



WEST POINT CITY COUNCIL
MEETING NOTICE & AGENDA
December 16th, 2025
WEST POINT CITY HALL
3200 W 300 N | WEST POINT, UT 84015

Mayor:
Brian Vincent
Council:
Annette Judd, Mayor Pro Tem
Jerry Chatterton • Michele Swenson
Brad Lee • Trent Yarbrough
City Manager:
Kyle Laws

- THIS MEETING IS OPEN TO THE PUBLIC AND HELD AT WEST POINT CITY HALL
- A LIVE STREAM OF THE MEETING IS AVAILABLE FOR THE PUBLIC TO VIEW:
» Online: - <https://us02web.zoom.us/j/85923603642> » Telephone: 1(669) 900-6833 – Meeting ID: 859 2360 3642

ADMINISTRATIVE SESSION – 6:30 PM

1.	Discussion Regarding Updating Voter Participation Areas to Include Recent Annexation Area – Ms. Casey Arnold	pg. 5
2.	Discussion Regarding a Rezone Request for Property at Appx. 1800 N 5000 W (Holland Group) - Mrs. Bryn MacDonald	pg. 8
3.	Discussion Regarding a General Plan Amendment Request for Property at Appx. 39 S 2000 W (Mendenhall) - Mrs. Bryn MacDonald	pg. 16
4.	Other Items	

GENERAL SESSION – 7:00 PM

1.	Call to Order	
2.	Pledge of Allegiance	
3.	Prayer or Inspirational Thought (Contact the City Recorder to request meeting participation by offering a prayer or inspirational thought)	
4.	Communications and Disclosures from City Council and Mayor	
5.	Communications from Staff	
6.	Citizen Comment (Please approach the podium & clearly state your name and address prior to commenting. Please keep comments to a maximum of 2 ½ minutes. Do not repeat positions already stated; public comment is a time for the Council to receive new information and perspectives)	
7.	Recognition of Brad Lee, Outgoing Council Member – Mayor Vincent	
8.	Appointment of West Point City Planning Commissioners – Mayor Vincent	
9.	Consideration of Approval of City Council Meeting Minutes: a. August 16, 2025 pg. 8 b. November 18, 2025 pg. 92	
10.	Consideration of Ordinance No. 12-16-2025A, Approving the 2026 West Point City Council Meeting Schedule - Ms. Casey Arnold pg. 1	
11.	Consideration of Resolution No. 12-16-2025A, Updating West Point City Voter Participation Areas – Ms. Casey Arnold pg. 1	
12.	Consideration of Resolution No. 12-16-2025B, Approving Amendments to the FY2026 Budget for West Point City – Mr. Ryan Harvey a. Public Hearing b. Action pg. 0	
13.	Consideration of Resolution No. 12-16-2025C, Approving North Davis Fire District Boundary Adjustments – Mr. Kyle Laws a. Public Hearing b. Action pg. 0	
14.	Consideration of Ordinance No. 12-16-2025B, Rezoning Property at Appx. 1800 N 5000 W from A-5 to R-1 with a PRUD Overlay Zone – Mrs. Bryn MacDonald pg. 8	
15.	Consideration of Ordinance No. 12-16-2025C, Amending the General Plan Zoning Designation for Property at 39 S 2000 W from the R-3 to the C-C Zone – Mrs. Bryn MacDonald pg. 16	
16.	Consideration of Ordinance No. 12-16-2025D, Amending WPCC Sections 17.60.140 & 17.60.130 Regarding Landscaping Standards in Commercial and Professional Office Zones – Mrs. Bryn MacDonald pg. 1 a. Public Hearing b. Action pg. 1	
17.	Consideration of Resolution No. 12-16-2025D, Approving Consent for Easements to the Hooper Irrigation Company – Mr. Boyd Davis	
18.	Consideration of Resolution No. 12-16-2025E, Approving a License Agreement with the U.S. Bureau of Reclamation – Mr. Boyd Davis pg. 68	
19.	Consideration of Approval to Remove Harvest Fields Subdivision Phase 8 from Warranty – Mr. Boyd Davis pg. 81	
20.	Consideration of Approval to Place Craythorn Homestead Subdivision Phase 6 on One-Year Warranty – Mr. Boyd Davis pg. 82	
21.	Motion to Adjourn the General Session	

Posted this 11th day of December, 2025: Casey Arnold

Casey Arnold, City Recorder

I, Casey Arnold, the City Recorder of West Point City, do hereby certify that the above December 16, 2025 West Point City Council Meeting Notice & Agenda was posted at the following locations: 1) West Point City Hall, 2) official City website at www.westpointutah.gov and 3) the Utah Public Notice Website at www.utah.gov/pmn.

Casey Arnold

In compliance with the Americans with Disabilities Act, persons in need of special accommodations or services to participate in this meeting shall notify the City at least 24 hours in advance at 801-776-0970.

TENTATIVE UPCOMING ITEMS

**The items listed below are for planning purposes only and are subject to change.
They should not be relied upon as an official agenda for any City Council meeting.*

Administrative Session – 6:00 pm

1. Code Enforcement Update – Mr. Bruce Dopp

General Session – 7:00 pm

1. Youth Council Update

Date: 02/03/2026

Administrative Session – 6:00 pm

1. Quarterly Financial Update – Mr. Ryan Harvey
2. Discussion Regarding *

General Session – 7:00 pm

1. Consideration of *

Date: 01/06/2026

Administrative Session – 6:00 pm

1. Code Enforcement Update – Mr. Bruce Dopp
2. Discussion Regarding the General Plan Amendment Request for Property Located at 2084 N 4500 W (Nilson Homes) - Mrs. Bryn MacDonald**

General Session – 7:00 pm

1. Update from the Davis County Sheriff's Office
2. Consideration of Resolution No. **, Appointing West Point City Council Members to Serve on Local District Boards – Mayor Vincent
3. Consideration of Resolution No. **, Approving Appointment of Mayor Pro Tempore – Mayor VIncent
4. Consideration of Acceptance of the FY2025 Financial Audit for West Point City – Mr. Ryan Harvey
5. Consideration of Ordinance No. **, Amending the General Plan Zoning Designation for Property Located at 2084 N 4500 W – Mrs. Bryn MacDonald
 - a. **Public Hearing**
 - b. Action

PENDING & PERIODIC ITEMS

Administrative Session

1. Quarterly Financial Report – 2nd meeting of the 2nd month after quarter ends (2nd months are February, May, August, November)
2. Code Enforcement Update – May and November
3. Sheriff's Office Quarterly Updates – March, June, Sept, Dec
4. Strategic Planning Update – Quarterly
5. Discussion Regarding Weber Basin Water's Water Exaction Ordinance – Mr. Boyd Davis
6. Consideration of Approval of Ordinance No. **, Adopting an Amended Sewer Impact Fee for the Annexation Area – Mr. Boyd Davis
 - a. Public Hearing
 - b. Action

Date: 01/20/2026

Administrative Session – 6:00 pm

1. Discussion Regarding *

General Session – 7:00 pm

1. Consideration of *

CITY COUNCIL STAFF REPORT

Subject: Update to Voter Participation Areas
Author: Casey Arnold
Department: Executive
Meeting Date: December 16, 2025



Background

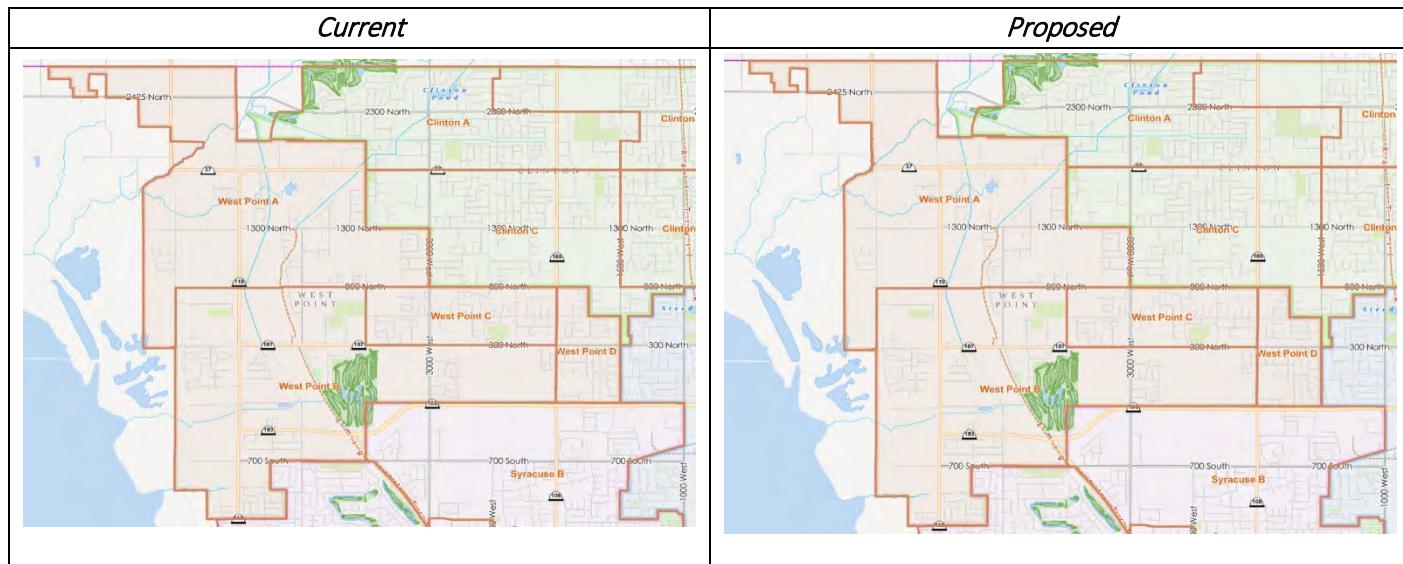
State Law requires that every ten years, cities with a population of over 10,000 be divided into “four contiguous and compact voter participation areas of substantially equal population” (UCA § 20A-7-401.3) using the most recent U.S. Census Bureau data. When the 2020 Census was completed, West Point had exceeded that population threshold, and so these four “Voter Participation Areas” (VPA’s) were established and approved by the City Council in January 2022.

VPA’s are used to qualify voter signature percentages for ballot initiatives and referendums to ensure that a broad range of residents are represented as opposed to a small geographical area (for example, the signatures of at least 11.5% of the number of active voters in at least 75% of a city’s voter participation areas are needed in order for an initiative to be submitted). State Code also requires that each county must also establish VPA’s, and as a second-class county, Davis County is required to be divided into eight areas of substantially equal population.

The VPA’s were again updated and approved by the Council on February 4, 2024, due to the annexation of roughly 265 acres in the northwest area of the city in late 2023. With the recent annexation of just over 21 acres in the area of 1800 N and 5000 W, the VPA’s need to again be updated. The Davis County Clerk’s Office has provided the updated VPA’s for approval.

Analysis

The recently annexed area, located around 1800 N 5000 W, will be added to Voter Participation Area “A”. The current and proposed VPA’s are below:



Recommendation

Staff recommends approval of the Resolution Adopting Updated West Point City Voter Participation Areas.

Significant Impacts

The Voter Participation Areas established are intended to ensure that signatures gathered in support of placing a referendum and/or initiative on a ballot represent a broad range of West Point residents as opposed to a small geographical area.

Attachments

Resolution

Voter Participation Areas Map

RESOLUTION NO. 12-16-2025A

**A RESOLUTION ESTABLISHING UPDATED
VOTER PARTICIPATION AREAS
FOR WEST POINT CITY**

WHEREAS, West Point City, a Municipal Corporation, hereafter referred to as the “City,” is a public body of the State of Utah; and

WHEREAS, the City is governed by a Mayor and City Council duly elected according to law; and

WHEREAS, Utah Code Annotated §20A-7-401.3 requires cities with a population exceeding 10,000 to create four contiguous and compact Voter Participation Areas (VPA’s) of substantially equal population; and

WHEREAS, as statutorily required, the current VPA’s for the City were approved by the City Council on January 18, 2022 based upon data from the 2020 U.S. Census data and subsequently updated on February 4, 2025 due to the annexation of unincorporated area into the City; and

WHEREAS, the Lieutenant Governor approved the “Allen Subdivision & Adjoining Properties Annexation” Petition and issued a Certificate of Annexation on August 25, 2025, thereby further annexing 21.275 acres (consisting of 3 separate parcels) of unincorporated Davis County into the boundaries of West Point City; and

WHEREAS, this annexation modified the boundaries of West Point City and therefore the current VPA’s need to be updated to reflect these changes; and

WHEREAS, the Davis County Clerk/Auditor Office, which contracts with the City to conduct City elections, has proposed four (4) updated VPA’s for the City; and

WHEREAS, the City Council has reviewed the proposed updated VPA’s and finds that they are contiguous and compact and of substantially equal population.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the West Point City Council as follows:

SECTION ONE. ADOPTION OF UPDATED VOTER PARTICIPATION AREAS.

The West Point City Council does hereby adopt the four (4) updated Voter Participation Areas as depicted on the map which is attached hereto and incorporated by this reference as "Exhibit A".

SECTION TWO. EFFECTIVE DATE.

This Resolution shall take effect immediately upon passage.

PASSED AND ADOPTED by the West Point City Council this 16th day of December, 2025

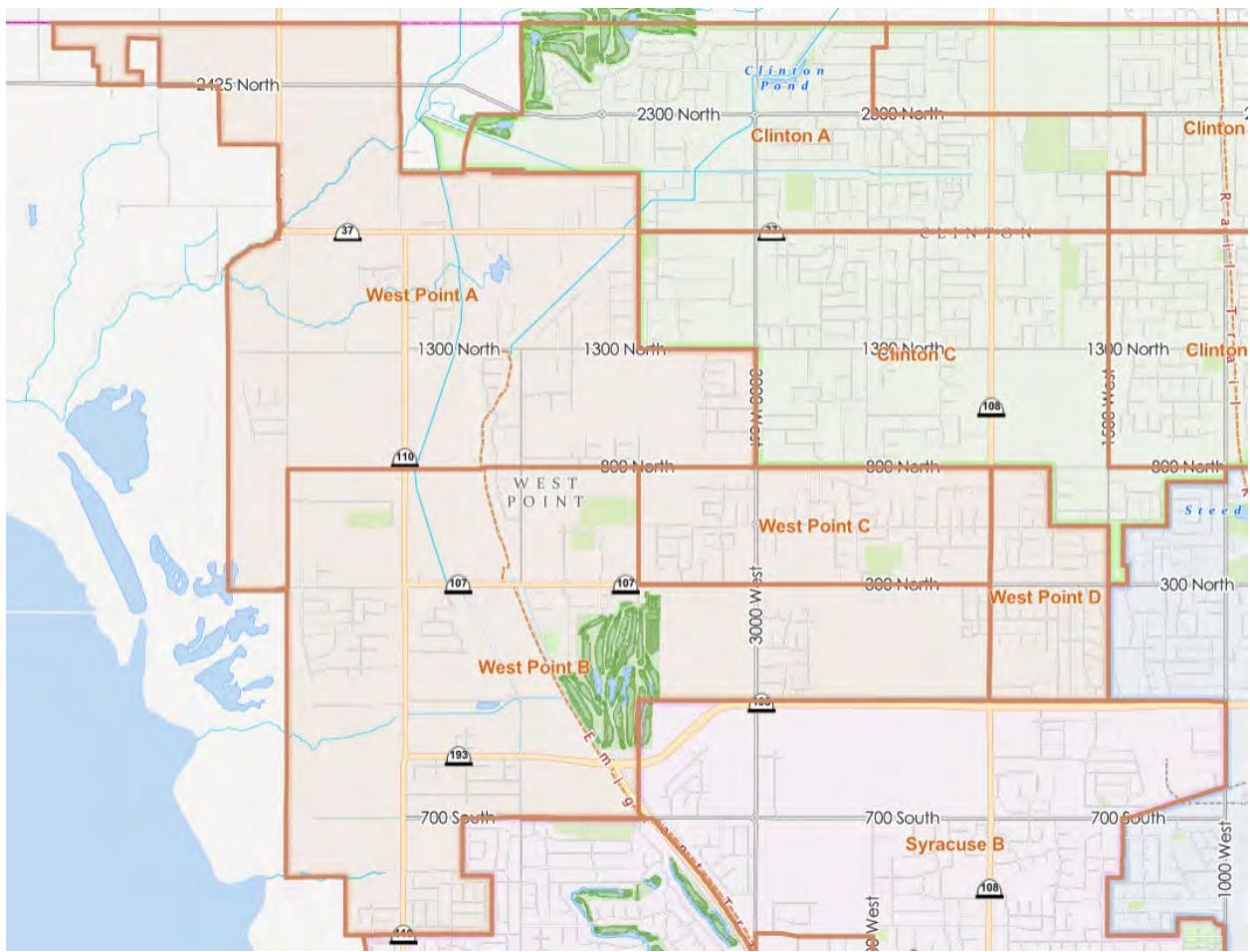
WEST POINT CITY, a Municipal Corporation

BY: _____
BRIAN VINCENT,
MAYOR

ATTEST:

CASEY ARNOLD,
CITY RECORDER

EXHIBIT A



CITY COUNCIL STAFF REPORT

Subject: Rezone – 5000 W. 1800 N.
Author: Bryn MacDonald
Department: Community Development
Date: December 16, 2025



Background

The Holland Group has submitted a request to rezone property located near 5000 West and 1800 North from A-5 Agricultural to R-1 Residential with a PRUD Overlay. The proposed subdivision, known as Sky Meadows, is planned to be a single-family residential development. The PRUD overlay provides flexibility for lot sizes in exchange for community benefits such as enhanced architecture, landscaping, street trees, trails, or parks. The PRUD also requires that a site plan be approved as part of the rezone request.

Process

Rezone requests, including application of a PRUD overlay, are legislative decisions. Unlike administrative approvals where the City must grant an application that meets objective standards, legislative matters give the Planning Commission and City Council broad discretion.

The Planning Commission discussed this proposal during its September 25 and October 9, 2025, meetings. They held a public hearing on October 23, 2025, and recommended approval of the rezone to R-1 with a PRUD overlay. The recommendation included the condition that all of the relevant engineering concerns be addressed, including that the proposed trail will be safe. The PC also recommended an asphalt trail be considered along 5000 West, instead of the typical sidewalk.

The City Council held a public hearing on December 2, 2025. They received two comments regarding the amount of open space and who would be responsible to maintain it.

Analysis

The applicant is requesting a rezone from A-5 (5 units/acre) Agricultural to R-1 PRUD for approximately 19.92 acres. The proposed R-1 zoning is consistent with the City's General Plan Map, which was adopted in August 2025 and designates this area as R-1 Residential. The site plan submitted by the applicant proposes 45 single-family lots at a calculated density of 2.41 units per acre. The density does not include 1.28 acres of property within the slough that is considered unbuildable. This unbuildable property does not count towards the density calculation, but can be included in the open space dedication. The request falls within the parameters of the PRUD (Planned Residential Unit Development) overlay, which allows for:

- *Flexibility* – available when a project includes the required PRUD base improvements (perimeter fencing, enhanced architectural materials, and street trees).
- *Bonus Density* – available for sites greater than 10 acres when additional amenities are provided. Under WPCC 17.60.160(F), the Planning Commission may recommend, and the City Council may approve, up to a 10 percent density increase if the proposed amenities are found to warrant it.

The applicant's requested density of 2.41 units/acre, compared with the base R-1 density of 2.2 units/acre, represents approximately a 9.1% bonus density, which is within the range that may be authorized under the PRUD code if the Council determines the amenities justify it.

Standard	R-1 Base Zone	PRUD Proposed
Density for R-1 Residential (<i>units per acre</i>)	2.2	2.41 (<i>max potential of 2.42</i>)
Maximum number of lots (<i>on 18.64 buildable acres</i>)	41	45 (<i>max potential of 45</i>)
Minimum lot size (<i>square feet</i>)	12,000	*10,000
Average lot size (<i>square feet</i>)	N/A	*12,279
Minimum lot frontage	85' (<i>average of 100'</i>)	*90'
Minimum lot depth	100'	*100'
8' Landscape dedicated landscape strip required (<i>along 5000 West</i>)	Yes	Yes

**There is no minimum requirement in the PRUD Overlay*

Bonus Density Request and Amenities

Under WPCC 17.60.160(F), the PRUD overlay allows the Planning Commission to recommend, and the City Council to approve, up to a 10 percent increase in overall project density for developments over 10 acres when additional amenities are provided that produce a measurable community benefit. The applicant's proposal for 45 lots on 18.64 buildable acres equates to a 9.1 percent density increase. Two amenities are identified to support this request:

1. Trail Dedication (1.80 acres): A corridor along the west and south boundaries that aligns with the City's adopted Master Trails Plan. This amenity corresponds directly with WPCC 17.60.160(F)(4)(c)(v) - "Dedication of land to the City for the development of a regional trail system." The applicant proposes to dedicate the corridor, including 20 feet of flat property at the top of the slough, as required by the code. The City would construct the trail in the future.
2. Open Space (0.36 acres): A small open space located near 1800 N and 5000 W. Because it is not identified as a regional park and would ultimately be improved by the City, it qualifies under WPCC 17.60.160(F)(4)(f) as an "Other Amenity."

Together, these areas account for 2.16 acres (11%) of the total site. The PC determined that these amenities fulfill the purpose of the PRUD overlay and justify the requested 9.1 percent density bonus.

Recommendation

This item is on for discussion and consideration. The Council can approve, deny, modify, or table the request.

The Planning Commission recommended approval of the rezone from A-5 Agricultural to R-1 Residential with a PRUD Overlay to allow for flexibility in lot sizes and a 9.1 percent density bonus based on the dedication of a trail corridor and open space as shown on the proposed site plan.

