

SANDY SUBURBAN IMPROVEMENT DISTRICT
BOARD MEETING
8855 SOUTH 700 WEST, SANDY, UT
THURSDAY, NOVEMBER 13TH 2025 AT 5:30 P.M.

PRESENT: Renee P. Christensen, Board Chairperson
Scott Harrington, Trustee
Katie Bradshaw, Trustee
Darren J. Andersen, Chief Financial Officer
Jared Oldroyd, JWO Engineering
Caitlin Whetten, District Clerk
Kevin Mills, Fleet Manager

EXCUSED: Tracy Cowdell, General Manager

1. CALL TO ORDER

Ms. Christensen welcomed those in attendance to the Sandy Suburban Improvement District Board Meeting. The meeting was called to order at 5:30 p.m.

2. PUBLIC HEARING/CEREMONIES/PRESENTATION/PUBLIC COMMENTS

A. PUBLIC HEARING - 2026 BUDGET

Ms. Christensen declared the public hearing pertaining to the 2026 budget open at 6:08 p.m.

Mr. Andersen reported one change in the budget from last month. Trustee fees were included in the budget to allow discussion about increases in trustee fees next year. Large capital items in the budget included the manhole rehabilitation project, the remodel of the shop, and the replacement of the TV truck.

As there was no public to comment, the public hearing was closed at 6:21 p.m.

B. GIS PRESENTATION - JARED OLDROYD

Mr. Oldroyd reported on the progress made on the GIS system. Record drawings are being added to the program. The program is always a work in progress with information always being included.

3. BUSINESS

A. CONSIDERATION OF RESOLUTION NO. 25-11-13-01

A RESOLUTION OF THE SANDY SUBURBAN IMPROVEMENT DISTRICT
ADOPTING THE FISCAL YEAR 2026 BUDGET

**A motion was made by Katie Bradshaw, seconded by Scott Harrington, and
passed unanimously to adopt the fiscal year 2026 budget.**

Renee P. Christensen voted yes.

Scott Harrington voted yes.

Katie Bradshaw voted yes.

B. CONSIDERATION OF RESOLUTION NO. 25-11-13-02

A RESOLUTION OF THE SANDY SUBURBAN IMPROVEMENT DISTRICT
APPROVING THE DISTRICT'S UPDATED ORGANIZATIONAL CHART
AND TRANSITION PLAN

**A motion was made by Scott Harrington, seconded by Katie Bradshaw, and
passed unanimously to adopt the district's updated organization chart and
transition plan.**

However, the District will hold off on all new hires until deemed necessary.
Administration will be able to update the board monthly or as needed about future
retirements and new hires.

Renee P. Christensen voted yes.

Scott Harrington voted yes.

Katie Bradshaw voted yes.

C. CONSIDERATION OF RESOLUTION NO. 25-11-13-03

A RESOLUTION OF THE SANDY SUBURBAN IMPROVEMENT DISTRICT
AUTHORIZING AN AMENDMENT TO THE GENERAL MANAGER
EMPLOYMENT AGREEMENT WITH TRACY SCOTT COWDELL

**A motion was made by Katie Bradshaw, seconded by Scott Harrington, and
passed unanimously to authorize an amendment to the General Manager
Employment Agreement with Tracy Scott Cowdell.**

Renee P. Christensen voted yes.

Scott Harrington voted yes.

Katie Bradshaw voted yes.

4. ADMINISTRATION REPORT

Mr. Andersen reported that the District has completed the fraud risk assessment and was determined to be a low to very low fraud risk. There were no concerns from the Board.

The Christmas dinner will be held on Thursday, December 11th, 2025 at Carver's Steakhouse.

5. CONSENT ITEMS

A. APPROVAL OF OCTOBER 2025 MINUTES

A motion was made by Scott Harrington, seconded by Katie Bradshaw, and passed unanimously, to approve the minutes of October 2025.

B. BILLS

A motion was made by Scott Harrington, seconded by Katie Bradshaw, and passed unanimously to ratify the bills for October 2025.

6. CLOSED MEETING

A motion was made by Scott Harrington, seconded by Katie Bradshaw, and passed unanimously to go into a closed session to discuss the character and/or competency of an individual and to adjourn the meeting when the closed session was over.

The closed meeting was adjourned at 9:07 p.m.

7. NOTICE OF FUTURE PUBLIC MEETINGS

The next meeting will be held on Thursday, December 11th, 2025 at 4 p.m.

8. ADJOURNMENT

There being no other business to come before the Trustees, Ms. Christensen motioned to adjourn at 9:07 p.m.



Chairperson