



REGULAR MEETING AGENDA
Mapleton City Council Meeting
Thursday, December 18, 2025 at 6:00 p.m.
Mapleton City Council Chambers
125 W 400 N, Mapleton, UT 84664

CALL TO ORDER—INVOCATION- PLEDGE OF ALLEGIANCE
MAYOR'S COMMENTS:

PUBLIC FORUM: Members of the audience may bring to the attention of the Mayor and Council any item that is not on the agenda. Please sign in. Speakers are generally given two to three minutes, at the discretion of the Mayor to address the Council. State law prohibits the Council from acting on items that do not appear on the agenda. **The Mayor reserves the right to amend the order of the agenda items and to delete items no longer required for consideration.**

CONSENT AGENDA: Items on the consent agenda are routine in nature and do not require discussion or independent action. Members of the Council may ask to remove any items from the consent agenda to be considered individually. Unless that is done, one motion may be used to adopt all recommended actions. If the public has questions or comments regarding the consent agenda, please contact staff prior to the meeting.

1. Approval of City Council meeting minutes- November 18, 2025
2. Consideration of resolution authorizing Gold Cross Services to write off 11 accounts from ambulance transports and authorizing city staff to write off 2 utility accounts and send them to collection. **Bryce Oyler, Finance Director**
3. Consideration of a Resolution appointing members to the Planning Commission. **Sean Conroy, Assistant City Administrator/Community Development Director**
4. Consideration to approve Change Orders 1&2 on the 800 North Intersection Improvements Project, for a total of \$21,925.95. **Rob Hunter, Public Works Director/City Engineer**
5. Consideration to approve an increase in the Raising and Collaring Manhole and Valves Project with WPI to \$52,625, for additional manholes and valves. **Rob Hunter, Public Works Director/City Engineer**
6. Consideration of a Resolution Recognizing and Approving the Mapleton Utah 250 Community Committee and Supporting America 250 Utah. **Logan Miner, Parks and Recreation Director**

ACTION ITEM:

7. Presentation of the fiscal year 2024-2025 Audit Report, **Bryce Oyler, Finance Director**

PUBLIC HEARING ITEMS:

8. Consideration of an Ordinance amending Mapleton City Code (MCC) Chapter 2.26 Police Department. **Cory Branch, City Administrator**
9. Consideration of an Ordinance amending Mapleton City Code (MCC) Chapter 2.32 Fire Department. **Cory Branch, City Administrator**

MAYOR, COUNCIL AND ADMINISTRATIVE REPORTS
ADJOURNMENT FROM REGULAR SESSION

CLOSED MEETING:

Mapleton City Council may adjourn the regular meeting and convene into a closed session pursuant to §52-4-205, as provided by Utah Code.


Camille Brown, City Recorder

The public is invited to participate in all Mapleton city council meetings. This meeting will also be streamed via YouTube at Mapleton City Meetings. There will be no public comment via YouTube viewing. The link for the meeting is: <https://www.youtube.com/channel/UCx8-QGmCOXWQOsZq8pGYrsAgendag>

THIS AGENDA IS SUBJECT TO CHANGE WITH A MINIMUM OF 24 HOURS NOTICE

A copy of the agenda was posted at the City Offices December 11, 2025, at 2:30 pm also delivered to the Mayor, City Council members. In compliance with the Americans with Disabilities Act, the city will make reasonable accommodations to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Recorder at 801-806-9106 at least three working days prior to the meeting.



City Council Staff Report

Date:

12/18/2025

Prepared By:

Bryce Oyler

Public Hearing:

No

Attachments

None

REQUEST

Consideration of resolution authorizing Gold Cross Services to write off 11 accounts from ambulance transports and authorizing city staff to write off 2 utility accounts and send them to collection.

BACKGROUND & DESCRIPTION

Mapleton City is required to have Council approval prior to writing off any amounts that are being sent to collections. Gold Cross processes all the city's ambulance billings. Some of these collections date back as far as April 2024. The total amount is \$15,293.96 which consists of 11 individual accounts.

