

**Mayor**  
Kenneth Romney

**City Council**  
James Ahlstrom  
Dell Butterfield  
Kelly Enquist  
Jenn Nielsen  
Mark Preece

## WEST BOUNTIFUL CITY

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West Bountiful, Utah 84087  
  
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**City Administrator**  
Duane Huffman

**City Recorder**  
Remington Whiting

**City Engineer**  
Kris Nilsen

**Public Works Director**  
Steve Maughan

**THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A REGULAR MEETING AT  
7:30 PM ON TUESDAY, DECEMBER 2<sup>ND</sup>, 2025, AT THE CITY OFFICES**

*Invocation/Thought – James Ahlstrom; Pledge of Allegiance – Kelly Enquist*

1. Approve Agenda.
2. Public Comment - Two minutes per person; five minutes if on behalf of a group.
3. Discuss Traffic Design Options to Improve Pedestrian Safety at 400 N 800 W.
4. Consider Purchase Approval for Police Vehicles and Public Works Vehicle.
5. Consider Resolution #557-25, A Resolution Amending the West Bountiful City Employment Policies and Procedure Manual Regarding Tuition Reimbursement.
6. Meeting Minutes from November 18<sup>th</sup>, 2025.
7. Staff Reports–Police, Public Works, Engineering, Admin & Community Development.
8. Mayor/Council Reports.
9. Closed Session, if necessary, for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
10. Adjourn.

*This agenda was posted on the State Public Notice website ([Utah.gov/pmn](http://Utah.gov/pmn)), the city website ([WBCityut.gov](http://WBCityut.gov)), posted at city hall, and emailed to the Mayor and City Council on November 26<sup>th</sup>, 2025.*

1 Minutes of the West Bountiful City Council meeting held on Tuesday, December 2<sup>nd</sup>, 2025, at  
2 West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

3  
4 Those in attendance:

5  
6 **MEMBERS:** Mayor Kenneth Romney, Council members James Ahlstrom, Kelly Enquist,  
7 Jenn Nielsen and Mark Preece

8  
9 **STAFF:** Duane Huffman (City Administrator), Brandon Erekson (Chief of Police), Steve  
10 Maughan (Public Works Director), Kris Nielsen (City Engineer), Steve Doxey (City  
11 Attorney), and Remington Whiting (City Recorder)

12  
13 **PUBLIC:** Richmond Thornley, Dawn Peterson, Breanne Martin, Simon Mortenson

14  
15 **EXCUSED:** Councilmember Dell Butterfield

16  
17 **Regular Meeting**

18  
19 Mayor Romney called the meeting to order at 7:31 pm. James Ahlstrom gave an invocation, and the  
20 Pledge of Allegiance was led by Kelly Enquist.

21  
22 **1. Approve Agenda**

23  
24 **MOTION:** *Jenn Nielsen made a motion to approve the agenda. Mark Preece seconded  
25 the Motion which PASSED by unanimous vote of all members present.*

26  
27 **2. Public Comment**

28  
29 No Comment.

30  
31 **3. Discuss Traffic Design Options to Improve Pedestrian Safety at 400 N 800 W.**

32 Duane presented recommendations received from the Utah Local Technical Assistance  
33 Program related to pedestrian safety at the 400 N 800 W intersection.

34  
35 Recommendations included the need to improve the sight triangle, adding retroreflective  
36 strips on sign posts, increasing painted stop bar width up to 24 inches, increasing speed  
37 enforcement presence (manual or automated), installing “STOP AHEAD” pavement  
38 markings, adding pedestrian warning signs, installing LED-enhanced stop signs, considering  
39 transverse rumble strips, implementing road diets or lane narrowing, and exploring raised  
40 intersection or raised crosswalk designs.

41  
42 Duane presented examples of lane narrowing and raised crosswalks, and the Council  
43 specifically discussed narrowing the southeast corner of the intersection.

44  
45 The Council requested that Duane further evaluate trimming trees to improve clear view,  
46 adding retroreflective strips on signposts, adding “STOP AHEAD” pavement markings, and

47 installing LED-enhanced stop signs. Staff will also begin design options for narrowing the  
48 intersection.  
49

50 **4. Consider Purchase Approval for Police Vehicles and Public Works Vehicle.**

52 Duane recommended the purchase of two police service vehicles, including a 2026 Ford F-  
53 150 and a 2026 Ford Explorer Police Interceptor. The existing 2021 Ford F-150 and 2020  
54 Ford Explorer will be disposed of at auction.  
55

56 The purchase of a 2026 Chevrolet Silverado 3500HD for the Water Department was also  
57 recommended. The existing 2020 Chevrolet Silverado will be disposed of at auction.  
58

59 **MOTION:** *Mark Preece made a motion to approve the purchase for police vehicles for  
60 \$110,488 and a public works vehicle for 59,903.96. Kelly Enquist seconded  
61 the motion which PASSED.*

63 The vote was recorded as follows:  
64

65 James Ahlstrom – Aye  
66 Jenn Nielsen – Aye

67 Kelly Enquist – Aye  
68 Mark Preece – Aye

69 **5. Consider Resolution #557-25, A Resolution Amending the West Bountiful City  
70 Employment Policies and Procedure Manual Regarding Tuition Reimbursement.**