Attachments

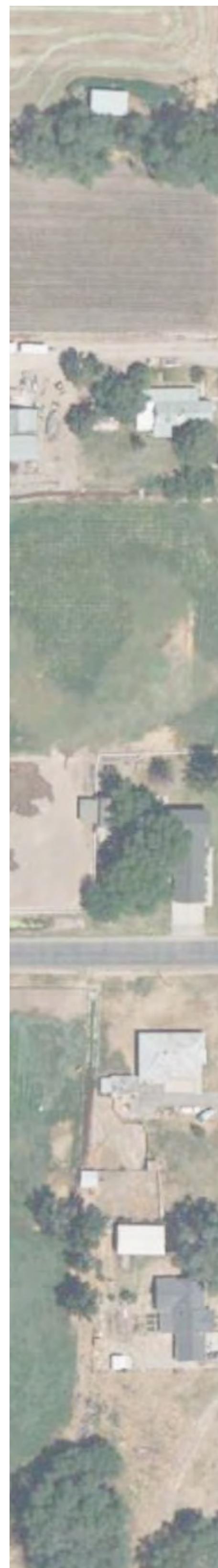
Ordinance

Site Plan



VICINITY MAP

SCALE: NONE



CURVE TABLE

CURVE	RADIUS	ARC LTH	CHD LTH	CHD BEARING	DELTA
C1	230.90	147.24'	144.75'	S18°07'01"E	36°32'07"

SITE DATA

TOTAL AREA.....	19.92 ACRES
AVERAGE LOT SIZE.....	12,279 S.F.
MINIMUM LOT SIZE.....	10,000 S.F.
MAXIMUM LOT SIZE.....	21,772 S.F.
CALCULATED DENSITY.....	2.3 UNITS PER ACRE
0,000+ S.F. LOTS.....	28
2,000+ S.F. LOTS.....	7
4,000+ S.F. LOTS.....	10
OPENSSPACE (POCKET PARK).....	0.36 A.C. (1.8%)
OPENSSPACE (TRAIL AREA DEDICATION).....	1.80 A.C. (9%)

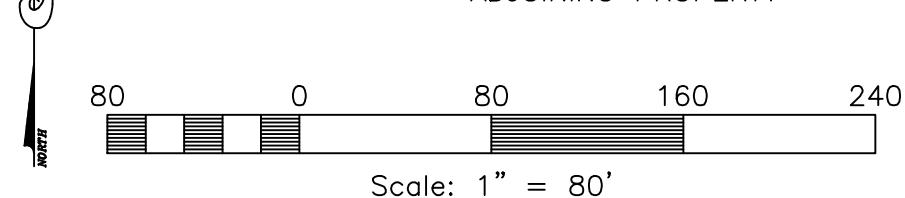
TOTAL NUMBER OF SINGLE FAMILY LOTS: 45

BUILDABLE SETBACKS:

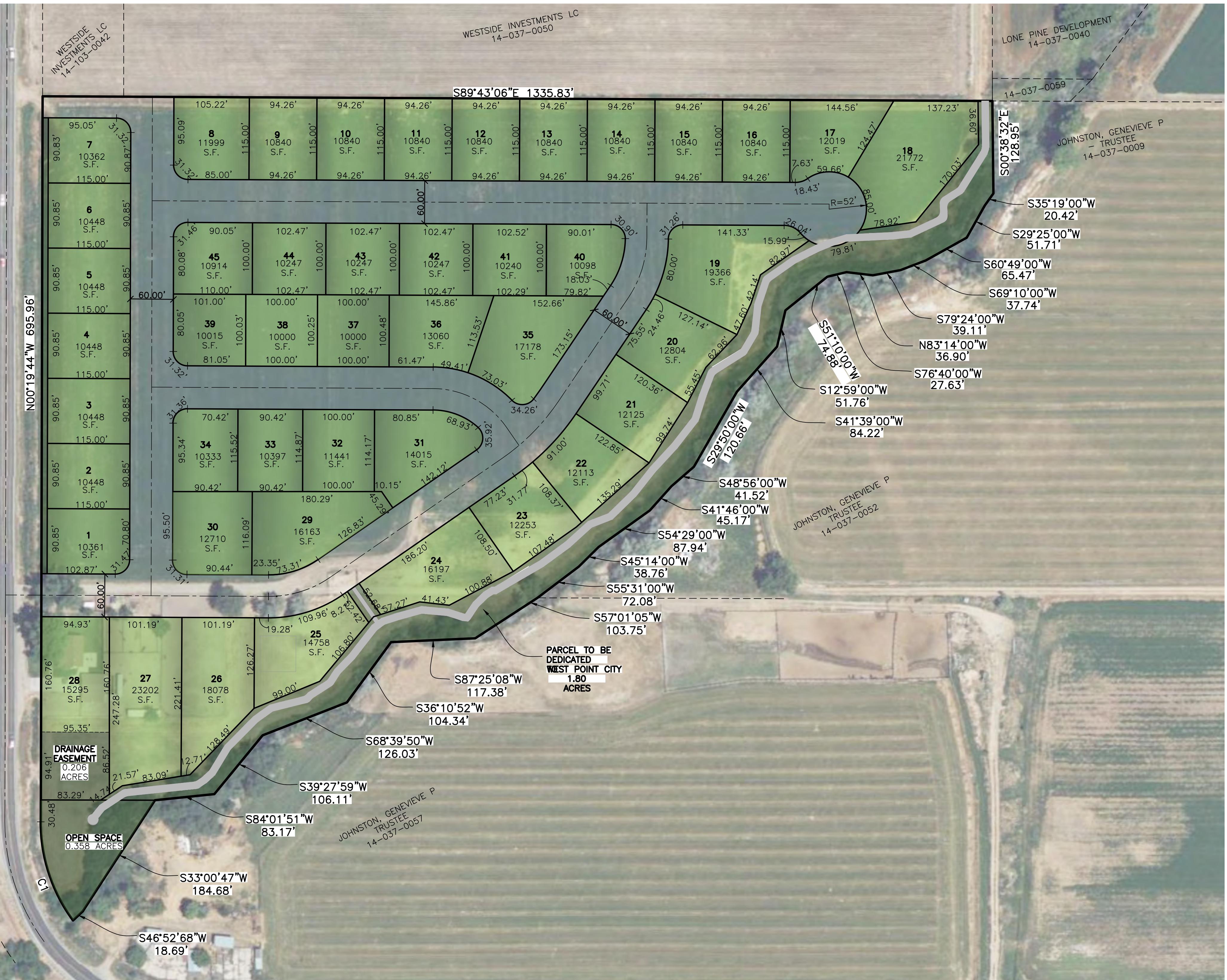
STREET LEGEND



— — — — — = BOUNDARY
— — — — — = LOTS
— — — — — = ADJOINING PROPERTY



Scale: 1" = 80



West Point

Davis County, Utah



West Point

QUARTER OF SECTION 30, TOWNSHIP
LAKE BASE AND MERIDIAN, U.S. S.
DAVIS COUNTY, UTAH

Concept Plan

Concept Plan

Project Info.

Engineer: J. NATE REEVE, P.E.

Planner: C. CAVE

Designer: S. SIMRAYH

Date: 06-13-25

Address: WEST POINT

Number: 7605-12

1

1 Total Sheets

ORDINANCE NO. 12-16-2025B

**AN ORDINANCE REZONING PROPERTY LOCATED AT
APPROXIMATELY 1800 N 5000 W FROM A-40 TO
R-1 WITH PRUD OVERLAY ZONE**

WHEREAS, the West Point City Council for and on behalf of West Point City, State of Utah (hereinafter referred to as the “City” has determined to rezone certain property; and

WHEREAS, a public hearing was duly held and the interested parties were given an opportunity to be heard; and

WHEREAS, the City Council has duly considered said rezone; and,

WHEREAS, the City Council, after due consideration of said rezone, has concluded that it is in the best interest of the City and the inhabitants thereof that said rezone be adopted;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF WEST POINT CITY, UTAH as follows:

Section One:

That the subject property as shown on the current West Point City Zoning Map shall be and the same is hereby rezoned and the Zoning Map amended by removing the property from the A-40 zone and placing the property in the R-1 zone with a PRUD Overlay and also approving the site plan as shown in Exhibit B.

Legal Description:

See Exhibit A attached hereto.

Section Two: ORDINANCES TO CONFORM WITH AMENDMENTS

The West Point City Director of Community Development is hereby authorized and directed to make all necessary changes to the West Point City Zoning Map to bring it into conformity with the changes adopted by this Ordinance.

Section Three: Severability

In the event that any provision of this Ordinance is declared invalid for any reason, the remaining provisions shall remain in effect.

Section Four: Effective Date

This Ordinance shall take effect immediately upon passage and adoption and publication of a summary as required by law.

DATED this 16th day of December, 2025

WEST POINT CITY, a Municipal Corporation

By: _____
Brian Vincent
Mayor

ATTEST:

Casey Arnold
City Recorder

EXHIBIT A

Legal Description:

Parcel ID numbers: 14-334-0002, 14-334-0001, 14-037-0032

EXHIBIT B



CITY COUNCIL STAFF REPORT

Subject: General Plan Amendment – 39 S 2000 W
(*Shaw Property*)
Author: Bryn MacDonald
Department: Community Development
Date: December 16, 2025



Background

Donald Mendenhall, representing the property owner Clint Shaw, has submitted a request for a General Plan Amendment for property located at 39 South 2000 West (Parcel 12-023-0046). The subject property contains approximately one acre. The property is currently designated R-3 Residential on the City's General Plan Map. The applicant is requesting that the General Plan Map be changed to C-C (Community Commercial).

In accordance with West Point City Code 17.00.090, property owners or their representatives may petition the City for General Plan amendments during the months of March and September. This application was received during the September submittal window.

Process

General Plan amendment requests are legislative decisions. In legislative matters, the Planning Commission and City Council have broad discretion, provided that it can be demonstrated that their action will promote or protect the community's overall welfare. Changes to the General Plan require a public hearing and recommendation from the Planning Commission before a final decision can be made by the City Council.

The Planning Commission held a public hearing on October 23, 2025. They received no public comments on the request. The PC recommended approval of the general plan amendment to C-C (Community Commercial). The City Council held a public hearing on December 2, 2025. There were no public comments received at the hearing. The Council can now approve, deny, or modify the request.

Analysis

The subject property is located along 2000 West, a major arterial corridor with a mix of residential and commercial uses. The applicant's request is to change the designation to C-C (Community Commercial) to be "consistent with the properties to the north."

The adjacent parcel immediately north of the property is currently zoned L-C (Limited Commercial) for the Big O Tires. The parcels to the south and east are designated on the general plan as R-3 Residential. The proposal would extend the existing Community Commercial designation shown on the General Plan Map one parcel to the south, creating a continuous commercial frontage along 2000 West.

The C-C zone supports a wide range of commercial uses such as retail shops, restaurants, offices, financial institutions, daycares, and small-scale services. The excerpt from WPCC 17.60.050(B) shown in the table below lists the allowed uses in the C-C zone.



Use	C-C Zone
Crop Production	P
Accessory Building (small \leq 1,200 sq ft)	P
Accessory Building (medium 1,201 – 1,449 sq ft on lot $<$ 15,000 sq ft)	AC
Religious Places of Worship and Support Facilities	P
Commercial Day Care Center / Preschool	AC
Senior Care Facilities / Nursing Homes	PC
Private / Quasi-Public / Charter School	P
Utility Buildings & Structures (Electric Substations)	PC
Telecommunication Towers / Small Cell Installations	PC
Public Utilities (including substations, shops, storage yards, public buildings)	P
Public Water Reservoir / Storage Tank	P
Convenience Store	PC
Retail Shops / Services (< 10,000 sq ft)	PC
Mid-Box Retail (10,001 – 80,000 sq ft)	PC
Financial Institutions	PC
Restaurants / Bars (including fast food)	PC
Professional Offices (business, medical, dental, optical, labs)	PC
Private Instructional Studios (art, music, dance, etc.)	PC
Commercial Complex	PC
Commercial / Industrial Subdivision	P
Signs (see WPCC 17.110)	P
Firework Stands (temporary)	P
Animal Clinic	PC

P=Permitted PC=Planning Commission CUP AC=Administrative CUP

The City Council had discussions about extending the commercial designation further south on 2000 W, possibly down to SR-193. The Council could make that change to the general plan now, or wait for property owners to request the change in the future.



Recommendation

This item is on for discussion and consideration. The City Council can approve, deny, modify, or table the request.

The Planning Commission recommended approval of the general plan amendment to C-C (Community Commercial). The City Council must now review the proposed General Plan amendment in light of the City's long-term planning goals, the established development pattern along 2000 West, the availability of infrastructure, and any public input received during the hearing.

Attachments

Ordinance

ORDINANCE NO. 12-16-2025C

AN ORDINANCE APPROVING AN AMENDMENT TO THE GENERAL PLAN ZONING DESIGNATION FOR PROPERTY LOCATED AT APPROXIMATELY 39 SOUTH 2000 WEST FROM R-3 (RESIDENTIAL) TO C-C (COMMUNITY COMMERCIAL)

WHEREAS, the West Point City Planning Commission has completed its recommendation for a proposed amendment to the General Plan Land Use Map; and

WHEREAS, the Planning Commission duly noticed and held a public hearing according to state law and the interested parties were given an opportunity to be heard; and,

WHEREAS, the City Council has duly considered said amendments; and,

WHEREAS, the City Council, after due consideration of said amendments, has concluded that it is in the best interest of the City and the inhabitants thereof that said amendments be adopted;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF WEST POINT CITY, UTAH as follows:

Section One: **Amendment to the General Plan Land Use Map**

The City Council hereby approves the amendment to the General Plan Land Use Map to change the property located at 39 S 2000 W (Parcel ID 12-023-0046) from R-3 to C-C (Community Commercial).

Section Two: **Form of General Plan**

The General Plan Land Use Map as amended herein is hereby approved and adopted in the form attached hereto as Exhibit A, adopted by reference, and by reference made a part hereof.

Section Three: **Land Use Map**

The West Point City Director of Community Development is hereby authorized and directed to make all necessary changes to the West Point City General Plan Land Use Map to bring it into conformity with the changes adopted by this Ordinance.

Section Four: **Severability**

In the event that any provision of this Ordinance is declared invalid for any reason, the remaining provisions shall remain in effect.

Section Four: **Effective Date**

This Ordinance shall take effect immediately upon passage and adoption and publication of a summary as required by law. Those subdivisions that have applied for and paid the fees for final approval prior to the effective date shall be exempt from the new requirements of this ordinance.

DATED this 16th day of December, 2025.

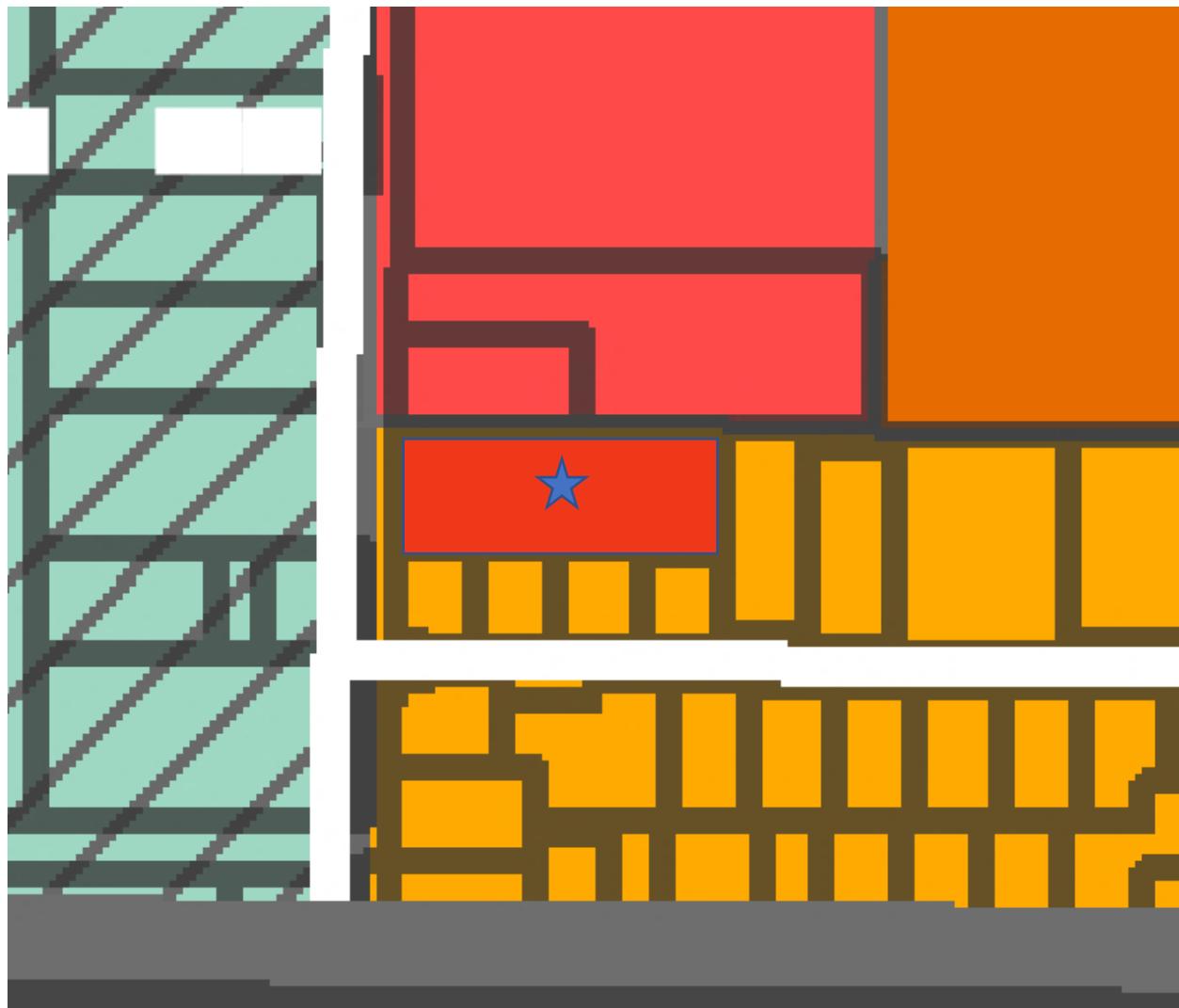
WEST POINT CITY, a Municipal Corporation

By: _____
Brian Vincent
Mayor

ATTEST:

Casey Arnold
City Recorder

Exhibit A



CITY COUNCIL STAFF REPORT

Subject: 2026 City Council Meeting Schedule
Author: Casey Arnold
Department: Executive
Meeting Date: December 16, 2025



Background

Per City ordinance, the West Point City Council meets on the 1st and 3rd Tuesdays of each month to consider and deliberate matters of the City. As required by State Law, municipalities must provide advance notice to the public of the date, time, and location for the holding of their regular meetings.

Analysis

Utah State Code §10-3-502(a) states that by ordinance, a municipality must approve their annual meeting schedule, complete with dates, times, and locations listed. To comply with State Statute and provide adequate notice of regular meetings to the public, the West Point City Council Meeting Schedule must now be adopted for the upcoming year of 2026. The ordinance and proposed 2026 Meeting Schedule are attached hereto and will be reviewed with the Council at the meeting.

Recommendation

Staff recommends the adoption of the attached ordinance approving the 2026 Meeting Schedule for the West Point City Council.

Significant Impacts

The Council will continue to meet regularly on the 1st and 3rd Tuesdays of each month throughout 2026, unless otherwise noticed.

Significant Impacts

Ordinance

Meeting Schedule

ORDINANCE NO. 12-16-2025A

AN ORDINANCE SETTING THE WEST POINT CITY COUNCIL MEETING SCHEDULE FOR CALENDAR YEAR 2026

WHEREAS, West Point City, a Municipal Corporation, hereafter referred to as the "City," is a public body of the State of Utah; and

WHEREAS, the City is governed by a Mayor and City Council duly elected according to law; and

WHEREAS, the City Council, as required by UCA §10-3-502, has set by ordinance to hold its regular meetings to consider and deliberate matters of City business on the first and third Tuesdays of every month; and

WHEREAS, the City Council, as required by UCA §52-4-202(2) shall give public notice of the date, time, and place of its annual meeting schedule.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF WEST POINT CITY, UTAH as follows:

1. The Mayor and City Council of West Point City hereby set the City Council Meeting Schedule for the Calendar Year 2026, as put forth in Exhibit A, attached and included hereto.
2. The City Recorder is directed to provide notice of the annual meeting schedule as required by law.

This Ordinance shall become effective immediately upon passage.

Passed and adopted this 16th day of December, 2025

WEST POINT CITY, a Municipal Corporation

BY: _____
Brian Vincent, Mayor

ATTEST:

Casey Arnold, City Recorder



WEST POINT CITY COUNCIL 2026 MEETING SCHEDULE

WEST POINT CITY HALL

3200 W 300 N, West Point City UT 84015

LOCATIONS, DATES, TIMES, AND CONSIDERED ITEMS ARE SUBJECT TO CHANGE

Date	Time	Consideration/Significance of Day
January 6, 2026	6:00 PM - Administrative Session 7:00 PM - General Session	Appointment of Mayor Pro Tempore Appointment of Board Members
January 20, 2026	6:00 PM - Administrative Session 7:00 PM - General Session	
February 3, 2026	Canceled	<i>Canceled due to Planning & Visioning Session</i>
February 6 - 7, 2026	TBD	City Council Annual Planning and Visioning Session - Time & Location TBD
February 17, 2026	6:00 PM - Administrative Session 7:00 PM - General Session	
March 3, 2026	6:00 PM - Administrative Session 7:00 PM - General Session	
March 17, 2026	6:00 PM - Administrative Session 7:00 PM - General Session	
April 7, 2026	6:00 PM - Administrative Session 7:00 PM - General Session	
April 21, 2026	6:00 PM - Administrative Session 7:00 PM - General Session	
May 5, 2026	6:00 PM - Administrative Session 7:00 PM - General Session	Discussion RE: FY2026 Amended Budget & FY2027 Tentative Budget
May 19, 2026	6:00 PM - Administrative Session 7:00 PM - General Session	Discussion RE: Truth In Taxation, FY2026 Amended Budget & FY2027 Tentative Budget
June 2, 2026	6:00 PM - Administrative Session 7:00 PM - General Session	Public Hearing and Adoption: FY2026 Amended Budget/Pay Scale & FY2027 Tentative Budget for West Point City & CDRA
June 16, 2026	6:00 PM - Administrative Session 7:00 PM - General Session	Discussion RE: FY2027 Final Budget & 2026 Property Tax Rate Public Hearing and Adoption: 2027 Fee Schedule, FY2027 CDRA Final Budget
July 7, 2026	6:00 PM - Administrative Session 7:00 PM - General Session	
July 21, 2026	6:00 PM - Administrative Session 7:00 PM - General Session	
August 4, 2026	6:00 PM - Administrative Session 7:00 PM - General Session	
August 18, 2026	6:00 PM - Administrative Session	Discussion RE: FY2027 Final Budget & 2026 Property Tax Rate for West Point City
	7:00 PM - General Session	
	7:00 PM - SPECIAL BUDGET MEETING	Public Hearing & Adoption of 2026 Property Tax Rate Public Hearing & Adoption of FY2027 Pay Scale & Final Budget
September 1, 2026	6:00 PM - Administrative Session 7:00 PM - General Session	
September 15, 2026	6:00 PM - Administrative Session 7:00 PM - General Session	
October 6, 2026	6:00 PM - Administrative Session 7:00 PM - General Session	
October 20, 2026	6:00 PM - Administrative Session 7:00 PM - General Session	
November 3, 2026	Canceled	<i>Election Day</i>
November 17, 2026	6:00 PM - Administrative Session 7:00 PM - General Session	
December 1, 2026	6:00 PM - Administrative Session 7:00 PM - General Session	
December 15, 2026	6:00 PM - Administrative Session 7:00 PM - General Session	Discussion and Approval of 2027 City Council Meeting Schedule

CITY COUNCIL STAFF REPORT

Subject: FY2026 Amended Budget
Author: Ryan Harvey
Department: Administrative Services
Meeting Date: December 16, 2025



Background

The City Council adopted the Final Budget for Fiscal Year 2026 in July, 2025. To make changes to that Budget, the City Council needs to adopt an Amended Budget by Resolution. This report summarizes the items that need to be amended in the current year budget.

Analysis

During the Visioning Sessions in February and March of 2025, Staff discussed the desire to start three new programs in the Recreation Department. Those three new programs are Archery, Hockey and Flag Football. However, during the budget process, those three line-items were not added to the budget. With the Recreation Department wanting to start Hockey and Archery in the next couple of months, we need to add these line-items to the current-year budget.

The proposed Amended Budget has the following changes:

New line-items under Recreation in the General Fund:

Hockey	\$15,000
Flag Football	\$18,000
Archery	\$4,000

Other Changes:

Transfer to Capital Projects Fund	-\$37,000
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Recommendation

Staff recommends that the Council adopt the Fiscal Year 2026 Amended Budget.

Significant Impacts

As outlined in the report.

Attachments

Resolution – Fiscal Year 2026 Amended Budget
Fiscal Year 2026 Amended Budget

RESOLUTION NO. 12-16-2025B

**A RESOLUTION ADOPTING A REVISED BUDGET FOR WEST POINT CITY
FOR FISCAL YEAR 2026**

WHEREAS, the City Council of West Point City, County of Davis, State of Utah (hereinafter referred to as the “City”) is required by law to adopt any amendments to the budget for the 2026 Fiscal Year in accordance with the provisions of the “Uniform Fiscal Procedures Act for Utah Cities,” § 10-6-101 through § 10-6-160, UCA, 1953, as amended; and,

WHEREAS, the West Point City Manager has heretofore caused to be prepared and submitted to the City Council amendments to the Budget for the City for the 2026 Fiscal Year; and,

WHEREAS, said Budget appears to be in proper form, subject to minor modifications, and appears correctly to set forth the anticipated disbursements and anticipated receipts of the City for the 2026 Fiscal Year; and,

WHEREAS, a Public Hearing on said Amended Budget was duly advertised and held according to law,

NOW, THEREFORE, BE IT RESOLVED, FOUND AND ORDERED, by the City Council of West Point City as follows:

SECTION 1 - REVISED BUDGET FOR FY 2026.

The hereto attached Revised Budget for Fiscal Year 2026 is hereby adopted.

