



**Agenda**  
**Board of Directors Meeting**  
Weber Human Services 3<sup>rd</sup> floor, Board of Directors Room  
Commencing at 8:00 A.M. November 21, 2025.

The Weber Human Services Board of Directors held its scheduled meeting in the Weber Human Services Board Room. The meeting began at 8:00 A.M.

<u>The following members were present:</u>	<u>Staff in attendance:</u>
Clint Thurgood	Kevin Eastman
Sharon Bolos	Shelly Gwynn
Julie Southwick	Michelle Jenson
Robert Hunter	Nobu Iizuka
	Amy Johnson
	Becca Stamp
	Matt Wilson (Legal)
EXCUSED:	EXCUSED: Kristen Mechem, Jed Burton
Raelene Blocker	
Gage Froerer	
Jim Harvey	GUESTS: Andi Beadles
Matt Wilson	

**1. Public Comments:**

No public comments were given

**2. Consent Calendar:**

- a) Welcome
- b) Request for approval of minutes for the meeting held on October 17, 2025, at 5:00 p.m.
- c) Request for the approval of check register dated October 1, 2025, to October 31, 2025, including voided checks 133472 and 138273, in the amount of \$2,451,755.59.
- d) Credit Card Purchases for September 2025.
- e) Request to ratify the purchase orders:

1. PO#4928- Insight for New Server, Smart Memory, System fan kit, Power Supplies, 3-year license, Extended service agreement- 5 year on-site, in the amount of \$38,159.32.
2. PO#4929- Midwest Commercial Interiors for a workstation for the Security Office and installation services, in the amount of \$5,064.33.

f) Request to approve the purchase orders:

1. PO#4930- Bulk Bookstore for 1,946 books of The wild Robot, in the amount of \$8,231.58.
2. PO#4932- Premier Tech Partners for Microsoft Dynamics FP Perpetual Enhancement Plan (1/31/26 – 1/30/27), in the amount of \$8,196.00.
3. PO#4933- Service Express for Standard annual billing for computer hardware maintenance from 1/1/26 -12/31/28 in the amount of \$44,164.80.
4. PO#4934- Insight for 3 years of McAfee Gold Business Support in the amount of \$5,597.00.

**Motion by Clint Thurgood, seconded by Sharon Bolos to approve items b-f on the Consent Calendar as presented. All present members voted “Aye”, no one opposed. Motion carries.**

### **3. Action Items**

- a) Request to approve the WHS Purchasing Policy and Procedures as presented. (1<sup>st</sup> Reading).

Raising the board approval threshold from \$5,000 to \$10,000 and requiring multiple bids for purchases between \$10,000 and \$25,000 and anything over \$25,000 will be sealed bids and a committee will choose. Also, concerns were raised about a proposed change to pre-approved requirements for small purchases.

**Motion by Sharon Bolos, seconded by Julie Southwick to approve the WHS Purchasing Policy and Procedures as presented. All present members voted.**

**Roll Call Vote:**

<b>Clint Thurgood</b>	<b>AYE</b>	<b>Julie Southwick</b>	<b>AYE</b>
<b>Gage Froerer</b>	<b>ABSENT</b>	<b>Robert Hunter</b>	<b>AYE</b>
<b>Jim Harvey</b>	<b>ABSENT</b>	<b>Matt Wilson</b>	<b>ABSENT</b>
<b>Sharon Bolos</b>	<b>AYE</b>	<b>Raelene Blocker</b>	<b>ABSENT</b>

b) Request to ratify the Proposal for Services as presented.

1. **Proposal for Services with Elwood Staffing and Weber Human Services**

Weber Human Services has partnered with Elwood Staffing. The pricing reflected in said proposal shall remain open for consideration for 90 days. There will be Temporary Associates or Direct Placements.

**Motion by Sharon Bolos, seconded by Clint Thurgood to approve Proposal with Elwood Staffing as presented. All present members voted “Aye”, no one opposed. Motion carries.**

**Executive Director’s Report**

- a) Construction on the Med Clinic- This should be done the first couple of weeks of December. Since this is an older building, we needed to upgrade the HVAC system. We were able to use Opioid dollars to help pay for the additional cost.
- b) Stepping Stones Building- Difficulty securing a recorded easement for a sewer line. We have finally recorded the sewer easement, however, the owner to the South is being difficult to work with.
- c) Integrated Health Funding Changes- Concerns about potential changes to integrated health funding models and the impact on services.
- d) Homelessness Initiatives- Concerns regarding the proposed transformative campus for the homeless and its potential impact on existing services. Also concerns that a proposed homeless program lacks a housing component.

**Motion by Clint Thurgood, seconded by Julie Southwick to adjourn the meeting.**

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Chair, Weber Human Services

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Date

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Attest

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Date