

**Fire District Board Meeting
November 13, 2025**

Called to Order @ 6:10 PM

In Attendance:

Steve Lutz (Zoom), Dennis Blackburn, Josh Brown, Duane Dasse, Felicia Snow

Review of Minutes and Minutes Approval

Minutes were not ready for review.

Financial Reports/Bill Approval

Reviewed financial reports and bills. Josh made a motion to pay the vouchers. Dennis seconded the motion. The motion passed.

Josh made a motion to approve the financial statements. Dennis seconded the motion. The motion passed.

Reports

- Chief's Report, Duane Dasse:
 - All of the SCBA's have arrived.
 - Inventory around the stations regarding old equipment and turnouts. Donations of the old equipment to a fire district may be possible.

UASD Report-Steve Lutz

- Transparency reports are currently being uploaded to the state website.
- All the districts are expected to maintain long-term capital plans.
- Impact fees are complex, the district should consider hiring a finance advisor to guide the process. Most districts already have impact fees in place for new construction. Zions Bank could help with a fee schedule and help with the impact fees.

Audit Requirements-Steve Lutz

- If a district's budget is under \$350,000, it is not required to undergo an audit. Instead, the district only needs to complete a self-evaluation, submit a brief financial survey, and upload its financial information to the transparency site.

Board Member Compensation-Steve Lutz

- Board members can be compensated, however, the board would like. A public hearing would need to be held to adjust board members' compensation.

Crime Insurance-Steve Lutz

- The district does have crime insurance with Utah Counties Indemnity Pool (UCIP).

2026 Preliminary Budget Discussion-Duane Dasse

- Steve made a motion to approve the tentative budget as presented of \$456,100. Josh seconded the motion. The motion passed.
- A budget hearing will be held December 11, 2025 at 6:00 pm.

Personnel (Closed Session)

- Not Needed.

Other Business

- No other business

Adourn

- Josh made a motion to adjourn. Steve seconded the motion. The motion passed.