PASSED AND ADOPTED this 16th day of December, 2025

**WEST POINT CITY,
A Municipal Corporation**

By: _____
Brian Vincent, Mayor

ATTEST:

Casey Arnold, City Recorder

Account Number	Account Title	2024 Actual	2025 Actual	2026 Original Budget	2026 Amended Budget
GENERAL FUND					
TAXES					
10-31-10	Property Taxes	752,634.63	858,074.09	858,223.00	858,223.00
10-31-25	Vehicle - In lieu of prop. tax	48,977.18	56,191.83	50,000.00	50,000.00
10-31-30	General Sales and Use Taxes	2,443,522.68	2,589,630.13	2,500,000.00	2,500,000.00
10-31-40	Cable TV	45,133.65	38,346.87	40,000.00	40,000.00
10-31-50	Energy Sales and Use	576,492.75	559,699.50	650,000.00	650,000.00
10-31-60	Telecommunications	27,358.36	27,655.40	25,000.00	25,000.00
Total TAXES:		3,894,119.25	4,129,597.82	4,123,223.00	4,123,223.00
LICENSES AND PERMITS					
10-32-10	Bus. License/Cond. Use Permits	13,337.20	30,956.50	13,000.00	13,000.00
10-32-21	Building Permits	241,382.83	564,506.35	400,000.00	400,000.00
Total LICENSES AND PERMITS:		254,720.03	595,462.85	413,000.00	413,000.00
INTERGOVERNMENTAL REVENUE					
10-33-56	Class C Roads	559,992.16	676,662.10	600,000.00	600,000.00
Total INTERGOVERNMENTAL REVENUE:		559,992.16	676,662.10	600,000.00	600,000.00
CHARGES FOR SERVICES					
10-34-10	Zoning and Subdivision Fees	9,875.00	24,800.00	15,000.00	15,000.00
10-34-60	Recreation Fees	167,248.40	152,898.92	150,000.00	150,000.00
10-34-78	Park & City Hall Reservations	7,280.00	6,275.00	5,000.00	5,000.00
10-34-79	City Celeb. & Sponsorships	20,480.00	22,145.50	20,000.00	20,000.00
10-34-82	Cemetery Interment	24,200.00	17,600.00	15,000.00	15,000.00
10-34-90	Misc. Income & Concessions	42,630.29	330,607.59	10,000.00	10,000.00
Total CHARGES FOR SERVICES:		271,713.69	554,327.01	215,000.00	215,000.00
MISCELLANEOUS REVENUE					
10-36-10	Interest Earnings	107,236.13	45,620.46	100,000.00	100,000.00
10-36-20	Donations	.00	50.00	.00	.00
10-36-30	Arts Council Revenue	2,945.00	3,735.00	5,000.00	5,000.00
10-36-90	Miscellaneous	765.00	1,100.00	.00	.00
Total MISCELLANEOUS REVENUE:		110,946.13	50,505.46	105,000.00	105,000.00
CONTRIBUTIONS & TRANSFERS					
10-39-10	Beginning Balance	.00	.00	800,000.00	800,000.00
Total CONTRIBUTIONS & TRANSFERS:		.00	.00	800,000.00	800,000.00
GENERAL GOVERNMENT					
10-41-10	Mayor and Council Wages	55,726.06	55,738.30	58,023.00	58,023.00
10-41-13	Employee Benefits	8,331.45	8,452.82	8,777.00	8,777.00
10-41-33	Training and Education	10,964.22	8,416.03	13,000.00	13,000.00
10-41-35	Community Service Contracts	2,359.19	2,825.00	4,000.00	4,000.00
Total GENERAL GOVERNMENT:		77,380.92	75,432.15	83,800.00	83,800.00
ADMINISTRATIVE SERVICES					
10-44-11	Salaries and Wages	152,536.62	156,743.72	172,202.00	172,202.00
10-44-13	Employee Benefits	69,447.30	68,029.82	83,474.00	83,474.00

Account Number	Account Title	2024 Actual	2025 Actual	2026 Original Budget	2026 Amended Budget
10-44-20	Mileage Reimbursement	739.32	524.55	800.00	800.00
10-44-21	Books, Subscrip. & Memberships	275.58	100.00	1,000.00	1,000.00
10-44-24	Postage	3,643.88	4,310.44	5,000.00	5,000.00
10-44-25	Equipment & Supplies	1,124.01	810.58	1,000.00	1,000.00
10-44-26	Equipment Lease & Maintenance	8,065.95	8,085.40	16,500.00	16,500.00
10-44-33	Training & Education	2,238.05	5,284.85	6,000.00	6,000.00
10-44-38	Auditor & Accounting Support	16,115.00	15,290.00	16,500.00	16,500.00
10-44-63	IT Support & Contracts	5,442.98	5,387.50	8,100.00	8,100.00
10-44-65	Emergency Management	.00	1,376.72	2,000.00	2,000.00
10-44-69	Office Supplies & Expense	3,452.80	3,113.15	4,000.00	4,000.00
10-44-75	Risk Management	27,693.58	26,519.79	50,000.00	50,000.00
10-44-95	Credit Card Processing Fees	2,422.79	2,924.26	3,000.00	3,000.00
10-44-98	Bank Service Charges	35.00	35.00	1,000.00	1,000.00
Total ADMINISTRATIVE SERVICES:		293,232.86	298,535.78	370,576.00	370,576.00
PUBLIC WORKS					
10-48-11	Salaries and Wages	129,451.44	137,500.22	180,445.00	180,445.00
10-48-13	Employee Benefits & Retirement	80,115.47	66,234.33	107,345.00	107,345.00
10-48-15	On call pay	4,732.00	1,169.98	5,950.00	5,950.00
10-48-20	Overtime	27,783.34	23,068.81	25,000.00	25,000.00
10-48-23	Travel and Education	1,490.00	238.55	1,360.00	1,360.00
10-48-25	Equipment, Supplies & Maint.	13,224.06	11,335.03	9,000.00	9,000.00
10-48-26	Municipal Bldgs. Oper. & Maint	27,758.39	29,497.57	24,260.00	24,260.00
10-48-54	Prot. Clothing & Equipment	6,554.81	5,559.39	4,500.00	4,500.00
10-48-65	Fleet Operations & Maintenance	15,962.65	16,550.32	10,000.00	10,000.00
10-48-67	Fleet Fuel	12,329.72	12,371.05	12,865.00	12,865.00
10-48-69	Office Supplies & Expense	208.48	224.92	1,300.00	1,300.00
10-48-70	Fleet Leases	9,740.00	5,520.60	10,000.00	10,000.00
10-48-75	Crosswalk Power	639.28	499.96	700.00	700.00
10-48-77	Public Facilities Heating	7,924.79	5,072.27	6,000.00	6,000.00
10-48-82	Public Facilities Power	15,007.79	17,164.68	14,000.00	14,000.00
10-48-84	Street Lighting Pwr & Mnt.	63,295.49	207,029.80	52,000.00	52,000.00
Total PUBLIC WORKS:		416,217.71	539,037.48	464,725.00	464,725.00
EXECUTIVE					
10-49-11	Salaries and Wages	276,444.86	295,874.90	336,560.00	336,560.00
10-49-13	Employee Benefits	140,632.45	136,289.48	183,206.00	183,206.00
10-49-20	Mileage Reimbursements	.00	.00	750.00	750.00
10-49-21	Books, Subscrip. & Memberships	5,957.41	3,849.96	3,000.00	3,000.00
10-49-23	Travel and Education	25,034.21	12,711.48	13,000.00	13,000.00
10-49-25	New Equipment Purchase	30,397.43	2,487.97	22,500.00	22,500.00
10-49-37	Attorney	33,909.00	23,282.00	35,000.00	35,000.00
10-49-62	Miscellaneous	5,877.00	3,556.13	10,000.00	10,000.00
10-49-63	IT Support & Contracts	33,605.52	51,291.05	40,000.00	40,000.00
10-49-65	Emp. Awards, Rec. & Events	20,609.29	19,949.70	16,000.00	16,000.00
10-49-66	Education Reimb. Program	.00	2,054.83	6,000.00	6,000.00
10-49-67	Emp. Benefits & Bonus Program	43,810.28	45,357.47	17,500.00	17,500.00
10-49-68	Wellness Program	315.75	945.32	3,000.00	3,000.00
10-49-69	Office Supplies & Expense	2,972.61	5,061.56	5,500.00	5,500.00
10-49-70	Cellular & Radio Serv. & Equip	8,339.55	8,393.58	12,000.00	12,000.00
10-49-72	Legal Advertising	4,885.99	2,961.50	6,000.00	6,000.00
10-49-80	Utah League Membership	6,891.55	7,274.00	8,000.00	8,000.00
10-49-82	City Newsletter	11,057.72	6,049.20	12,000.00	12,000.00
10-49-83	Economic Development	.00	.00	5,000.00	5,000.00

Account Number	Account Title	2024 Actual	2025 Actual	2026 Original Budget	2026 Amended Budget
10-49-85	Volunteerism Program	.00	.00	2,000.00	2,000.00
10-49-86	HR Background Checks	99.90	201.15	500.00	500.00
10-49-87	HR Position Posting	358.00	585.00	.00	.00
10-49-88	Recorders Office	4,167.86	9,847.89	9,000.00	9,000.00
10-49-89	Elections	24,221.88	18.05	20,000.00	20,000.00
10-49-90	City Celebrations & Events	86,581.96	87,477.07	100,000.00	100,000.00
10-49-91	Youth Council	8,441.02	9,015.17	10,000.00	10,000.00
10-49-92	Miss West Point Pageant	12,799.00	18,753.52	15,000.00	15,000.00
10-49-93	Senior Program	592.06	325.22	.00	.00
10-49-96	Youth Court	.00	2,384.12	5,000.00	5,000.00
10-49-98	Arts Council	4,038.00	5,903.24	5,000.00	5,000.00
Total EXECUTIVE:		792,040.30	761,900.56	901,516.00	901,516.00
COMMUNITY DEVELOPMENT					
10-52-11	Salaries and Wages	240,392.67	246,471.04	357,422.00	357,422.00
10-52-13	Employee Benefits & Retirement	80,059.22	98,501.16	166,378.00	166,378.00
10-52-21	Books, Subscrip. & Memberships	668.00	738.00	1,500.00	1,500.00
10-52-23	Travel, Education & Certificat	6,269.02	4,806.67	7,500.00	7,500.00
10-52-25	Equipment & Supplies	1,214.93	22.11	2,000.00	2,000.00
10-52-51	GIS	.00	552.00	1,000.00	1,000.00
10-52-62	Contract Planning & Insp Serv	80,890.50	99,480.00	4,000.00	4,000.00
10-52-63	IT Support & Contracts	12,697.21	22,871.22	13,500.00	13,500.00
10-52-65	State Building Surcharge	1,855.32	3,228.53	3,000.00	3,000.00
10-52-68	Planning Comm/Board of Adj.	1,786.85	597.46	3,500.00	3,500.00
10-52-69	Office Supplies & Expense	81.26	364.75	500.00	500.00
10-52-85	Code Enforcement	4,197.71	2,252.39	4,000.00	4,000.00
10-52-90	County Recording Fees	508.00	668.00	4,000.00	4,000.00
Total COMMUNITY DEVELOPMENT:		430,620.69	480,553.33	568,300.00	568,300.00
ENGINEERING					
10-53-11	Salaries and Wages	60,102.96	100,275.92	93,431.00	93,431.00
10-53-13	Emp. Benefits & Retirement	23,251.83	39,162.58	45,983.00	45,983.00
10-53-21	Books, Subscrip. & Memberships	100.00	374.00	1,000.00	1,000.00
10-53-23	Travel, Education & Certificat	2,871.62	1,669.32	4,000.00	4,000.00
10-53-25	Equipment & Supplies	1,127.34	19,920.86	20,000.00	20,000.00
10-53-51	GIS	940.00	4,498.80	4,000.00	4,000.00
10-53-63	IT Support & Contracts	2,727.17	6,603.45	7,000.00	7,000.00
10-53-69	Office Supplies & Expense	.00	365.66	500.00	500.00
10-53-70	Engineering Services	954.25	5,574.50	22,000.00	22,000.00
Total ENGINEERING:		92,075.17	178,445.09	197,914.00	197,914.00
PUBLIC SAFETY & EMERGENCY PLAN					
10-54-11	Crossing Guards	59,092.86	89,131.64	163,944.00	163,944.00
10-54-13	Employee Benefits & Retirement	5,861.29	8,869.39	16,247.00	16,247.00
10-54-15	Crossing Guard Supplies/Equip.	1,680.94	2,264.47	2,000.00	2,000.00
10-54-62	Police Services	463,065.12	606,030.36	755,248.00	755,248.00
10-54-65	Narcotics Strike Force	9,647.44	9,647.44	9,700.00	9,700.00
10-54-71	Emergency Manager	.00	26,166.39	25,000.00	25,000.00
10-54-75	Hometown Security (EPRT)	.00	.00	4,000.00	4,000.00
Total PUBLIC SAFETY & EMERGENCY PLAN:		539,347.65	742,109.69	976,139.00	976,139.00
PARKS AND CEMETERY					

Account Number	Account Title	2024 Actual	2025 Actual	2026 Original Budget	2026 Amended Budget
10-70-11	Salaries and Wages	101,081.80	161,184.13	252,346.00	252,346.00
10-70-13	Employee Benefits & Retirement	26,599.97	46,639.62	82,183.00	82,183.00
10-70-20	Uniforms	128.40	191.45	1,000.00	1,000.00
10-70-23	Training & Education	.00	.00	2,000.00	2,000.00
10-70-25	Equipment & Supplies	35,147.53	21,746.92	20,000.00	20,000.00
10-70-26	Building and Grounds	52,749.90	77,465.60	90,000.00	90,000.00
10-70-29	Park & Cemetery Lights	3,932.85	4,367.48	4,500.00	4,500.00
10-70-61	Misc. Services and Supplies	214.75	.10	1,200.00	1,200.00
10-70-69	Office Supplies & Expense	.00	.00	500.00	500.00
10-70-70	Gateways & Public Properties	3,530.39	3,981.69	6,000.00	6,000.00
Total PARKS AND CEMETERY:		223,385.59	315,576.99	459,729.00	459,729.00
RECREATION					
10-71-11	Salaries and Wages	223,027.43	312,770.64	414,868.00	414,868.00
10-71-13	Employee Benefits & Retirement	72,003.23	117,162.76	188,094.00	188,094.00
10-71-20	Recreation Program Marketing	.00	737.76	1,000.00	1,000.00
10-71-23	Travel & Education	4,180.28	5,731.58	5,000.00	5,000.00
10-71-25	Equipment and Supplies	15,940.69	2,624.57	5,000.00	5,000.00
10-71-26	Building and Grounds	29.00	6,290.43	7,800.00	7,800.00
10-71-30	Background Checks	1,314.55	1,765.35	2,000.00	2,000.00
10-71-60	Soccer	25,889.34	25,084.63	27,000.00	27,000.00
10-71-67	Junior Jazz	8,754.47	28,473.93	25,000.00	25,000.00
10-71-68	Football	25,706.63	26,129.06	35,000.00	35,000.00
10-71-69	Office Supplies & Expense	2,585.00	2,239.54	5,000.00	5,000.00
10-71-71	Baseball/Softball	30,013.99	51,000.24	31,000.00	31,000.00
10-71-73	Volleyball	2,337.30	5,717.30	5,500.00	5,500.00
10-71-76	Hockey	.00	.00	.00	15,000.00
10-71-77	Flag Football	.00	.00	.00	18,000.00
10-71-79	Archery	.00	.00	.00	4,000.00
10-71-80	Senior Progams	12,443.10	8,482.61	11,000.00	11,000.00
Total RECREATION:		424,225.01	594,210.40	763,262.00	800,262.00
TRANSFERS, CONT. & OTHER USES					
10-90-63	Class C Trans. to Special Rev.	580,257.60	645,796.29	550,000.00	550,000.00
10-90-86	TRANSFER TO CAP. PROJ. FUND	1,041,679.00	650,000.00	344,262.00	307,262.00
10-90-95	Transfer Out to CDRA	576,000.00	576,000.00	576,000.00	576,000.00
Total TRANSFERS, CONT. & OTHER USES:		2,197,936.60	1,871,796.29	1,470,262.00	1,433,262.00
GENERAL FUND Revenue Total:					
5,091,491.26					
GENERAL FUND Expenditure Total:					
5,486,462.50					
Total GENERAL FUND:		394,971.24-	148,957.48	.00	.00

Account Number	Account Title	2024 Actual	2025 Actual	2026 Original Budget	2026 Amended Budget
SPECIAL REVENUE FUND					
DEVELOPMENT FEES					
45-30-57	Road Impact Fees	272,647.52	419,584.78	152,900.00	152,900.00
45-30-70	Park and Trails Impact Fees	411,750.34	786,950.00	623,086.00	623,086.00
45-30-75	North Davis Sewer Impact Fees	300,618.27	414,811.92	352,600.00	352,600.00
45-30-80	N.D. Fire Impact Fees	.00	.00	13,868.00	13,868.00
45-30-99	Beginning Balance	.00	.00	732,497.00	732,497.00
Total DEVELOPMENT FEES:		985,016.13	1,621,346.70	1,874,951.00	1,874,951.00
OTHER FINANCING SOURCES					
45-33-90	Transfer from Other Funds	580,257.60	645,796.29	550,000.00	550,000.00
45-33-93	Local Option Roads	208,079.04	220,151.37	1,000,000.00	1,000,000.00
Total OTHER FINANCING SOURCES:		788,336.64	865,947.66	1,550,000.00	1,550,000.00
CHARGES FOR SERVICES					
45-36-10	Interest Income	428,292.91	419,223.39	.00	.00
Total CHARGES FOR SERVICES:		428,292.91	419,223.39	.00	.00
SPECIAL FUND PROJECTS					
45-51-15	Parks/Trails Impact Fee Proj.	.00	.00	385,000.00	385,000.00
45-51-71	Roads/Ped. Walkways Impact Fee	4,515.00	209,837.59	500,000.00	500,000.00
45-51-80	N.D. Sewer Impact Fees	301,541.01	406,929.86	352,600.00	352,600.00
45-51-85	N.D. Fire Impact Fees	.00	.00	13,868.00	13,868.00
45-51-93	Local Option Roads	47,379.37	184,579.67	1,000,000.00	1,000,000.00
45-51-95	Class C Road Expenditures	410,925.49	1,070,816.55	1,151,020.00	1,151,020.00
45-51-97	Road & Sidewalk Grant Projects	.00	.00	22,463.00	22,463.00
Total SPECIAL FUND PROJECTS:		764,360.87	1,872,163.67	3,424,951.00	3,424,951.00
SPECIAL REVENUE FUND Revenue Total:					
SPECIAL REVENUE FUND Expenditure Total:					
Total SPECIAL REVENUE FUND:		1,437,284.81	1,034,354.08	.00	.00

Account Number	Account Title	2024 Actual	2025 Actual	2026 Original Budget	2026 Amended Budget
CAPITAL PROJECTS FUND					
REVENUE					
48-30-37	Intergovernmental Revenues	.00	247,343.67	.00	.00
48-30-39	Misc. revenue	28.00	.00	.00	.00
48-30-45	Cemetery Permit & Perpet. Care	59,865.00	20,700.00	223,062.00	223,062.00
48-30-90	Beginning Balance	.00	.00	3,456,375.00	3,493,375.00
Total REVENUE:		59,893.00	268,043.67	3,679,437.00	3,716,437.00
OTHER FINANCING SOURCES					
48-33-10	Transfer from General Fund	1,041,679.00	650,000.00	344,262.00	307,262.00
48-33-25	Grants	.00	.00	9,000,000.00	9,000,000.00
48-33-35	Interest	286,277.54	282,740.84	.00	.00
Total OTHER FINANCING SOURCES:		1,327,956.54	932,740.84	9,344,262.00	9,307,262.00
CAP. PROJ. FUND FINANCING USES					
48-51-15	Buildings	46,342.25	2,380.14	278,581.00	278,581.00
48-51-20	Road Projects	135,947.00	259,461.88	10,442,585.00	10,442,585.00
48-51-25	Park Improvement Projects	110,910.44	37,192.52	1,117,048.00	1,117,048.00
48-51-43	Capital Equipment Replacement	12,632.10	82,270.55	93,912.00	93,912.00
48-51-44	Vehicle Replacement	46,012.81	.00	158,991.00	158,991.00
48-51-53	5 Year CIP	12,704.00	7,735.00	709,520.00	709,520.00
48-51-70	Cemetery Perpetual Care	.00	.00	223,062.00	223,062.00
Total CAP. PROJ. FUND FINANCING USES:		364,548.60	389,040.09	13,023,699.00	13,023,699.00
CAPITAL PROJECTS FUND Revenue Total:					
CAPITAL PROJECTS FUND Expenditure Total:					
Total CAPITAL PROJECTS FUND:		1,387,849.54	1,200,784.51	13,023,699.00	13,023,699.00
		364,548.60	389,040.09	13,023,699.00	13,023,699.00
		1,023,300.94	811,744.42	.00	.00

Account Number	Account Title	2024 Actual	2025 Actual	2026 Original Budget	2026 Amended Budget
WASTE FUND					
OPERATING REVENUE					
51-37-17	Penalties	802.15	980.00	500.00	500.00
51-37-26	Sewer Fees	1,303,462.28	1,357,531.01	1,300,000.00	1,300,000.00
51-37-50	Garbage Collection Fees	756,663.61	801,091.83	1,150,000.00	1,150,000.00
51-37-60	Greenwaste Collection Fees	128,989.57	132,993.10	130,000.00	130,000.00
51-37-70	Recycle Collection Fees	168,417.99	176,651.21	170,000.00	170,000.00
Total OPERATING REVENUE:		2,358,335.60	2,469,247.15	2,750,500.00	2,750,500.00
OTHER FINANCING SOURCES					
51-38-05	Sewer Impact Fees	64,827.70	107,888.59	82,700.00	82,700.00
51-38-15	Can Purchase	15,470.00	25,340.00	17,000.00	17,000.00
51-38-65	ARPA NEU Davis County	4,851,871.91	10,660,926.00	25,000,000.00	25,000,000.00
51-38-80	Interest Earnings	46,760.57	9,524.09	10,000.00	10,000.00
51-38-91	DEVELOPER CONTRIBUTIONS	178,216.97	513,684.00	.00	.00
51-38-99	Pension	.00	.00	20,000.00	20,000.00
Total OTHER FINANCING SOURCES:		5,157,147.15	11,317,362.68	25,129,700.00	25,129,700.00
TRANSFERS					
51-39-95	Beginning Fund Balance	.00	.00	104,235.00	104,235.00
51-39-96	Sewer Impact Fee Balance	.00	.00	77,875.00	77,875.00
Total TRANSFERS:		.00	.00	182,110.00	182,110.00
PRIMARY OPERATING EXPENSES					
51-81-11	Salaries and Wages	225,534.57	234,265.43	285,697.00	285,697.00
51-81-13	Benefits and Bonus	105,247.70	114,058.99	152,868.00	152,868.00
51-81-15	On call pay	690.00	208.12	850.00	850.00
51-81-20	Overtime	197.56	261.30	2,000.00	2,000.00
51-81-27	Lift Station Pumps	2,846.88	7,696.67	10,900.00	10,900.00
51-81-42	Garbage	692,299.86	658,596.74	600,000.00	600,000.00
51-81-43	Greenwaste	115,262.80	128,727.44	113,000.00	113,000.00
51-81-44	Recycling	159,358.02	171,875.24	138,000.00	138,000.00
51-81-49	Sewer Collection and Disposal	1,072,060.02	1,012,619.94	1,068,000.00	1,068,000.00
51-81-55	Sewer Maintenance and Repair	44,848.05	29,643.97	33,620.00	33,620.00
51-81-63	IT Support & Contracts	15,966.89	23,145.59	21,800.00	21,800.00
51-81-65	Utility Refunds	.00	.00	1,500.00	1,500.00
Total PRIMARY OPERATING EXPENSES:		2,434,312.35	2,381,099.43	2,428,235.00	2,428,235.00
MATERIALS AND SUPPLIES					
51-82-24	Utility Bills - Postage/Equip.	11,471.10	11,088.15	11,000.00	11,000.00
51-82-47	Can Purchase	68,633.00	43,442.50	45,000.00	45,000.00
51-82-60	Travel and Education	814.00	1,134.00	1,500.00	1,500.00
51-82-61	Misc. Supplies & Deposit Slips	.00	.00	1,000.00	1,000.00
Total MATERIALS AND SUPPLIES:		80,918.10	55,664.65	58,500.00	58,500.00
WASTE - OTHER EXPENSES					
51-84-05	Sewer Impact Fee Projects	.00	14,448.00	33,858.00	33,858.00
51-84-20	Risk Management	6,293.98	6,027.21	10,000.00	10,000.00
51-84-30	Depreciation	157,038.43	168,237.80	85,000.00	85,000.00
51-84-35	Credit Card Processing Fees	20,835.74	25,148.55	8,100.00	8,100.00
51-84-39	Auditor & Accounting Support	5,860.00	5,560.00	6,000.00	6,000.00

Account Number	Account Title	2024 Actual	2025 Actual	2026 Original Budget	2026 Amended Budget
51-84-44	Vehicle Replacement	2,270.20	.00	42,754.00	42,754.00
51-84-81	IT	2,600.00	600.00	3,000.00	3,000.00
51-84-82	ARPA Davis County Sewer Proj	.00	.01	25,000,000.00	25,000,000.00
51-84-83	Capital Improvements	2,357.82	6,600.00	347,863.00	347,863.00
51-84-84	Blue Stakes	772.50	626.44	1,000.00	1,000.00
51-84-90	Fleet	6,164.86	5,849.83	8,000.00	8,000.00
51-84-97	Fleet Leases	9,740.00	5,520.60	10,000.00	10,000.00
Total WASTE - OTHER EXPENSES:		213,933.53	238,618.44	25,555,575.00	25,555,575.00
TRANSFERS & CONTINGENCIES					
51-90-99	Pension	.00	.00	20,000.00	20,000.00
Total TRANSFERS & CONTINGENCIES:		.00	.00	20,000.00	20,000.00
WASTE FUND Revenue Total:		7,515,482.75	13,786,609.83	28,062,310.00	28,062,310.00
WASTE FUND Expenditure Total:		2,729,163.98	2,675,382.52	28,062,310.00	28,062,310.00
Total WASTE FUND:		4,786,318.77	11,111,227.31	.00	.00