Staff is also requesting to write off 2 utility accounts totaling \$1,382.37. Staff has tried to contact the utility customers multiple times but has been unsuccessful. The utilities were disconnected and individuals have moved from those homes.

With council approval, these accounts will be sent to Mapleton's collection agency. They will continue to work on collecting these amounts. Due to privacy issues, the accounts are not included in this item.

RECOMMENDATION

Adopt a resolution authorizing Gold Cross Services to write off 11 accounts from ambulance transports and authorizing city staff to write off 2 utility accounts and send them to collection.

RESOLUTION NO. 2025-

**A RESOLUTION OF THE CITY OF MAPLETON, UTAH
TO AUTHORIZE GOLD CROSS SERVICES TO WRITE OFF 11 ACCOUNTS FROM
AMBULANCE TRANSPORTS AND AUTHORIZING CITY STAFF TO WRITE OFF
2 UTILITY ACCOUNTS AND SEND THEM TO COLLECTIONS.**

WHEREAS, the City Council is required to approve the write off of any accounts receivable,

NOW THEREFORE, be it resolved by the City Council of Mapleton, Utah, for Gold Cross Services to write off 11 accounts from ambulance transports and city staff to write off 2 utility accounts and send them to collection.

Approved and adopted on December 18, 2025.

Dallas Hakes
Mayor

ATTEST:

Camille Brown, City Recorder



City Council Staff Report

Date:

12/18/2025

Applicant:

N/A

Location:

N/A

Prepared By:

Sean Conroy, Community
Development Director

Public Hearing:

No

Attachments:

Resolution

REQUEST

Consideration of a Resolution appointing members to the Planning Commission.

BACKGROUND & DESCRIPTION

Mapleton City Code (MCC) Chapter 16.03.010 authorizes the mayor to appoint citizens to the Planning Commission with the consent of the City Council. The Commission consists of five regular members and up to two alternates.

The mayor is recommending Ryan Orr as an alternate member and Spencer Crowshaw to move from alternate member to regular member. With these changes, the commission will consist of the following:

Regular Members:

- TJ Uriona
- Lewis Nuttall
- Melanie Bott
- Alece Nelson
- Spencer Croshaw

Alternate Members:

- Lily Graham
- Ryan Orr

RECOMMENDATION

Adopt the attached Resolution.

RESOLUTION NO. 2025-

A RESOLUTION OF THE MAPLETON CITY COUNCIL APPOINTING MEMBERS TO SERVE ON THE PLANNING COMMISSION

WHEREAS, Mapleton City Code (MCC) Chapter 16.03.010 authorizes the Mayor to appoint citizens to the Planning Commission with the consent of the City Council; and

WHEREAS, MCC Chapter 16.03.010 indicates that the commission shall consist of five regular members and up to two alternates; and

WHEREAS, MCC Chapter 16.03.020 indicates that regular commissioners may serve up to two consecutive three-year terms.

NOW THEREFORE, BE IT RESOLVED by the City Council of Mapleton, Utah, to appoint the following individuals to serve, or to continue to serve on the Planning Commission:

- Ryan Orr (alternate member)
- Spencer Croshaw (regular member)

PASSED AND ORDERED PUBLISHED BY THE CITY COUNCIL OF MAPLETON, UTAH, this 18th Day of December, 2025.

Dallas Hakes
Mayor

ATTEST:

Camille Brown
City Recorder

Publication Date:
Effective Date:

City Council Staff Report

Date:

December 18, 2025

Applicant:

Mapleton City Public Works

Location:

800 N Hwy 89

Prepared By:

Seth Barrus, Assistant City Engineer

Public Hearing:

No

Attachments:

Change Order 1
Change Order 2

REQUEST

Authorize Public Works access to an additional \$21,925.95 for additional change orders on the 800 North Hwy 89 Signal Improvements Project.

BACKGROUND & DESCRIPTION

On August 7th, 2025 RC Enterprise was awarded the 800 N Hwy 89 Signal Improvements Project for their bid of \$326,142.00. 2 progress invoices have already been authorized to date for a total of \$311,236.32.

