the compensation increase for the Board of Trustees.

- No public comments.

Adjourned at 6:20pm

GENERAL BOARD MEETING

A. Welcome – Dan Morzelewski

B. Review and Approval of the November 2025 General Board Meeting Minutes – Dan Morzelewski

- After review, Mr. Hopkin made a motion to approve the November Board Minutes. Ms. Hansen seconded the motion. Motion carried unanimously with Mr. Morzelewski, Ms. Hansen, and Mr. Hopkin voting “Yes.”

C. Review and Approval of the Financial Statement for November 2025 – Ben Hill

- Mr. Hill presented the Financial Statement for November 2025 to the Board.
- After review, Ms. Hansen made a motion to approve the November 2025 Financial Statement. Mr. Hopkin seconded the motion. Motion carried unanimously with Mr. Morzelewski, Ms. Hansen, and Mr. Hopkin voting “Yes.”

D. Review and Approval of Accounts Payable Selected Entries for November 2025 – Lyse’ Durrant

- Ms. Durrant presented the Accounts Payable Selected Entries for November 2025 to the Board.
- After review, Mr. Hopkin made a motion to approve the November 2025 Accounts Payable Selected Entries. Ms. Hansen seconded the motion. Motion carried unanimously with Mr. Morzelewski, Ms. Hansen, and Mr. Hopkin voting “Yes.”

INFORMATION/DISCUSSION ITEMS

A. Citizen/Customer Comments

- None

B. Board District Representation Reports – Trustees

- Bart thanked the staff for the retirement party and shared how much he’s loved working with and being part of the CHPRSA team over the years. Dan recognized and celebrated Bart’s remarkable 46 years of service with CHPRSA.

C. Safety Update – Audrey Durfee

- Ms. Durfee gave the Board the monthly safety report.

D. Executive Directors Report – Ben Hill

INFORMATION & UPDATES

- 2026 ZAP Application:
 - CHRC Master Plan | VCBO | Phase #1 | Outdoor 50 Meter Pool
 - SLCO Master Plan | Call for Applications | TBA
- CH2 | ~~December 10th Meeting~~: Canceled
 - Skate with Santa:
 - Saturday, December 20th | 2 – 4PM
 - Skate Day with Brighton Bank:
 - Saturday, January 10th | 12:30 – 4PM
- CHPRSA Planning Retreat at City Hall:
 - Wednesday, February 4th | 10AM – 2PM
- Other Business:

- URPA | WARPA | November 19th
- CH Parks, Trails, and Open Space | Committee Meeting | November 19th
- CHPRSA Updates with CH City Manager | November 26th
- 41st Annual Thanksgiving 5K | November 27th
- CH Light the Heights | December 1st
- McKinstry | OAC Meeting | December 2nd
- 2nd Work Session | 2026 Budget | December 3rd
- UASD Board Meeting | December 4th
- CHPRSA Employee Holiday Party | December 8th
- URPA Regional Directors Retreat | December 10th – 11th
- Open House | Bart Hopkin | December 12th
- McKinstry | OAC Meeting | December 16th

SPECIAL BUSINESS

A. Consideration and recommendation to Approve the 2026 Board of Trustees Meetings Dates – Resolution 2025-19 – Dan Morzelewski

- After review, Ms. Hansen made a motion to Approve the 2026 Board of Trustees Meeting Dates – Resolution 2025-19. Mr. Hopkin seconded the motion. Motion carried unanimously with Mr. Morzelewski, Ms. Hansen, and Mr. Hopkin voting “Yes.”

B. Consideration and Recommendations to Approve the 2026 Board of Trustees positions – Resolution 2025-20 – Dan Morzelewski

- After review, Mr. Hopkin made a motion to to Approve the 2026 Board of Trustees positions - Resolution 2025-20. Ms. Hansen seconded the motion. Motion carried unanimously with Mr. Morzelewski, Ms. Hansen, and Mr. Hopkin voting “Yes.”

C. Consideration and Recommendation to Approve the 2025 Amended Budget – Resolution 2025-21 – Dan Morzelewski

- After review, Ms. Hansen made a motion to Approve the 2025 Amended Budget – Resolution 2025-21. Mr. Hopkin seconded the motion. Motion carried unanimously with Mr. Morzelewski, Ms. Hansen, and Mr. Hopkin voting “Yes.”

D. Consideration and Recommendation to Approve the 2026 Budget and 2026 Fee Schedule – Resolution 2025-22 – Ben Hill

- After review, Mr. Hopkin made a motion to Approve the 2026 Budget and 2026 Fee Schedule – Resolution 2025-22. Ms. Hansen seconded the motion. Motion carried unanimously with Mr. Morzelewski, Ms. Hansen, and Mr. Hopkin voting “Yes.”

E. Consideration and Recommendation to Approve the Board of Trustees Compensation Increase – Resolution 2025-23 – Ben Hill

- After review, Ms. Hansen made a motion to Approve Board of Trustees Compensation Increase – Resolution 2025-23. Mr. Hopkin seconded the motion. Motion carried unanimously with Mr. Morzelewski, Ms. Hansen, and Mr. Hopkin voting “Yes.”

Adjourned at 6:55pm