

RESOLUTION NO. 25-1118

A RESOLUTION OF UINTAH CITY, UTAH ADOPTING WRITTEN PROCEDURES GOVERNING ELECTRONIC MEETINGS

WHEREAS the Uintah City Council, pursuant to Utah Code Ann. §52-4-207, has the authority to approve and adopt written procedures governing electronic meetings of the Uintah City Council and Planning Commission; and

WHEREAS Uintah City desires to adopt the written procedures governing electronic meetings of the Uintah City Council and Planning Commission.

NOW THEREFORE, BE IT RESOLVED that the written procedures governing electronic meetings of Uintah City are hereby adopted and approved, as follows:

1. Definitions:

As used in these procedures:

- a. "Anchor location" means the physical location from which an electronic meeting originates, or from which the participants are connected that is reasonably accessible to the public.
- b. "Electronic meetings" means a public meeting that some or all public body members attend through an electronic video, audio, or both video and audio connection, as provided in Utah Code Ann. §52-4-207.
- c. "Monitor" means to hear or observe, live, by audio or video equipment, all of the public statements of each member of the public body who is participating in a meeting.
- d. "Participate" means the ability to communicate with all of the members of a public body, either verbally or electronically, so that each member of the public body can hear or observe the communication.
- e. "Public statement" means a statement made in the ordinary course of business of the public body with the intent that all other members of the public body receive it

2. Notice of Electronic Meetings

The Uintah City Council or Planning Commission may convene and conduct an electronic meeting pursuant to the following procedures:

- a. Public notice of the meeting shall be given in accordance with Utah Code Ann. §52-4-202 as amended, and posting written notice at the anchor location.
- b. In addition to giving public notice required by Subsection (a); provide notice of the electronic meeting to the members of the public body at least 24 hours before the meeting so that they may participate in and be counted as present for all purposes, including the determination that a quorum is present; and a description of how the members will be connected to the electronic meeting.
- c. For purposes of determining whether a quorum of the Uintah City Council or Uintah City Planning Commission is present, a member who participates in a meeting electronically in accordance with this Resolution shall be deemed present and shall be included in calculating a quorum.

3. Establishment of Anchor Location for Electronic Meetings

- a. Uintah City hereby establishes as the anchor location for all of its electronic meetings, the City Council Chamber, 2191 E. 6550 S. Uintah, UT 84405.
- b. Space and facilities at the anchor location will be provided so that interested persons and the public may attend, monitor, and participate in open portions of the meeting.

4. Procedures Governing Electronic Meetings

- a. One or more members of the Uintah City Council or Uintah Planning Commission may attend, participate, and vote in electronic meetings using electronic communications.
- b. At least one member of the Uintah City Council or Uintah Planning Commission shall be physically present at the anchor location for all electronic meetings.

5. Compliance with Provisions of this Resolution

Compliance with the provisions of this Resolution by the Uintah City Council and Uintah Planning Commission shall constitute full and complete compliance with the provisions of Utah Code Ann. §§ 52-4-201 and 52-4-202.

Passed by the city council of Uintah City, Utah this 18th day of November 2025.

MAYOR:

Gordon L Cutler
Gordon Cutler

ATTEST:

Michelle Mortensen
City Recorder Michelle Mortensen

Approved as to form and for
Compliance with state law:

Bryan Baron
City Attorney Bryan Baron

VOTE:	YES	NO
Mayor Cutler	<u>✓</u>	_____
Councilmember Bell	<u>✓</u>	_____
Councilmember Combe	<u>✓</u>	_____
Councilmember Roberts	<u>✓</u>	_____
Councilmember Patterson	<u>absent</u>	_____