

# The State of Utah DHHS and Local Public Health Governance Committee Meeting



## Minutes

Date: December 1st, 2025 Time: 12:30 PM – 1:30 PM

[Meet.google.com/smc-wzpk-cyt](https://meet.google.com/smc-wzpk-cyt)

Phone: 1-636-373-8231 PIN: 590 865 390#

Committee Co-Chairs: Heather Borski & Nathan Selin

### Presenting Chair:

Janae Duncan

### Voting Members:

David Litvack, Eric Edwards, Heather Borski, Janae Duncan, Kirk Benge, Nathan Selin

### Alternates:

Brian Hatch, Melissa Stevens Dimond

### Attendees:

David Litvack, Eric Edwards, Janae Duncan, Jerry Edwards, Jill Parker, Kirk Benge, Melissa Stevens Dimond, Nathan Selin, Ryan Roberts

### Approve Minutes: November 17th, 2025

1<sup>st</sup>: David Litvack 2<sup>nd</sup>: Kirk Benge

Motion was approved unanimously.

### Grant Reviews:

Grant Title	Executive Committee Review	Description

## Rules Review/Discussion:

Rule #	Rule Name	Topic
R380-50	LHD Funding Formula	Language modifications to the rule continued.
1 <sup>st</sup> : Kirk Benge	2 <sup>nd</sup> : David Litvack	
Motion was approved unanimously.		

## Other Agenda Items:

Other Agenda Topic	Discussion Includes	Notes

Disease Plans: (As an informational item for Governance, the following disease plans were approved in Epi/Informatics Exec at our meeting on Wed Nov 12)

Plan	Topic
Blood Lead	Approved in Epi/Informatics Exec
Ebola Virus	Approved in Epi/Informatics Exec
Influenza	Approved in Epi/Informatics Exec
Hepatitis A Outbreak	This plan contains current information on standards, guidance, and best practices to be used by public health departments as they respond to hepatitis A outbreaks. Circumstances may vary based on LHD capacity.

## Exempt Grants (These grants have been labeled as exempt during the past two weeks):

Grant Name	Application Due	Description

Next Governance Meeting: December 15th, 2025