

Community Renewable Energy Agency Board

Meeting Minutes

The Community Renewable Energy Agency Board met in a regular public meeting on **Monday, November 3, 2025**, at Millcreek City Hall, located at 1330 E. Chambers Avenue, Millcreek, UT 84106 and participated electronically via GoToMeeting.

PRESENT:

Board Members

In person

Dan Dugan, *Salt Lake City* (Chair)
Emily Quinton, *Summit County*
Chris Cawley, *Alta*
Dave Graf, *Ogden*
Glade Sowards, *Salt Lake City*
Drew Quinn, *Holladay*

Electronic

Lorenzo Long, *Ogden*
Randy Aton, *Springdale*
Melodie McCandless, *Grand County*
Pamela Gibson, *Castle Valley*
Luke Cartin, *Park City*
Jeremy Rubell, *Park City*
Patrick Schaeffer, *City of Kearns*
Alexi Lamm, *Moab*
Kyla Topham, *Springdale*
Holly Smith, *Holladay*
Joe Frazier, *Oakley*
Emily Paskett, *Salt Lake County*
David Brems, *Emigration Canyon*

In Person Attendees: Kurt Hansen, *Millcreek*; Alex Wendt, *Millcreek*, Monica O'Malley, *Salt Lake City*; Sophia Nicholas, *Salt Lake City*; Phillip Russell

Electronic Attendees: Bob Davis, *Division of Public Utilities*; Brenda Salter, *Division of Public Utilities*; Glenn Symes, *Ogden staff*; Jeanne Evenden, *Ogden resident*; Samantha Pensari, *Stewardship Utah*; Sheldon Howa, *Cottonwood Heights staff*; Sara Montoya, *Salt Lake City staff*; Nader Sobhani; *Daymark Energy Advisors*

REGULAR MEETING: 1:00 p.m.

TIME COMMENCED: 1:03 p.m.

- 1. Welcome, Introduction, and Preliminary Matters**

1.1 Purpose and Overview of Meeting

Chair Dan Dugan called the meeting to order, and introduction of attendees was made.

1.2 Current Participation Percentages included in Board Packet

Chair Dugan said the participation percentages are in the packet. Board members with questions can speak with Board Member Quinton.

2. Business Matters

2.1 Approval of October 6, 2025, Board Meeting Minutes

Board Member Quinn, moved to approve October 6, 2025, Board Meeting Minutes. Board Member Brems seconded the motion. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.

2.2 Treasurer Report (Year-to-Date Contributions and Expenses).

Board Member Quinton said there was a new table added to account for external funds that are benefiting the Agency.

2.3 Reports From Committees (Program Design, Low-Income Plan, Communications)

Board Member Cawley gave the update for the Communication Committee. He spoke about transitioning the URC website to the word press platform with more customer-oriented tone and content. There is an updated social media strategy that partners and member communities can use. The Communications Committee also worked on new messaging for board awareness. Look for a November newsletter and the next committee meeting will be on November 14th, 2025.

Monica O'Malley gave the update for the Low-Income Plan Committee. Each community has a plan for low-income assistance that was submitted to the Public Service Commission with the program application. All plans list the same five outreach strategies. Each community is responsible for outreach to organizations from the low-income plan. The outreach must include offering a one-on-one meeting with the organization, providing the organization with a copy of the informational poster and FAQ sheet. There are English and Spanish versions of the informational poster. The Committee will continue to watch the LIHEAP funding decisions.

Board Member Glade Sowards gave the update from the Program Design Committee. Other parties testimony for the Program Application has been filed with the Public Service Commission. URC sent additional data requests to PacifiCorp regarding system benefit modeling methodology and expected outputs, and URC is proposing an optional transmission study for the shortlisted bids. The transmission study scope is being discussed and once finalized, it will be submitted to PacifiCorp Merchant who will make the request to PacifiCorp Transmission to initiate the study.

URC program approval could come from the Utah Public Service commission in January, but it could be later. Rebuttal testimony is due November 13th, surrebuttal testimony is due December 11th, and the hearing is on December 16th. Key issues being addressed in rebuttal are avoided costs, program rates and rate structure, administrative

costs and reserve, and REC valuation and treatment. The Committee anticipates a similar process after November 13th to prepare for the surrebuttal. After program approval there are 90 days to adopt the Program Ordinance. Board Member Quinton has template materials for updating the Councils and Commissions. There are slides and associated supplemental documents with talking points, and a memo to customize.

Phil Russell provided an overview of the program ordinance required for community participation in the approved program. He explained that each community must complete certain steps before and after the Public Service Commission decision, including joining the agency, entering into agreements, and, crucially, passing an ordinance to implement the program if approval is granted. The ordinance must be adopted within 90 days of the PSC's order for a community's residents to take part in the program.

Mr. Russell clarified that the ordinance template was updated to reflect current law, removing the former requirement for a 100% renewable energy resolution, which is no longer necessary for participation. The ordinance must be consistent with the utility agreement and spell out the community's obligations. He discussed timing, noting an earliest possible PSC order in mid-January, and recommended communities prepare for a quick adoption process. Mr. Russell also offered to answer specific questions and walk through the ordinance in more detail if needed.

2.4 Public Comment

There were no comments.

2.5 Board Member Comments

Chair Dugan said that this meeting is Mayor Silvestrini's last meeting as a member of this board. He expressed his appreciation and thanks for all the hard work that Mayor Silvestrini has done.

2.6 Closed Session if Needed

Board Member Quinton moved to enter closed session per Utah code 52-4-205 to discuss pending or reasonably imminent litigation. Board member Quinn seconded the motion. Chair Dugan led the roll call vote. Board Member Graff voted yes, Board Member Quinn voted yes, Board Member Quinton voted yes, Board Member Cawley voted yes, Board Member Schaeffer voted yes, Board Member Aton voted yes, Board Member McCandless voted yes, Board Member Rubell voted yes, Board Member Brems voted yes, Board Member Paskett voted yes, Board Member Gibson voted yes, Board Member Frazier voted yes, Board Member Lamm voted yes, Chair Dugan voted yes. The motion passed unanimously to enter closed session at 2:03 p.m.

The Board left the closed session at 2:44 p.m.

3. Adjournment

Board Member Graff moved to adjourn the meeting. Board Member McCandless seconded the motion. Chair Dugan called for the vote. All Board Members voted yes. The meeting adjourned at 2:45 p.m.

APPROVED: 
Dan Dugan, Chair

Date 12/2/25

ATTEST:


Emily Quinton, Secretary