

	Utah Task Force 1		
	Date: December 18, 2025	Time: 1000-1100	Meeting: E-BOARD
	Location: ECC Policy Room, w/ Teams mtg option		

Meeting Agenda

Invitees:

Chief Burchett	AC Russell	AC Dern
AC Robinson	Tony Hill	Brian Roberts
Captain Keith Bevan	Captain Tua Tho	Lin Chen
Shauna Lawrence	Corina Powell	

1. **Call to Order** – AC Russell
2. **Public Comment** – AC Russell
3. **September 2025 Minutes, review and approval**– AC Russell

Motion to approve:

2nd:

All in Favor

4. **New Chair, Executive Board Member** – AC Russell
 - a. BC Pilgrim resignation
 - b. Nominate a new Executive Chair

Motion to approve:

2nd:

All in Favor

5. **New Board Member** – AC Russell
 - a. Nominate a new Executive Board Member

Motion to approve:

2nd:

All in Favor

6. **Utah Task Force 1 / FEMA Update**- Captain Tua Tho
 - a. US&R System Update
 - b. State of Utah / SUSAR Update
7. **Training Update** – Corina Powell (in Captain Bevans' absence)
 - a. Report on member numbers.
 - b. FSE/ORE members' participation

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- c. Open House
- d. MRE Update

8. Finance Update – Grants Manager Chen

- a. FEMA US&R CA grants summary (FY22, FY23, FY24, FY 25) & expenditure reports
- b. Supplemental funds summary
- c. Deployment reimbursements
- d. SUSAR grants summary (FY22, FY23, FY24)
- e. Unrestricted Funds
 - i. Tracking
 - ii. Summary including the total of the unrestricted account.
 - iii. History Summary of Unrestricted.

9. Logistics Update – Captain Tua Tho

- a. Cache Update FEMA
- b. Cache Update SUSAR

10. New Business – Captain Tua Tho

- a. Status Task Force p-cards.
- b. Status of UT-TF1 closure of FFCU account.

11. Possible Closed Session:

The Board may consider a motion to enter Closed Session. A closed meeting described under Utah Code Section 52-4-205 may be held for specific purposes, including, but not limited to:

- a. discussion of the character, professional competence, or physical or mental health of an individual;
- b. strategy sessions to discuss pending or reasonably imminent litigation;
- c. strategy sessions to discuss the purchase, exchange, or lease of real property;
- d. discussion regarding deployment of security personnel, devices, or systems; and
- e. investigative proceedings regarding allegations of criminal misconduct.

A closed meeting may also be held for attorney-client matters that are privileged pursuant to Utah Code § 78B-1-137, and for other lawful purposes that satisfy the pertinent requirements of the Utah Open and Public Meetings Act.

Adjournment:

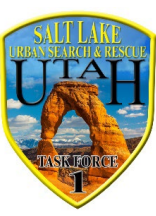
Motion:

2nd Motion:

Next Meeting:

March 19, 2026

Time: 1000-1100

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Teams Meeting for December 18, 2025, Information:

[Join the meeting now](#)

Meeting ID: 227 953 424 511 68

Passcode: fn2XT2xf