

**LOGAN LIBRARY**  
**REGULAR BOARD MEETING MINUTES**  
**MONDAY, 17 NOVEMBER 2025**  
**5:30 PM**

(Recordings of library board meetings are public record and can be found at <https://www.utah.gov/pmn/index.html>)

**MEMBERS PRESENT:** John Zsiray, David Welch, Chelsea Bitner, Frank Stewart, Annie Waddoups, Christopher Scheer, Amy Anderson (City Council)

**MEMBERS EXCUSED:**

**MEMBERS ABSENT:**

**LIBRARY STAFF:** Michael Sauers, Joseph Anderson, Morgan Capitan, Jaylene Blair

**VISITORS:** Robert Brunn (Friends of the Library), Crescencio Lopez

**BUSINESS**

- The meeting was conducted by John; roll call was conducted by Morgan; the minutes for October were reviewed and approved.
- John reached out to four people interested in the open Board positions, and one candidate, Crescencio Lopez, attended the meeting and introduced himself and his goals if appointed to the Library Board. The Board interviewed him about his goals and approach to the Library Board. He has previously been involved with the Library Board and with the Library's Latino Advisory Board, and if appointed, he would like to work with the Library to create programs to educate the Latino community on AI and the economy, as well as help the Library to be a place where people can come to celebrate culture and build bridges. David expressed appreciation for how he saw the library reaching out and recognizing that the Library offers more than just books.
- Michael presented the stats report. Of note are the downward trend in new nonresident card sign ups over the last few months, and the increased traffic to certain pages on the Library's website. The increased web traffic is likely due to the new scheduling software for meeting rooms and makerspace equipment. Amy asked about the Ask-a-Librarian stats, and Joseph and Michael explained the kinds of questions that come through that form. David commented on the high makerspace utilization, and Michael will look into the reporting for that.
- Michael explained that the LSTA grant applied for last month to fund the queer book clubs had been declined as a result of Executive Order 14151 ENDING RADICAL AND WASTEFUL GOVERNMENT DEI PROGRAMS AND PREFERENCING. After receiving a letter asking the State Library to explain all violations of this and other executive orders, the grant was likely denied out of an abundance of caution. There is a small chance that the funding could still be provided later, and Michael and the State Library will seek for further clarification. The Library also plans to apply for CLEF grant funding to support minor capital improvements. Potential projects include drawers to store music CDs, an automatic door button for the teen room, and a security mirror for a corner in the children's area.
- The Travel and Training budget is 64% utilized despite only being 5 months into the year

because the Library invested heavily in a staff training and a management retreat earlier in the year. That won't be repeated next year. Frank asked about the maintenance budget, which is at 70%, and Michael explained how the electronic database billing makes it so that a lot of the money is spent up front at the beginning of the year rather than in several smaller payments throughout.

- In the building there is only one more issue with the AV. Once they get through a full week with no AV issues, then Michael will sign the contract and enter the warranty period. John asked about the heat, and Michael confirmed that it had been certified and appeared to be working.
- A new staff schedule started November 1, and clocking in and out has been implemented for staff. They're still working out some kinks, but Michael reported that staff members haven't found it untenable.
- Michael informed the Board that the Library received a challenge on an issue of Rolling Stone because the cover featured Sabrina Carpenter wearing stockings, long hair and nothing else. He wrote a response to this patron informing them that they would keep the issue in the collection, providing reasoning for the decision, and inviting them to attend a Board meeting if they'd like to appeal that decision.
- The Library and the City have been hosting a food drive for the last couple of weeks, and those who bring food items to the Library can get fines waived. So far 208 items have been donated and \$53 of fines have been waived. The food drive runs through the day before Thanksgiving.
- Michael would like to take a group photo of the Library Board at December's meeting for the Local History Collection.
- Following the director's report, Amy reported for the City Council. She shared the results of the recent election. Mark Anderson was elected as mayor, and subsequently resigned his position on the City Council. They are seeking applicants to fill the remainder of his term. Those interested can apply through December 5. Ernesto was reelected to City Council and Katie Lee-Koven was elected to fill the other open position. In addition, the project on Canyon Road began this week, and a few council members gathered with neighborhood residents to say goodbye to the trees.
- Robert Brunn introduced himself as President of the Friends of the Library, and shared a public statement proposing a library sponsored job search group that meets monthly as well as future plans to support the Library through 2026. Frank Stewart asked for clarification on the job search group, what that would entail, and how the Board could support that initiative. Robert explained his vision for the group, and John asked if the Friends would be supporting the monthly meetings, or if it would be staff. Robert suggested that the staff would be capable of hosting. He also suggested that Workforce, a part of a state agency in Utah, could partner with the Library to provide resources as well. David expressed support for the idea and deferred to library management for the feasibility of such a program. The Board discussed some potential barriers and benefits to creating such a program. Chelsea asked about the train display, since that was mentioned in the plans. They are looking at installing the display possibly Thanksgiving weekend, or the weekend of December 5, depending on volunteer availability.
- The Board discussed the proposed changes to the Public Services Policy. Discussion centered around the financial impacts to the budget if the proposed change in the nonresident card fee were approved. Michael explained the history of the fee, how it has been calculated, and the formula other libraries around the state use to determine their nonresident card fees. Amy expressed hesitance to change the fee so drastically from

\$163 to \$50 and encouraged the Library to run the changes by the mayor and the finance department before bringing it to the City Council. She also stressed the importance of making sure that when reducing the nonresident fees that nonresidents aren't paying less for library services than Logan residents' tax burden, and other board members agreed. The Board discussed several factors that impact the true cost of library services, such as wear and tear on the building and electronic database usage, and asked for more information on how many nonresident cards are regularly purchased and renewed. Other changes to the policy include minor language changes, updates to card types to reflect current practices, and two new library card types for teens and volunteers. Amy moved to accept the Public Services Policy as presented with an amendment to read "an unrestricted library card may be purchased by a nonresident of the city of Logan 18 years or older at the rate of \$42.00 for 3 months or \$163.00 for 1 year. The applicant must show identification verifying his/her address. All members of the immediate family (over age five) of the purchased card owner, living at the same address as the card owner, are each entitled to a library card." Annie seconded. It was voted upon and approved. Going forward, the Board asked for more information before settling on a specific nonresident card fee. Chelsea stated that although the Board is generally open to lowering the nonresident fee, there was room for negotiation about what that cost should be.

- Joseph presented the proposed changes to the Local History Collection policy. He explained the history of the Local History Collection, and in particular, how the name of the collection has changed to reflect changes in the scope of the collection. Joseph is now recommending renaming the collection to the Virginia Hansen Special Collections, and a few additional changes to reflect current practices since moving out of the old building. Annie asked about the jargon in the policy and whether the policy was more externally focused or internally focused. Some minor corrections were suggested to the text. Joseph will make the changes and the policy will be on the agenda as an action item on the agenda for next month's meeting.
- David reported on the recent trustee training in Hyrum and that he was able to share some resources with others at the training for tracking state level library related legislation.
- After discussing schedules, it was decided that the Board would take a photo after today's meeting.
- Christopher moved to adjourn the meeting. It was voted upon and approved. The public meeting adjourned at 7:35 PM.