



# Karl G. Maeser Preparatory Academy

TRUTH HONOR VIRTUE



## MEETING MINUTES

Karl G. Maeser Preparatory Academy  
Public Board Meeting  
November 11th, 2025  
7:00 pm

### OPEN SESSION

Start Time: 7:17 pm

End Time: 9:20 pm

Members Present: Sandra Russell, Steve Whitehouse, Jo Anna Larsen, Richard Dodge (7:18pm)

Members Absent:

Staff Present: Robyn Ellis, Dustin Simmons, Laura Ure, Jared Norris, Casey Holmes

Public:

Sandra Russell called the meeting to order at 7:17 pm

### BOARD BUSINESS

- It was determined that there was a quorum present.
- The Pledge was recited.
- **MOTION:** Jo Anna Larsen moved to approve the minutes from [October 14th, 2025](#). Steve Whitehouse seconded the motion. The motion passed unanimously.
- Next meeting is scheduled for December 9th, 2025.

### LEA REPORT-Robyn Ellis

- Our new marketing team that we have hired came this week to do a lot of asset videos and filming.
- In the coming weeks, they will be working on the website, meta and google ads, and finishing publishing the video assets, as well as working on our billboards.
- Robyn shared the logo ideas that we got refined with the marketing team.
  - **MOTION:** Steve Whitehouse moved to approve the logo, without the yellow dot, and with variations, that was presented for the uniform. Jo Anna Larsen seconded the motion. The motion passed unanimously.

### DIRECTORS REPORT-Robyn Ellis

- Robyn gave data for the annual state and county annual health data review.
- Maeser Faculty and Board Christmas Party will be held December 12th from 12:30pm-2:30pm will be at Top Golf in Vineyard.



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## DISCUSSION & APPROVAL

- [2025-2026 Fee Schedule](#)
  - **MOTION:** Steve Whitehouse moved to approve the 2025-2026 Fee Schedule. Richard Dodge seconded the motion. The motion passed unanimously.
- [AI Guidebook:](#)
  - Dustin presented an AI Guidebook draft that he has worked to create and received feedback from the Board.
    - **MOTION:** Steve Whitehouse moved to approve the AI Guidebook as a working draft. Jo Anna Larsen seconded the motion. The motion passed unanimously.
- High School Spring Boys Volleyball:
  - We have done boys fall volleyball in the past but with our number of boys interested in volleyball, Jared proposed adding a spring boys volleyball team as well.
    - **MOTION:** Jo Anna Larsen moved to approve the addition of a High School Spring Boys Volleyball Team. Steve Whitehouse seconded the motion. The motion passed unanimously.
- Fleet Vehicle Addition:
  - Jared proposed the addition of another Expedition.
    - **MOTION:** Steve Whitehouse moved to approve that to give a budget of up to \$40,000 to purchase a new Expedition with the discretion of the finance committee will approve the purchase. Richard Dodge seconded the motion. The motion passed unanimously.

## BUDGET-Steve Whitehouse

- Final Audit Review:
  - Steve presented the annual audit review.
- Bus Driver Hourly Pay Proposal:
  - **MOTION:** Jo Anna Larsen moved to approve a rate of \$27/hour for bus drivers, per the finance committees proposal. Steve Whitehouse seconded the motion. The motion passed unanimously.
- Field Bleachers Purchase Approval:
  - Steve proposed going back to the drawing board and getting bids from other companies to see what we can come up with.
- CSP Grant:
  - **MOTION:** Jo Anna Larsen moved to approve the CSP Grant as presented. Steve Whitehouse seconded the motion. The motion passed unanimously.

## FACILITIES/MAINTENANCE-Richard Dodge

## SCHOOL POLICIES/LEGISLATIVE

## ADVANCEMENT COMMITTEE: Jo Anna Larsen

**Approved 12.09.2025**



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- Focus this year is building relationships as we are still raising money for the auditorium.
- January 24th-will be the Donor Dinner for those who have donated \$10,000 or more.
- March 7th will be our Second Annual Speaker Symposium. Its a free event for anyone who would like to attend.
- Spring event is still in the works.

## CURRICULUM-Cynthia Shumway & Robyn Ellis

- [French](#)
  - French 1: The Little Prince. French 2/3: Candide, Journey to the Center of the Earth, Lupin, Hunchback of Notre Dame, Cyrano, Phantom of Opera, Count of Monte Cristo books only. French 3/4 : Bien Dit!
    - **MOTION:** Steve Whitehouse moved to approve the French Curriculum above as presented. Jo Anna Larsen seconded the motion. The motion passed unanimously.
- [Foreign Language Films](#)
  - Will go for final vote next month.

## WINTERIM-Sandra Russell

- Schedules are now live.
- Only around 30 kids are in credit recovery this year.
- Mock Trial didn't have enough kids to participate as a winterim.

Steve Whitehouse moved to adjourn. The motion passed unanimously.

Without objection, the meeting was adjourned.

**Note:** A copy of related materials and an audio recording of the meeting can be found at:

Recording: [https://drive.google.com/drive/u/1/folders/1W7yr2J5HWYSOx8M\\_qDh0rolqt0rqLrvC](https://drive.google.com/drive/u/1/folders/1W7yr2J5HWYSOx8M_qDh0rolqt0rqLrvC)

Minutes: <https://maeserprep.org/board-meeting-minutes/>

Materials: [https://drive.google.com/drive/u/1/folders/1Jrl7IeZmpdtjBlEQp6Syt\\_hXzkZF0cZm](https://drive.google.com/drive/u/1/folders/1Jrl7IeZmpdtjBlEQp6Syt_hXzkZF0cZm)