72 Duane reintroduced the West Bountiful Employment Policy and Procedure Manual Regarding  
73 Tuition Reimbursement. He explained that based on the direction from the city council during  
74 the last meeting, language on approved schools and the reimbursement limit were changed.  
75 He also showed a diagram of nearby cities and their tuition reimbursement amounts.  
76

77 **MOTION:** *Kelly Enquist made a motion to adopt Resolution #557-25, a Resolution  
78 Amending Employment Policies and Procedure Manual Regarding Tuition  
79 Reimbursement. James Ahlstrom seconded the motion which PASSED.*

81 The vote was recorded as follows:  
82

83 James Ahlstrom – Aye  
84 Jenn Nielsen – Aye

85 Kelly Enquist – Aye  
86 Mark Preece – Aye

86 **6. Meeting Minutes from November 18<sup>th</sup>, 2025**

88 **MOTION:** *James Ahlstrom made a motion to approve the meeting minutes from  
89 November 18<sup>th</sup>, 2025, with corrections. Mark Preece seconded the motion  
90 which PASSED by unanimous vote of all members present.*

92 **7. Staff Reports**

94 Police Department – Brandon Erekson

95 • A crossing guard has applied and is in the background check phase.

96 Public Works – Steve Maughan

97 • Close to having all the new meters installed. Working now on the installation of antennas.

98 • The department has finished installing Christmas lights on the trees in front of City Hall.

99 Engineering – Kris Nilsen

100 • Working on getting reimbursement money from the county for the 1100 W sidewalk project.

101 • Keeping up with UDOT and UTA to review drainage.

102 • Staff is reviewing two subdivisions that will go before the planning commission in the

103 coming months.

104 Administration/Community Development – Duane Huffman

105 • The poles for the new net at the golf course have been installed and the net is being

106 fabricated. It should be finished sometime next week.

107 • Patrice and Duane working with auditors on finalizing the audit.

108 • Next Saturday there will be a training for newly elected officials.

## **8. Mayor/Council Reports**

112 Kenneth Romney:

- Will be contacting members of the council for their upcoming council assignments.

114 James Ahlstrom:

- Nothing to address.

116 Kelly Enquist:

- The Arts Council has requested that we turn on the Christmas lights at the bowery.
- Arts council will not meet again until January.
- Mosquito Abatement will hold a public hearing to discuss the tax increase

120 Jenn Nielsen:

- Christmas on Onion Street will take place next Saturday. Santa and the fire truck were discussed along with the possibility of inclement weather.

123 Mark Preece:

- Sewer Board District Meeting this week.
- Bonds for the Northern plant will go on sale on the 4<sup>th</sup> of December.

## 9. Adjourn

129 MOTION: *Jenn Nielsen made a motion to go into closed session to discuss the*  
130 *character, professional competence, or mental health of an individual in the*  
131 *police training room and to have the adjournment of that meeting be the*  
132 *adjournment of the regular meeting. Kelly Enquist seconded the motion*  
133 *which PASSED.*

The vote was recorded as follows:

James Ahlstrom – Aye

Jenn Nielsen – Aye

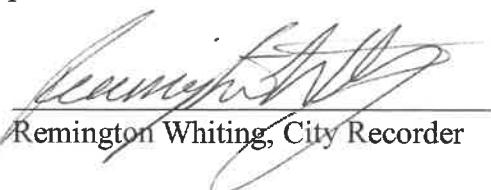
Kelly Enquist – Ave

Mark Preece – Ave

WEST BOUNTIFUL  
CITY COUNCIL MEETING

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December 2<sup>nd</sup>, 2025

140  
141 *The foregoing was approved by the West Bountiful City Council by unanimous vote of all members*  
142 *present on December 16<sup>th</sup>, 2025.*

143  
144  
145  
146   
Remington Whiting, City Recorder

## WEST BOUNTIFUL CITY

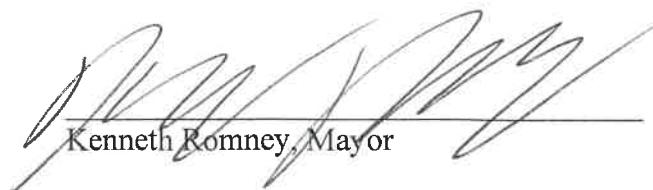
### Statement Regarding Closed Meeting of City Council December 2<sup>nd</sup>, 2025

STATE OF UTAH )  
: ss.  
COUNTY OF DAVIS)

I, Kenneth Romney, hereby affirm as follows:

1. I am the Mayor of West Bountiful City, and make the following averments based on personal knowledge.
2. I presided at a duly noticed meeting of the West Bountiful City Council on December 2<sup>nd</sup>, 2025.
3. Upon motion and a unanimous vote, the City Council moved into closed session, for the purpose of discussing the character, professional competence, or physical or mental health of an individual, pursuant *Utah Code Ann. § 52-4-205(1)(a)*.
4. Upon conclusion of that discussion, the Council adjourned its open meeting.

DATED December 2<sup>nd</sup>, 2025.



Kenneth Romney, Mayor

SUBSCRIBED AND SWORN TO before me this 2 day of Dec, 2025.



Patrice Twitchell,  
Notary Public

