

**Draft Minutes of the
BOUNTIFUL CITY ADMINISTRATIVE COMMITTEE
Monday, October 27, 2025 – 3:00 p.m.**

Official notice of the Administrative Committee Meeting was given by posting an agenda at City Hall, and on the Bountiful City Website and the Utah Public Notice Website.

Planning Conference Room

795 South Main Street, Bountiful, Utah 84010

Present:	Administrative Committee	Chair Francisco Astorga Brad Clawson Jill Fraiser
	Planning Technician Recording Secretary	Rachel Coleman Sam Harris

1. Welcome

Chair Astorga called the meeting to order at 3:00 p.m. and welcomed everyone.

2. Conditional Use Permit for a Detached Accessory Dwelling Unit at 685 East 1825 South

Planning Technician Coleman presented the item as outlined in the packet.

Committee Member Frasier asked about the walkway material. Chair Astorga confirmed that the staff report identifies concrete as the proposed walkway material.

Chair Astorga opened the Public Hearing at 3:05 p.m. No comments were made. Chair Astorga closed the Public Hearing at 3:05 p.m.

Committee Member Clawson motioned to approve the Conditional Use Permit for a Detached Accessory Dwelling Unit 685 East 1825 South. Committee Member Frasier seconded the motion. The motion was approved with Committee Members Astorga, Clawson, and Frasier voting “aye.”

3. Conditional Use Permit for a Cell Tower Upgrade at 120 West 1000 North

Planning Technician Coleman presented the item as outlined in the packet.

Committee Member Astorga asked for clarification on the height increase. Planning Technician Coleman confirmed that the modification is a twenty-five-foot (25') height increase in overall height.

47 Committee Member Frasier inquired whether the upgrade would accommodate additional
48 customers. Planning Technician Coleman confirmed that the upgraded tower would have
49 capacity to serve multiple additional customers.

50 Committee Member Clawson asked whether the terms “Services” or “Telecommunications” are
51 defined. Committee Member Astorga requested that Recording Secretary Harris review the Land
52 Use Code for definitions. Recording Secretary Harris reported that the Land Use Code does not
53 define either term.

54
55 Chair Astorga opened the Public Hearing at 3:24 p.m. No comments were made. Chair Astorga
56 closed the Public Hearing at 3:24 p.m.
57

58 Committee Member Astorga inquired about if the correct noticing was completed. Recording
59 Secretary Harris confirmed that the noticing was completed in accordance with Utah State Code.
60

61 Committee Member Frasier motioned to approve the Conditional Use Permit for a Cell Tower
62 Upgrade at 120 West 1000 North. Committee Member Astorga seconded the motion. The motion
63 was approved with Committee Members Astorga, Clawson, and Frasier voting “aye.”
64

65 **4. Adjourn**

66
67 Chair Astorga adjourned the meeting at 3:26 p.m.