

## **MINUTES**

### **BOARD OF NURSING AND CERTIFIED NURSE MIDWIVES MEETING**

**November 13, 2025**

Heber M. Wells Bldg.

**ELECTRONIC MEETING – 8:30 a.m.**

Salt Lake City, UT 84114

CONVENED: 8:36 A.M.

ADJOURNED: 1:12 P.M.

#### **DOPL STAFF PRESENT:**

Bureau Manager: Jeff Busjahn

Board Secretary: Kelli Arriola

Compliance Specialist: Sharon Bennett

Assistant Attorney General: Michelle Phelps

Assistant Attorney General: Steven Green

#### **CONDUCTING:**

Ralph Pittman, LPN - Chair

#### **BOARD MEMBERS PRESENT:**

Sheryl Steadman, Ph.D., RN

Ralph Pittman, LPN

Wendy Rusin, APRN

Shane Yardley, Ph.D., RN

Curtis Nielsen, APRN-CRNA

Derek Bradley, Public

#### **BOARD MEMBERS EXCUSED:**

Gavin Hutchinson, Public

Erica Nelson, DNP, APRN, CNM

#### **GUESTS:**

Camille Farley, DOPL, Chief Investigator

Brent Ericksen, DOPL, Investigations

Nathan Allred, DOPL, Investigations

Silmara Charlesworth, DOPL Investigations

Mark Anderson, DOPL, Investigations

Lynne Anthony, DOPL, Investigations

Elisa Campbell, DOPL, Investigations

Matt Larson, DOPL, Investigations

Katherine Boarden, Galen College of Nursing

Hailee Streeter, Student

### **ADMINISTRATIVE BUSINESS:**

#### **CALL MEETING TO ORDER:**

Mr. Pittman called the meeting to order at 8:36 a.m.

**REVIEW AND APPROVAL OF OCTOBER 9, 2025, MINUTES:**

Mr. Pittman motioned to approve the minutes.  
Dr. Steadman seconded the motion.  
The vote in favor was unanimous.

**LEGISLATIVE AND ENVIRONMENTAL SCAN:  
NA****BOARD CHAIRPERSON AND ASSISTANT CHAIRPERSON DISCUSSION:**

Dr. Steadman motioned to appoint Mr. Pittman as Board Chairperson.  
Dr. Yardley seconded the motion.  
The vote in favor was unanimously approved.

Mr. Pittman motioned to appoint Dr. Yardley as Assistant Board Chairperson.  
Mr. Nielsen seconded the motion.  
The vote in favor was unanimously approved.

**REQUIRED ANNUAL OPEN AND PUBLIC MEETINGS ACT TRAINING:**

Mr. Pittman advised board members to complete their training by next month's meeting and to notify Ms. Arriola once it is completed.

**BOARD BUSINESS:****PROBATIONER WRITTEN REQUESTS AND REVIEW OF DOCUMENTS:**

*(Refer to audio for specifics. Audio\_Part1\_10:04 – 12:57)*

Ms. Bennett provided the Board with an update on the new process in spectrum on how to review probationer's current files and history. Also reviewing public reprimand or other reports.

**INFORMAL ADJUDICATIVE PROCEEDINGS – Susan Wheatley:**

The proceedings were conducted by Ms. Phelps.

*(Refer to audio for specifics. Audio\_Part2\_00:02 – 25:50 and Par3\_01:27 – 14:02)*

**The chair called for a roll call to ensure a quorum. The votes were recorded as follows:**

- Ralph – Yes
- Sheryl – Yes
- Shane – Yes
- Wendy – Yes
- Curtis - Yes
- Derek – Yes

Mr. Pittman asked if Ms. Wheatley was present for this hearing. Ms. Wheatley was not present. Ms. Wheatley did not attend the proceedings.

Ms. Phelps reviewed each allegation against Ms. Wheatley with the Board.

Ms. Phelps presented the Division's recommendation to revoke Ms. Wheatley's license for a period of five years and will be required to submit to drug and alcohol testing for one year prior to re-applying for licensure.