Change Order 1 for \$8,483.95 covers work performed that was not known at the time of designing the plans for the project: relocating an irrigation meter, removing an abandoned sump that no one knew existed, additional landscaping requirements that were not anticipated in the original contract, and additional traffic control for extra days needed waiting for third party companies to relocate their utilities.

As RC began work on the East leg of the intersection, they proposed increasing the proposed paving with the project to span the existing fiber trench. City staff agreed, since leaving a small space of existing asphalt between the fiber trench and this new patch would increase risk of road settling. Change Order 2 for \$13,442.00 covers the extra amounts of roadbase, curb & gutter, pavement, and concrete collars that were needed.

EVALUATION

It's common that design drawings for capital projects can't anticipate every construction necessity that makes itself apparent in the field. Good coordination with the contractor has happened to ensure that these change orders cover what the City actually needs for the project to be completed.

Work still remains on the Northeast corner to bring the ADA ramp up to compliance, however, UDOT has agreed to wait until the Spring to do the work. We have sufficient retainage to ensure the contractor is incentivized to return and finish the project. Staff will bring any additional change orders to the City Council prior to RC performing the work.

Funds are available in this fiscal year's existing budget to cover these change orders, and the anticipated change order in the the Spring.

RECOMMENDATION

Authorize Public Works access to an additional \$21,925.95 for change orders on the 800 N Highway 89 Project, for a total contract price of \$348,067.95.

RESOLUTION NO. 2025-

A RESOLUTION OF THE CITY OF MAPLETON, UTAH TO AUTHORIZE \$21,925.95 FOR CHANGE ORDERS ON THE 800 NORTH HIGHWAY 89 SIGNAL IMPROVEMENTS PROJECT, FOR A TOTAL CONTRACT OF \$348,067.95

WHEREAS, RC Enterprise was awarded the construction contract for the 800 North Highway 89 Signal Improvements Project; and

WHEREAS, various changes have been required during construction that are different than the original bid; and

WHEREAS, Mapleton Public Works staff is thoroughly involved in the construction process and well positioned to understand the necessity of certain changes and associated fair price;

NOW THEREFORE, BE IT RESOLVED by the City Council of Mapleton, Utah, that: the City authorizes Mapleton City Public Works access to an additional \$21,925.95 for change orders on the 800 North Highway 89 Signal Improvements Project, for a total construction contract with RC Enterprise of \$348,067.95.

This resolution adopted this 18th day of December, 2025, by the City Council of Mapleton City, Utah.

Dallas Hakes
Mayor

ATTEST:

Camille Brown
City Recorder

1700 S State St.
 Springville, UT 84663
 Phone: 8010-874-48449
 Website: rcecon.com



CO

DATE	12/8/2025
CO	1
CUSTOMER ID	
VALID UNTIL	1/7/2026

Proposed Change Order

Proposed Change Order 01
 800 N US-89 Intersection Project
 Mapleton City

DESCRIPTION	QTY	Unit	Unit Price	TAXED	AMOUNT
Additonal Traffic Control Days	3	DAY	\$ 250.00		\$ 750.00
Additional Landscaping	1	LS	\$ 3,116.50		\$ 3,116.50
Relocate Irrigation Meter	1	EA	\$ 3,867.45		\$ 3,867.45
Remove Sump	1	EA	\$ 750.00		\$ 750.00

Subtotal	8,483.95
Taxable	-
Tax rate	7.250%
Tax due	-
Other	-
TOTAL	\$ 8,483.95

OTHER COMMENTS

If you have any questions about this bid, please contact
 JR Kanamu 801-874-4849 jr@rcecon.com

Thank You For Your Business!

