

Minutes of the Meeting of the Daggett County Municipal Building Authority held on **Tuesday, November 18, 2025** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Board Member Matt Tippetts, Board Member Jack Lytle and Board Member Randy Asay attended in person. Auditor Keri Pallesen attended virtually. Clerk Larinda Isaacson attended in person. Invocation was given by Board Member Matt Tippetts. The meeting was called to order at 9:14 am by Board Member Tippetts.

**Present In Person:** Peggy White, Brian Gibson, Sean Hughes, Cordell McCracken

**Present Online or by Phone:** Bart Jensen

**Approve MBA Minutes:** The MBA minutes from Tuesday, October 28, 2025 were made available by the Clerk's Office for review by the Board Members. Board Member Lytle motioned to approve the minutes for October 28, 2025. Board Member Asay seconded the motion. The Board Members voted as follows on the motion.

|                        | Yes | No | Abstained | Absent |
|------------------------|-----|----|-----------|--------|
| Board Member Tippetts: | X   |    |           |        |
| Board Member Lytle:    | X   |    |           |        |
| Board Member Asay:     | X   |    |           |        |

The motion carried.

**Approve MBA Minutes:** The MBA minutes from Thursday, October 30, 2025 were made available by the Clerk's Office for review by the Board Members. Board Member Lytle motioned to approve the minutes for October 30, 2025. Board Member Asay seconded the motion. The Board Members voted as follows on the motion.

|                        | Yes | No | Abstained | Absent |
|------------------------|-----|----|-----------|--------|
| Board Member Tippetts: | X   |    |           |        |
| Board Member Lytle:    |     |    | X         |        |
| Board Member Asay:     | X   |    |           |        |

The motion carried.

**Approve MBA Minutes:** The MBA minutes from Wednesday, November 12, 2025 were made available by the Clerk's Office for review by the Board Members. Board Member Lytle motioned to approve the minutes for November 12, 2025. Board Member Asay seconded the motion. The Board Members voted as follows on the motion.

|                        | Yes | No | Abstained | Absent |
|------------------------|-----|----|-----------|--------|
| Board Member Tippetts: | X   |    |           |        |
| Board Member Lytle:    | X   |    |           |        |
| Board Member Asay:     | X   |    |           |        |

The motion carried.

## Issue Updates

**Water Treatment Plant:** Things are moving forward. No specific updates at this time.

**New Clinic:** There was no new information shared.

**Citizen Comments:** Jesse Plat informed the group that CIB requested an update on Daggett County projects. This information is being sent to them. There has been a slight delay in the timeline because the original request was not routed to the appropriate personnel.

**MBA Cash Summary and MBA Accounts Receivable Report:** The MBA Cash Summary and MBA Accounts Receivable Report was provided by the Recorder/Treasurer's Office and reviewed by the Board Members. Board Member Asay motioned to acknowledge receipt of the MBA Cash Summary Dated November 14, 2025 and MBA Accounts Receivable Report. Board Member Lytle seconded the motion. The Board Members voted as follows on the motion:

|                       | Yes | No | Abstained | Absent |
|-----------------------|-----|----|-----------|--------|
| Board Member Tippets: | X   |    |           |        |
| Board Member Lytle:   | X   |    |           |        |
| Board Member Asay:    | X   |    |           |        |

The motion carried.

**MBA Disbursement Summary:** The MBA Disbursement Summary was provided by the Auditor's Office and reviewed by the Board Members. Board Member Lytle motioned to approve the Open Invoice Register dated November 10, 2025 To November 13, 2025 in the amount of \$44,349.69 for the MBA. Board Member Asay seconded the motion. The Board Member voted as follows on the motion:

|                       | Yes | No | Abstained | Absent |
|-----------------------|-----|----|-----------|--------|
| Board Member Tippets: | X   |    |           |        |
| Board Member Lytle:   | X   |    |           |        |
| Board Member Asay:    | X   |    |           |        |

The motion carried.

**Purchase Request:** Project Manager Jesse Platt had a purchase request for a water tank for the new clinic. Jesse provided 3 options. First option Skidded Horizontal Tank for \$7,500.00 plus \$1,182.50 for shipping. Second option Fuel/Water Tank for \$7,000.00 from Mckinnon. Third option provided 2007 DTI Double T 400 BBL Water Tank for \$9,500.00. There was some discussion. Board Member Lytle motioned to approve the Skidded Horizontal Tank from Lou Arenbel for \$7,500.00 plus \$1,182.50 for shipping. Board Member Asay seconded the motion. The Board Member voted as follows on the motion

|                       | Yes | No | Abstained | Absent |
|-----------------------|-----|----|-----------|--------|
| Board Member Tippets: | X   |    |           |        |
| Board Member Lytle:   | X   |    |           |        |
| Board Member Asay:    | X   |    |           |        |

The motion carried.

**Correspondence / Calendar:** Nothing new at this time.

**Discussion and Consideration of Change Orders And Construction Change Directives For The Daggett County Health Business And Community Center (DCHBCC):** There was nothing to discuss for Change Orders And Construction Change Directives For The Daggett County Health Business And Community Center (DCHBCC).

**There was no need for a closed session.**

With nothing further to consider, Board Member Tippetts adjourned the meeting by acclamation at 9:47 am.

/s/Matt Tippetts

Board Member/Matt Tippetts

/s/Larinda Isaacson

Clerk/Larinda Isaacson

/s/Randy Asay

Board Member/Randy Asay

/s/Jack Lytle

Board Member/Jack Lytle