

GIS Steering Committee Meeting

November 20th, 2025 / 10:00am – 11:30am

Salt Lake County Government Center, 2100 S State Street
Suite N2-800 / Webex



Committee Members, Office / Voting Designee:

Megan Hillyard, Administrative Services (*Vice Chair*)
Kade Moncur, Public Works
Lindsy Hales Bentley, Surveyor
Matthew Dumont, Sheriff
Richard Jaussi, Auditor
Robert Sampson, Community Services
Tyler Andrus, Assessor
Will Kocher, Recorder

Absent / Excused:

Bradley Park, Surveyor (*Chair*)
Chris W. Harding, Auditor
Chris Stavros, Assessor
David Delquadro, County Council
Erin Litvack, Deputy Mayor
Kelly Colopy, Human Services
Lannie Chapman, Clerk
Rashelle Hobbs, Recorder
Robin Chalhoub, Community Services
Rosie Rivera, Sheriff
Saskia DeVries, Regional Development
Sim Gill, District Attorney
Scott Baird, Public Works
Sheila Srivastava, Treasurer

Administrative Staff: Melody Baugh

Other Participants:

Bart LeCheminant
Bishal Raj Joshi
Brandon Allgier
Brendan Duffy
Clint Benson
Chris Donoghue
Daniel Rollins
Isaac Higham
Jarom Zenger
Jason Rose
Javaid Lal
Jon Thelen
Maren Slaugh
Mark Miller
Michael Lee
Robyn Haywood
Rod Kitchens
Savannah Mailloux
Teddy Arnold
Teresa Curtis
Tony Jolley
Tori A. Rasmussen
Trevor Hebditch
Tyler Bain
Wiley Bogren
Zachary Posner

Citizens: None

Minutes - UNAPPROVED

Welcome:

Megan Hillyard, Committee Vice Chair, welcomed all committee members and visitors & called the meeting to order **at 10:05 am**. Bradley Park, Chair is absent today.

Citizen Public Input

Time was opened for citizen public input, there was none.

Approval of previous meeting Minutes

A call for feedback on and approval of September 19, 2025 minutes.
[Note: this occurred later in the meeting after an attendance quorum was achieved]

- Move to accept: Will Kocher
- Second: Richard Jaussi
- Vote: Unanimous to accept

Minutes - UNAPPROVED

STWG Updates	<p><u>ESRI Server database migration</u></p> <p>Teddy Arnold gave an update on the Server migration & software update. Database migration is almost complete with anticipated completion mid-December. Server update to version 11.5 will begin mid-January 2026. IT anticipates minimal disruption using the new servers; old servers will be taken down after upgrade. She asked if anyone had questions about the project or timelines.</p> <p>Megan asked if there have been issues. Teddy responded that issues have been minimal. Some complicated GIS models required more back-end work or upgrades, yet were able to be managed quickly.</p>
GIS Spotlight	<p><u>GIS Day</u></p> <p>Lindsay Bentley gave an update about County GIS Day held on Tuesday, November 18th. There were 18 different displays from 6 departments, ESRI, UGIC, & the Salt Lake GIS Users Group. The event was well attended by employees, council members, and citizens.</p> <p>There was much public interest in GIS and information it provides to the public. One citizen expressed concern if the display meant the county was preparing to purchase new software. Lindsay was able to speak to the citizen and let her know this was a day to celebrate services the county already has and it's benefits to citizens.</p> <p>Committee expressed thanks for all the effort that went into this event. It's been several years since the last GIS day, and it's great to see this annual event renewed. It's a fantastic opportunity to showcase GIS and everything it offers the county.</p>
GIS Steering Ordinance revisions	<p>Megan Hillyard led the discussion on proposed changes to the GIS Steering Committee ordinance.</p> <p>Proposed changes include 1) update the voting membership to include Regional Development as a voting member of the committee; 2) change the current practice of Vice Chair succeeding to the Chair position annually & move to annual election for both Chair and Vice Chair positions and 3) update date of election to January or first meeting of each calendar year.</p> <p>Megan noted these changes bring the GIS Steering committee into alignment with how other county committees' leadership are elected, and to recognize all county departments with GIS interests have voting membership with the committee.</p> <p>Richard Jausi noted a typo in the word calendar. He proposed striking the words "the directors of" before "the departments of" to allow these departments to have more flexibility in sending a voting representative for the committee. Current wording seems to allow only the director as voting member, which likely was not the original intent to limit it to only the director.</p> <p>Zach Posner queried if requiring only a representative may cause need for more "call out" voting, if its not clear who the voting representative at meetings. A suggestion to add the word "or designee" was raised. Richard pointed out that the current ordinance notes "one voting representative" from each of the elected</p>

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	<p>office and departments. After discussion everyone felt removing director does not change the intent and allows the department director to choose their voting representative, and designee does not need to be added.</p> <p>Richard Jausi felt it favorable updating Regional Development to a voting member. This makes 13 voting members, and an odd number of members may eliminate possible tie votes.</p> <p>Requirements for a committee quorum for voting was discussed. TAB [Technology Advisory Board] had in the past indicated a simple majority of those in attendance was required for voting, rather than a formal quorum. Megan asked if it be helpful to also update GIS Steering in a similar way? Group felt there is no need to change current quorum requirement.</p> <p>If accepted, next steps will be forwarding for review and acceptance to the ECC [Executive Coordinating committee] before then being sent to County Council for review and acceptance.</p> <p>A motion was made by Richard Jausi to accept the proposed ordinance revisions, with the correction of the word "calendar", and striking "the directors of" and forward to the Executive Coordinating Committee.</p> <ul style="list-style-type: none">• Motion to accept: Richard Jausi• Second: Will Kocher• Vote: Unanimous to accept
Other Business	<p><u>2026 Meeting dates</u></p> <p>GIS Steering committee will continue to meet on the 3rd Thursday of every other month beginning in January. Meetings to be cancelled or rescheduled as needed. 2026 meeting dates will be posted on the Utah Public Notice Website.</p>
Adjourn	<p>Richard Jausi moved to adjourn meeting <u>at 10:29am</u></p> <p>Next meeting of the committee is scheduled for Thursday, January 15th, 2025.</p>