CO

1700 S State St.
 Springville, UT 84663
 Phone: 801-874-4849
 Website: rcecon.com



DATE	11/24/2025
CO	2
CUSTOMER ID	
VALID UNTIL	12/24/2025

Proposed Change Order

Proposed Change Order 02
 800 N US-89 Intersection
 Mapleton City

Reason For Change

Valves/Manholes - 2 Sump Manholes, 1 Storm Drain, 2 Watervallves - Orignal Bid
 Quantity only called for 2 Total
 UTBC - Calculated Area, Added more Asphalt on the east end of 800 N as well as
 1600 W - Original Quantity may not have included UTBC under C&G
 Asphalt Pavement - Added Asphalt on the East End of 800 N as well as 1600.
 Asphalt Removal for added area on 800 N - Asphalt Added due to Micro Fiber
 Trench a couple ft from Existing Saw Cut

DESCRIPTION	QTY	Unit	Unit Price	TAXED	AMOUNT
Adjust Valves/Manholes To Grade	3	EA	\$ 1,020.00		\$ 3,060.00
UTBC	67	CY	\$ 70.00		\$ 4,690.00
24" Curb and Gutter	24.40	LF	\$ 30.00		\$ 732.00
Asphalt Pavement	35	TON	\$ 136.00		\$ 4,760.00
Remove Asphalt	200	SF	\$ 1.00		\$ 200.00

Subtotal 13,442.00

Taxable -

Tax rate 7.250%

Tax due -

Other -

TOTAL \$ 13,442.00

OTHER COMMENTS

If you have any questions about this bid, please contact

JR Kanamu 801-874-4849 JR@rcecon.com

Thank You For Your Business!

City Council Staff Report

Date:

December 18, 2025

Applicant:

Mapleton City Public Works

Location:

Citywide

Prepared By:

Rob Hunter, City Engineer/
PW Director

Public Hearing:

No

Attachments:

WPI's Invoices

REQUEST

Increase the contract for the Raising and Collaring Manhole and Valves Project with Western Paving, Inc. to \$52,625.00.

BACKGROUND & DESCRIPTION

In September, the City Council approved a contract with Western Paving, Inc. (WPI) to raise and collar manholes and water/PI valves. The approved amount of \$42,975 was based on unit cost applied to the total number of manholes, valves, and survey monumnets to be raised.

In preparation for the September approval, Mapleton City staff had marked manholes, valves, and monuments needing to be raised and collared on streets treated by the 2025 microseal project, as well as other miscellaneous locations throughout the City. Separately, WPI was performing similar for other City projects where collaring was included in those separate contracts. Due to some miscommunication and miscounting by WPI, the quantities included in WPI's quote for this separate Raising and Collaring Manhole and Valves Project inadvertently left off some marked locations. However, WPI did actually raise all of the locations Mapleton City staff marked.

EVALUATION

The requested amount contained herewith corrects the quantities marked by staff and raised & collared by WPI, and not separately included in another project. The unit costs from the approved quote for this project were applied, and no additional mobilization was charged. Therefore, the requested amount is fair for the work actually performed.

RECOMMENDATION

Increase the contract for the Raising and Collaring Manhole and Valves Project with Western Paving, Inc. to \$52,625.00, to correctly match the quantities actually raised and collared.

RESOLUTION NO. 2025-

A RESOLUTION OF THE CITY OF MAPLETON, UTAH TO INCREASE THE CONTRACT AMOUNT WITH WESTERN PAVING, INC. FOR RAISING AND COLLARING MANHOLES AND VALVES TO \$52,625.00.

WHEREAS, the City Council values and prioritizes well-maintained City streets; and

WHEREAS, the City awarded a contract to Western Paving, Inc. in September, 2025 to raise and collar manholes, valves, and survey monuments on City streets; and

WHEREAS, quantities included in the approved contract amount inadvertently left out some requested locations; and

WHEREAS, WPI has performed all requested work, and budgeted City funds are available to cover the correct amounts; and

NOW THEREFORE, BE IT RESOLVED by the City Council of Mapleton, Utah, that: the City will increase the contract amount for the Raising and Collaring Manhole and Valves Project to WPI to \$52,625.00.

This resolution adopted this 18^h day of December, 2025, by the City Council of Mapleton City, Utah.

