

## MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS ZION MOUNTAIN LOCAL SERVICE DISTRICT

Date: Thursday, August 14, 2025

Location: 9065 West Highway 9, Mt. Carmel, UT 84755

Board Members present: Kevin McLaws, Todd McLaws

Board Members not in attendance: Steve Neeleman

Others present: Annie Cozzens, Tom Preston, Mark Petersen, Jeff Webb, Patty Kubeja, Greg Hardman, and Kelly Chappell

1. **Call to Order** – Todd called the meeting to order at 5:00 p.m.
2. **Approval of Meeting Agenda** – Kevin motioned to approve the meeting agenda; Todd seconded the motion. Kevin voted aye. Todd voted aye.
3. **Legislative Action Items**
  - a. None
4. **Administrative Action Items**
  - a. **Review and approve meeting minutes for July 8, 2025** – Kevin motioned to approve the meeting minutes for July 8, 2025; Todd seconded. Kevin voted aye. Todd voted aye.
  - b. **Review and approve operating expenses** – HintonBurdick presented the outstanding operating expenses to the board. No motion was made. This item was tabled.
  - c. **Review and approval of the resolution for the intent to annex additional parcels into the district boundary for the purposes of wastewater, fire and water and parks and recreation** – This is for annexing in 3 parcels referred to Hidden Canyon. This is for putting in a project that hopefully will become a needed contributor to the CRA that will help pay the interest payments for CIB bonds and other expenses. Greg Hardman presented the Utah code that refers to the annexation for special districts. He referred to part 403 that mentioned 2 ways to initiate annexation of property – petition or resolution. Kelly Chappell has drawn up documents to annex under the resolution option. However, the resolution option would need to be from the legislative body of the county. Commissioner Kubeja is aware of the resolution option and is supportive of the annexation. One of the drawbacks to this option is the county will have to issue a notice in the paper for 4 consecutive weeks. Then they would have to have a public hearing, and then a 60-day waiting period for a protest. The other option would be to have a petition that all the property owners sign. If 100% of property owners in annexation area sign, then they wouldn't have to wait for the resolution by the county. Kevin suggested they approve the resolution that has been prepared and follow-up with the procedures to get a petition signed and the steps that are required for that. Kevin made a motion to approve resolution 2025-3 the resolution annexing additional parcels into the District Boundary for the purposes of wastewater, fire, water and parks and recreation. Todd seconded the motion. Kevin voted aye. Todd voted aye.
5. **Administrative Non-Action Items** –
  - a. None
6. **Adjourn** – Kevin motioned to adjourn the meeting at 5:30 pm. Todd seconded, all voted aye. The duration of the meeting lasted 30 minutes.

*Todd McLaws*

---

Todd McLaws, Chairperson

## Action Item - Please review and sign

Final Audit Report

September 19, 2025

Created:	September 19, 2025
By:	HintonBurdick CPAs & Advisors(acozzens@hintonburdick.com)
Status:	ESigned
Transaction ID:	HAT8DQVZW2R4TDVRDC2WUW0UFW
Documents:	ZMLSD 08.14.25 meeting minutes - pending approval.pdf ZMLSD LBA minutes 08.14.25 - pending approval.pdf

## "Action Item - Please review and sign" History

-  Document emailed to Todd McLaws(toddmcclaws@gmail.com) for signature  
9/19/2025 10:24:19 AM Mountain Daylight Time
-  Document viewed by Todd McLaws(toddmcclaws@gmail.com)  
9/19/2025 17:15:03 PM Mountain Daylight Time - IP address: 192.200.158.91
-  Document e-signed by Todd McLaws(toddmcclaws@gmail.com)  
Signature Date: 9/19/2025 17:15:27 PM Mountain Daylight Time - IP address: 192.200.158.91
-  Document Signed  
9/19/2025 17:15:27 PM Mountain Daylight Time