

**Edith Bowen Laboratory School  
Governing Board Meeting  
Official Minutes  
The Collaboratory Room 233  
November 20, 2025  
3:30 PM**

**Board Members Present**

Dr. Steven Camicia - Board Chair  
Dr. Jody Clarke-Midura  
Becky Quay - LCSD Board Member  
Whitney Mortenson  
Chris Woodward - PTA President  
Hollie Downs - EBLS Faculty Representative  
Dr. Nate Justis  
Dr. Laura Reina  
Jennifer Barton  
Carolina Harward (GB Secretary)

**Excused:**

Dr. Shawn White - Interim Dean  
Frank Schofield - LCSD Superintendent

**Visitors:**

Brooke Freidenberger  
Derek Harris  
Brianna Harris  
Katie Seamons  
Annette Taylor  
Sylvia Read



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**1. WELCOME & CALL TO ORDER**

**a. Roll call**

Dr. Steven Camicia called the meeting to order at 3:30 pm. Roll call.  
Dr. Steven Camicia  
Dr. Jody Clarke-Midura  
Becky Quay  
Whitney Mortenson  
Chris Woodward  
Hollie Downs  
Dr. Nate Justis  
Dr. Laura Reina  
Jennifer Barton  
Carolina Harward

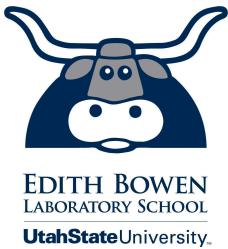
**2. CONSENT ITEMS**

**a. Vote to approve board meeting minutes from October 16, 2025**

**Motion:** Whitney Mortenson

**Second:** Chris Woodward

**Vote:** Dr. Steven Camicia  
Dr. Jody Clarke-Midura  
Becky Quay  
Whitney Mortenson  
Chris Woodward



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**3. BUSINESS MANAGER REPORT**

**a. Monthly summary**

Jennifer Barton prepared this report; no issues were raised.

[Summary of Accounts](#)

[Monthly Summary](#)

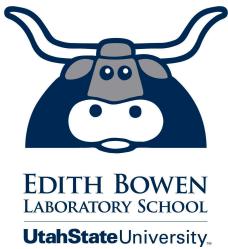
**4. PUBLIC COMMENT**

Brooke Freidenberger raised concerns at the board meeting about unclear policies and excessive reliance on Principal Justis, arguing it's unfair for one person to hold institutional knowledge while juggling multiple roles. She was disappointed that the board was discouraged from discussing parental consent for student interviews, particularly after sensitive topics were addressed without notification. Brooke stressed the need for consistent communication prioritizing student safety, criticized the current strategies for managing classroom violence, and urged for clearer policies. She recommended adopting successful strategies from international schools to improve social responsibility and elevate standards.

**5. REGULATORY & STATUTORY COMPLIANCE**

**a. Working group report regarding School Safety and Anti-Bullying policies (3050 and 3220) and parent handbook.**

Whittney outlined the process for the working group meeting with Laura, Chris, Frank, and herself, convening on October 27th. They reviewed the existing policy alongside with the new legislation. The main goal was to ensure that the policy aligns with the legislation while also addressing prior concerns.



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Dr. Justis acknowledged the work of the group and mentioned a few technical questions to address later, particularly regarding:

- Clarification of reporting restraints and rule references, specifically who reports to the LEA, suggesting the term "school administration" for clarity.
- A point in section 3220, part 9, letter D about the school's responsibility to provide educational services for expelled or suspended students, noting that Utah law may state schools are no longer responsible for such services. A double-check on this is recommended for clarity.
- USU has engaged Jeffrey Peterson for a third-party best practice review focused on student misconduct, bullying, and school safety. This review will include gathering parent feedback and is expected to be completed in 6 to 8 weeks.

[Student/Parent Handbook](#)

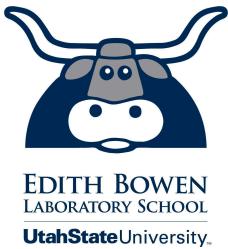
[3050 and 3220 Policies](#)

b. Discuss parent complaint procedures in parent handbook

Parent concern it's in the handbook

Dr. Justis outlined a revised handbook on parent concern procedures, which includes four steps:

1. Meeting with Concerned Individual: Address the issue directly with the person involved.
2. Contacting the Main Office: If unresolved, meet with the director/principal.



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3. Engaging the Governing Board Chair: If needed, arrange a meeting with two selected board members for problem-solving.
4. Filing a Complaint: Parents can file a formal complaint with the board.

c. Discuss Policy 3080: Electronic Devices and student use of personal smart-devices (phones, watches, etc.)

The discussion emphasized the need to balance safety, effective communication during emergencies, and the need for clear policies on smart devices, considering parents' responsibilities for their children's devices. Dr. Justis will draft a policy reflecting parents' feedback while addressing safety and communication needs.

**6. SCHOOL REPORTS**

a. Principal's report

i. Highlights:

- Dr. Justis met the new USU President
- Second graders went to the Bear River Migratory Bird Refuge
- Darren Perry visited with our fourth graders about the Bear River Massacre
- USU is working on purchasing a bus for EBLS
- Dr. Justis taught the phases of the moon
- Third graders hiked from Logan Canyon to Green Canyon
- First graders went to the Ogden Nature Center
- Veteran's Day
- Halloween
- Fourth Graders found a fish in the Great Salt Lake



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**7. ADJOURN**

The board members will meet again on December 16th, 2025, at 3:30 PM. This meeting adjourned at 4:37 PM