Account Number	Account Title	2024 Actual	2025 Actual	2026 Original Budget	2026 Amended Budget
WATER FUND					
OPERATING REVENUE					
55-37-11	Metered Water Sales	852,442.51	879,883.97	850,000.00	850,000.00
55-37-13	Secondary Water Sales	1,156,128.71	1,175,580.14	1,200,000.00	1,200,000.00
55-37-14	Connection Fees - Water	14,900.00	29,150.00	11,500.00	11,500.00
55-37-17	Penalties	721.94	882.00	500.00	500.00
Total OPERATING REVENUE:		2,024,193.16	2,085,496.11	2,062,000.00	2,062,000.00
OTHER FINANCING SOURCES					
55-38-05	Water Impact Fees	44,912.56	87,570.00	36,696.00	36,696.00
55-38-20	Gain/Loss on Capital Assets	6,265.32-	.00	.00	.00
55-38-55	Miscellaneous Revenue	4,911.20	4,900.00	.00	.00
55-38-80	Interest Earnings	146,945.89	115,205.40	20,000.00	20,000.00
55-38-91	DEVELOPER CONTRIBUTIONS	83,651.46	1,001,257.00	.00	.00
55-38-95	Fund Reserves	.00	.00	745,769.00	745,769.00
55-38-96	Water Impact Fee Balance	.00	.00	291,531.00	291,531.00
55-38-99	Pension	.00	.00	20,000.00	20,000.00
Total OTHER FINANCING SOURCES:		274,155.79	1,208,932.40	1,113,996.00	1,113,996.00
PRIMARY OPERATING EXPENSES					
55-81-11	Salaries and Wages	260,240.28	265,345.14	333,894.00	333,894.00
55-81-13	Benefits and Bonus	122,201.85	131,389.00	177,404.00	177,404.00
55-81-15	On call pay	1,380.00	416.04	1,700.00	1,700.00
55-81-20	Overtime	3,003.51	929.85	4,000.00	4,000.00
55-81-28	Wells & Water Tank Power	7,483.35	8,252.73	9,000.00	9,000.00
55-81-35	Hooper Water District	.00	50.00	500.00	500.00
55-81-41	Water Maintenance	17,534.33	23,768.07	28,620.00	28,620.00
55-81-42	Water Sample Testing	1,943.47	4,607.00	5,000.00	5,000.00
55-81-43	Secondary Water	1,026,597.27	1,137,943.14	1,200,000.00	1,200,000.00
55-81-45	Registration & Other Expenses	.00	.00	500.00	500.00
55-81-60	Travel and Education	4,255.51	3,874.92	4,140.00	4,140.00
55-81-63	IT Support & Contracts	15,936.46	19,783.99	25,800.00	25,800.00
Total PRIMARY OPERATING EXPENSES:		1,460,576.03	1,596,359.88	1,790,558.00	1,790,558.00
WATER - MATERIALS AND SUPPLIES					
55-82-24	Utility Bills - Postage/Equip	11,471.11	11,642.11	8,250.00	8,250.00
55-82-47	Misc. Supplies & Deposit Slips	.00	.00	750.00	750.00
55-82-50	Water Meters	114,583.47	68,427.00	125,000.00	125,000.00
Total WATER - MATERIALS AND SUPPLIES:		126,054.58	80,069.11	134,000.00	134,000.00
WATER - OTHER EXPENSES					
55-84-05	Water System Impact Fee Proj.	.00	.00	574,753.00	574,753.00
55-84-20	Risk Management	5,874.41	5,625.40	10,000.00	10,000.00
55-84-30	Depreciation	160,975.74	179,931.52	80,000.00	80,000.00
55-84-33	Capital Projects & Expenditure	7,245.17	15,043.49	166,801.00	166,801.00
55-84-35	Credit Card Processing Fees	22,289.43	26,903.09	8,800.00	8,800.00
55-84-38	Auditor & Accounting Support	5,860.00	5,560.00	6,000.00	6,000.00
55-84-40	Water Purchase - Weber Basin	226,918.00	126,122.50	288,474.00	288,474.00
55-84-44	Vehicle Replacement	1,026.96	.00	47,110.00	47,110.00
55-84-82	Blue Stakes	2,352.58	2,285.44	2,500.00	2,500.00
55-84-83	IT	3,200.00	1,200.00	2,000.00	2,000.00
55-84-85	Engineering Studies & Planning	.00	.00	20,000.00	20,000.00

Account Number	Account Title	2024 Actual	2025 Actual	2026 Original Budget	2026 Amended Budget
55-84-90	Fleet	10,788.54	10,097.33	15,000.00	15,000.00
55-84-97	Fleet Leases	9,740.00	5,520.60	10,000.00	10,000.00
	Total WATER - OTHER EXPENSES:	456,270.83	378,289.37	1,231,438.00	1,231,438.00
TRANSFERS & CONTINGENCIES					
55-90-99	Pension	.00	.00	20,000.00	20,000.00
	Total TRANSFERS & CONTINGENCIES:	.00	.00	20,000.00	20,000.00
	WATER FUND Revenue Total:	2,298,348.95	3,294,428.51	3,175,996.00	3,175,996.00
	WATER FUND Expenditure Total:	2,042,901.44	2,054,718.36	3,175,996.00	3,175,996.00
	Total WATER FUND:	255,447.51	1,239,710.15	.00	.00

Account Number	Account Title	2024 Actual	2025 Actual	2026 Original Budget	2026 Amended Budget
STORM WATER UTILITY FUND					
OPERATING REVENUE					
58-37-11	Storm Sys. Maint. & Const. Fee	215,796.46	221,760.59	215,000.00	215,000.00
58-37-17	Penalties	80.22	98.00	150.00	150.00
58-37-90	Fund Balance	.00	.00	18,315.00	18,315.00
58-37-91	Storm Water Impact Fee Balance	.00	.00	74,288.00	74,288.00
Total OPERATING REVENUE:		215,876.68	221,858.59	307,753.00	307,753.00
OTHER FINANCING SOURCES					
58-38-05	Storm Water Impact Fees	112,994.63	182,506.50	105,100.00	105,100.00
58-38-70	Interest Earnings	106,437.60	91,260.80	20,000.00	20,000.00
58-38-91	DEVELOPER CONTRIBUTIONS	313,219.25	383,451.00	.00	.00
58-38-99	Pension	.00	.00	20,000.00	20,000.00
Total OTHER FINANCING SOURCES:		532,651.48	657,218.30	145,100.00	145,100.00
PRIMARY OPERATING EXPENSES					
58-81-11	Salaries and Wages	86,782.17	100,210.76	113,826.00	113,826.00
58-81-13	Benefits	43,071.52	45,767.35	59,822.00	59,822.00
58-81-27	Storm Sys. Maint. & Repair	18,838.38	13,822.43	23,620.00	23,620.00
58-81-28	Construction	.00	.00	10,000.00	10,000.00
58-81-34	Credit Card Fees	2,907.22	3,509.08	1,100.00	1,100.00
58-81-40	Sweeping & Preventative Care	23,396.36	14,834.05	12,000.00	12,000.00
58-81-42	Strm Sys Maint & Phs II Comp.	5.79	1,938.97	2,500.00	2,500.00
58-81-43	Secondary Water	.00	.00	5,000.00	5,000.00
Total PRIMARY OPERATING EXPENSES:		175,001.44	180,082.64	227,868.00	227,868.00
STORM WTR UTILITY - OTHER EXP.					
58-84-05	Storm System Impact Fee Proj.	3,617.50	.00	.00	.00
58-84-20	Risk Management	2,097.98	2,009.09	3,500.00	3,500.00
58-84-30	Depreciation	183,179.38	199,148.52	64,000.00	64,000.00
58-84-38	Auditor & Accounting Support	1,465.00	1,390.00	1,500.00	1,500.00
58-84-44	Vehicle Replacement	988.80	.00	83,485.00	83,485.00
58-84-83	Capital Projects	.00	.00	40,000.00	40,000.00
58-84-90	Fleet Expense	1,541.24	1,490.46	2,500.00	2,500.00
58-84-97	Fleet Leases	9,740.00	5,520.60	10,000.00	10,000.00
Total STORM WTR UTILITY - OTHER EXP.:		202,629.90	209,558.67	204,985.00	204,985.00
STORM WTR UTILITY - OTHER EXP.					
58-90-99	Pension	.00	.00	20,000.00	20,000.00
Total STORM WTR UTILITY - OTHER EXP.:		.00	.00	20,000.00	20,000.00
STORM WATER UTILITY FUND Revenue Total:					
		748,528.16	879,076.89	452,853.00	452,853.00
STORM WATER UTILITY FUND Expenditure Total:					
		377,631.34	389,641.31	452,853.00	452,853.00
Total STORM WATER UTILITY FUND:		370,896.82	489,435.58	.00	.00

Account Number	Account Title	2024 Actual	2025 Actual	2026 Original Budget	2026 Amended Budget
DEBT SERVICE					
MISCELLANEOUS REVENUE					
70-36-10	Interest Earnings	651.28	567.90	.00	.00
Total MISCELLANEOUS REVENUE:		651.28	567.90	.00	.00
DEBT SERVICE Revenue Total:		651.28	567.90	.00	.00
Total DEBT SERVICE:		651.28	567.90	.00	.00

Account Number	Account Title	2024 Actual	2025 Actual	2026 Original Budget	2026 Amended Budget
CDRA FUND					
REVENUE					
85-31-08	Interfund Loan	576,000.00	576,000.00	576,000.00	576,000.00
85-31-10	Property Tax Increment	222,630.00	222,145.00	140,000.00	140,000.00
Total REVENUE:		798,630.00	798,145.00	716,000.00	716,000.00
REVENUE					
85-38-80	Interest Earnings	7,853.15	7,651.54	.00	.00
Total REVENUE:		7,853.15	7,651.54	.00	.00
EXPENDITURES					
85-44-65	Long-term Debt Expense	399,000.00	419,000.00	439,000.00	439,000.00
Total EXPENDITURES:		399,000.00	419,000.00	439,000.00	439,000.00
EXPENDITURES					
85-84-15	Interest Expense	313,741.60	294,952.45	277,000.00	277,000.00
Total EXPENDITURES:		313,741.60	294,952.45	277,000.00	277,000.00
CDRA FUND Revenue Total:		806,483.15	805,796.54	716,000.00	716,000.00
CDRA FUND Expenditure Total:		712,741.60	713,952.45	716,000.00	716,000.00
Total CDRA FUND:		93,741.55	91,844.09	.00	.00
Grand Totals:		7,572,670.44	14,927,841.01	.00	.00

CITY COUNCIL STAFF REPORT

Subject: North Davis Fire District
Author: Kyle Laws
Department: Executive
Meeting Date: December 16, 2025



Background

West Point city recently completed an annexation on the north side of the city. This change in our city boundaries has created a need for the North Davis Fire District (NDFD) to adjust their service area boundary to match our city boundary. The North Davis Fire District Board of Trustees approved a resolution declaring their intent to perform a boundary adjustment for the areas recently annexed into West Point. The NDFD's attorney, Mr. Mark Anderson, has asked that we follow the process below:

1. Boundary Adjustment: The District Board will adopt the Intent Resolution – Completed *Resolution 2025R-013; approved by NDFD Board of Trustees 8/21/2025*
2. The City Council will also need to adopt a resolution indicating the City's willingness to consent to adjust the boundary of the District to include more of the City. The respective legislative bodies will be required to hold a public hearing not sooner than 60 days after the adoption of their respective Resolutions. Once each legislative body decides on a date and time for its public hearing, a Notice of Public Hearing will be prepared that meets statutory requirements.
3. After the public hearing, which will be held in December, both agencies will adopt another resolution finalizing the decision to expand the NDFD's service area boundary.

Analysis

As explained above, the City Council is being asked to adopt the attached resolution to expand the service area of the NDFD. The 60-day waiting period has now concluded and we are now required to hold a public hearing. The timing is critical so that the area annexed can be included in the property tax rolls and calculations for next year.

Recommendation

Staff recommends approval of this Resolution, consenting to the expansion of the NDFD Service Area.

Significant Impacts

None

Attachments

Resolution

**JOINT RESOLUTION
OF
NORTH DAVIS FIRE DISTRICT (Resolution No. 2025R19
AND
WEST POINT CITY (Resolution No. _____)
APPROVING AN ADJUSTMENT TO THE BOUNDARIES OF THE DISTRICT
WITHIN THE CITY**

WHEREAS, the North Davis Fire District (“District”) provides fire protection, paramedic and emergency services within its service area, including within West Point City’s boundaries;

WHEREAS, as a result of municipal annexations, West Point City (“City”) now includes formerly unincorporated areas that have not been annexed into District, which areas are described below (the “Affected Area”);

WHEREAS, District and City desire to adjust District’s boundaries to include the Affected Area, so the Affected Area will receive fire protection, paramedic and emergency services from the District the same as other portions of the City;

WHEREAS, the boundary adjustment is intended to promote efficient fire protection, emergency medical response, and administrative service delivery within the Affected Area;

WHEREAS, the Affected Area is described in attached Exhibit A, which is incorporated herein by reference;

WHEREAS, the Affected Area, is located within the boundaries of the City and is directly adjacent to the boundaries of the District;

WHEREAS, Utah Code Ann. §§ 17B-1-503(1) and 17B-1-417 provide a procedure whereby the boundary of the District may be adjusted to include the Affected Area (a “boundary adjustment”);

WHEREAS, the District Board of Trustees and the City Council each adopted a Resolution declaring an intent to adjust the District’s boundaries to include the Affected Area, after which Public Notices were issued and posted as required by law and the Board of Trustees and the City Council each held a public hearing regarding the boundary adjustment;

WHEREAS, written protests were not filed with either the Board of Trustees of the District or the City Council by owners of private real property within the Affected Area or registered voters residing within the Affected Area meeting the protest threshold stated in Utah Code Ann. § 17B-1-417(3)(b)(vi);

WHEREAS, all statutory requirements preparatory to the adoption of this Joint Resolution have been satisfied; and

WHEREAS, the Board of Trustees of the District and the City Council, after having considered the reasons for the proposed boundary adjustment, deem it to be in the best interests of the District and the City and their respective constituents and the owners of land in the Affected Area, for the District's boundary to be adjusted to include the Affected Area and receive fire protection, paramedic and emergency services from the District.

NOW, THEREFORE, BE IT RESOLVED and enacted by the Board of Trustees of the North Davis Fire District and the City Council of West Point City as follows:

1. That this Resolution is adopted by the respective legislative bodies for the purpose of fulfilling and complying with the requirements of Utah Code Ann. §§ 17B-1-503(1) and 17B-1-417(4) relating to adjusting the boundary of the District to include the Affected Area.

2. That the District Board of Trustees and the City Council have determined and hereby do determine the proposed boundary adjustment to be equitable and necessary under the circumstances.

3. That the proposed boundary adjustment, which will include the Affected Area as part of the District as described in attached Exhibit "A" which is incorporated by reference as part of this Joint Resolution, is hereby approved, with the boundary adjustment to be effective upon the Lieutenant Governor's issuance of a Certificate of Boundary Adjustment under Utah Code Ann. §§ 17B-1-417(7) and 67-1a-6.5.

4. That, from and after the effective date of this boundary adjustment, the Affected Area shall be part of the District.

5. That the Chairman of the District Board of Trustees, acting for the said Board, shall be and hereby is authorized and instructed to issue a written notice of the boundary adjustment (the "notice of impending boundary action") for delivery to the Lieutenant Governor, including a certification by the Board of Trustees that all requirements for the boundary adjustment have been complied with.

6. That the Mayor of the City, acting for the City Council, shall be and hereby is authorized and instructed to issue a written notice of the boundary adjustment, which may be a joint notice with the District, for delivery to the Lieutenant Governor, including a certification by the City Council that all requirements for the boundary adjustment have been complied with.

7. That the Fire Chief of the District is instructed, within thirty days after the adoption of this Joint Resolution by the later of the legislative bodies to adopt the Resolution, to file with the Lieutenant Governor a copy of the notice of impending boundary action and a copy of an approved final local entity plat.

8. That, after the Lieutenant Governor has issued a Certificate of Boundary Adjustment, the District's Fire Chief or his designee is instructed to submit to the Davis County Recorder for recordation the following documents: the original notice of impending boundary action; the Certificate of Boundary Adjustment issued by the Lieutenant Governor; an approved final local entity plat; and a certified copy of this Joint Resolution. After those documents have been recorded, the District may levy and collect a property tax on the Affected Area and may otherwise proceed as allowed by Utah Code Ann. §§ 17B-1-417(7) and 59-2-305.5.

9. That this Joint Resolution has been placed on the agenda of meetings of the District Board of Trustees and the City Council and this action is taken in compliance with the Utah Open and Public Meetings Act.

10. That this Joint Resolution shall take effect upon its approval and adoption by the later of the legislative bodies to act on this Resolution, but the annexation shall not be complete until the Lieutenant Governor issues a Certificate of Boundary Adjustment as provided in paragraph 3 above and the District may not assess a property tax against the Affected Area until the recordings referenced in paragraph 8 above have been completed.

Adopted, approved and passed by the Board of Trustees of the North Davis Fire District and by the City Council of West Point City on the dates set forth below.

NORTH DAVIS FIRE DISTRICT

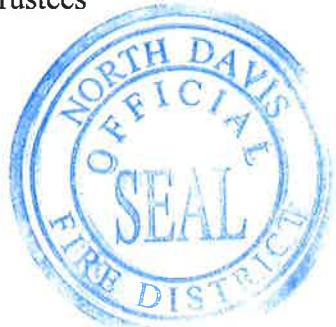
Date: 11/20/2025

By: Brian Vincent
Brian Vincent, Chair of the Board of Trustees

ATTEST:

Misty Rogers

Misty Rogers, Clerk



WEST POINT CITY

Date: _____

By: _____
Brian Vincent, Mayor

ATTEST:

Casey Arnold, City Recorder

EXHIBIT A
Legal Description of Affected Area in Davis County, Utah

1. DESCRIPTION OF AFFECTED AREA:

PARCEL ID: 14-037-0032, 14-334-0001, 14-334-0002

LEGAL DESCRIPTION:

PART OF THE NORTHWEST QUARTER OF SECTION 30, TOWNSHIP 5 NORTH, RANGE 2 WEST, AND PART OF THE NORTHEAST QUARTER OF SECTION 25, TOWNSHIP 5 NORTH, RANGE 3 WEST, SALT LAKE BASE AND MERIDIAN, U.S. SURVEY. MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT A POINT ON THE EXISTING WEST POINT CITY BOUNDARY LINE, SAID POINT BEING 1197.22 FEET SOUTH 89°59'33" EAST ALONG THE SECTION LINE AND 1288.10 FEET NORTH 00°00'27" EAST FROM THE WEST QUARTER CORNER OF SAID SECTION 30 (SAID QUARTER CORNER BEING NORTH 89°59'33" WEST 2687.69 FEET FROM THE CENTER OF SAID SECTION 30); THENCE ALONG SAID CITY BOUNDARY LINE THE FOLLOWING TWENTY-FIVE (25) COURSES: (1) SOUTH 00°38'32" EAST 128.95 FEET; (2) SOUTH 35°19'00" WEST 20.42 FEET; (3) SOUTH 29°25'00" WEST 51.71 FEET; (4) SOUTH 60°49'00" WEST 65.47 FEET; (5) SOUTH 69°10'00" WEST 37.74 FEET; (6) SOUTH 79°24'00" WEST 39.11 FEET; (7) NORTH 83°14'00" WEST 36.90 FEET; (8) SOUTH 76°40'00" WEST 27.63 FEET; (9) SOUTH 51°10'00" WEST 74.88 FEET; (10) SOUTH 12°59'00" WEST 51.76 FEET; (11) SOUTH 41°39'00" WEST 84.22 FEET; (12) SOUTH 29°50'00" WEST 120.66 FEET; (13) SOUTH 48°56'00" WEST 41.52 FEET; (14) SOUTH 41°46'00" WEST 45.17 FEET; (15) SOUTH 54°29'00" WEST 87.94 FEET; (16) SOUTH 45°14'00" WEST 38.76 FEET; (17) SOUTH 52°50'11" WEST 72.08 FEET; (18) SOUTH 57°01'05" WEST 103.75 FEET; (19) SOUTH 87°25'08" WEST 117.38 FEET; (20) SOUTH 36°10'52" WEST 104.34 FEET; (21) SOUTH 68°39'50" WEST 126.03 FEET; (22) SOUTH 39°27'58" WEST 106.11 FEET; (23) SOUTH 84°01'51" WEST 83.17 FEET; (24) SOUTH 33°00'47" WEST 184.68 FEET; (25) SOUTH 46°52'58" WEST 68.97 FEET TO THE CENTERLINE OF SR-37; THENCE ALONG SAID CENTERLINE THE FOLLOWING TWO (2) COURSES: (1) ALONG A NON-TANGENT CURVE TURNING TO THE RIGHT WITH A RADIUS OF 280.90 FEET, AN ARC LENGTH OF 185.01 FEET, A DELTA ANGLE OF 37°44'16", A CHORD BEARING OF NORTH 18°43'05" WEST, AND A CHORD LENGTH OF 181.69 FEET; (2) NORTH 00°09'03" EAST 1012.19 FEET TO THE EXISTING WEST POINT CITY BOUNDARY LINE; THENCE ALONG SAID CITY BOUNDARY LINE SOUTH 89°43'06" EAST 1374.11 FEET TO THE POINT OF BEGINNING. CONTAINING 926,759 SQUARE FEET OR 21.275 ACRES.

