

**MINUTES OF THE WASATCH COUNTY COUNCIL
ACTING AS
THE GOVERNING OF THE OWL'S NEST
SPECIAL SERVICE DISTRICT
DECEMBER 9, 2025**

PRESENT: Board Chair Spencer Park
Board Member Luke Searle
Board Member Kendall Crittenden
Board Member Colleen Bonner
Board Member Erik Rowland
Board Member Karl McMillan
Board Member Mark Nelson

STAFF: Max Covey, the General Manager
Wade Webster, Keetley Treatment Plant Manager
Shari Coleman, Financial Clerk
Dana Kohler, Administrative Assistant
Rick Tatton, Court Reporter via Zoom
Chance Morris, Distribution/collections Manager
David Fuller, Assistant General Manager
Kierstan Smith, CPA
Theresa Baronek, District Treasurer

Board Chair Spencer Park called the meeting to order on Tuesday December 9, 2025, at 4:25 p.m. The record should show that all the Governing Board members are present and are meeting in the Wasatch County Council Room in the Wasatch County Administration Building located at 25 North Main Street, Heber City, Utah 84032.

APPROVAL OF THE MINUTES FOR NOVEMBER 12, 2025

Board Member Kendall Crittenden made a motion to approve the minutes for November 12, 2025, as they are written. Board Member Karl McMillan seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Spencer Park
AYE: Board Member Luke Searle
AYE: Board Member Kendall Crittenden
AYE: Board Member Karl McMillan
AYE: Board Member Colleen Bonner
AYE: Board Member Erik Rowland**

AYE: Board Member Mark Nelson

NAY: None.

WARRANT LIST APPROVAL

Board Member Colleen Bonner made a motion to approve the warrants in the amount of \$680,00. Board Member Kendall Crittenden seconded the motion, and the motion carries with the following vote:

AYE: Board Chair Spencer Park

AYE: Board Member Luke Searle

AYE: Board Member Karl McMillan

AYE: Board Member Kendall Crittenden

AYE: Board Member Colleen Bonner

AYE: Board Member Erik Rowland

AYE: Board Member Mark Nelson

NAY: None.

SET DATE/TIME FOR 2026 BOARD MEETINGS

The Governing Board of the Owl's Nest Special Service District indicated that they were fine with the time and if there comes a time to change the time the matter can be discussed then.

2025 FRAUD RISK ASSESSMENT PRESENTATION AND APPROVAL

Max Covey, the General Manager, indicated that this is the same as the other minutes on the various other special service districts.

Board Member Colleen Bonner made a motion to authorize the chair to sign the document and send it in also with Max Covey's approval. Board Member Kendall Crittenden seconded the motion, and the motion carries with the following vote:

AYE: Board Chair Spencer Park

AYE: Board Member Luke Searle

AYE: Board Member Karl McMillan

AYE: Board Member Kendall Crittenden

AYE: Board Member Colleen Bonner

AYE: Board Member Erik Rowland

AYE: Board Member Mark Nelson

NAY: None.

PRESENTATION OF 2026 BUDGET AND 2025 BUDGET AMENDMENT

Max Covey, the General Manager, indicated that this matter will be taken care of at the public hearing scheduled for 6:00 p.m. this evening.

OTHER BUSINESS

Max Covey, the General Manager and the Governing Board of the Owl's Nest Special Service District both indicated that there is no other business.

Board Member Kendall Crittenden made the motion to continue the meeting until 6:00 p.m. for the Public Hearing, Board Member Karl McMillan seconded the motion.