

**MINUTES OF THE WASATCH COUNTY COUNCIL  
ACTING AS THE  
GOVERNING BOARD OF THE JORDANELLE  
SPECIAL SERVICE DISTRICT  
DECEMBER 9, 2025**

**PRESENT:** Board Chair Mark Nelson  
Board Member Erik Rowland  
Board Member Colleen Bonner  
Board Member Kendall Crittenden  
Board Member Karl McMillan  
Board Member Luke Searle  
Board Member Spencer Park

**STAFF:** Max Covey, General Manager  
Chance Morris, Distribution/Collections Manager  
David Fuller, Assistant General Manager  
Rick Tatton, Court Reporter via Zoom  
Theresa Baronek, District Treasurer  
Shari Coleman, Accounting Clerk  
Kierstan Smith, CPA  
Wade Webster, Keetley Water Treatment Plant Manager

Board Chair Mark Nelson called the meeting to order on Tuesday, December 9, 2025, at 4:06 p.m. The record should show that all the Board Members are present. The record should further reflect that the Governing Board of the Jordanelle Special Service District are meeting in the Wasatch County Council Chambers located in the Wasatch County Administration Building located at 25 North Main Heber City, Utah 84032. Board Chair Mark Nelson then called the first agenda item.

**APPROVAL OF MINUTES FOR NOVEMBER 5, PUBLIC HEARING AND  
NOVEMBER 12, 2025**

**Board Member Spencer Park made a motion to approve the two hearings, one November 5, 2025, Public Hearing and the other meeting, November 12, 2025. Board Member Karl McMillan seconded the motion, and the motion carries with the following vote:**

**AYE: Board Chair Mark Nelson  
AYE: Board Member Erik Rowland  
AYE: Board Member Colleen Bonner  
AYE: Board Member Kendall Crittenden**

**AYE: Board Member Karl McMillan**  
**AYE: Board Member Luke Searle**  
**AYE: Board Member Spencer Park**  
**NAY: None.**

#### **WARRANT LIST APPROVAL**

**Board Member Karl McMillan made a motion to approve the warrant list in the amount of \$1, 545,117.90. Board Member Colleen Bonner seconded the motion. The motion carries with the following vote:**

**AYE: Board Chair Mark Nelson**  
**AYE: Board Member Erik Rowland**  
**AYE: Board Member Colleen Bonner**  
**AYE: Board Member Spencer Park**  
**AYE: Board Member Karl McMillan**  
**AYE: Board Member Luke Searle**  
**AYE: Board Member Kendall Crittenden.**

**NAY: None.**

#### **SET DATE/TIME FOR 2026 BOARD MEETINGS**

The Governing Board of the Jordanelle Special Service District indicated that they did not want to change the time but if something came up regarding changing the time the matter could be looked into.

#### **2025 FRAUD RISK ASSESSMENT PRESENTATION AND APPROVAL.**

Max Covey, General Manager, addressed the Governing Board of the Jordanelle Special Service District and indicated that as part of the district's operations, a Fraud Risk Assessment is completed annually in compliance with State regulations. This assessment reviews the practice and the effectiveness of implementing those policies. The Fraud Risk Assessment considers general operating procedures, policies, separation of duties, etc., in determining any potential risk to the district. As part of the State guidelines, both the District CEO and CFO provide the required signature on the annual Fraud Risk Assessment. Max Covey, the General Manager, said that what we need is for the Governing Board to accept the 2025 Fraud Risk Assessment as presented.

**Board Member Spencer Park made a motion to authorize the chair to sign that. Board Member Erik Rowland seconded the motion, and the motion carries with the following vote:**

**AYE: Board Chair Mark Nelson**  
**AYE: Board Member Erik Rowland**  
**AYE: Board Member Colleen Bonner**  
**AYE: Board Member Kendall Crittenden**  
**AYE: Board Member Karl McMillan**  
**AYE: Board Member Luke Searle**  
**AYE: Board Member Spencer Park**

**NAY: None.**

### **PRESENTATION OF THE 2026 BUDGET**

Board Chair Mark Nelson indicated that this matter will be done at 6:00 p.m. when Max Covey, the General Manager, will present the 2026 Budget.

### **GENERAL MANAGER'S REPORT**

Max Covey, the General Manager, addressed the Governing Board of the Jordanelle Special Service District and indicated that snow making is taking place regarding us supplying the water at Fisher Ranch. We are working with Heber City on the Shop Building with some issues that they have with some boundaries there as well as working with Wasatch County. With the State Park sewer line and lift station we would like to have that operational soon. Other than those things everything is operating well and there is nothing to report other than that.

**Board Member Kendall Crittenden made a motion to leave Closed Session and go back into our regular Jordanelle Special Service District meeting and then continue the agenda for the hearing of the Budget for 2026 until 6:00 p.m.**

**AYE: Board Chair Mark Nelson**

**AYE: Board Member Erik Rowland**

**AYE: Board Member Colleen Bonner**

**AYE: Board Member Karl McMillan**

**AYE: Board Member Kendall Crittenden**

**AYE: Board Member Luke Searle**

**AYE: Board Member Spencer Park**