Dallas Hakes
Mayor

ATTEST:

Camille Brown
City Recorder



Western Paving, Inc.
PO BOX 490
Springville, UT 84663-4090
+18014203010
pvega-rivera@westernpavinginc.com
www.westernpavinginc.com

ADDRESS

Estimates

Bid Estimate 8611

DATE 09/08/2025

EXPIRATION DATE 10/08/2025

PROJECT NAME

Mapleton Streets

PROJECT MANAGER

Austin Lund

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
Mobilization - Utility Crews	Mobilization (Billed EA)	1	1,000.00	1,000.00
Raise & Collar Manhole	Raise and collar manhole (Billed EA)	30 34	800.00	24,000.00 27,200.00
Raise & Collar Water Valve	Raise and collar water valve (Billed EA)	20 33	700.00	14,000.00 23,100.00
Raise & Collar Monument	Raise and collar monument. Permit cost is included (Billed EA)	3 1	1,325.00	3,975.00 1,325.00

***NOTES:

This estimate has been prepared using plan take-offs and is NOT a lump sum bid. Quantities will be measured and billed according to the prices above.

Estimate excludes the following: Survey, traffic control, compaction and concrete testing, cold weather protection, grade prep, concrete washout and plant opening fees.

Estimate is to Pour and Finish concrete only. Grade must be +/- 1/2". Any overrun will Be billed to Contractor. Estimate includes cost to GPS utility locations prior to pavement. If unable to do so the locating utilities will be an additional cost. Estimate includes Traffic control devices around each utility while raising operation is being performed. All other traffic control to be provided by GC. Western Paving is not responsible for The Following: Damage to roadway or vehicles caused by road plates shifting or moving around. Manhole lids coming out after the utilities are raised using old existing hardware.

SUBTOTAL

~~42,975.00~~

TAX

0.00
52,625.00

TOTAL

\$42,975.00

Accepted By

Accepted Date



City Council Staff Report

Date:

December 18th, 2025

Prepared By: Logan Miner,
Parks and Recreation Director

Public Hearing: N/A

Attachments:
Resolution

REQUEST

Consideration of a Resolution Recognizing and Approving the Mapleton Utah250 Community Committee and Supporting America250 Utah

BACKGROUND & DESCRIPTION

In 2026, Utahns—along with communities across the United States—will commemorate the 250th anniversary of the founding of the nation. Governor Spencer J. Cox and the Utah State Legislature created the America250 Utah Commission to guide statewide efforts to celebrate this milestone. The Commission’s mission is to commemorate and celebrate, reflect on our nation’s past, build community, and look toward the future by engaging Utah residents and visitors in meaningful programming.

America250 Utah is inviting counties and municipalities to participate by forming local committees that highlight the people, places, and events that have shaped each community. Participation in America250 Utah presents a unique opportunity for Mapleton to celebrate our shared history, strengthen civic engagement, and provide educational experiences for residents of all ages.

Staff recommends several program ideas such as an essay contest, art contest, or a story telling evening. Staff would work with our Pioneer Days Executive committee and the Mapleton Utah250 Community Committee to brainstorm and finalize additional ideas.

RECOMMENDATION

Staff recommends the approval of the attached resolution recognizing the Mapleton Utah250 Community Committee and authorizing Mapleton’s participation in the statewide America250 Utah initiative.



Supporting America250 Utah
and
Recognizing and Approving of the Mapleton Utah250 Community Committee

Whereas Governor Spencer J. Cox and the Utah State Legislature created the America250 Utah Commission (also known as America250 Utah);

Whereas the mission of America250 Utah is to commemorate and celebrate, reflect on our nation's past, build community, and look toward the future by educating, engaging, and uniting Utahns and visitors to our state;

Whereas America250 Utah is seeking partnerships with counties and municipalities to further its mission;

Whereas this partnership will be formed by creating a local committee called the Mapleton Utah250 Community Committee.

Whereas the Mapleton Utah250 Community Committee will focus on important events, people, and places within **Utah** County to commemorate and celebrate Utah County's role in America's 250th anniversary; and

Whereas local projects will enhance tourism, community building, and economic development opportunities.