2. DESCRIPTION OF AFFECTED AREA

PARCEL ID: 141010015, 145700003, 141000019, 141000008, 133310003, 141010032, 141010012, 145700004, 141000006, 130450034, 130450048, 130450050, 141010003, 145740001, 133310002, 141010014, 141000038, 145580005, 141010001, 141010029, 141010031, 130450033, 145580004,

133310001, 130450049, 141000020, 130450014, 130450057, 133030001, 141010010, 141010011, 141000005, 130450019, 145700002, 141010024, 145580003, 130450055, 130450056, 141010013
LEGAL DESCRIPTION:

A TRACT OF LAND LOCATED IN THE SOUTHEAST QUARTER OF SECTION 23, AND THE SOUTH HALF OF SECTION 24, AND THE NORTHEAST QUARTER OF SECTION 25, TOWNSHIP 5 NORTH, RANGE 3 WEST, AND THE SOUTHWEST QUARTER OF SECTION 19, TOWNSHIP 5 NORTH, RANGE 2 WEST, SALT LAKE BASE AND MERIDIAN, HAVING A BASIS OF BEARING ON UTAH NORTH ZONE STATE PLANE COORDINATE SYSTEM OF 1983 (NAD83) ESTABLISHED BY GLOBAL POSITIONING SYSTEMS (GPS) UTILIZING LEICA GPS NETWORK OF NORTH 89°38'24" WEST BETWEEN THE MONUMENTED LOCATIONS OF THE SOUTHEAST CORNER (HAVING WEBER COUNTY SURVEYOR RECORD STATE PLANE COORDINATES OF N=3577906.430 E=1469025.507 U.S.FT.) AND THE SOUTH QUARTER CORNER (HAVING GPS OBSERVED STATE PLANE COORDINATES OF N=3577949.790 E=1466373.726 U.S.FT), OF SAID SECTION 24 DESCRIBED AS FOLLOWS:

COMMENCING AT A POINT LOCATED NORTH 89°38'24" WEST 156.32 FEET, TO THE CENTER OF 5000 WEST STREET, FROM SAID SOUTHEAST CORNER OF SECTION 24; RUNNING THENCE SOUTH 00°27'34" WEST 686.56 FEET, ALONG THE CENTER OF SAID STREET WHICH IS ALSO THE BOUNDARY OF WEST POINT CITY BY ORDINANCE NO. 04-17-2007 RECORDED ENTRY NO. 2273093 ON MAY 23-2007; THENCE NORTH 89°38'24" WEST 1358.57 FEET, ALONG THE COMMON BOUNDARY OF PROPERTIES DESCRIBED IN DEEDS RECORDED AS ENTRY NUMBERS 3524469 (SNP PROPERTIES LLC), 3398436 (YAMASHITA), 3513906 (KELLER), 1396168 (SMITH); THENCE NORTH 00°37'36" EAST 686.57 FEET, ALONG THE COMMON BOUNDARY OF PROPERTIES DESCRIBED IN DEEDS RECORDED AS ENTRY NUMBERS 3398436 (YAMASHITA), 3123776 (T-O RANCH LLC), 3504199 (JONES); THENCE NORTH 89°38'24" WEST 5.48 FEET, ALONG THE COMMON BOUNDARY OF PROPERTIES DESCRIBED IN DEEDS RECORDED AS ENTRY NUMBERS 3398436 (YAMASHITA), 3123776 (T-O RANCH LLC), 3504199 (JONES); THENCE NORTH 00°21'36" EAST 636.83 FEET, ALONG THE COMMON BOUNDARY OF PROPERTIES DESCRIBED IN DEEDS RECORDED AS ENTRY NUMBERS 3398436 (YAMASHITA), 3044360 (PLAT BOOK 6847 PAGE 54 VANDERWOOD SUBDIVISION); THENCE NORTH 89°07'00" WEST 1127.86 FEET, ALONG THE SOUTH RIGHT OF WAY LINE OF 2425 NORTH STREET AS DETERMINED BY THE DAVIS COUNTY SURVEYOR, SAID LINE IS ALSO ALONG THE COMMON BOUNDARY OF PROPERTIES DESCRIBED IN DEEDS RECORDED AS ENTRY NUMBERS 3044360 (PLAT BOOK 6847 PAGE 54 VANDERWOOD SUBDIVISION), 3389855 (HOUSLEY), TO THE EAST BOUNDARY OF ANN'S ACRES SUBDIVISION RECORDED ENTRY NUMBER 1620441 PLAT BOOK 2706 PAGE 86; THENCE SOUTH 00°56'19" WEST 3.90 FEET, ALONG SAID EAST BOUNDARY OF ANN'S ACRES SUBDIVISION RECORDED ENTRY NUMBER 1620441 PLAT BOOK 2706 PAGE 86, TO THE NORTHEAST CORNER OF LOT 1 SAID SUBDIVISION. THENCE NORTH 89°38'24" WEST 231.00 FEET, ALONG THE NORTH LINE OF SAID LOT 1 AND LOT 1 EXTENDED,

TO THE WEST BOUNDARY OF SAID SUBDIVISION; THENCE NORTH 00°56'20" EAST (N 00°31'15" E BY PLAT) 334.21, ALONG THE EAST BOUNDARY OF PARKERS PLACE SUBDIVISION PHASE 1 RECORDED ENTRY NUMBER 3144432 IN PLAT BOOK 7204 PAGE 995 ON FEBRUARY 2, 2019 AND THE EAST BOUNDARY EXTENDED, TO THE SOUTH BOUNDARY OF HUNT SUBDIVISION RECORDED ENTRY NUMBER 2790708 IN PLAT BOOK 5959 PAGE 75 ON FEBRUARY 20, 2014; THENCE SOUTH 89°40'28" EAST (N 89°59'59" E BY PLAT) 0.42 FEET, ALONG SAID SOUTH BOUNDARY TO THE SOUTHEAST CORNER OF SAID SUBDIVISION; THENCE NORTH 00°56'29" EAST (N 00°36'37" E BY PLAT) 200.00 FEET, ALONG THE EAST BOUNDARY OF SAID HUNT SUBDIVISION; THENCE NORTH 00°56'29" EAST 200.00 FEET, TO THE SOUTHEAST CORNER OF BENNETT'S SUBDIVISION RECORDED ENTRY NUMBER 2177944 IN PLAT BOOK 4059 PAGE 875 ON JUNE 20, 2006; THENCE NORTH 00°36'40" EAST (N 00°16'43" E BY PLAT) 332.98 FEET, TO THE NORTHEAST CORNER OF SAID BENNETT'S SUBDIVISION; THENCE NORTH 88°56'42" WEST (N 89°16'34" W BY PLAT) 676.80 FEET, ALONG THE NORTH BOUNDARY OF SAID BENNETT'S SUBDIVISION, TO THE NORTHWEST CORNER THEREOF; THENCE SOUTH 03°33'20" WEST (S 03°13'28" W BY PLAT) 342.07 FEET, ALONG THE WEST BOUNDARY OF SAID BENNETT'S SUBDIVISION, TO THE SOUTHWEST CORNER THEREOF; THENCE SOUTH 89°40'09" EAST 1.53 FEET, ALONG THE SOUTH BOUNDARY OF SAID BENNETT'S SUBDIVISION, TO A POINT BEING THE NORTHWEST CORNER OF A PARCEL DESCRIBED IN SPECIAL WARRANTY DEED RECORDED AS ENTRY NUMBER 2823889 BOOK 6103 PAGE 814 ON SEPTEMBER 16, 2014; THENCE SOUTH 00°59'22" WEST (SOUTH BY DEED) 200.05 FEET, TO THE NORTHWEST CORNER OF SAID HUNT SUBDIVISION; THENCE SOUTH 00°56'29" WEST 200.00 FEET, ALONG THE WEST BOUNDARY OF SAID HUNT SUBDIVISION, TO THE SOUTHWEST CORNER THEREOF, SAID POINT BEING ON THE NORTH BOUNDARY OF SAID PARKERS PLACE SUBDIVISION PHASE 1; THENCE SOUTH 89°40'28" EAST 314.97 FEET, ALONG SAID NORTH BOUNDARY TO THE NORTHWEST CORNER OF LOT 2 OF SAID PARKERS PLACE SUBDIVISION PHASE 1; THENCE SOUTH 00°36'45" WEST 321.70 FEET, ALONG THE WEST BOUNDARY OF SAID LOT 2 AND SAID LOT LINE EXTENDED, TO THE SOUTH RIGHT OF WAY LINE OF 2425 NORTH STREET AS DETERMINED BY THE DAVIS COUNTY SURVEYOR; THENCE NORTH 89°22'02" WEST 973.16 FEET, ALONG SAID SOUTH RIGHT OF WAY LINE OF 2425 NORTH STREET AS DETERMINED BY THE DAVIS COUNTY SURVEYOR, TO A POINT BEING ON THE EXTENSION OF THE WEST LOT LINE OF LOT 2, BRAD DEVEREAUX SUBDIVISION RECORDED ENTRY NUMBER 3241147 PLAT BOOK 7488 PAGE 378; THENCE NORTH 00°22'43" EAST 423.92 FEET, ALONG SAID WEST LOT LINE AND WEST LOT LINE EXTENDED, TO THE NORTHWEST CORNER OF SAID LOT 2; THENCE NORTH 89°19'47" WEST 123.24 FEET, ALONG THE SOUTH BOUNDARY OF LOT 4, SAID SUBDIVISION, TO THE SOUTHWEST CORNER OF SAID LOT 4; THENCE NORTH 00°22'43" EAST 408.85 FEET, ALONG THE COMMON BOUNDARY OF SAID LOT 4 AND LOT 2, ADAMS ACRES SUBDIVISION RECORDED ENTRY NUMBER

3088038 PLAT BOOK 6996 PAGE 136, TO THE NORTHEAST CORNER OF SAID LOT 2; THENCE NORTH 89°25'37" WEST 899.46 FEET, ALONG THE NORTH BOUNDARY OF SAID ADAMS ACRES SUBDIVISION AND THE NORTH BOUNDARY OF T N T SUBDIVISION RECORDED ENTRY NUMBER 2498922 PLAT BOOK 4918 PAGE 1283, TO THE EAST BOUNDARY OF EUGENE FOWERS SUBDIVISION RECORDED ENTRY NUMBER 894612 PLAT BOOK 1357 PAGE 661; THENCE NORTH 00°19'58" EAST 553.29 FEET, ALONG SAID EAST BOUNDARY AND THE EAST BOUNDARY OF EUGENE FOWERS SUBDIVISION LOT 1 AMENDED RECORDED ENTRY NUMBER 2026503 PLAT BOOK 3650 PAGE 193, TO THE NORTHEAST CORNER OF LOT 11 SAID AMENDED SUBDIVISION; THENCE NORTH 89°37'06" WEST 355.53 FEET, ALONG THE NORTH BOUNDARY OF SAID LOT 11 AND SAID LOT 11 EXTENDED, TO THE NORTHWEST CORNER OF SAID EUGENE FOWERS SUBDIVISION; THENCE NORTH 00°49'29" WEST 14.08 FEET, TO THE WEBER/DAVIS COUNTY LINE (SAID COUNTY LINE IS IDENTIFIED IN A SURVEY RECORDED AS ENTRY NUMBER 1885948 PLAT BOOK 56 PAGES 88-92 OF THE WEBER COUNTY RECORDER'S OFFICE ON OCTOBER 31, 2002, SAID SURVEY IS ALSO RECORDED IN THE DAVIS COUNTY RECORDER'S OFFICE); THENCE SOUTH 89°32'52" EAST 304.88 FEET, ALONG SAID WEBER/DAVIS COUNTY LINE (THIS POINT IS IDENTIFIED ON SAID SURVEY AS BEING A RED SANDSTONE MONUMENT FOR COUNTY LINE; THENCE SOUTH 89°19'53" EAST 7911.53 FEET, SAID LINE BEING HISTORICAL EVIDENCE OF THE WEBER/DAVIS COUNTY LINE, TO THE EAST RIGHT OF WAY LINE OF 4500 WEST STREET (DAVIS COUNTY ADDRESS); THENCE SOUTH 00°16'02" WEST 1082.69 FEET, ALONG SAID RIGHT OF WAY LINE, TO A POINT BEING ON THE EXTENSION OF THE EXISTING WEST POINT CITY BOUNDARY BY ORDINANCE NO. 02-05-2008 RECORDED ENTRY NO. 2347142 ON MARCH 7, 2008; THENCE THE FOLLOWING FOUR (4) COURSES ALONG SAID WEST POINT CITY BOUNDARY,

1) NORTH 89°38'09" WEST 266.00 FEET;

2) SOUTH 00°03'32" EAST 220.00 FEET;

3) NORTH 89°41'23" WEST 1143.97 FEET;

4) SOUTH 00°18'37" WEST 332.34 FEET;

THENCE THE FOLLOWING TWO (2) COURSES ALONG THE NORTH AND WEST BOUNDARY OF WEST POINT CITY BY ORDINANCE NO. 04-17-2007 RECORDED ENTRY NO. 2273093 ON MAY 23-2007, 1) NORTH 89°40'23" WEST 1360.88 FEET, TO THE CENTER LINE OF 5000 WEST STREET; THENCE SOUTH 00°27'34" WEST 384.54 FEET, ALONG SAID CENTER LINE, TO THE POINT OF BEGINNING. CONTAINING 264.84 ACRES, MORE OR LESS.

3. DESCRIPTION OF AFFECTED AREA

PARCEL ID: West Point Junior High Area

LEGAL DESCRIPTION:

BEGINNING AT A POINT ON THE SOUTHERLY LINE OF THE EXISTING NORTH DAVIS FIRE DISTRICT BOUNDARY, SAID POINT BEING 1325.58 FEET NORTH 89°44'58" WEST ALONG THE SECTION LINE TO A POINT ON THE WESTERLY LINE OF CRIDDLE

FARMS NORTH PHASE 2 SUBDIVISION EXTENDED NORTHERLY TO THE SECTION LINE, ON FILE AT THE OFFICE OF THE DAVIS COUNTY RECORDER IN BOOK 7514 AT PAGE 510, FROM THE NORTHEAST CORNER OF SECTION 7, TOWNSHIP 4 NORTH, RANGE 2 WEST, SALT LAKE BASE AND MERIDIAN AND RUNNING THENCE SOUTH $00^{\circ}35'04''$ WEST 1160.12 FEET ALONG SAID WESTERLY LINE EXTENDED AND THE WESTERLY LINE OF CRIDDLE FARMS NORTH PHASE 4 SUBDIVISION, ON FILE AT THE OFFICE OF THE DAVIS COUNTY RECORDER IN BOOK 7720 AT PAGE 580, TO A POINT ON THE EXISTING NORTH DAVIS COUNTY FIRE DISTRICT LINE; THENCE ALONG SAID NORTH DAVIS COUNTY FIRE DISTRICT LINE THE FOLLOWING THREE (3) COURSES: 1) SOUTH $89^{\circ}41'52''$ WEST 1325.91 FEET TO A POINT ON THE QUARTER SECTIN LINE; 2) NORTH $00^{\circ}35'27''$ EAST 1172.92 FEET ALONG SAID QUARTER SECTION LINE TO THE NORTH QUARTER CORNER OF SAID SETION 7; 3) SOUTH $89^{\circ}44'58''$ EAST 1325.64 FEET ALONG SAID SECTIN LINE TO THE POINT OF BEGINNING. CONTAINS 35.501 ACRES.

4910-3642-9690, v. 2

CITY COUNCIL STAFF REPORT

Subject: Amendments to Commercial, Manufacturing and Professional Office Landscaping Standards
Author: Bryn MacDonald
Department: Community Development
Date: December 16, 2025



Background

On August 19, 2025, the City Council adopted landscaping amendments for residential development to comply with Weber Basin Water Conservancy District's water-efficiency requirements. Weber Basin requires cities to reduce turf and incorporate water-efficient irrigation standards into their development codes in order to become eligible for conservation programs. These requirements include limiting turf coverage, eliminating turf in narrow or nonfunctional landscape areas, and requiring the use of drip irrigation.

While the residential standards were updated to comply with these requirements, the commercial landscaping section was inadvertently overlooked. A redlined update to the code has been prepared and is attached for City Council consideration.

Process

Amendments to Title 17 Land Use and Development Code are legislative actions. In legislative matters, the Planning Commission and City Council have broad discretion, provided it can be demonstrated that their action will promote or protect the overall welfare of the community. Any amendments to the code require a public hearing and recommendation from the Planning Commission, before a final decision is adopted by the City Council. The Planning Commission held a public hearing on November 13, 2025, and recommended approval of the commercial landscaping amendments. There were no citizen comments made during the public hearing.

The City Council must now have a public hearing and can approve, deny, or modify the text amendment.

Analysis

Two sections of the West Point City Code require updates so that commercial and professional office developments follow the same turf-limitation standards that were recently applied to residential landscaping. These amendments ensure consistency throughout the development code and bring the remaining commercial sections into compliance with Weber Basin Water Conservancy District's water-efficiency requirements.

Section 17.60.140(C)(5), titled "Landscaping Standards," is part of the commercial regulations chapter of the code and applies to the Limited Commercial (L-C), Neighborhood Commercial (N-C), Community Commercial (C-C), and Regional Commercial (R-C) zoning districts. Subsection (a) contains the landscaping standards for commercial and manufacturing developments.

The current code states:

“The developer shall landscape not less than 15 percent of the site including all required front, side and rear yards. Reuse and conversion of existing dwellings shall require that existing front yard landscaping be maintained, and all parking occurs to the rear or side of the home. The developer must provide an acceptable method of watering all plant materials, in accordance with an approved landscape plan. Such landscaping shall use plant materials appropriate for this area and emphasize trees and other larger ornamental plants.”

The proposed amendment adds the following sentence to the end of the paragraph:

“A maximum of fifteen percent (15%) of the landscaped area for a new commercial or manufacturing development may be in turf grass, except additional turf grass may be used if placed in areas intended for active outdoor recreation.”

A similar change is also proposed for the Professional Office (P-O) zone. Section 17.60.130(C)(6) currently states:

“All areas of lots in the P-O zone not approved for parking, building, or other hard surface shall be landscaped and properly maintained with grass, deciduous and evergreen trees, and other plant material in conjunction with a site plan or plat for the development. A minimum of one tree per 400 square feet, or part thereof, of required landscaped yard area is required in the P-O zone in addition to other trees required in this section.”

The following sentence will be added to the end of that paragraph:

“A maximum of fifteen percent (15%) of the landscaped area for a new development may be in turf grass, except additional turf grass may be used if placed in areas intended for active outdoor recreation.”

This change establishes a turf limitation within commercial developments and clarifies that turf is only allowed when part of a functional recreation area. The intent of the amendment is to bring commercial landscaping requirements into alignment with the Weber Basin Water Conservancy District’s water-efficiency standards and with the residential landscaping changes adopted on August 19, 2025.

Recommendation

This item is on for public hearing and decision. The Council can approve, deny, or modify the request.

The Planning Commission recommend approval of the proposed amendments to West Point City Code Sections 17.60.140(C)(5)(a) and 17.60.130(C)(6), which apply turf-limitation standards to commercial, manufacturing and professional office developments

ORDINANCE NO. 12-16-2025D

AN ORDINANCE AMENDING WEST POINT CITY CODE SECTIONS 17.60.130 AND 17.60.140 REGARDING COMMERCIAL AND OFFICE LANDSCAPING REQUIREMENTS

WHEREAS, the West Point City Council for and on behalf of West Point City, State of Utah (hereinafter referred to as the “City”) desires to amend section 17.60 regarding Commercial and Office Landscaping Standards; and

WHEREAS, a public hearing was duly held and the interested parties were given an opportunity to be heard; and

WHEREAS, the City Council has duly considered said amendments; and,

WHEREAS, the City Council, after due consideration of said amendments, has concluded that it is in the best interest of the City and the inhabitants thereof that said amendments be adopted;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF WEST POINT CITY, UTAH as follows:

SECTION ONE: ADOPTION OF NEW PROVISIONS

Section 17.60.140 Limited Commercial (L-C), Neighborhood Commercial (N-C), Community Commercial (C-C), and Regional Commercial (R-C) Landscaping Requirements and Section 17.60.130 Professional Office (P-O) landscaping requirements of the West Point City Code are adopted to read as contained in Exhibit A, attached hereto and incorporated by this reference.

SECTION TWO: ORDINANCES TO CONFORM WITH AMENDMENTS

The West Point City Director of Community Development is hereby authorized and directed to make all necessary changes to the West Point City Code to bring the text into conformity with the changes adopted by this Ordinance.

SECTION THREE: SEVERABILITY

In the event that any provision of this Ordinance is declared invalid for any reason, the remaining provisions shall remain in effect.

SECTION FOUR: EFFECTIVE DATE

This Ordinance shall take effect immediately upon passage and adoption and publication of a summary as required by law.

DATED this 16th day of December, 2025.

WEST POINT CITY, a Municipal Corporation

By: _____
Brian Vincent
Mayor

ATTEST:

By: _____
Casey Arnold
City Recorder

EXHIBIT A

17.60.130 Professional office zone (P-O).

6. *Landscaping.* All areas of lots in the P-O zone not approved for parking, building, or other hard surface shall be landscaped and properly maintained with grass, deciduous and evergreen trees and other plant material in conjunction with a site plan or plat for the development, and a minimum of one tree per 400 square feet, or part thereof, of required landscaped yard areas is required in the P-O zone in addition to other trees required in this section. A maximum of fifteen percent (15%) of the landscaped area for a new professional office development may be in turf grass, except additional turf grass may be used if placed in areas intended for active outdoor recreation.

17.60.140 Limited commercial (L-C), neighborhood commercial (N-C), community commercial (C-C) and regional commercial zone (R-C).

5. Landscaping Standards.

a. The developer shall landscape not less than 15 percent of the site including all required front, side and rear yards. Reuse and conversion of existing dwellings shall require that existing front yard landscaping be maintained, and all parking occurs to the rear or side of the home. The developer must provide an acceptable method of watering all plant materials, in accordance with an approved landscape plan. Such landscaping shall use plant materials appropriate for this area and emphasize trees and other larger ornamental plants. A maximum of fifteen percent (15%) of the landscaped area for a new commercial or manufacturing development may be in turf grass, except additional turf grass may be used if placed in areas intended for active outdoor recreation.

CITY COUNCIL STAFF REPORT

Subject: Dahlia Estates Easement – West Davis Highway

Author: Boyd Davis

Department: Engineering

Meeting Date: December 16, 2025



Background

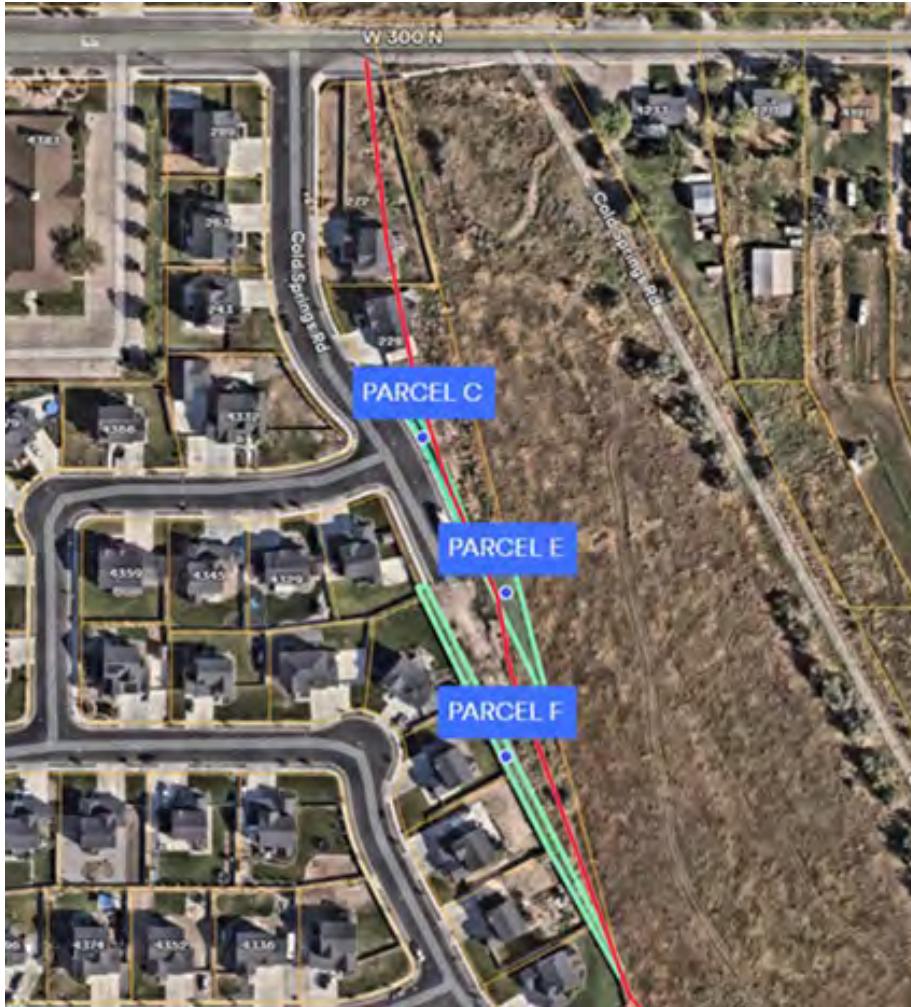
As part of the West Davis Highway (WDH) project, UDOT will be relocating the Hooper Irrigation Canal moving it to the west into Cold Springs Road. UDOT has been purchasing easements for the new location of the canal and one of the easements crosses the landscape buffer along Cold Springs Road within the Dahlia Estates Subdivision. The landscape buffer is owned by the Dahlia Estates Home Owner's Association and they have granted the easement. The City must also grant approval because the landscape buffer is a requirement of our code and the City has zoning authority over the property. Although the City is not granting the easement, UDOT is asking that the City approve and sign a "Notice of Approval of Local Government" acknowledging the City's consent for the HOA to grant the easement.

Analysis

The relocation of the Hooper Irrigation Canal will cross two separate landscape buffers and one remainder parcel that is also owned by the HOA. These are designated as Parcel's C, E, & F on the plat of the Dahlia Estates Subdivision as shown below.

As stated above, the parcels are owned by the Home Owner's Association (HOA) that will be granting the easement, but the City must also give consent because the City has a zoning code that requires these parcels to be used solely for a landscape buffer that meets the standards established by the City. Parcel E will also require the City's consent because it was designated as open space owned by the HOA.

Parcels C & F are landscaped and have established trees. Parcel is a remainder parcel and has not been improved. After the installation of the irrigation pipeline, the landscape improvements will be restored, with exception of any trees that are located directly above the pipeline. The landscape buffers will continue to be maintained by the HOA as required in the code.



Recommendation

Staff recommends the Council approve the “Notices of Approval of Local Government” by resolution.

