

**MINUTES OF THE WASATCH COUNTY COUNCIL  
ACTING AS THE  
GOVERNING BOARD OF THE STRAWBERRY RANCH  
SPECIAL SERVICE DISTRICT  
DECEMBER 9, 2025**

**PRESENT:** Board Chair Spencer Park  
Board Member Luke Searle  
Board Member Kendall Crittenden  
Board Member Karl McMillan  
Board Member Colleen Bonner  
Board Member Mark Nelson  
Board Member Erik Rowland

**STAFF:** Max Covey, the General Manager  
David Fuller, Assistant General Manager  
Chance Morris, Distribution/collections Manager  
Shari Coleman, Financial Clerk  
Wade Webster, Keetley Water Treatment Plant Manager  
Kierstan Smith, CPA  
Rick Tatton, Court Reporter via Zoom  
Dana Kohler, Administrative Assistant  
Theresa Baronek, District Treasurer.

Board Chair Spencer Park called the meeting to order on Tuesday, November 12, 2025 at 5:10 pm. The record should also show that all the Governing Board Members of the Strawberry Ranch Special Service District are present. The record should also show that the Governing Board of the Strawberry Ranch Special Service District is meeting in the Wasatch County Council Chambers located in the Wasatch County Administrative Building located at 25 North Main Street, Heber City, Utah 84032. Board Chair Spencer Park then called the first agenda item.

**APPROVAL OF THE MINUTES FOR NOVEMBER 12, 2025**

**Board Member Kendall Crittenden made a motion to approve the minutes for November 12, 2025, as they are written. Board Member Karl McMillan seconded the motion, and the motion carried the following vote:**

**AYE: Board Chair Spencer Park  
AYE: Board Member Luke Searle  
AYE: Board Member Kendall Crittenden**

**AYE: Board Member Colleen Bonner**  
**AYE: Board Member Erik Rowland**  
**AYE: Board Member Mark Nelson**  
**AYE: Board Member Karl McMillan**

**NAY: None.**

#### **WARRANT LIST APPROVAL**

**Board Member Colleen Bonner made a motion to approve the warrants in the amount of \$680.00. Board Member Karl McMillan seconded the motion, and the motion carries with the following vote:**

**AYE: Board Chair Spencer Park**  
**AYE: Board Member Luke Searle**  
**AYE: Board Member Karl McMillan**  
**AYE: Board Member Kendall Crittenden**  
**AYE: Board Member Colleen Bonner**  
**AYE: Board Member Erik Rowland**  
**AYE: Board Member Mark Nelson**

**NAY: None.**

#### **SET DATE/TIME FOR 2026 BOARD MEETINGS**

The Governing Board of the Strawberry Ranch Special Service District indicated that they were fine with the time and if there comes a time to look further at the time we can do that then.

#### **2025 FRAUD RISK ASSESSMENT PRESENTATION AND APPROVAL.**

Max Covey , the General Manager, addressed the Governing Board of the Strawberry Ranch Special Service District and indicated that this is the same as the previous special service districts.

**Board Member Colleen Bonner made a motion to authorize the chair to sign the document as well as the General Manager Max Covey and send the matter off. Board Member Luke Searle seconded the motion, and the motion carries with the following vote:**

**AYE: Board Chair Spencer Park**  
**AYE: Board Member Luke Searle**  
**AYE: Board Member Kendall Crittenden**  
**AYE: Board Member Colleen Bonner**

**AYE: Board Member Karl McMillan**  
**AYE: Board Member Erik Rowland**  
**AYE: Board Member Mark Nelson**

**NAY: None.**

### **PRESENTATION OF THE 2026 BUDGET**

Max Covey, the General Manager, indicated that this matter will be taken care of at the public hearing.

### **OTHER BUSINESS**

Max Covey , the General Manager, and the Governing Board of the Strawberry Ranch Special Service District and both indicated that they both have no other business.

Board Member Colleen Bonner made the motion to continue the meeting until 6:00 p.m. for the Public Hearing, Board Member Kendall Crittenden Seconded the motion.