NOW, THEREFORE, I, Dallas Hakes, Mayor of the City of Mapleton, do hereby recognize and approve the Mapleton Utah250 Community Committee and;

1. Hereby recognizes the Mapleton Utah250 Community Committee as its official committee.
2. Will partner with America250 Utah.
3. Will support signature programs of the America250 Utah Commission; and
4. Will support the Mapleton Utah250 Community Committee] in its local efforts to educate, engage, and unify Utahns and our visitors in Utah County.

This resolution adopted this 18th day of December 2025, by the City Council of Mapleton City, Utah.

Dallas Hakes
Mayor

ATTEST:

Camille Brown
City Recorder



City Council Staff Report

Date:

December 18, 2025

Applicant:

Mapleton City

Prepared By:

Cory Branch

Public Hearing:

Yes

Attachments:

1. Resolution
2. Draft ordinance

REQUEST

Consideration of an Ordinance amending Mapleton City Code (MCC) Chapter 2.26 Police Department.

BACKGROUND

Mapleton City currently has a Police Department consisting of full-time employees. The purpose of this amendment is to provide clarification of who the police chief reports to in absence of a director of public safety and how far the police chief can reside from Mapleton city limits.

RECOMMENDATION

Approve the proposed amendments.

ORDINANCE NO. 2025-

CONSIDERATION OF AN ORDINANCE AMENDING MAPLETON CITY CODE (MCC) CHAPTER 2.26
POLICE DEPARTMENT.

WHEREAS, Mapleton City Code (MCC) Chapter 2.26 contains the City's police department ordinance; and

WHEREAS, the police department consists of a police chief; and

WHEREAS, a few amendments are being proposed to clarify who the police chief reports to in absence of a director of public safety and how far the police chief can reside from city limits.

NOW THEREFORE, BE IT RESOLVED by the City Council of Mapleton, Utah, to adopt the proposed ordinance as described in Exhibit "A".

PASSED AND ORDERED PUBLISHED BY THE CITY COUNCIL OF MAPLETON, UTAH,

This 18TH Day of December 2025.

Dallas Hakes
Mayor

ATTEST:

Camille Brown
City Recorder
Publication Date:
Effective Date:

Exhibit "A" (changes shown highlighted and with strikeout and underline)

2.26.010: CREATION OF POLICE DEPARTMENT:

Under the direction of the Director of Public Safety, or the City Administrator in absence of a Director of Public Safety, the department shall include a Chief of Police. The Chief of Police shall reside within fifteen (15) miles of the City limits ~~be a resident of the City.~~ The Chief of Police shall be appointed by the Mayor and a majority vote of the City Council. This exempt position shall serve at the pleasure of the City Council and may be removed by the City Council at any time upon a majority vote of the Council. With the approval of the City Council the Chief of Police may hold any office in any of the departments which they supervise, as long, as they are trained, experienced and qualified to do so.

The Police Department shall consist of a Chief of Police, and such other peace officers and employees as may be provided for from time to time by the City Council.

2.26.020: CERTIFICATION OF OFFICERS:

No person shall serve as a peace officer of the City unless such person is certified as a peace officer as required by Utah State law.

2.26.030: OATH OF OFFICE:

All peace officers for the City shall, before they enter upon the duties of their respective offices, take, subscribe, and file the constitutional oath of office.

2.26.040: DUTIES OF PEACE OFFICERS:

It shall be the duty of the Police Department in the City at all times to preserve the public peace, prevent crime, detect and arrest offenders, suppress riots, protect persons and property, remove nuisances existing in the public streets, roads, and highways, enforce every law relating to the suppression of offenses and perform all other duties required of them by Federal law, State law, and ordinance or resolution of the City Council.

2.26.050: CONDUCT:

It shall be the duty of each member of the Police Department to conduct himself or herself in a proper and law-abiding manner at all times and to avoid the use of unnecessary force. Each member of the department shall obey the orders and directions of his superior, as

well as the adopted policies and procedures of the Mapleton City Police Department. The Chief of Police may promulgate rules and regulations to govern the conduct and duties of the members of the Police Department which shall take effect upon approval of such regulations by the City Council.