Significant Impacts

None

Attachments

Resolution

Notices of Approval of Local Government

RESOLUTION NO. 12-16-2025D

**A RESOLUTION APPROVING A
NOTICE OF APPROVAL OF LOCAL GOVERNMENT FOR
TWO EASEMENTS FOR THE RELOCATION OF THE
HOOPER IRRIGATION CANAL**

WHEREAS, the Utah Department of Transportation (UDOT) is preparing to construct the West Davis Highway which runs through West Point City (City); and

WHEREAS, UDOT will relocate the Hooper Irrigation Canal Pipeline as part of the highway project; and

WHEREAS, the Hooper Irrigation Canal pipeline will cross three parcels along Cold Springs Road that are owned by the Dahlia Estates Home Owner's Association (HOA) and said HOA is willing to grant an easement for the pipeline; and

WHEREAS, the City has established rules and regulations for the use of said parcels and must give consent for the grant of the easements; and

WHEREAS, a Notice of Approval of Local Government document has been prepared for each parcel and must be signed and accepted by the City.

NOW, THEREFORE, BE IT RESOLVED, FOUND AND ORDERED, by the City Council of West Point City as follows:

1. The City Council hereby approves the Notice of Approval of Local Government for parcel C, which is attached hereto and incorporated by this reference.
2. The City Council hereby approves the Notice of Approval of Local Government for parcel E, which is attached hereto and incorporated by this reference.
3. The City Council hereby approves the Notice of Approval of Local Government for parcel F, which is attached hereto and incorporated by this reference.
4. The Mayor is hereby authorized to sign and execute said documents.

PASSED AND ADOPTED this 16th Day of December, 2025.

WEST POINT CITY,
A Municipal Corporation

By: _____
Brian Vincent, Mayor

ATTEST:

Casey Arnold, City Recorder

Exhibit “A”

Notice of Approval of Local Government

Pursuant to Utah Code 10-9a-606(5)(a)

Recitals

- A. The Utah Department of Transportation intends to purchase the easement in favor of Hooper Irrigation Company hereinabove described (hereinafter, the “Easement”) incident to the creation of public right of way and installation of other improvements along West Davis Corridor (SR-177), known as project number S-R199(381).
- B. Said Easement is upon part of the common area which is delineated as Parcel F in Dahlia Estates Subdivision – Phase 2 according to the official plat thereof in the office of the Davis County Recorder, recorded as Entry No. 3410271, in Book 7825 at Page 906.
- C. Utah Code § 10-9a-606 permits the conveyance of common area to another person or entity upon approval of the local government.
- D. The Easement is located within the City of West Point limits, and the City of West Point has jurisdiction over zoning and development of the parcel upon which the Easement lies.

Certification

In consideration of the foregoing recitals, the undersigned executes this Notice of Approval for the grant of said Easement to Hooper Irrigation Company.

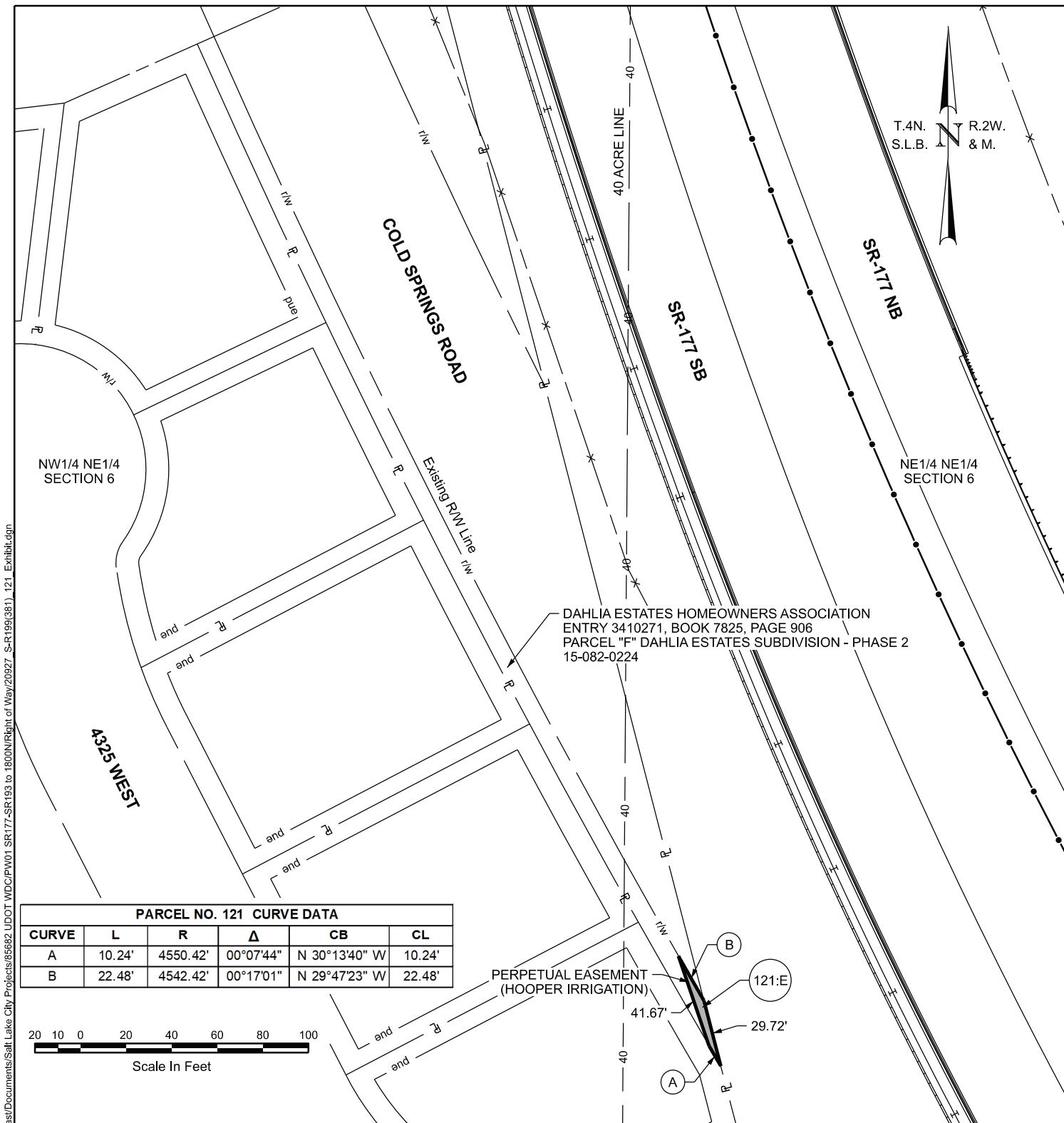
CONTINUED ON PAGE 5

Pin No. 20927
Project No. S-R199(381)
Parcel No. R199:121:E

Print Name and Title

On this _____ day of _____, in the year 20____, before me personally appeared _____, whose identity is personally known to me (or proven on the basis of satisfactory evidence) and who by me being duly sworn/affirmed, did say that he/she is the _____ of West Point City, a municipal corporation and political subdivision of the State of Utah and that said document was signed by him/her on behalf of said West Point City, a municipal corporation and political subdivision of the State of Utah by Authority of its _____.

Notary Public



PARCEL NO.	OWNER	SQ FT	ACRES	EXIST. R/W IN DEED SQ FT	OWNERSHIP SQ FT	REMAINING SQ FT LEFT	REMAINING SQ FT RIGHT
121:E	DAHLIA ESTATES HOMEOWNERS ASSOCIATION	130	0.003	NONE	3,915	PERPETUAL EASEMENT	

SHEET NO. 121-EXHIBIT		PARTIAL SUMMARY NO. 07P		PROPERTY OWNER:	DAHLIA ESTATES HOMEOWNERS ASSOCIATION			
PROJECT	SR-177; SR-193 TO 1800 N		PROPERTY ADDRESS:	NW1/4 OF THE NE1/4 AND THE NE1/4 OF THE NE1/4 OF SECTION 6, T4N, R2W, SLB&M WEST POINT, UT 84015				
PROJECT NUMBER	S-R199(381)		PIN	20927				

Exhibit “A”

Notice of Approval of Local Government

Pursuant to Utah Code 10-9a-606(5)(a)

Recitals

- A. The Utah Department of Transportation intends to purchase the easement in favor of Hooper Irrigation Company hereinabove described (hereinafter, the “Easement”) incident to the creation of public right of way and installation of other improvements along West Davis Corridor (SR-177), known as project number S-R199(381).
- B. Said Easement is upon part of the common area which is delineated as Parcel C in Dahlia Estates Subdivision – Phase 1 according to the official plat thereof in the office of the Davis County Recorder, recorded as Entry No. 3410270, in Book 7825 at Page 904.
- C. Utah Code § 10-9a-606 permits the conveyance of common area to another person or entity upon approval of the local government.
- D. The Easement is located within the City of West Point limits, and the City of West Point has jurisdiction over zoning and development of the parcel upon which the Easement lies.

Certification

In consideration of the foregoing recitals, the undersigned executes this Notice of Approval for the grant of said Easement to Hooper Irrigation Company.

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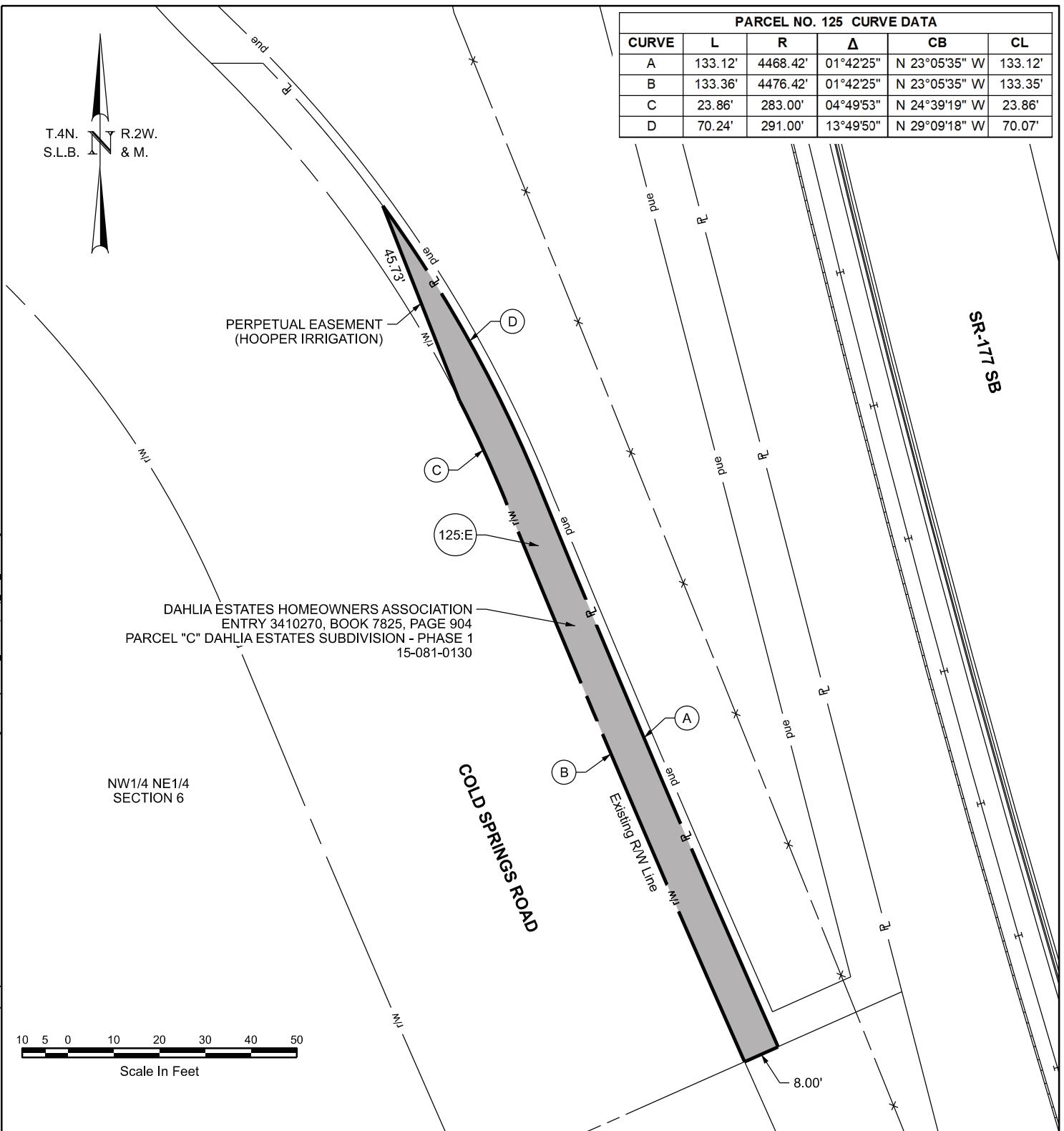
Pin No. 20927
Project No. S-R199(381)
Parcel No. R199:125:E

Print Name and Title

On this _____ day of _____, in the year 20____, before me personally appeared _____, whose identity is personally known to me (or proven on the basis of satisfactory evidence) and who by me being duly sworn/affirmed, did say that he/she is the _____ of West Point City, a municipal corporation and political subdivision of the State of Utah and that said document was signed by him/her on behalf of said West Point City, a municipal corporation and political subdivision of the State of Utah by Authority of its

Notary Public

PARCEL NO. 125 CURVE DATA					
CURVE	L	R	Δ	CB	CL
A	133.12'	4468.42'	01°42'25"	N 23°05'35" W	133.12'
B	133.36'	4476.42'	01°42'25"	N 23°05'35" W	133.35'
C	23.86'	283.00'	04°49'53"	N 24°39'19" W	23.86'
D	70.24'	291.00'	13°49'50"	N 29°09'18" W	70.07'



DGN File: dwg://dwg@192.168.1.100/Projects/Salt Lake City Projects/85582 UDOT WDCP/W01 SR177-SR193 to 1800N/Right of Way/20927_S-R199(381).125.Exhibit.dgn

THIS EXHIBIT IS INTENDED TO BE USED FOR ILLUSTRATIVE PURPOSES AND AS A NEGOTIATION TOOL FOR THE DEED IT IS ATTACHED TO ONLY. THIS EXHIBIT DOES NOT REPRESENT ANY FIELD SURVEY WORK OR THAT A RECORD OF SURVEY HAS BEEN FILED WITH THE RECORDER'S OR SURVEYOR'S OFFICE THAT THIS DOCUMENT IS OR MAY BE RECORDED IN.

PARCEL NO.	OWNER	SQ FT	ACRES	EXIST. R/W IN DEED SQ FT	OWNERSHIP SQ FT	REMAINING SQ FT LEFT	REMAINING SQ FT RIGHT
125:E	DAHLIA ESTATES HOMEOWNERS ASSOCIATION	1,469	0.034	NONE	1,973		PERPETUAL EASEMENT

6-JUN-2025

SHEET NO. 125-EXHIBIT		PARTIAL SUMMARY NO. 07P		PROPERTY OWNER:	DAHLIA ESTATES HOMEOWNERS ASSOCIATION
PROJECT		SR-177; SR-193 TO 1800 N		PROPERTY ADDRESS:	NW1/4 NE1/4 SECTION 6, T4N, R2W, SLB&M WEST POINT, UT 84015
PROJECT NUMBER	S-R199(381)	PIN	20927	UTAH DEPARTMENT OF TRANSPORTATION RIGHT OF WAY DESIGN	

Exhibit “A”

Notice of Approval of Local Government

Pursuant to Utah Code 10-9a-606(5)(a)

Recitals

- A. The Utah Department of Transportation intends to purchase the parcel of land hereinabove described (hereinafter, the “Parcel”) incident to the creation of public right of way and installation of other improvements along West Davis Corridor (SR-177), known as project number S-R199(381).
- B. Said Parcel is part of the common area which is delineated as Parcel E in Dahlia Estates Subdivision – Phase 2 according to the official plat thereof in the office of the Davis County Recorder, recorded as Entry No. 3410271, in Book 7825 at Page 906.
- C. Utah Code § 10-9a-606 permits the conveyance of common area to another person or entity upon approval of the local government.
- D. The Parcel is located within the City of West Point limits, and the City of West Point has jurisdiction over zoning and development of the Parcel.

Certification

In consideration of the foregoing recitals, the undersigned executes this Notice of Approval for the conveyance of said Parcel to the Utah Department of Transportation.

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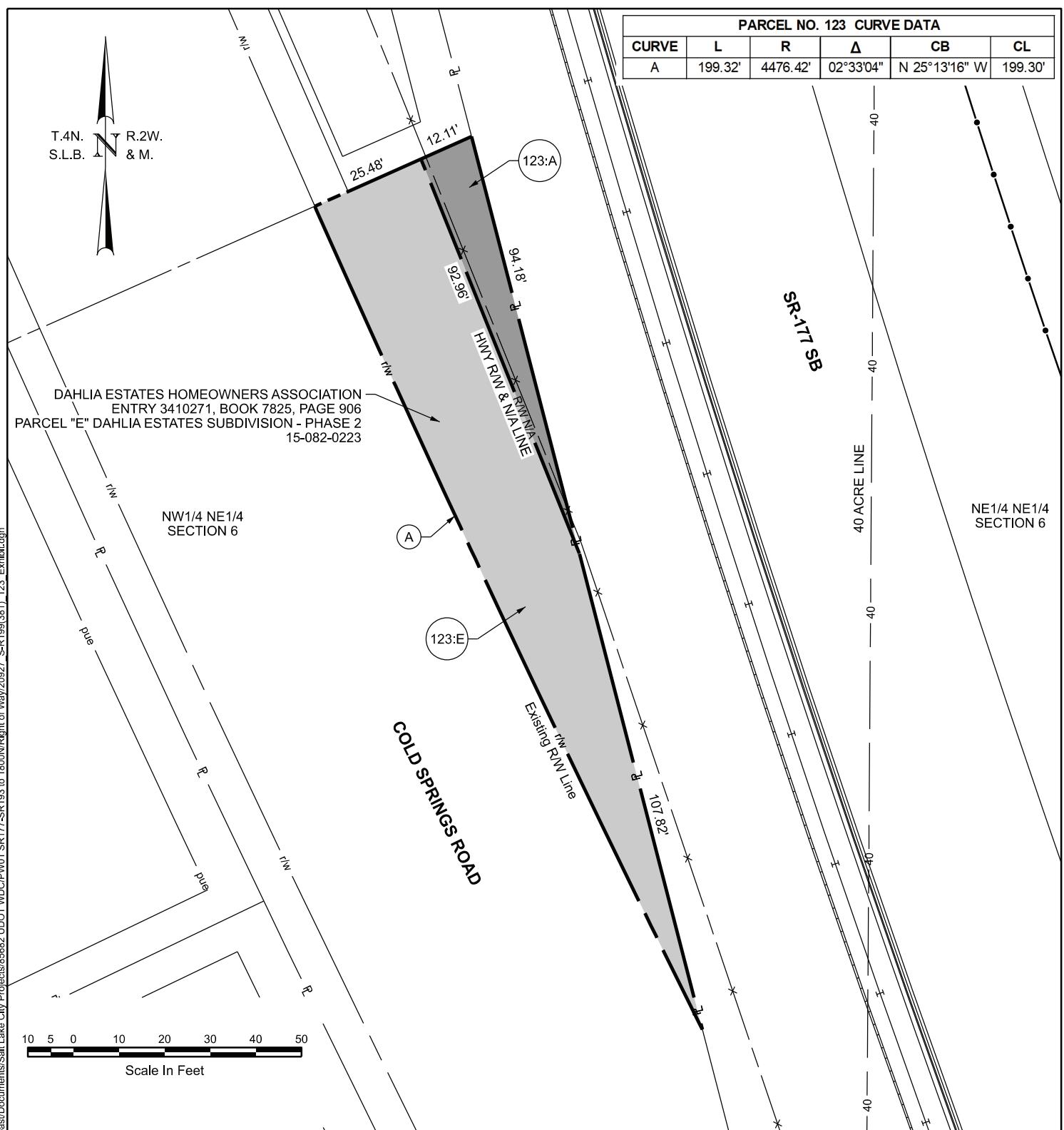
Pin No. 20927
Project No. S-R199(381)
Parcel No. R199:123:A

Print Name and Title

On this _____ day of _____, in the year 20____, before me personally appeared _____, whose identity is personally known to me (or proven on the basis of satisfactory evidence) and who by me being duly sworn/affirmed, did say that he/she is the _____ of West Point City, a municipal corporation and political subdivision of the State of Utah and that said document was signed by him/her on behalf of said West Point City, a municipal corporation and political subdivision of the State of Utah by Authority of its

Notary Public

PARCEL NO. 123 CURVE DATA					
CURVE	L	R	Δ	CB	CL
A	199.32'	4476.42'	02°33'04"	N 25°13'16" W	199.30'

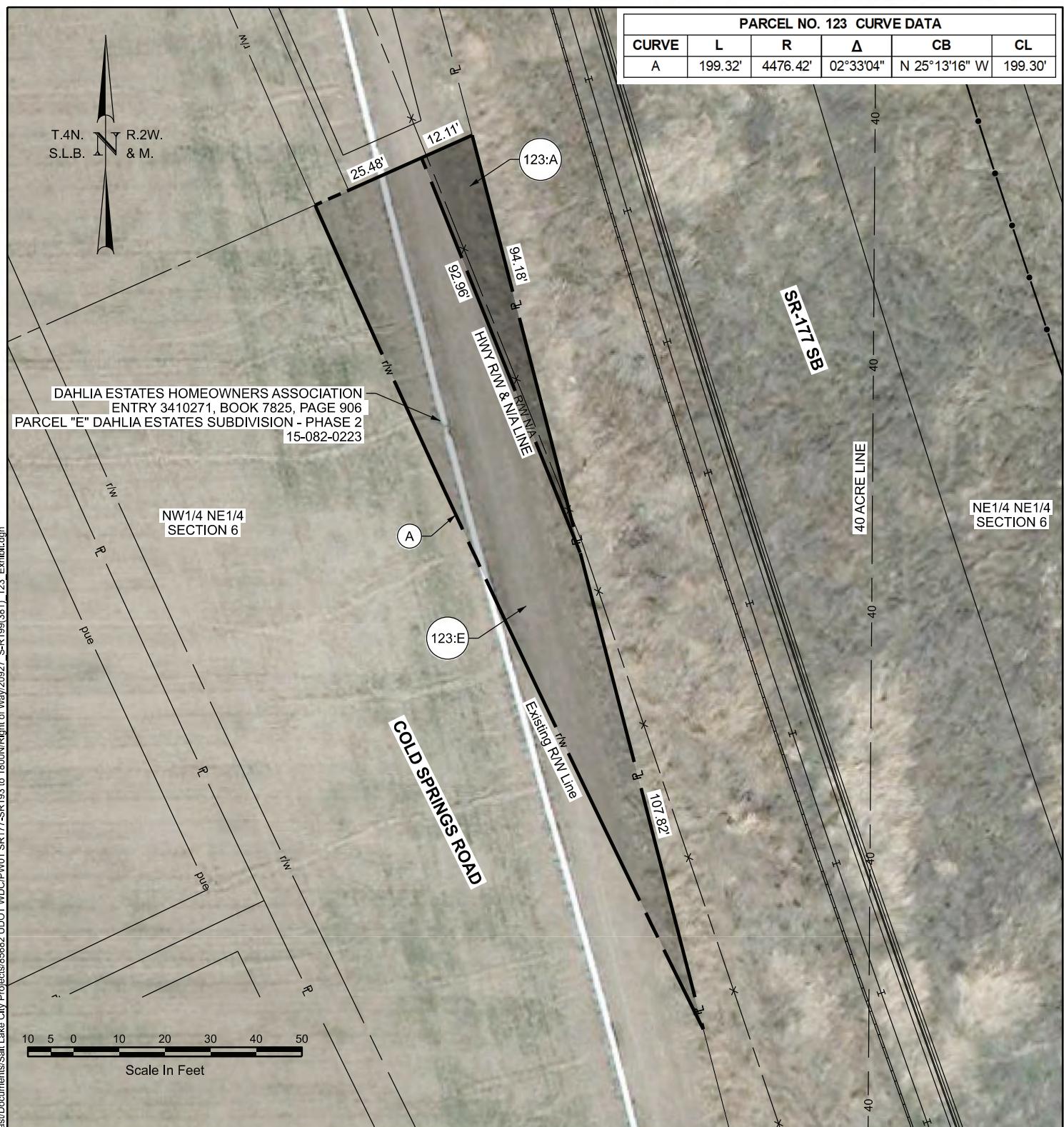


THIS EXHIBIT IS INTENDED TO BE USED FOR ILLUSTRATIVE PURPOSES AND AS A NEGOTIATION TOOL FOR THE DEED IT IS ATTACHED TO ONLY. THIS EXHIBIT DOES NOT REPRESENT ANY FIELD SURVEY WORK OR THAT A RECORD OF SURVEY HAS BEEN FILED WITH THE RECORDER'S OR SURVEYOR'S OFFICE THAT THIS DOCUMENT IS OR MAY BE RECORDED IN.

