

CLEARFIELD CITY COUNCIL MEETING MINUTES
6:00 PM SPECIAL POLICY MEETING
November 18, 2025

City Building
55 South State Street
Clearfield City, Utah

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PRESIDING: Mayor Mark Shepherd

PRESENT: Mayor Mark Shepherd, Councilmember Tim Roper, Councilmember Nike Peterson, Councilmember Karece Thompson, Councilmember Dakota Wurth

ABSENT: Councilmember Megan Ratchford

STAFF PRESENT: City Manager JJ Allen, Assistant City Manager Spencer Brimley, City Attorney Stuart Williams, Police Chief Kelly Bennett, Community Services Director Eric Howes, Public Works Director Adam Favero, Deputy Public Works Director Braden Felix, Community Development Director Stacy Millgate, Planner Tyson Stoddard, Communications Manager Shaundra Rushton, City Recorder Nancy Dean, Deputy City Recorder Chersty Titensor

VISITORS: Danielle King, Susie Petheram

Mayor Mark Shepherd called the meeting to order at 6:15 p.m.

CANVASS THE RESULTS OF THE MUNICIPAL GENERAL ELECTION HELD ON
NOVEMBER 4, 2025

During the special canvass meeting, the City Recorder, Nancy Dean, presented the official canvass documents to the mayor and city council and reviewed the results of the 2025 Municipal General Election . Ms. Dean reported that Clearfield had 12,276 active registered voters and that 2,756 ballots were cast, resulting in a 22.45% turnout, which she noted was higher than the primary election turnout. She detailed the vote totals, stating that Mark Shepherd received 1,959 votes in the mayoral race and Wallace Clermont received 684. In the city council race, the tallies were: 1,660 votes for Danielle King, 1,455 for Karece Thompson, 1,176 for Timothy Roper, and 711 for Brennan Berry.

Councilmember Peterson arrived at 6:02 p.m.

Ms. Dean also reviewed the 41 ballots that were not counted, explaining that most were untimely (33), while others were excluded due to issues such as already voted by mail but appeared in person to vote (1), lack of voter identity verification (4), missing signatures (1),

signatures did not match (1), or empty envelopes (1). She emphasized ongoing efforts by the city and county to educate voters about ballot deadlines and identification requirements. Ms. Dean described additional election administration details, including ballot-type totals—2,664 by mail, 3 in-person early votes, 85 in-person election day votes, and 4 provisional ballots that were all validated and counted. She also summarized the pre-election and post-election audits, noting that both she and Deputy City Recorder, Chersty Titensor, participated and that audit results confirmed the accuracy of machine tabulation when compared with hand counts .

Following the review, Ms. Dean declared the election results, stating that Mark Shepherd was elected Mayor and that Danielle King and Karece Thompson were elected to the city council. She informed the Council that oath-of-office ceremonies were planned for January 5 at 6:00 p.m. She then requested that the council accept the canvass report and certify the results.

Councilmember Wurth moved to verify the official General Election results certifying that Mark R. Shepherd was elected as Mayor, and Danielle King and Karece Thompson were elected as members of the City Council, each for four-year terms and authorized the City Recorder to report those results to the Lieutenant Governor’s office, seconded by Councilmember Thompson.

RESULT: Passed [4 TO 0]

YES: Councilmember Roper, Councilmember Peterson, Councilmember Thompson, Councilmember Wurth

NO: None

ABSENT: Councilmember Megan Ratchford

Councilmember Thompson moved to adjourn and reconvene in a work meeting at 6:08 p.m., seconded by Councilmember Peterson.

RESULT: Passed [4 TO 0]

YES: Councilmember Roper, Councilmember Peterson, Councilmember Thompson, Councilmember Wurth

NO: None

ABSENT: Councilmember Megan Ratchford

APPROVED AND ADOPTED

This 9th day of December 2025

/s/ Mark R. Shepherd, Mayor

ATTEST:

/s/ Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Council meeting held Tuesday, November 18, 2025.

/s/ Nancy R. Dean, City Recorder