- Mr. Pittman motioned to close the meeting in accordance with 52-4-205(1)(a) to discuss the character, professional competence, or physical or mental health of an individual.

The motion was seconded by Dr. Steadman.

The chair called for a roll call vote. The votes were recorded as follows:

- Ralph – Yes
- Sheryl – Yes
- Shane– Yes
- Wendy – Yes
- Curtis - Yes
- Derek – Yes

The motion passes.

The meeting closed at 9:22 am and reopened at 9:32 am.

- Dr. Steadman motioned to go back to the open meeting.

The motion was seconded by Mr. Pittman.

The chair called for a roll call vote. The votes were recorded as follows:

- Ralph – Yes
- Sheryl – Yes
- Shane– Yes
- Wendy – Yes
- Curtis - Yes
- Derek – Yes

The motion passes.

The Board deliberated and found all allegations against Ms. Wheatley to be true and factual. The board recommends a five-year revocation of Ms. Wheatley's license. One year of drug and alcohol testing prior to re-applying for licensure. Complete mental health, substance abuse disorder evaluation and a physical evaluation with division approved licensed providers, within sixty days preceding their reapplication, which clearly indicates Ms. Wheatley can safely resume practice as a register nurse and imposing other sanctions as the Division Director deems just and appropriate.

The chair called for a roll call vote. The votes were recorded as follows:

- Ralph – Yes
- Sheryl – Yes
- Shane– Yes
- Wendy – Yes
- Curtis - Yes
- Derek – Yes

The motion passes.

### **INFORMAL ADJUDICATIVE PROCEEDINGS – Christopher Butler:**

The proceedings were conducted by Ms. Phelps.

*(Refer to audio for specifics. Audio\_Part4\_00:05 – 31:08 and Part5\_00:42 – 11:12)*

**The chair called for a roll call to ensure a quorum. The votes were recorded as follows:**

- Ralph – Yes
- Sheryl – Yes
- Shane– Yes
- Wendy – Yes
- Curtis - Yes
- Derek – Yes

Mr. Pittman asked if Mr. Butler was present for this hearing. Mr. Butler stated yes.

Mr. Butler attended the proceedings via virtual google meet.

Mr. Pittman explained to Mr. Butler the process of this proceeding.

Mr. Pittman asked Mr. Butler if he had received a copy of the notice of agency action and exhibits for this hearing. Mr. Butler stated yes.

Mr. Pittman asked Mr. Butler if he understood the proceedings today. Mr. Butler stated yes.

Ms. Phelps reviewed each allegation against Mr. Butler with the Board.

Mr. Butler provided a personal statement to the board, and the board has reviewed this statement.

Ms. Phelps presented the Division's recommendation to revoke Mr. Butler's license for a period of five years and will be required to complete a substance use disorder, mental health evaluations and a psychosexual evaluation with Division-approved, licensed, providers within sixty days prior to re-applying for licensure.

- Mr. Pittman motioned to close the meeting in accordance with 52-4-205(1)(a) to discuss the character, professional competence, or physical or mental health of an individual.

The motion was seconded by Mr. Nielsen.

The chair called for a roll call vote. The votes were recorded as follows:

- Ralph – Yes
- Sheryl – Yes
- Shane– Yes
- Wendy – Yes
- Curtis - Yes
- Derek – Yes

The motion passes.

The meeting closed at 10:59 am and reopened at 11:23 am.

- Mr. Pittman motioned to go back to the open meeting.

The motion was seconded by Mr. Nielsen.

The chair called for a roll call vote. The votes were recorded as follows:

- Ralph – Yes
- Sheryl – Yes
- Shane– Yes
- Wendy – Yes
- Curtis - Yes
- Derek – Yes

The motion passes.

The Board deliberated and found all allegations against Mr. Butler to be true and factual. The board recommends a five-year revocation of Mr. Butler's license. Complete mental health, substance abuse disorder evaluations, evaluations, a psychosexual evaluation with division approved licensed providers, and a physical evaluation with fit-to practice within sixty days prior to re-applying for licensure, which indicates Mr. Butler can safely resume practice as a register nurse and imposing other sanctions as the Division Director deems just and appropriate.