PARCEL NO.	OWNER	SQ FT	ACRES	EXIST. R/W IN DEED SQ FT	OWNERSHIP SQ FT	REMAINING SQ FT LEFT	REMAINING SQ FT RIGHT
123:A	DAHLIA ESTATES HOMEOWNERS ASSOCIATION	563	0.013	NONE	3,893	3,330	NONE
123:E		3,330	0.076	NONE	3,893	PERPETUAL EASEMENT	

SHEET NO. 123-EXHIBIT		PARTIAL SUMMARY NO. 07P		PROPERTY OWNER:	DAHLIA ESTATES HOMEOWNERS ASSOCIATION
PROJECT	SR-177; SR-193 TO 1800 N		PROPERTY ADDRESS:	NW1/4 NE1/4, SECTION 6, T4N, R2W, SLB&M WEST POINT, UT 84015	
PROJECT NUMBER	S-R199(381)		PIN	20927	

PARCEL NO. 123 CURVE DATA						
CURVE	L	R	Δ	CB	CL	
A	199.32'	4476.42'	02°33'04"	N 25°13'16" W	199.30'	



THIS EXHIBIT IS INTENDED TO BE USED FOR ILLUSTRATIVE PURPOSES AND AS A NEGOTIATION TOOL FOR THE DEED IT IS ATTACHED TO ONLY. THIS EXHIBIT DOES NOT REPRESENT ANY FIELD SURVEY WORK OR THAT A RECORD OF SURVEY HAS BEEN FILED WITH THE RECORDER'S OR SURVEYOR'S OFFICE THAT THIS DOCUMENT IS OR MAY BE RECORDED IN.

PARCEL NO.	OWNER	SQ FT	ACRES	EXIST. R/W IN DEED SQ FT	OWNERSHIP SQ FT	REMAINING SQ FT LEFT	REMAINING SQ FT RIGHT
123:A	DAHLIA ESTATES HOMEOWNERS ASSOCIATION	563	0.013	None	3,893	3,330	None
123:E		3,330	0.076	None	3,893	3,330	Perpetual Easement

SHEET NO. 123-EXHIBIT		PARTIAL SUMMARY NO. 07P		PROPERTY OWNER:	DAHLIA ESTATES HOMEOWNERS ASSOCIATION
PROJECT	SR-177; SR-193 TO 1800 N		PROPERTY ADDRESS:	NW1/4 NE1/4, SECTION 6, T4N, R2W, SLB&M WEST POINT, UT 84015	
PROJECT NUMBER	S-R199(381)		PIN	20927	

CITY COUNCIL STAFF REPORT

Subject: BOR Agreement – West Davis Highway
Author: Boyd Davis
Department: Engineering
Meeting Date: December 16, 2025



Background

As part of the West Davis Highway (WDH) project, UDOT will be relocating portions of the Emigrant Trail and installing other improvements within property owned by the U.S. Bureau of Reclamation (BOR). Some of those improvements will be owned and maintained by the City. A license agreement is required to install the improvements within the BOR property, which has been prepared and is ready for review by the City Council.

Analysis

The attached document shows the location of the property and a list of improvements that will be installed. If approved, this agreement will allow the City to use the property for the stated purposes and grants access to the property for maintenance activities.

UDOT will pay for the installation of the improvements and will then turn them over to the City for ongoing maintenance.

Recommendation

Staff recommends the Council approve the License Agreement by resolution.

Significant Impacts

None

Attachments

Resolution
License Agreement

RESOLUTION NO. 12-16-2025E

**A RESOLUTION APPROVING A
LICENSE AGREEMENT WITH THE
U.S. BUREAU OF RECLAMATION**

WHEREAS, the Utah Department of Transportation (UDOT) is preparing to construct the West Davis Highway which runs through West Point City (City); and

WHEREAS, UDOT will construct a trail and install other improvements within property owned by the U.S. Bureau of Reclamation; and

WHEREAS, the trail and other improvements will be owned and maintained by West Point City; and

WHEREAS, a License Agreement document has been prepared and must be signed and accepted by the City.

NOW, THEREFORE, BE IT RESOLVED, FOUND AND ORDERED, by the City Council of West Point City as follows:

1. The City Council hereby approves the License Agreement, which is attached hereto and incorporated by this reference.
2. The Mayor is hereby authorized to sign and execute said documents.

PASSED AND ADOPTED this 16th Day of December, 2025.

**WEST POINT CITY,
A Municipal Corporation**

By: _____
Brian Vincent, Mayor

ATTEST:

Casey Arnold, City Recorder

UNITED STATES
DEPARTMENT OF THE INTERIOR
BUREAU OF RECLAMATION
WEBER BASIN PROJECT
LAYTON CANAL

LICENSE AGREEMENT
BETWEEN THE
UNITED STATES OF AMERICA
AND
WEST POINT CITY

THIS LICENSE AGREEMENT, made effective upon date of signature by the Authorized Officer of the Bureau of Reclamation (the "Effective Date"), in pursuance of the Act of Congress of June 17, 1902 (32 Stat. 388), and acts amendatory thereof or supplementary thereto, particularly the Reclamation Project Act of 1939 (53 Stat. 1187), between the UNITED STATES OF AMERICA, acting by and through the Bureau of Reclamation, Department of the Interior, hereinafter referred to as the "United States," represented by the officer executing this agreement, hereinafter referred to as the Contracting Officer, and the WEST POINT CITY, hereinafter referred to as the "Licensee,"

WITNESSETH THAT:

WHEREAS, the Licensee proposes to utilize, at its sole cost and expense, a portion of United States lands acquired for the Layton Canal as part of the Weber Basin Project, that portion hereinafter referred to as Project lands. For work that will facilitate the construction of the West Davis Corridor, also known as Phase 2 of HWY SR-177; and

WHEREAS, the granting of a License Agreement to utilize a portion of Project lands in the manner and at the location hereinafter described will not be incompatible with Project purposes; and

WHEREAS, this request is directly related to the Utah Department of Transportation (UDOT) West Davis Corridor (WDC) project, UDOT S-R199(381). Said project is to provide improved access to western Davis County and to alleviate traffic congestion long the Wasatch front within Davis County; and

NOW, THEREFORE, in consideration of the mutual agreements and covenants herein contained, the United States, to the extent of its interest in the Project Land, hereby grants to the Licensee, upon the terms hereinafter provided, a license for the following purposes and in the location described below:

1. PROJECT DETAILS:

A. PURPOSE: Licensee to construct, operate, and maintain an irrigation pipeline, drainage ditch(s), a catch basin, storm drain piping, relocation of the Emigrant Trail, and a yield sign, along the West Davis Corridor (SR-193 to 1800 N). These highway appurtenances to be installed within USA Bureau of Reclamation property owned in fee-title to contain the Layton Canal.

Drawings show the encroachment of the 54-inch HDPE Layton Canal at approximate pipeline Station 0+00 to 15+00, near 625 South 3525 West in West Point, Utah. (See Exhibit "B"). The encroachments approximate to the referenced station are as follows:

- UDOT_SR177PH2_01.01- 1.5" PVC irrigation mainline (104') pipe to be placed within a 4" PVC sleeve/conduit under trail.
- UDOT_SR177PH2_01.02- Emigrant Trail relocation (2,640 sq-ft)
- UDOT_SR177PH2_01.03- Ditch (100')
- UDOT_SR177PH2_01.04- Catch basin.
- UDOT_SR177PH2_01.05- 30-ft of 24-inch RCP drainage pipe (30')
- UDOT_SR177PH2_01.06- SR-193 trail connector (6,000 sq-ft) (Connector to SR-193)
- UDOT_SR177PH2_01.07- 23-ft of 12" RCP conduit (23') and (2) end sections
- UDOT_SR177PH2_01.08- Ditch (175')
- UDOT_SR177PH2_01.09- Yield Sign. (Spike Tubular Socket Base)

Clearance for all encroachments shown in drawings as more than 48-inches. If conditions change, the minimum clearance will be no less than 18-inches.

B. TERM: 50 years from the date hereof, and may be renewable for an additional 50 years.

C. location: The pipeline is protected by being in fee title property acquired for the Layton Canal and is described by Tract 145:TQ (UDOT) and Tract LC-72 (Fisher), also known as Davis County Parcel 12-039-0062, the location of which is in the NE 1/4 of the SW 1/4 of Section 5, Township 4 North, Range 2 West, Salt Lake Base and Meridian.

D. Plans, Drawings, and Maps: (Attached hereto and made a part hereof):
EXHIBITS A and B.

E. Land Status: Fee Title.

2. The federal agency is the Department of Interior, Bureau of Reclamation, represented by the officer executing this Agreement, his duly appointed successor, or his duly authorized representative

3. The United States guidelines for agreeing to such encroachment upon the Project Lands and Easement of the United States are:

a. The Licensee or their contractor must notify the Weber Basin Water Conservancy District

(the “District”) no less than 48-hours in advance of the above-mentioned work so a District inspector may be present to monitor activities.

- b. Any operation and maintenance work done by the Licensee or its assignees pertaining to this crossing inside the property must be approved by the District in advance to coordinate necessary protection measures of the Layton Canal.
- c. The allowable period of construction to be at the sole discretion of the District. In no case, shall the duration of construction be permitted to hinder or impede operation or maintenance of the facility to be encroached.
- d. The District will extend professional courtesy to protect in place these encroachments. However, these licensed encroachments shall not increase the District’s cost to operate and maintain the encroached Bureau of Reclamation (BOR) facilities. It shall also be understood that if the District, within reason, needs to remove any of the improvements herein licensed in order to effectively operate or maintain (including repairing or replacing) any of the encroached BOR facilities, the District will only be responsible for replacement and repair of the subgrade materials. The Licensee will be responsible for replacing their licensed encroachments at no cost to the District.
- e. The Licensee, of their contractor must meet Reclamation’s Standard Protection Criteria and follow Bureau of Reclamation’s “Engineering and O&M Guidelines for Crossings”, a copy of which will be provided upon request or maybe acquired from Reclamation’s Web site at:
<https://www.usbr.gov/pn/snakeriver/landuse/authorized/crossings.pdf>

4. WORK SATISFACTORY. The Licensee shall perform all work under this License Agreement in accordance with the plans, drawings, and maps attached hereto and in a manner satisfactory to the United States and the District.

5. RIGHTS RESERVED. This License Agreement and all rights hereunder shall be held by the Licensee at all times subject to the rights of the United States. United States jurisdiction and supervision over the concerned lands are not surrendered or subordinated by issuance of this License Agreement. The United States reserves the right to issue additional licenses, rights-of-way, or permits for compatible uses of the lands involved in this License Agreement; provided, however, any such license, right-of-way, or permit shall be conditioned on such licensee, grantee, or permittee paying the Licensee’s expenses to relocate its facilities as may be required for such compatible use. There is also reserved the right of the United States, its officers, agents, employees, licensees, and permittees, at all proper times and places to have free ingress to, passage over, and egress from all of said lands for the purpose of exercising, enforcing, and protecting the rights reserved herein

6. HOLD HARMLESS.

a. In consideration of the United States agreeing to encroachment upon the Land Interests of the United States by the Licensee, the Licensee hereby agrees to indemnify and

hold the United States and WBWCD, their officers, agents, employees, and assigns harmless from any and all claims whatsoever for personal injuries or damages to property when such injuries or damages directly or indirectly arise out of the Licensee's work concerning the construction, maintenance, repair, use or the presence of the Project upon the Land Interests of the United States; provided, however, that nothing in this Project Agreement will be construed as releasing the United States from responsibility for its own negligence. Nothing herein will be deemed to increase the liability of the United States beyond the provisions of the Federal Tort Claims Act, Act of June 25, 1948, 62 Stat. 989 (28 U.S.C. §1346(b), 2671 et seq.) or other applicable law. Nothing in this Project Agreement will be construed as a waiver by the Licensee of the provisions of the Governmental Immunity Act of Utah (Utah Code Ann. §§ 63G-7-101 et seq.). The Licensee's obligation to indemnify will be limited to the negligence claims allowed by the Federal Tort Claims Act. The indemnification in this subparagraph will survive the expiration or termination of this Agreement.

b. In consideration of the United States agreeing to the Licensee encroaching upon the Land Interests of the United States, the Licensee agrees that the United States and WBWCD will not be responsible for any damage caused to the Project or related facilities of the Licensee, unless such damage is caused by the negligence of the United States or by its contractors, officers, agents, employees or assigns as determined under the provisions of the Federal Tort Claims Act. The Licensee hereby releases the United States and WBWCD, their officers, employees, agents, and assigns from liability for any and all loss or damage of every description or kind whatsoever which may result to the Licensee from the construction, operation, and maintenance of the Project upon Land Interests of the United States; provided that nothing in this Project Agreement will be construed as releasing the United States from liability for its own negligence as determined under the provisions of the Federal Tort Claims Act. The indemnification in this subparagraph will survive the expiration or termination of this Agreement.

7. RELEASE FROM LIABILITY. The Licensee hereby releases the United States, the District, and their officers, employees, agents, or assigns, from liability for any and all loss or damage of every description or kind whatsoever, which may result to the Licensee from the construction, operation, and maintenance of Project works upon said lands, provided that nothing in this License Agreement shall be construed as releasing the United States and the District from liability for their own negligence. Nothing herein shall be deemed to increase the liability of the United States beyond the provisions of the Federal Tort Claims Act, Act of June 25, 1948, 62 Stat. 989 (28U.S.C. § 1346 (b), 2671 et seq.) or other applicable law.

8. INTERFERENCE PROHIBITED. The Licensee shall use, occupy, and maintain said facilities with due care to avoid damage to Project Land or works or any interference in any way with the operation and maintenance of the same.

9. ASSIGNMENT OR TRANSFER. This License Agreement shall not be assigned or transferred by the Licensee without the prior written consent of the United States.

10. TERMINATION OF AGREEMENT: REVOCATION/TERMINATION: This Agreement may be revoked by the United States upon thirty (30) days written notice to the Licensee: (a) For nonuse of the project lands by Licensee for a period of two (2) continuous years;

or, (b) The United States determines that the Licensee's use of the land is no longer compatible with project purpose; or, (c) After failure of the Licensee to observe any of the conditions of this Agreement and on the tenth day following service of written notification on the Licensee of the termination because of failure to observe such conditions; or, (d) At the sole discretion of the United States.

11. SUCCESSORS IN INTEREST OBLIGATED. This License Agreement shall inure to the benefit of and be binding upon the successors and assigns of the parties hereto.

12. NO WARRANTY. The United States makes no warranty, expressed or implied, as to the extent or validity of the grant contained herein.

13. OFFICIALS NOT TO BENEFIT. No Member of or Delegate to Congress or Resident Commissioner shall be admitted to any share or part of this License Agreement or to any benefit that may arise here from, but this restriction shall not be construed to extend to this License Agreement if made with a corporation or company for its general benefit.

14. ENVIRONMENTAL COMPLIANCE. The Licensees agree to abide by all applicable Federal, State, and local laws and regulations pertaining to pollution control and environmental protection.

15. LANDSCAPE PRESERVATION AND NATURAL BEAUTY.

a. The Licensee shall exercise care to preserve the natural landscape and shall conduct its construction operations so as to prevent any unnecessary destruction, scarring, or defacing of the natural surroundings in the vicinity of the work. Except where clearing is required for permanent works, all trees, native shrubbery, and vegetation shall be preserved and shall be protected from damage which may be caused by the Licensee's construction operations and equipment. Movement of crews and equipment within the area described in Article 1.d hereof and over routes provided for access to the work shall be performed in a manner to prevent damage to grazing land, crops, or property.

b. Upon completion of the work, the construction site shall be smoothed and graded in a manner to conform to the natural topography of the landscape and shall be repaired, replanted, reseeded, or otherwise restored as directed by the Contracting Officer at the Licensee's expense.

16. EXTRAORDINARY MAINTENANCE OR REPAIR COSTS. The Licensee agrees that if the construction, reconstruction, maintenance, or repair of any or all Project structures and facilities located on such lands should be made more expensive by reason of the existence of improvements or works of the Licensee thereon, the Licensee will pay to the United States, the District, or their agents or assigns responsible for Project operation and maintenance, the full amount of such additional expense within 90 days of receipt of an itemized bill therefore.

17. SPECIAL PROVISIONS

a. The Licensee will coordinate all future construction, operation and maintenance activities with the United States and its agents and assigns before

work begins so that an Inspector may be present to coordinate protection measures for the Canal.

b. These licensed encroachments shall not increase the United States' and its agents and assigns cost to operate and maintain Project lands or facilities therein.

c. If the United States for itself and its agents and assigns need to remove any of the improvements herein licensed in order to effectively operate or maintain (including repairing or replacing) any of the encroached Project facilities, the Licensee will be responsible for replacing its licensed encroachments at the Licensee's own cost.

d. While within the Project lands the Licensee or their contractor shall follow the Reclamation's "Engineering and O&M Guidelines for Crossings".

Standard Special Provisions

e. Prior to the expiration of the term of this License Agreement, and upon application in writing by the Licensee and approval by the United States and the District, this License Agreement may be renewed for such period as the parties hereto may agree upon. If so renewed, the consideration to be paid for renewal will be determined by reappraisal by the United States. Furthermore, the renewed License Agreement will be subject to the regulations existing at the time of renewal and such other terms and conditions as may be deemed necessary by the United States and the District to protect the public interest or its projects.

f. The installation of the crossings shall take place as agreed upon in this agreement. The Licensee shall notify the United States at (801) 379-1000 and the District at (801) 771-1677 five (5) days in advance of its intent to commence any construction operations associated with rights herein granted.

g. Existing gravity drainage of the rights-of-way of the United States must be maintained. No new concentration of surface or subsurface drainage may be directed onto or under the United States rights-of-way without adequate provision for removal of drainage water or adequate protection of the United States rights-of-way.

h. During construction, operation, and maintenance, the Licensee shall be particularly alert to take all reasonable and necessary precautions to protect and preserve historic or prehistoric ruins and artifacts on or adjacent to the lands herein described. Should sites, ruins, or artifacts be discovered during these operations, the Licensee will immediately suspend work involving the area in question and advise the United States of suspected values. The Licensee shall promptly have the area inspected to determine significance of values and to consult with the United States on appropriate actions to follow (recovery, etc., and resumption of work). Cost of any recovery work shall be borne by the Licensee. The Licensee shall provide the United States with a copy of any cultural resources survey reports concerning sites located on the lands described herein and shall develop a mitigation plan acceptable to the Utah State Historic Preservation Officer (SHPO)

for those significant sites subject to an adverse impact. All objects of antiquity recovered from public lands are the property of the United States and shall be turned over to the Bureau of Reclamation. The Licensee is responsible for obtaining required Utah SHPO clearance for any additional survey and report completed.

i. Prior to construction of any structure that encroaches within the rights-of-way of the United States, an excavation must be made to determine the location of existing United States facilities. The excavation must be made by or in the presence of the District or the United States.

j. Any contractor or individual constructing improvements in, on, or along the rights-of-way of the United States must limit his construction to the encroachment structure previously approved and construct the improvements strictly in accordance with approved plans or specifications.

k. All United States land areas where soils and surface materials are disturbed through actions incident to construction, operation and maintenance shall be restored to their natural state insofar as practical by water barring, scarifying, leveling and reseeding, or by other practices as prescribed by the United States and to its satisfaction.

l. The Licensee shall restore any damaged or disturbed improvements such as fences, roads, watering facilities, etc., encountered during construction, maintenance, and operation. Functional use of these improvements must be maintained at all times.

m. Within sixty (60) days after conclusion of construction operations, all construction materials and related litter and debris, including vegetative cover accumulated through land clearing, shall be disposed of in an appropriate manner (State of Utah approved sanitary landfill).

n. The owner of newly constructed facilities that encroach on the rights-of-way of the United States shall notify the United States upon completion of construction and shall provide the United States with two copies of as-built drawings of actual improvements in, on, or along the rights-of-way.

o. Except in case of ordinary maintenance and emergency repairs, an owner of encroaching facilities shall give the District at least 10 days notice in writing before entering upon the rights-of-way of the United States for the purpose of reconstructing, repairing, or removing the encroaching pipeline or performing any work on or in connection with the operation of the encroaching pipeline.

p. If unusual conditions are proposed for the encroaching pipeline or unusual field conditions within the rights-of-way of the United States are encountered, the United States reserves the right to impose more stringent criteria than those prescribed herein.

q. All backfill material within the rights-of-way of the United States shall be compacted to 95 percent of maximum density unless otherwise shown.

Mechanical compaction shall not be allowed within 6 inches of Project works whenever possible. In no case will mechanical compaction using heavy equipment be allowed over Project works or within 18 inches horizontally of Project works.

r. The backfilling of any excavation or around any structure within the rights-of-way of the United States shall be compacted in layers not exceeding 6 inches thick to the following requirements: (1) cohesive soils to 90 percent maximum density specified by ASTM Part 19, D-698, method A; (2) noncohesive soils to 70 percent relative density specified by ANSI/ASTM Part 19, d-2049, par. 7.1.2, wet method.

s. Any nonmetallic encroaching pipeline below ground level shall be accompanied with warning tape with a metallic strip. Metal pipe shall also be accompanied with warning tape. All tape shall be located 12 inches above the pipeline and extend throughout all right-of-way.

t. No use of United States land or right-of-way shall be permitted that involves the storage of hazardous material.

u. Utility pipe crossing of Reclamation pipelines must be approved on an individual basis. Metal pipes which do not have a dielectric coating will require a polyethylene plastic wrap for corrosion protection of Reclamation pipeline by induced current from utility crossings.

IN WITNESS WHEREOF, the parties hereto have caused this License Agreement to be executed the day and year first above written.

UNITED STATES OF AMERICA

Name: Rick Baxter
Title: Area Manager

WEST POINT CITY

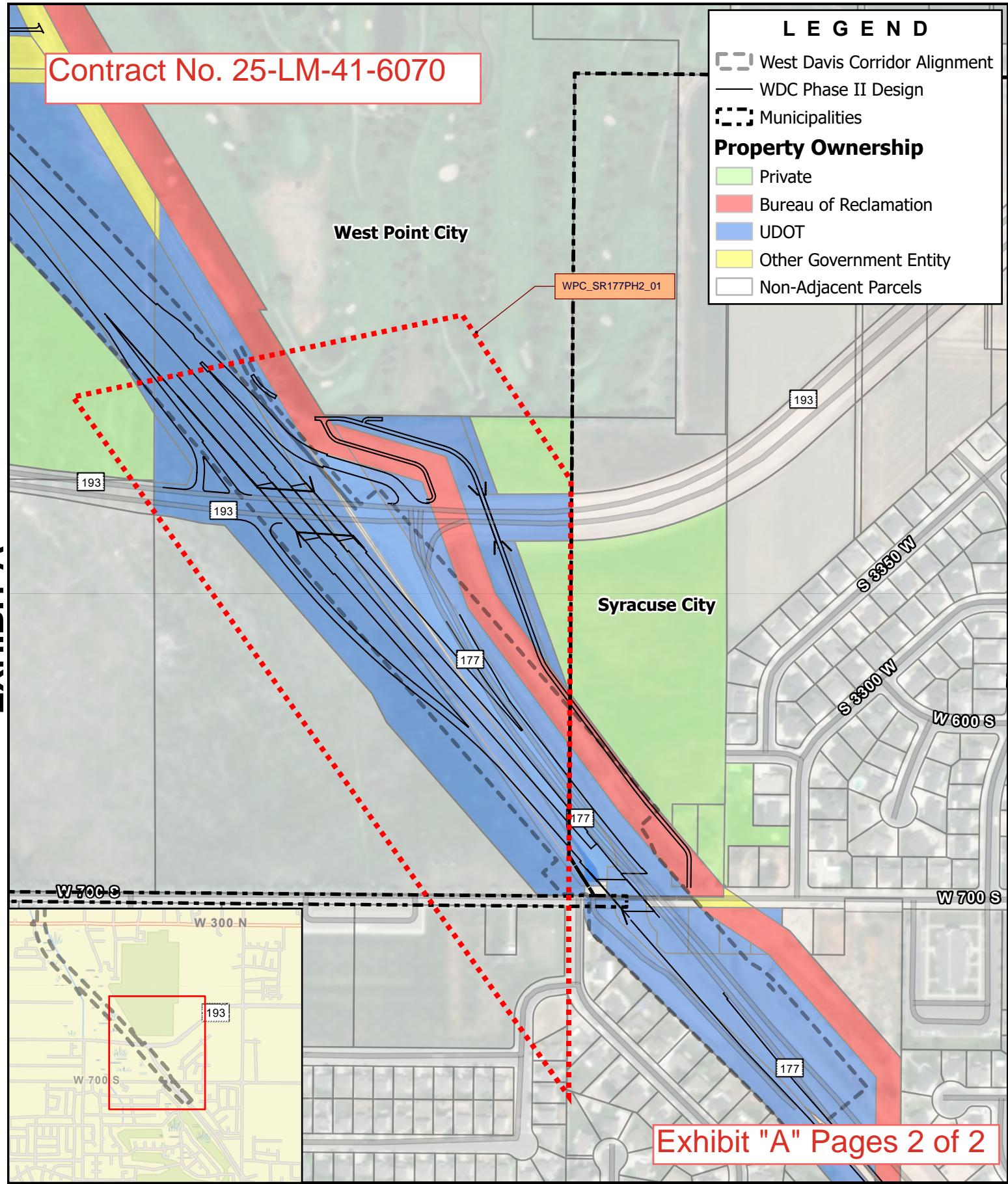
Name: Brian Vincent
Title: Mayor of West Point City

CONCUR:
WEBER BASIN WATER CONSERVANCY DISTRICT

Name: Scott Paxman
Title: General Manager

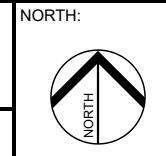
Contract No. 25-LM-41-6070
NE 1/4 of Section 5
Township 4 North Range 2 West



EXHIBIT A

UDOT
WEST DAVIS CORRIDOR (SR-177)
SR-193 TO 1800 N

SF299 ENCROACHMENT



NORTH:
SCALE:
1 in = 400 ft

FIGURE NO.

