

**Draft Minutes of the  
BOUNTIFUL CITY ADMINISTRATIVE COMMITTEE  
Monday, October 27, 2025 – 3:00 p.m.**

Official notice of the Administrative Committee Meeting was given by posting an agenda at City Hall, and on the Bountiful City Website and the Utah Public Notice Website.

**Planning Conference Room**  
795 South Main Street, Bountiful, Utah 84010

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| Present: | Administrative Committee                   | Chair Francisco Astorga<br>Brad Clawson<br>Jill Fraiser |
|          | Planning Technician<br>Recording Secretary | Rachel Coleman<br>Sam Harris                            |

**1. Welcome**

Chair Astorga called the meeting to order at 3:00 p.m. and welcomed everyone.

**2. Conditional Use Permit for a Detached Accessory Dwelling Unit at 685 East 1825 South**

Planning Technician Coleman presented the item as outlined in the packet.

Committee Member Frasier asked about the walkway material. Chair Astorga confirmed that the staff report identifies concrete as the proposed walkway material.

Chair Astorga opened the Public Hearing at 3:05 p.m. No comments were made. Chair Astorga closed the Public Hearing at 3:05 p.m.

Committee Member Clawson motioned to approve the Conditional Use Permit for a Detached Accessory Dwelling Unit 685 East 1825 South. Committee Member Frasier seconded the motion. The motion was approved with Committee Members Astorga, Clawson, and Frasier voting “aye.”

**3. Conditional Use Permit for a Cell Tower Upgrade at 120 West 1000 North**

Planning Technician Coleman presented the item as outlined in the packet.

Committee Member Astorga asked for clarification on the height increase. Planning Technician Coleman confirmed that the modification is a twenty-five-foot (25') height increase in overall height.

Committee Member Frasier inquired whether the upgrade would accommodate additional customers. Planning Technician Coleman confirmed that the upgraded tower would have capacity to serve multiple additional customers.

Committee Member Clawson asked whether the terms “Services” or “Telecommunications” are defined. Committee Member Astorga requested that Recording Secretary Harris review the Land Use Code for definitions. Recording Secretary Harris reported that the Land Use Code does not define either term.

Chair Astorga opened the Public Hearing at 3:24 p.m. No comments were made. Chair Astorga closed the Public Hearing at 3:24 p.m.

Committee Member Astorga inquired about if the correct noticing was completed. Recording Secretary Harris confirmed that the noticing was completed in accordance with Utah State Code.

Committee Member Frasier motioned to approve the Conditional Use Permit for a Cell Tower Upgrade at 120 West 1000 North. Committee Member Astorga seconded the motion. The motion was approved with Committee Members Astorga, Clawson, and Frasier voting “aye.”

#### **4. Adjourn**

Chair Astorga adjourned the meeting at 3:26 p.m.