The chair called for a roll call vote. The votes were recorded as follows:

- Ralph – Yes
- Sheryl – Yes
- Shane– Yes
- Wendy – Yes
- Curtis - Yes
- Derek – Yes

The motion passes.

## **INFORMAL ADJUDICATIVE PROCEEDINGS – Kaycen Caldwell:**

The proceedings were conducted by Mr. Green.

*(Refer to audio for specifics. Audio\_Part6\_00:02 – 31:16 and Part7\_00:46 – 09:37)*

**The chair called for a roll call to ensure a quorum. The votes were recorded as follows:**

- Ralph – Yes
- Sheryl – Yes
- Shane– Yes
- Wendy – Yes
- Curtis - Yes
- Derek – Yes

Mr. Pittman asked if Mr. Caldwell was present for this hearing. Mr. Caldwell stated yes.

Mr. Caldwell attended the proceedings via virtual google meet.

Mr. Pittman explained to Mr. Caldwell the process of this proceeding.

Mr. Pittman asked Mr. Caldwell if he had received a copy of the notice of agency action and exhibits for this hearing. Mr. Caldwell stated yes.

Mr. Pittman asked Mr. Caldwell if he understood the proceedings today. Mr. Caldwell stated yes.

Mr. Green reviewed each allegation against Mr. Caldwell with the Board.

Mr. Caldwell provided a statement to the board.

Mr. Green presented the Division’s recommendation to revoke Mr. Caldwell’s license for a period of five years prior to re-applying for licensure. Must undergo a fitness for duty and mental health evaluation by an evaluator preapproved by the Division and the results of the evaluation to be provided to the Division for consideration for application within three months prior to re-applying for licensure. The fitness for duty and mental health evaluations must state fit to practice.

- Mr. Pittman motioned to close the meeting in accordance with 52-4-205(1)(a) to discuss the character, professional competence, or physical or mental health of an individual.

The motion was seconded by Mr. Nielsen.

The chair called for a roll call vote. The votes were recorded as follows:

- Ralph – Yes
- Sheryl – Yes
- Shane– Yes
- Wendy – Yes
- Curtis - Yes
- Derek – Yes

The motion passes.

The meeting closed at 12:29 and reopened at 1:04 pm.

- Mr. Pittman motioned to go back to the open meeting.

The motion was seconded by Mr. Nielsen.

The chair called for a roll call vote. The votes were recorded as follows:

- Ralph – Yes
- Sheryl – Yes
- Shane– Yes
- Wendy – Yes
- Curtis - Yes
- Derek – Yes

The motion passes.

Mr. Pittman motioned that all allegations against Mr. Caldwell to be true and factual. The motion was seconded by Mr. Nielsen.

The chair called for a roll call vote. The votes were recorded as follows:

- Ralph – Yes
- Sheryl – Yes
- Shane– Yes
- Wendy – Yes
- Curtis - Yes
- Derek – Yes

The motion passes.

Mr. Pittman motioned that Mr. Caldwell’s register nurse license be revoked for a four-year period. Mr. Caldwell must undergo a fitness for duty and mental health evaluation by an evaluator preapproved by the Division and the results of the evaluation to be provided to the Division for consideration for application within three months prior to re-applying for licensure. The fitness for duty and mental health evaluations must state fit to practice.

The motion was seconded by Mr. Nielsen.

The chair called for a roll call vote. The votes were recorded as follows:

- Ralph – Yes
- Sheryl – Yes
- Shane– Yes
- Wendy – Yes
- Curtis - Yes
- Derek – Yes

The motion passes.

## **NEXT SCHEDULED MEETING: DECEMBER 11, 2025**

### **ADJOURN: 1:12 P.M.**

**The meeting was adjourned at 1:12 P.M.**

**Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred. For specific details, refer to the audio recording.**

12/11/2025

Date Approved

*Ralph Pittman*

Ralph Pittman (Dec 11, 2025 13:44:33 MST)

Ralph Pittman - Board of Nursing & Certified Nurse Midwives

12/11/2025

Date Approved

*Jeff Busjahn*

Jeff Busjahn - Bureau Manager, DOPL