

DECEMBER GOVERNING BOARD MEETING AGENDA  
Utah Charter Academies  
December 18th, 2025, 7:00 p.m.

Notice is hereby given that the monthly meeting of the Board of Directors of Utah Charter Academies will be held on December 18th, 2025, at 7:00 P.M. at American Preparatory Academy located at 12894 S Pony Express Ln., Suite 400, Draper, UT, 84020, or electronically at <https://meet.google.com/jma-kwro-on>.

**I. CALL TO ORDER – 5 minutes**

- A. Roll Call
- B. Welcome Staff and Public

**II. PRESENTATIONS AND COMMENTS – 10 minutes**

- A. Public Comment: The public is invited to make comments. This may be done during the meeting or may be submitted in writing prior to the meeting via regular mail or email to [publiccomment@apamail.org](mailto:publiccomment@apamail.org).
- B. Reminder - Board Training items

**III. CONSENT AGENDA - 5 minutes** \*Consent agenda items are items that do not require discussion. If any of the below require discussion, a motion may be made to move the item from the consent agenda.

- A. November 20, 2025 Meeting Minutes
- B. Appointment of Lisa Brunson as LEA Land Trust Budget Officer - brief
- C. LEA License & Endorsement Approvals
- D. Sistema Governance Disclosure

*Recommended motion: To approve the December 18, 2025 Consent Agenda.*

**IV. BOARD BUSINESS - 30 minutes**

- A. D-9.1 Grievance and Hotline Complaint Policy - (board brief)
  - 1. Action Requested: To approve policy D-9.1 Student and Parent Grievance policy with the Grievance and Hotline Complaints Policy.
- B. D-1.1 Communication Chain Policy
  - 1. Action Requested: To amend D-1.1 Communication Chain policy as presented.
- C. C-1.3 Ethical Conduct Policy Amendment
  - 1. Action Requested: To amend policy C-1.3 Ethical Conduct as presented.
- D. LEA Health & Human Sexuality Curriculum (Second Review)
- E. Proposal to Draper City regarding 11950 S.

**V. MANAGEMENT COMPANY REPORT - 30 minutes**

- A. December 2025 Management Report - Lisa Brunson
- B. Opportunities for the Board:
  - 1. Satellite approval meeting either January 8th or February 12th - we'd like all board members to attend if possible - Board Brief
- C. Accreditation Interviews
  - 1. Two board members needed to interview with the Cognia Lead Evaluator during our 6-year Accreditation Review February 10-12. Time and place TBD.

**VI. AGENDA ITEMS FOR FUTURE MEETINGS - 5 minutes**

- A. Next Meeting
  - 1. January ???, 2026

**VII. EXECUTIVE SESSION**

- A. Motion: To authorize APS to retain legal council on behalf of UCA
- B. Motion: To approve the LOI for the Provo school

**VIII. ADJOURNMENT**