

**NOTICE OF VACANCIES ON THE NORTH UTAH VALLEY ANIMAL SERVICES  
SPECIAL SERVICE DISTRICT ADMINISTRATIVE CONTROL BOARD**

Notice is hereby provided this 10th day of December, pursuant to Utah Code Sections 7B-1-304 and 17D-1-303, that three (3) vacancies currently exist on the North Utah Valley Animal Services Special Service District Administrative Control Board (the “Board”). To be qualified for consideration for the above-mentioned Board vacancies, individuals must be a registered voter within the boundaries of the North Utah Valley Animal Services Special Service District (the “District”).

Those individuals interested in being considered for the vacant Board positions outlined above should send a letter expressing their interest, together with a brief description of their qualifications and eligibility for the Board position to: [boards@utahcounty.gov](mailto:boards@utahcounty.gov) All letters of interest in the vacant Board position must be received by the Board of County Commissioners, Utah County, Utah, on or before 5:00 p.m. on Friday, January 16, 2026. The Board of County Commissioners, Utah County, Utah, will review and evaluate all individuals that qualify for consideration pursuant to the guidelines listed above and will appoint individuals to fill the existing three (3) Board vacancies by resolution.

RESOLVED AND ORDERED this 10th day of December 2025.

BOARD OF COUNTY COMMISSIONERS,  
UTAH COUNTY, UTAH

Signed by:



DocuSigned by:

*Brandon B. Gordon*

BRANDON B. GORDON, Chair

ATTEST:  
AARON R. DAVIDSON  
Utah County Clerk

Signed by:

By: *Jolynn Clegg*  
Deputy

APPROVED AS TO FORM AND LEGALITY:  
JEFFREY S. GRAY  
Utah County Attorney

Signed by:

By: *Jeffrey S. Gray*  
Deputy County Attorney

To be published as a class A notice, in accordance with Utah Code Section 63G-30-102, **for at least one (1) month before the deadline for accepting nominees for appointment, as follows:**

1. Publish the notice of vacancy on the Utah Public Notice Website.
2. Publish the notice on the county’s official website.
3. Post the notice in a public location that is reasonably likely to be seen by residents within the district.

## Certificate Of Completion

Envelope Id: 7ABCFCB6-ABF2-4E08-93E5-A534F52C331D

Status: Completed

Subject: Notice 2025-1052

Source Envelope:

Document Pages: 1

Signatures: 3

Envelope Originator:

Certificate Pages: 5

Initials: 0

Utah County Deputy Clerk

AutoNav: Enabled

Stamps: 1

100 East Center Street

Envelopeld Stamping: Disabled

Suite 3200

Time Zone: (UTC-08:00) Pacific Time (US &

Provo, UT 84604

Canada)

CommissionClerk@UtahCounty.gov

IP Address: 97.75.176.50

## Record Tracking

Status: Original

Holder: Utah County Deputy Clerk

Location: DocuSign

12/11/2025 8:27:43 AM

CommissionClerk@UtahCounty.gov

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: Utah County Government

Location: Docusign

## Signer Events

Paul Jones

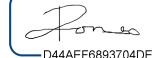
PaulJo@utahcounty.gov

Deputy County Attorney

Security Level: Email, Account Authentication  
(None)

## Signature

Signed by:

  
D44AEF6893704DE...

## Timestamp

Sent: 12/11/2025 8:29:58 AM

Viewed: 12/12/2025 4:24:00 PM

Signed: 12/12/2025 4:24:07 PM

Signature Adoption: Drawn on Device

Using IP Address: 97.75.176.50

## Electronic Record and Signature Disclosure:

Accepted: 12/2/2019 9:52:57 AM

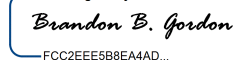
ID: b65ee93b-0066-4d2e-89c0-841924cd2c31

Brandon B. Gordon

BrandonG@utahcounty.gov

Security Level: Email, Account Authentication  
(None)

DocuSigned by:

  
FCC2EEE5B8EA4AD...

Sent: 12/12/2025 4:24:08 PM

Viewed: 12/12/2025 5:31:31 PM

Signed: 12/12/2025 5:31:35 PM

Signature Adoption: Pre-selected Style

Using IP Address:

2600:100a:b10a:12a6:3ca4:33ae:e11e:27b

Signed using mobile

## Electronic Record and Signature Disclosure:

Accepted: 12/12/2025 5:31:31 PM

ID: 94a243e5-71f1-4e15-a469-b35a43533d29

Jolynn Clegg

JolynnC@utahcounty.gov

Senior Office Specialist

Utah County Government

Security Level: Email, Account Authentication  
(None)

Signed by:

  
9D992F0F25144C0...



Sent: 12/12/2025 5:31:37 PM

Viewed: 12/15/2025 7:35:52 AM

Signed: 12/15/2025 7:36:03 AM

Signature Adoption: Pre-selected Style

Using IP Address: 97.75.176.50

## Electronic Record and Signature Disclosure:

Not Offered via Docusign

## In Person Signer Events

## Signature

## Timestamp

## Editor Delivery Events

## Status

## Timestamp

| Agent Delivery Events  | Status           | Timestamp                   |
|--|------------------|-----------------------------|
| Intermediary Delivery Events   | Status           | Timestamp                   |
| Certified Delivery Events  | Status           | Timestamp                   |
| Carbon Copy Events   | Status           | Timestamp                   |
| Aileen Conder<br>AileenC@UtahCounty.gov<br>Admin<br>Security Level: Email, Account Authentication (None)<br><b>Electronic Record and Signature Disclosure:</b><br>Not Offered via DocuSign | COPIED           | Sent: 12/15/2025 7:36:04 AM |
| Kaylan Longhurst<br>kaylanl@utahcounty.gov<br>Security Level: Email, Account Authentication (None)<br><b>Electronic Record and Signature Disclosure:</b><br>Not Offered via DocuSign       | COPIED           | Sent: 12/15/2025 7:36:05 AM |
| Witness Events   | Signature        | Timestamp                   |
| Notary Events  | Signature        | Timestamp                   |
| Envelope Summary Events  | Status           | Timestamps                  |
| Envelope Sent  | Hashed/Encrypted | 12/11/2025 8:29:58 AM       |
| Certified Delivered  | Security Checked | 12/15/2025 7:35:52 AM       |
| Signing Complete   | Security Checked | 12/15/2025 7:36:03 AM       |
| Completed  | Security Checked | 12/15/2025 7:36:05 AM       |
| Payment Events   | Status           | Timestamps                  |
| Electronic Record and Signature Disclosure   |                  |                             |

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, Utah County Government (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact Utah County Government:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [CommissionClerk@UtahCounty.gov](mailto:CommissionClerk@UtahCounty.gov)

### **To advise Utah County Government of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [CommissionClerk@UtahCounty.gov](mailto:CommissionClerk@UtahCounty.gov) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

### **To request paper copies from Utah County Government**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [CommissionClerk@UtahCounty.gov](mailto:CommissionClerk@UtahCounty.gov) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

### **To withdraw your consent with Utah County Government**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [CommissionClerk@UtahCounty.gov](mailto:CommissionClerk@UtahCounty.gov) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Utah County Government as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Utah County Government during the course of your relationship with Utah County Government.