

## MINUTES

### UTAH Cosmetology and Associated Professions MEETING

June 30th, 2025

Room 474 / 4<sup>th</sup> Floor – 10:00AM  
Heber Wells Building  
Salt Lake City, UT 84111

**CONVENED:** 10:01 AM

**ADJOURNED:** 3:40 PM

**Bureau Manager:**  
**Board Secretary:**

David Wright  
Riane Bailey

**Board Members Present:**

Shanna Gilchrist (Chairperson)  
Kathy David Rees  
Darlene Durrant  
Krysti Hammon  
Shawna Allen  
Kathleen Martell  
Stafford Palmieri

**Board Members Absent:**

Meredith Taylor

**Guests:**

Heidi Jensen  
Brenda Scharman (Cameo/Utah beauty)  
Shae Craven

**DOPL Staff Present:**

David Wright  
Riane Bailey  
Kristen Shumway  
Lynn Anthony  
Alica Moran  
Jenna Mayne

#### TOPICS FOR DISCUSSION

-Public Comments (Time Restricted)  
**(00:02:00)**  
-Rule Writing  
w/David Wright **(00:31:00)**

**Break for Lunch (12:30PM-1:00PM)**

#### DECISIONS AND RECOMMENDATIONS

##### *Public Comments*

**(00:02:20)** Heidi Jensen shares a public statement regarding the new changes and how it will affect her as a licensee. Ms. Jensen statements are regarding instructing eyelash/eyebrow apprentices as a

**(02:29:09)**

-Agenda for next tentative meeting  
w/ Riane Bailey**(02:08:25)**

Cosmetologist Instructor, if eyelash/eyebrow licensees can still offer waxing services, the number of apprentices an instructor can have, and the amount of time eyelash and eyebrow apprentices have.

**(00:07:10)** Dave Wright states that they will be opening the service counts again to review. He has received enough public comments to reopen and adjust the service counts in July.

**(00:08:20)** Ms. Gilchrist clarifies that current Cosmetologist should apply for their eyelash/eyebrow instructor license or Master Esthetician Instructor license to have the scope of practice within their license or to teach apprentices eyelash/eyebrow licensees.

**(00:11:00)** Shae Craven shares a public statement regarding service counts regarding chemical services and perms. She states it is important for it to match the current demographic of Utah. She is also concerned about the verbiage with the SB330 and how the school's Esthetician licenses are currently enrolled.

**(00:08:20)** Dave Wright states that those who are currently enrolled before January 1<sup>st</sup>, 2026 are not affected by the changes.

**(00:13:00)**

*End of Public Questions*

### ***Rule Writing with Dave Wright***

**(00:13:17)** Rule Writing with David Wright Mr. Wright shares a quick update with board and public. Lists some service counts that were not included, and this will also give another meeting for the board to revote and the public to revisit the changes. Curriculums for schools will have a grace period for implementing the new curriculums. There will be a letter sent out to schools stating the curriculum and service counts won't be enforced until May 31st, 2026.

**(00:17:00)** Jenna Mayne and Dave Wright discussed the exams for permits. The new exams will include both written and practical, this will be 1 test instead of 2. Jenna states this is a new process and so they don't have a clear idea of how it will look until it is put into place. Ms. Mayne and Mr. Wright will continue to work with PROV as they put testing out for this trial.

**(00:31:35)** Mr. Wright talks to the board about Licensure for Schools.

**(00:32:45)** School Accreditation requirements in the SB330 bill.

**(00:46:10)** Schools who are currently accredited will have no changes to their current requirements with their accreditation.

**(00:48:00)** Schools must teach everything within the scope of practice and the curriculum counts however, they are able to teach more hours or services on top of the required standards.

**(00:49:46)** Cosmetology Facilities with Health and Human Services.

**(00:55:00)** Protection of the Student. Suggested to add “Service Area” to what students are required to clean.

**(01:06:05)** School Closure

**(01:06:45)** School requirements for Instructors

**(01:34:45)** Written Contract for Schools and Instructors.

**(01:38:20)** 10 Minute Break

**(01:39:30)** Apprenticeship Requirements. Board discusses there needs to be further clarification of supervision requirements on apprenticeship. Mr. Wright says he will reward the supervision requirements.

**(01:49:45)** Recording curriculum counts. “Provided upon Request” or “Provided during Inspection” will be added for clarification.

**(01:56:50)** Supplies for students provided by schools and/or instructors.

**(02:02:10)** Compensation for apprentices and schools.

**(02:14:15)** When services can be performed on the public by apprentices.

**(02:19:00)** Relationships with Instructor and Apprentice(s).

**(02:22:55)** Grounds for Disassociations.

**(02:29:05)** Break for Lunch

*End of 1st recording. Please use 2<sup>nd</sup> recording for remainder of written minutes.*

**(00:01:02)** Reinstate Requirements for licensure. Mr. Wright will add Permits to the requirements.

**(00:05:09)** Chemical Services

**(00:07:45)** Mechanical or Electrical Apparatus

**(00:08:30)** Dermabrasion

(00:13:00) Unprofessional Conduct  
(00:21:25) Definitions for Estheticians  
(00:39:10) Chemical Exfoliation  
(00:43:50) General Definitions  
(00:45:00) Thermal Styling  
(00:52:05) Definitions for Basic Esthetics  
(01:03:30) Definitions for Eyelash/Eyebrow  
(01:06:20) Definitions for Nail Technology  
(01:20:10) Esthetics (Basic)  
(01:24:08) Exams for Permits/Licenses  
(01:27:40) Master Barber and Master Hair Designer  
will be the same exam.  
(01:35:30) On the job instructor training requirements.  
Must receive hours under a school.  
(01:50:46) Service counts for textured hair

(02:03:50) 10 Minute Break

(02:04:05) Mr. Wright discusses the remaining rule  
discussions for the next board meeting. July they will  
revisit the curriculum counts. August will be the final  
vote for the rule.

(02:08:25) Ms. Bailey discusses the next agenda.  
There will be a new Probation Specialist. Suggested to  
add “DOPL Updates”.

#### ADMINISTRATIVE BUSINESS:

-Call Meeting to Order  
w/ Shanna Gilchrist (00:00:20)

-Review and Approve Minutes  
w/ Shanna Gilchrist (**Not approved during  
this meeting**)

<Title or Discussion Point>

<Description/Discussion/Actions>

<Title or Discussion Point>

<Description/Discussion/Actions>

**ADJOURN: 3:40 PM**

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

TBD  
Date Approved

(ss)  
Shanna Gilchrist Chairperson, Cosmetology and Associated Professions

TBD  
Date Approved

(ss)  
David Wright Bureau Manager, Division of Occupational & Professional Licensing

DPA