

**Mayfield Town Council Regular Meeting Minutes  
November 12, 2025 7:00 PM  
Mayfield Town Hall**

Council Members Attending	Mayor Steve Anderson, Jack Wilber, Keston Christiansen, Catherine Medler
Council Members Excused	Catherine Bartholomew
Administration Attending	Amanda Bennett, Krista Dutton, Jake Nielson
Others Attending	Larry & Stacey Petersen, Brooks Larsen, Robert Brown, Glade Nielson, Stetson Dutton, Travis Good, Joe Medler
Conducting	Mayor Steve Anderson

<b><u>Agenda Items</u></b>	<b><u>Discussion</u></b>	<b><u>Vote</u></b>
<b>1. Public Comments</b> <ul style="list-style-type: none"> <li>a. Time set aside for the council to receive public comments on matters not listed on the agenda- See Notes</li> </ul>	<p>Mr. Larsen attended the meeting to inquire about the holiday schedule for garbage collection and to express concerns regarding the cost of printing colored newsletters.</p> <p>Mrs. Petersen attended the meeting to express concerns regarding her neighbor's stove, stating that the odor from what is being burned in their boiler is making her household ill.</p>	
<b>2. Discussion and Action Items</b> <ul style="list-style-type: none"> <li>a. Glade Nielson with Sunrise Engineering-Introduction</li> <li>b. Discussion and possible approval of donation request for Sanpete County Sub-4-Santa</li> <li>c. Discussion of proposed Ordinance 2025-6 and 2025-7 for Internal Accessory Dwelling Units and Detached Accessory Dwelling Units</li> </ul>	<p>Glade Nielson of Sunrise Engineering attended the meeting and informed the Council that the company has opened a new office in Nephi. He stated that they are available to assist the Town with any engineering needs.</p> <p>Amanda presented a request for a donation to the Sub-4-Santa program. A motion to donate \$200 to the program was made and approved unanimously.</p> <p>Mayor Anderson reported that the Planning Commission has been reviewing Accessory Dwelling Unit (ADU) ordinances. He outlined the distinctions between Detached Accessory Dwellings and Internal Accessory Dwellings. Discussion followed regarding how the ordinance</p>	<p>Motion: Steve Second: Catherine M. Vote: Unanimous 'Aye'</p>

<ul style="list-style-type: none"> <li>d. Canvass of 2025 Municipal General Election results</li> <li>e. Approval of FY26 Quarter 1 financial report</li> <li>f. Review of Ordinance Violations</li> <li>g. Discussion of public access to White Hills and Old Dump site</li> </ul>	<p>would apply to existing units and concerns that the changes could increase property values. The Council agreed to hold a public hearing on the proposed ordinance and instructed Amanda to schedule the hearing once a date is determined.</p> <p>The canvass of the 2025 election was postponed due to the County's reports not being received in time. The canvass was rescheduled for November 18 at 6:00 p.m.</p> <p>Amanda presented the FY26 Quarter 1 financial report, which included balances for all Town accounts, and distributed the report for signature.</p> <p>Mayor Anderson informed the Council that the Town's attorney mailed nine letters earlier today without presenting them to the Council beforehand. He expressed frustration that the letters did not align with what had previously been discussed.</p> <p>Mayor Anderson addressed concerns regarding access to the White Hills area. He stated that while it is legal to install a gate, the gate may not be locked. He is reviewing the applicable requirements and will follow up with additional information.</p>	
<p><b>3. Council Business</b></p> <ul style="list-style-type: none"> <li>a. Department Reports <ul style="list-style-type: none"> <li>i. Review and approval of Claims- Invoices from the register dated 10/9/25 thru 11/12/25</li> <li>ii. Review and approval of Minutes- Regular meeting September 10, 2025 and October 8, 2025</li> </ul> </li> </ul>	<p>Claims from the invoice register dated October 9<sup>th</sup> thru November 12<sup>th</sup> were reviewed. Motion to approve payment of those claims was made.</p> <p>Minutes from the regular meeting held on September 10, 2025 and October 8, 2025 were reviewed. Motion to approve the minutes with no changes were made.</p>	<p>Motion: Steve Second: Catherine M. Roll Call Vote: Unanimous 'Aye'</p> <p>Motion: Steve Second: Jack Vote: Unanimous 'Aye'</p>

iii. Upcoming Calendar Items:	Upcoming calendar items were reviewed. The Town Christmas activity is December 18 <sup>th</sup> . The Council thought a tractor ride with hay bails would be fun. Amanda has arranged for a committee to plan the event.	
4. Unfinished Business	Discussion of a member for the Planning Commission was brought up. A motion to appoint Jared Peterson to Planning Commission was made and approved.	Motion: Keston Second: Jack Vote: Unanimous 'Aye'
5. Adjourn	Motion to adjourn made at 8:39 PM	Motion: Keston Second: Catherine M. Vote: Unanimous 'Aye'

Minutes Approval

Date: 12/10/2025

By: Steve Ancker, Mayor Attest: A Bennett, Recorder