2.26.060: TRAFFIC ENFORCEMENT:

It shall be the duty of the Police Department to enforce the street traffic regulations of all State and local vehicle laws and/or ordinances applicable to street traffic in the City, to make arrests and/or issue citations for traffic violations, to investigate accidents, and to cooperate with the officials of the City in the administration of the traffic laws and in developing ways and means to improve traffic conditions.

2.26.070: TEMPORARY STREET CLOSURE:

The Chief of Police, or his/her designee, may whenever they shall determine it to be necessary for the public safety temporarily close all or any portion of a public street and restrict public travel thereon or use thereof.

2.26.080: RIGHTS OF ARREST:

The ~~several members of the~~ Police Department shall have the power and authority, without process, to arrest and take into custody any person who shall commit or threaten or attempt to commit in the presence of such officer, or within his view, any breach of the peace, or any offense directly prohibited by the laws of this State or by ordinance.

2.26.090: PROPERTY HELD BY DEPARTMENT:

All lost, stolen, embezzled, abandoned, or otherwise unclaimed property which comes into the possession of the Police Department shall be delivered into the custody of the Chief of Police or a member of the department designated to have custody of such property. It shall be the duty of the person having custody of such property to enter into a suitable book, a description of every article of property, to attach a number to each article and make corresponding entry thereof, and to make every reasonable effort to locate the owner thereof. When property alleged to have been stolen or embezzled comes into the custody of the Police Department, it shall be held subject to the order of a magistrate authorized by law to direct the disposal thereof.

When money or other property is taken from a defendant arrested upon the charge of a public offense, the officers taking it shall at the time make duplicate receipts therefor specifying particularly the amount of money or the kind of property taken, one of which receipts shall be delivered to the defendant, and the other, with the property, at once to the Chief of Police or other person designated by him to have custody of such property.

2.26.100: DISPOSAL OF UNCLAIMED PROPERTY:

In the event that an owner of any lost, stolen, embezzled, abandoned, or otherwise unclaimed property cannot be found within three (3) months after such property comes into the possession of the Police Department, or if the owner does not claim or redeem such property within three (3) months after notification, the Police Department may advertise the sale of such property once a week for two (2) consecutive weeks in a newspaper published in the City and may, on the date specified in such advertisement, offer at public sale for the highest and best price obtainable, all such property thereon listed. The price received for each article sold and the name of the purchaser thereof shall be entered in the register kept by the person having custody of such property, and all money received from such sale shall be delivered to the City Treasurer.



City Council Staff Report

Date:

December 18, 2025

Applicant:

Mapleton City

Prepared By:

Cory Branch

Public Hearing:

Yes

Attachments:

1. Resolution
2. Draft ordinance

REQUEST

Consideration of an Ordinance amending Mapleton City Code (MCC) Chapter 2.32 Fire Department.

BACKGROUND

Mapleton City currently has a Fire Department consisting of full-time, part-time and volunteer employees. The purpose of this amendment is to provide clarification of who the fire chief reports to in absence of a director of public safety and how far the fire chief can reside from Mapleton city limits.

RECOMMENDATION

Approve the proposed amendments.

ORDINANCE NO. 2025-

CONSIDERATION OF AN ORDINANCE AMENDING MAPLETON CITY CODE (MCC) CHAPTER 2.32
FIRE DEPARTMENT.

WHEREAS, Mapleton City Code (MCC) Chapter 2.32 contains the City's fire department ordinance; and

WHEREAS, the fire department consists of a fire chief; and

WHEREAS, a few amendments are being proposed to clarify who the fire chief reports to in absence of a director of public safety and how far the fire chief can reside from city limits.

NOW THEREFORE, BE IT RESOLVED by the City Council of Mapleton, Utah, to adopt the proposed ordinance as described in Exhibit "A".

PASSED AND ORDERED PUBLISHED BY THE CITY COUNCIL OF MAPLETON, UTAH,

This 18TH Day of December 2025.