1

CITY COUNCIL STAFF REPORT

Subject: Warranty – Harvest Fields Phases 8
Author: Boyd Davis
Department: Engineering
Meeting Date: December 16, 2025



Background

The Harvest Fields Subdivision is located at 1200 S 4500 W. Phase 8 was placed on warranty on November 19, 2024 and has completed the required one-year warranty period. The developer is requesting that it be removed from warranty.

Analysis

An inspection of the improvements in the subdivision was done in anticipation of the end of the warranty period. A punch list of items that needed to be repaired/replaced before the end of the warranty period was given to the developer. All the items listed on the punch list have been completed.

Recommendation

Staff recommends that the Harvest Fields Phase 8 be removed from warranty

Significant Impacts

None

Attachments

None

CITY COUNCIL STAFF REPORT

Subject: Warranty – Craythorn Homestead 6
Author: Boyd Davis
Department: Engineering
Meeting Date: December 16, 2025



Background

The Craythorn Homestead Subdivision Phase 6 is located at 4250 W SR-193. The developer has completed all the required improvements, with exception of the sidewalk and slurry seal, and is now asking that the subdivision be placed on a one-year warranty.

Analysis

The subdivision has been inspected to ensure all the required improvements have been completed and are in good condition prior to beginning the warranty period. The subdivision will be placed on a one-year warranty as required by the State Code. The required guarantee amount will be retained in escrow for the duration of the warranty period.

Recommendation

It is recommended that the City Council place the Craythorn Homestead Subdivision Phase 6 on a one-year warranty.

Significant Impacts

None

Attachments

None



3200 WEST 300 NORTH
WEST POINT CITY, UT 84015

**WEST POINT CITY COUNCIL
MEETING MINUTES
WEST POINT CITY HALL
August 19th, 2025**

Mayor:

Brian Vincent

City Council:

Annette Judd, *Mayor Pro Tem*

Jerry Chatterton

Michele Swenson

Brad Lee

Trent Yarbrough

City Manager:

Kyle Laws

Administrative Session

6:00 PM

Minutes for the West Point City Council Administrative Session held on August 19, 2025, at 6:00 PM with Mayor Brian Vincent presiding. This meeting was held at West Point City Hall and livestreamed for the public to view via Zoom. The livestream of the meeting was accessible to view by entering Meeting ID# 857 9198 7872 at <https://zoom.us/join> or by telephone at (669) 900-6833.

MAYOR AND COUNCIL MEMBERS PRESENT: Mayor Brian Vincent, Council Member Jerry Chatterton, Council Member Brad Lee, Council Member Michele Swenson (attending virtually), and Council Member Annette Judd

EXCUSED: Council Member Trent Yarbrough

CITY EMPLOYEES PRESENT: Kyle Laws, City Manager; Boyd Davis, Assistant City Manager; Bryn MacDonald, Community Development Director; Ryan Harvey, Administrative Services Director; Kenny England, Public Works Director; and Casey Arnold, City Recorder

EXCUSED: None

VISITORS PRESENT: *. No sign-in is required for those viewing online.

1. Quarterly Financial Report – *Mr. Ryan Harvey*

Mr. Harvey presented the Fourth Quarter Financial Report for FY25. He stated that overall revenues exceeded projections and expenditures remained below budget across nearly all City funds. He displayed updated graphs illustrating these trends and explained that, as of June 30, the fiscal year was 100% complete, making this a full-year snapshot of both revenue and spending patterns. He noted that departments within the General Fund had all come in under budget and that no audit findings were anticipated relating to budget compliance. Some enterprise funds, such as Storm Water and Water, appeared significantly below expenditure projections; however, this was attributed primarily to the timing of capital projects rather than reduced operational activity. Mr. Harvey concluded that the numbers were unaudited but stable and that staff was beginning formal audit preparations.

The Council expressed appreciation for the report and asked no further questions.

2. Discussion Regarding the Joint Use Agreement for the Horizon Jr. High Recreation Facilities – *Mr. Kyle Laws*

Mr. Laws provided an overview of the Interlocal Agreement with the Davis School District for shared use of recreation facilities at the newly opened Horizon Junior High. He explained that the school began classes the previous day, although the recreation areas, including the gym and office space, were not yet complete due to construction resources being redirected to prepare academic spaces for the start of school.

Mr. Laws described the agreement as the product of over a year of detailed negotiations, during which both the City and the District made compromises. He stated he felt comfortable with the final version and believed the City obtained nearly all provisions it sought. He outlined the major components of the agreement, including shared use of the gymnasium, interior courts, elevated running track, fitness area, and dance studio, as well as six outdoor pickleball courts and two outdoor basketball courts. The City will have exclusive use of office space and certain storage spaces within the building.

Scheduling was a significant component of the agreement. During school days, the District will hold priority use from 7:00 AM to 5:00 PM, and the City will assume control from 5:30 PM to midnight. Weekends and non-school days will be City-use periods, with summers designated primarily for City programs. Mr. Laws addressed questions regarding early morning access for public use of the indoor track. He explained that the agreement does not currently guarantee public access prior to school hours and that the District anticipates some of its own early-morning use for athletics or cheer practices. Additional operational decisions will need to be coordinated later with the principal and District personnel.

Council Member Swenson, speaking from her experience in education, noted that junior high schools often use their gyms as early as 6:00 AM. Council members also asked about responsibility for damage, camera coverage, snow removal on holidays, rentals to outside users, and lighting on the outdoor courts. Mr. Laws clarified that if damage occurs during a party's scheduled use, that party is responsible, and unclear damage would be cost-shared. He also explained that the City would likely hire school custodians directly to perform custodial work during City hours, similar to current practice at West Point Junior High. He reiterated that the outdoor courts fall under the same scheduling arrangement and that certain issues, such as early morning access and activation timers for court lighting, would require further coordination. No concerns were raised regarding moving the agreement forward for approval during the General Session.

3. Discussion Regarding UDOT Agreements for the West Davis Highway – *Mr. Boyd Davis*

Mr. Davis introduced UDOT representatives Corey Nelson and Jenny Goff, who provided an update on the West Davis Highway project. UDOT reported that design work was approximately ninety percent complete and that the project was scheduled for advertisement in December, with construction beginning in the spring. Substantial completion is anticipated in late 2027, though prior public projections referenced 2028.

They reviewed the planned interchange at SR-193, including landscaping enhancements and the new West Point monument sign approved by the Council. Visual renderings were shown, and the City expressed support. The UDOT team also described the new Park & Ride planned for 1800 North and the trail extensions, including two pedestrian bridges—one over 193 and another near 200 South—that will connect to City facilities and future parks.

Mr. Davis then summarized the six separate agreements the Council will be asked to approve. These include agreements for the Park & Ride, the highway-side trail system, utility adjustments, lighting responsibilities beneath the new overpasses, drainage and stormwater connections, and landscaping within UDOT right-of-way. He explained that the City will assume long-term maintenance responsibilities for the Park & Ride, the new trail segments, and the pedestrian bridges. The lighting agreement requires the City to maintain and pay for power to the lighting under the overpasses at 193, 300 North, 800 North, and 1300 North. Drainage provisions allow UDOT to discharge stormwater into the City's system only at locations where sufficient capacity exists, specifically at 300 North and 1300 North. The City's master landscaping agreement with UDOT continues to apply, making the City responsible for landscaping installed in UDOT right-of-way.

Council Members asked questions regarding snow removal on the pedestrian bridges, ADA pathway requirements, access timing for Park & Ride connections, the possibility of lighting the monument sign, and responsibility for future maintenance. UDOT representatives responded to each question, and Mr. Davis noted that additional details regarding drainage would be brought back at the next meeting. He stated the intent was to return with a single resolution adopting all six agreements. No objections were raised to proceeding under that plan.

4. Discussion Regarding the Appraisal for Property for the 300 N Road Project – *Mr. Boyd Davis*

Mr. Davis reviewed the property appraisal results associated with the reconstruction of 300 North from Smith's to 4000 West. Traffic analysis recommended adding westbound right-turn lanes at both 2300 West and 4000 West, requiring the purchase of narrow frontage segments from four parcels at the 2300 West intersection. All four property owners are agreeable to selling. Two of the appraisals exceed the City Manager's purchasing authority and require Council approval.

The first parcel discussed was the Nixon property on the southeast corner. The total appraised value for the required acquisition is \$37,800. Mr. Davis explained that only about \$12,000 of this amount reflects the land being purchased; the remainder is classified as proximity damages due to the reduced side yard, which will become legally nonconforming under City setback standards. Mr. Davis confirmed that a separate agreement addressing the nonconformity would be required.

He then reviewed the appraisal for the Stoddard property, which totals \$39,600. The land value is approximately \$2,000, while the majority of the amount reflects replacement value of the brick wall that will be disturbed by the project. Mr. Davis noted that the owners may choose whether to rebuild the wall; the appraisal simply assigns compensation for its value.

The other two parcels involved in this phase are under \$5,000 and do not require Council action. All compensation will be funded through the project's grant allocation. Mr. Davis relayed the advice of the acquisition consultant, who encouraged purchasing all feasible properties immediately rather than delaying, as costs increase over time and funding is currently available. Council members asked questions regarding setbacks, the process for negotiation, and how the appraisals were calculated. Mr. Davis confirmed that any negotiations must comply with federal acquisition standards, which allow little deviation from appraised values. The resolutions authorizing purchase would be considered later in the General Session.

5. Discussion Regarding Amendments to Winter Parking Date Restrictions – *Mrs. Bryn MacDonald*

Mrs. MacDonald presented a proposed amendment to the City's winter parking dates. She explained that current code prohibits on-street parking from November 1 through the last day of February. Staff recommends moving the start date to November 15 to reflect actual snow patterns and to align with numerous requests from residents. She emphasized that the end date would remain unchanged.

Several council members acknowledged that early November snowfall is rare and expressed support for the proposed change. Mrs. MacDonald stated the ordinance amendment would return for formal consideration at the next meeting.

6. Other Items

No other items were discussed.

The Administrative Session adjourned.



3200 WEST 300 NORTH
WEST POINT CITY, UT 84015

**WEST POINT CITY COUNCIL
MEETING MINUTES
WEST POINT CITY HALL
August 19th, 2025**

Mayor:

Brian Vincent

City Council:

Annette Judd, *Mayor Pro Tem*

Jerry Chatterton

Michele Swenson

Brad Lee

Trent Yarbrough

City Manager:

Kyle Laws

General Session

7:00 PM

Minutes for the West Point City Council General Session held on August 19, 2025, at 7:00 PM with Mayor Brian Vincent presiding. This meeting was held at West Point City Hall and livestreamed for the public to view via Zoom. The livestream of the meeting was accessible to view by entering Meeting ID# 857 9198 7872 at <https://zoom.us/join> or by telephone at (669) 900-6833.

MAYOR AND COUNCIL MEMBERS PRESENT: Mayor Brian Vincent, Council Member Jerry Chatterton, Council Member Brad Lee, Council Member Michele Swenson (attending virtually), and Council Member Annette Judd

EXCUSED: Council Member Trent Yarbrough

CITY EMPLOYEES PRESENT: Kyle Laws, City Manager; Boyd Davis, Assistant City Manager; Bryn MacDonald, Community Development Director; Ryan Harvey, Administrative Services Director; Kenny England, Public Works Director; and Casey Arnold, City Recorder

EXCUSED: None

VISITORS PRESENT: **. No sign-in is required for those viewing online.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Prayer or Inspirational Thought** – Given by City Manager Boyd Davis
- 4. Communications and Disclosures from City Council and Mayor**

Council Member Swenson – Reminded residents about the upcoming Chalk Art Festival sponsored by the West Point Arts Council on Saturday, September 13. Registration is open online, and judging would take place from 5:00–7:00 PM with food trucks and music. More information about upcoming events and activities by the Art Council will be posted online soon.

Council Member Lee – Reported that he had missed the most recent Mosquito Abatement meeting but emphasized that West Nile virus activity had been detected in Davis County. He encouraged residents to wear repellent or long clothing when outdoors after dark, humorously noting that the district “kills millions so you can enjoy thousands.”

Council Member Judd – Shared heartfelt remarks acknowledging the tragic events in Tremonton and Garland in recent days. She said that despite the horror of the situation, she was moved by the community support that followed and expressed gratitude for residents coming together in difficult moments.

Council Member Yarbrough – Absent

Council Member Chatterton – None

Mayor Vincent – Echoed Council Member Judd’s comments, extending thoughts and prayers to the families and officers involved. He noted that the tragedy hit close to home due to his family ties in Box Elder County and expressed appreciation for the community’s compassion

- 5. Communications from Staff**

Mr. Laws reported that he had spoken that day with the Tremonton City Manager, who conveyed gratitude for the regional outreach in response to the tragic shooting of two officers in their city and described the public support as “miraculous and powerful.”

Mr. Laws then announced that the City's **9/11 Day of Service** would be held on September 6 at 8:00 AM at Loy Blake Park, where larger trees would be planted this year; residents were asked to bring shovels and gloves. He also introduced plans for a new Fall Festival on October 11, which will replace the traditional Halloween Carnival at the junior high. The expanded event will include carnival games, a car show functioning as a trunk-or-treat, vendor booths coordinated by the Farmers Market organizers, and an Arts Council edible “spooky house” competition. Final event times were still being coordinated and will be publicized soon.

6. Citizen Comment

Davis County Commissioner John Crofts thanked the City for the invitation and expressed appreciation for West Point's partnership with the County. He announced the grand opening events for the Western Sports Park in Farmington, with a ribbon cutting on September 16 and a public opening on September 17. He encouraged residents to visit DiscoverDavis.com for County event information.

7. Presentation By JustServe Designating West Point City as a “JustServe City”

Representatives from JustServe presented a plaque recognizing West Point City as the newest “JustServe City.” The presenters thanked the Council and staff for their collaboration and expressed enthusiasm for ongoing service partnerships. The Mayor returned appreciation for their organization's support of volunteer engagement and accessibility of service opportunities.

8. Recognition of the 2025 Party at the Point Art Contest Winners – *Mayor Vincent*

Mayor Vincent introduced the winners of the 2025 Party at the Point Art Contest. He congratulated Bobby Mattcare, winner of the Elementary Division, noting his painting and inviting him forward for recognition. He also presented the Junior High Division winner, Gracie Still (not present), and displayed her work titled Freedom's Glow. The High School/Adult Division winner, Paul Twitchell, was recognized for his piece titled Better Times. The Mayor explained that the winning artwork would be displayed near the main entrance of City Hall.

9. Swearing-In of the 2025-2026 West Point City Youth Council – *Mayor Vincent*

Mayor Vincent conducted the swearing-in ceremony for the new Youth Council, praising their dedication and the service they contribute to the community. Advisors Jim Spangler and Shari Byers were recognized for their leadership.

The Mayor announced the 2025-2026 Youth Council Officers and Members, who all came forward and were sworn in.

Officers:

Mayor: Abby Spangler

Mayor Pro Tem: Riker Wallace

City Manager: Taken Tobler

City Recorder: Corbin Ray

City Treasurer: Casey Byers

Historian: Taylee Vincent

Marketing Lead: Taylor Drysdale

Mentor: Grace Price

Members:

10. Presentation by Davis & Weber Counties Canal Company RE: Proposed Rate Increase – *Rick Smith, DWCC*

DWCC General Manager Rick Smith and consultant Fred Philpot with Lewis Young (joining electronically) presented information regarding a proposed 5–10% water rate increase for certain lot sizes within the DWCC service area. They reviewed the history of rate analysis completed in 2022, changes in capital project costs, updated demand variables, and the effects of additional grant funding.

They explained that the increase affects primarily lots between $\frac{1}{3}$ acre and 1.25 acres, representing about 30% of West Point connections, with other lot categories seeing no change. They also reviewed requirements under HB 242 mandating secondary water metering by December 31, 2029, and upcoming state-mandated tiered water rates beginning in 2030. The presenters demonstrated the customer portal now being beta-tested, which will allow residents to monitor hourly water usage.

Council Members asked questions regarding the elimination of Layton City from the DWCC service area, the distribution of overhead costs, projected long-term impacts to West Point ratepayers, and the visibility of metered usage. The presenters provided clarifications on each point. No action was required from the Council at this time. A resolution and updated fee schedule will be presented to the Council for approval in a future meeting.

11. Consideration of Approval of the Minutes from the June 3rd, 2025 City Council Meeting

Council Member Chatterton requested a correction to clarify that the referenced rezone location in the draft minutes lies north of SR-193. With that amendment, the Council approved the minutes.

Council Member Chatterton motioned to approve the minutes

Council Member Lee seconded the motion

In Favor: All

Opposed: None

The Council unanimously agreed

12. Consideration Approval of Resolution No. 08-19-2025A, Approving an Interlocal Agreement with the Davis School District for Joint Use of Horizon Jr. High Recreation Facilities – *Mr. Kyle Laws*

Mr. Laws summarized the proposed agreements, as discussed earlier in tonight's Administrative Session. Highlights from the agreement include shared-use schedules, facility access, maintenance responsibilities, and the four-to-six-week delay in completion of the recreation office space. He also highlighted clarifying provisions in the agreement regarding early-morning use of indoor areas and shared pickleball court scheduling.

The Council discussed the proposed agreement and had no further concerns. They expressed appreciation to the Davis School District and look forward to being able to utilize the gym for recreation programs.

Council Member Lee motioned to approve Resolution No. 08-19-2025A

Council Member Judd seconded the motion

In Favor: All

Opposed: None

The Council unanimously agreed

13. Consideration of Approval of a Contract with Gardner Engineering for the Design of the 4000 W Storm Drain Line – *Mr. Boyd Davis*

Mr. Davis Described the opportunity to partner with UDOT to expedite construction of a major storm drain line along the West Davis Highway corridor. UDOT committed to contributing \$500,000 and providing needed right-of-way. He reviewed the service area of the proposed line, its connection to the Clinton Drain, and the availability of storm drain impact fee funds to complete the project. Gardner Engineering has submitted a bid of \$68,500 to design the project.

Staff recommended approval of the design contract. The Council had no further discussion.

Council Member Chatterton motioned to approve the contract with Gardner Engineering for \$68,500
Council Member Swenson seconded the motion
In Favor: All
Opposed: None
The Council unanimously agreed

14. Consideration of Resolution No. 08-19-2025B, Accepting Property Appraisals for the 300 N Road Project – *Mr. Boyd Davis*

Mr. Davis reviewed the appraisals for parcels at 2300 West and 300 North needed for the addition of a westbound right-turn lane. He summarized the appraised values:

- Parcel 6 (Nixon): \$37,800
- Parcel 9 (Stockard): \$39,600

These appraisals reflect both land value and proximity damages. The resolution authorizes staff to extend purchase offers at the appraised amounts and for the Mayor to approve the contracts.

The Council has discussed this item in previous meetings and had no significant concerns.

Council Member Judd motioned to approve Resolution No. 08-19-2025B
Council Member Chatterton seconded the motion
In Favor: All
Opposed: None
The Council unanimously agreed

15. Consideration of Ordinance No. 08-19-2025A, Approving the “Allen Subdivision & Adjoining Properties” Annexation Petition – *Mr. Kyle Laws*

Mr. Laws provided a summary of the annexation petition for approximately 19 acres known as “Pig Corner” in the area of 1800 N and 5000 W. He reviewed statutory compliance with the annexation process, and that the petition had been certified by the City Recorder and no protest were filed during the 30-day protest period. certification, the protest period (during which no protests were filed), and the zoning designation (A-5) under which the property would be zoned upon annexation. Two of the three property owners (representing 16.895 acres) have signed the Petition in favor of the annexation.

The applicant’s representative, Hunter Murray, explained that although the third property owner did not originally sign the petition when it was submitted, is now under contract with the developer and supportive of including their property in future subdivision plans.

Mayor Vincent opened the item for public hearing.

a. Public Hearing

No comments.

Council Member Chatterton motioned to close the public hearing
Council Member Judd seconded the motion
In Favor: All
Opposed: None
The Council unanimously agreed

b. Action

The Council has discussed the annexation as proposed in previous meetings and had no questions at this time. The applicants will need to go through the processes for any rezone or development process.

Council Member Chatterton motioned to approve Ordinance No. 08-19-2025A

Council Member Swenson seconded the motion

Roll Call:

Council Member Judd – Aye

Council Member Chatterton – Aye

Council Member Lee – Aye

Council Member Yarbrough – Aye

Council Member Swenson – Aye

In Favor: All

Opposed: None

The Council unanimously agreed

16. Consideration of Ordinance No. 08-19-2025B, Amending WPCC Section 17.70.040 Regarding Landscaping Requirements – *Mrs. Bryn MacDonald*

Mrs. MacDonald reviewed the proposed amendments to the City's landscaping ordinance, explaining that the changes were driven primarily by new requirements and conservation standards requested by Weber Basin Water Conservancy District, including their direction that cities reduce turf in residential front and side yards. She summarized the ordinance updates, stating that new single-family homes would be limited to 35% turf grass coverage in the front and side yard areas. She reminded the Council that these changes had been discussed at length in prior meetings and work sessions and had already received a recommendation of approval from the Planning Commission. She also demonstrated examples of what a 35% turf allowance looks like and outlined the existing code requirements for the remaining non-turf landscape areas, which still must contain living plant material such as shrubs and trees rather than simply rock or bare areas. She further noted that new landscape areas less than eight feet in width—including most park strips—must use drip irrigation only, with no overhead spray permitted.

Following the presentation, the Mayor asked whether there were any questions or comments before opening the public hearing. No Council questions were raised at that moment, and the Mayor proceeded to open the hearing.

Mayor Vincent opened the item for public hearing.

a. Public Hearing

No comments.

Council Member Lee motioned to close the public hearing

Council Member Judd seconded the motion

In Favor: All

Opposed: None

The Council unanimously agreed

b. Action

During the Council's discussion, Council Member Jerry Chatterton voiced concern about the impacts and the pressure the City is being put under to adopt these new standards. He stated that he *"felt like we're having this shoved down our throats from Weber Basin"* and expressed discomfort with what he viewed as an externally imposed restriction on homeowners. He explained that if he were moving into a new home, he would not appreciate being told that only 35% of his front and side yards could be grass, emphasizing that the requirement "rubbed [him] wrong." His comments reflected concern about maintaining homeowner choice and about adopting changes that may feel heavy-handed or overly prescriptive to residents. No other Council Members voiced opposition, although some briefly acknowledged Weber Basin's growing influence on municipal landscaping standards, and the discussion concluded.

Council Member Lee motioned to approve Ordinance No. 08-19-20205B

Council Member Chatterton seconded the motion

Roll Call:

Council Member Judd – Aye
Council Member Chatterton – Nay
Council Member Lee – Aye
Council Member Yarbrough – Absent
Council Member Swenson – Aye

In Favor: Judd, Lee, Swenson

Opposed: Chatterton

The Council approved the motion by majority

17. Motion to Adjourn the General Session

Council Member Chatterton motioned to adjourn
Council Member Lee seconded the motion
In Favor: All
Opposed: None
The Council unanimously agreed.

APPROVED THIS _____ DAY OF _____, 2025:

BRIAN VINCENT, MAYOR

CASEY ARNOLD, CITY RECORDER