Dallas Hakes
Mayor

ATTEST:

Camille Brown
City Recorder
Publication Date:
Effective Date:

Exhibit "A" (changes shown highlighted and with strikeout and underline)

2.32.010: PURPOSE:

There is hereby established a combined fire and EMS service in the City to be known as the Mapleton City Fire Department. The department will consist of full-time and part-time employees and volunteers. Its purpose shall be the preservation and protection of life and property from and during fires, rescues and EMS emergencies as may occur in Mapleton City and Utah County, Utah.

2.32.020: CITY EMPLOYEES OF DEPARTMENT:

Under the direction of the Director of Public Safety, or the City Administrator in absence of a Director of Public Safety, the department shall include a Fire Chief, who shall be an exempt full-time ~~or part-time~~ employee of the City and shall reside within fifteen five (15) miles of the City limits. The Fire Chief shall be appointed by the Mayor and with a majority vote of the City Council. This exempt position shall serve at the pleasure of the City Council and may be removed by the City Council at any time upon a majority vote of the Council.

Employees of the department shall be under the supervision of the Fire Chief, and shall perform such duties as may be prescribed by the Fire Chief ~~or Director of Public Safety~~.

2.32.030: VOLUNTEERS OF DEPARTMENT:

Volunteers of the department, including on-call volunteers shall be appointed by the Fire Chief and shall perform such duties as may be prescribed by the Fire Chief. The volunteer position is considered an exempt position and a volunteer may be removed by the Fire Chief and City Administrator ~~or Director of Public Safety~~ at any time.

2.32.040: STANDING OPERATING PROCEDURES:

The members of the department who are volunteers may adopt standing operating procedures, and such other rules and regulations as may be necessary for the effective operation of the department, hereafter referred to as "association", including requirements for membership therein. All such rules and regulations governing the operation of the by-laws shall be approved by the Director of Public Safety, Fire Chief and City Council. The association by-laws do not apply to full-time or part-time paid employees of the department.

2.32.050: COMPENSATION:

Compensation for all employees and volunteers of the department shall be fixed by resolution of the City Council during the annual budget.

2.32.060: RIGHT-OF-WAY:

City fire engines, fire trucks, ambulance vehicles, and other emergency response vehicles are hereby declared to be emergency vehicles and shall have all of the rights-of-way and exemptions from traffic regulations that are provided by State law.

2.32.070: BLOCKADE STREETS:

It shall be lawful for the Fire Chief or the officer in command to blockade any street, avenue, alley, sidewalk, or other place if in his or her judgment it is necessary to secure the efficient working of the members of the department. It shall be unlawful for any person to break through said blockade.

2.32.080: ENTERING UPON PREMISES:

During emergencies, or upon consent of the property owner, the Fire Chief or the officer in command have the right to enter upon any premises at all reasonable hours for the purpose of inspecting the same.

2.32.090: MAINTENANCE OF APPARATUS AND VEHICLES:

All vehicles and equipment shall be kept in proper condition for immediate use.

2.32.100: INTERFERENCE WITH APPARATUS AND VEHICLES:

Any person who may use or in any way interfere with any of the apparatus or vehicles, without the consent of the Fire Chief or Director of Public Safety, shall be guilty of a misdemeanor.

2.32.110: REMOVAL OF OBSTRUCTIONS:

The Fire Chief, or the officer in command, may order the removal or destruction of any building, fence, or any telephone, telegraph or electric light poles or wires or any other obstruction in order to prevent the progress of the emergency, but neither the Fire Chief nor any other officer or member of the department shall unnecessarily or recklessly destroy or injure any building or other property.

2.32.120: USE OF WATER:

The Fire Chief, or the officer in command, shall have the right to use water from any source for the purpose of an emergency.

2.32.130: INVESTIGATION:

The Fire Chief, or the officer in command, shall make a prompt and thorough investigation of the cause of the incident and shall make a written report on each incident in accordance with City records retention policy.

2.32.140: CONFORMANCE WITH STATE LAW:

The department established by this chapter shall conform to the standards set forth in State law.

2.32.150: EMS OPERATIONS:

The department will provide emergency medical services up to the paramedic level as defined by the State Bureau of Emergency Medical Services.