



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **4:00 p.m.**, or soon thereafter, on **Tuesday, December 16, 2025**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to <https://www.youtube.com/@CottonwoodHeights/streams>, the city's YouTube channel.

- 4:00 p.m.**
1. **WELCOME** – *Mayor Mike Weichers*
 2. **REVIEW OF BUSINESS MEETING AGENDA**
Mayor Mike Weichers (10-15 min.)
 3. **REPORTS**
 - a. **UDOT BCC Environmental Update**
Ericka Mendoza (30 mins.)
 4. **STAFF REPORTS**
(Each week the city council and staff provide informational reports as a method of keeping up on the day-to-day activities of the city. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date regarding any changes since the report was made).
 - a. **Adopting a Supplemental Name for a Street Segment (Incheon Yeonsu Road) Discussion**
Jared Gerber (20 mins.)
 - b. **General Plan Water Element Discussion**
Community and Economic Development Director Jim Spung (20 mins.)
 - c. **Spring Tree Sale Discussion**
Community and Economic Development Director Jim Spung (10 mins.)
 - e. **Mine Shaft Road Access Policy**
Mayor Weichers (15 mins.)
 5. **REVIEW OF CALENDARS AND UPCOMING EVENTS***
 - a. Winter Lobby Arts Display – Monday, November 17th to Monday, January 5th
 - b. Lunar New Year Celebration – Saturday, February 7, 2026, from 10:00 a.m. to 12-noon at City Hall
 - c. Cozy Paint Night – Friday, February 20, 2026, from 6:00 p.m. to 8:00 p.m. at City Hall

**For more information, please visit CH.UTAH.GOV and click [Community Calendar](#)*
 6. **POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION, PURCHASE OR LEASE OF REAL PROPERTY, THE**

CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL, OR ANY OTHER PERMITTED PURPOSE FOR CLOSED MEETINGS UNDER UTAH CODE ANN. 52-4-205 OR OTHER APPLICABLE LAW.

7. **ADJOURN CITY COUNCIL WORK SESSION**



NOTICE OF COMMUNITY DEVELOPMENT AND RENEWAL AGENCY WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights Community Development and Renewal Agency will hold a **Business Meeting** beginning at or about **5:30 p.m. on Tuesday, December 16, 2025**, in the Cottonwood Heights **City Council Work Room** located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to the city's YouTube channel: <https://www.youtube.com/@CottonwoodHeights/streams>.

1.0 **WELCOME** – Chair Mike Weichers

2.0 **DISCUSSION** – Town Center Plaza Open Space Discussion

3.0 **ACTION ITEMS**

3.1 Consideration of **Resolution 2025-07** Approving and Ratifying an “Agreement to Lease” for Realty within the Town Center at 2300 East Fort Union Community Reinvestment Project Area.

(By this resolution the board will approve and ratify the agency's entry into an agreement to lease concerning the agency's approximately 11.5 acres of realty (currently owned or under contract to purchase) within the agency's Town Center at 2300 East Fort Union community reinvestment project area).

4.0 **POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION, PURCHASE OR LEASE OF REAL PROPERTY, THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL, OR ANY OTHER PERMITTED PURPOSE FOR CLOSED MEETINGS UNDER UTAH CODE ANN. 52-4-205 OR OTHER APPLICABLE LAW.**

5.0 **APPROVAL OF MINUTES**

The minutes of this meeting will be approved through the following process: The Agency's secretary promptly will circulate a draft copy of the minutes to the Board members, who then will have three business days to provide any proposed corrections to the secretary. The secretary will then circulate a revised draft of the minutes to the Board members, and the same review process will continue until such time as no corrections to the draft minutes are received within the three business days review period, whereupon that draft of the minutes will be deemed approved and will become the final minutes of the meeting.

6.0 **ADJOURN**

On Thursday, December 11, 2025, a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was sent to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the city, by the Office of the City Recorder. The agenda was also posted on the City's website at www.ch.utah.gov and the Utah Public Notice website at <http://pmn.utah.gov>.

DATED this 11th day of December 2025

Tiffany Janzen, Agency Secretary

The city building for this meeting is accessible. In compliance with the Americans with Disabilities Act, people with disabilities

may make requests for reasonable accommodation or assistance by notifying the City Recorder at 801-944-7021 or recorder@ch.utah.gov, at least two business days before the meeting, or by calling Relay Utah at 711.



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, December 16, 2025**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to <https://www.youtube.com/@CottonwoodHeights/streams>, the city's YouTube channel.

Persons physically attending the meeting in the City Council Chambers may make verbal comments to the City Council when invited to do so, after completing a speaker comment card. Citizen comments may also be submitted in writing to the city recorder at cityrecorder@ch.utah.gov by noon, on the meeting date. In the interest of time and those attending the meeting live, however, **submitted written comments** will be entered into the record and distributed to the City Council, but **will not** be read at the public meeting.

Civility and decorum should be applied in all discussions and debates. Difficult questions, tough challenges to a point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Public officials and the public are encouraged to refrain from making belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

7:00 p.m. 1.0 **WELCOME** – *Mayor Mike Weichers*

2.0 **PLEDGE OF ALLEGIANCE**

3.0 **CITY COUNCIL COMMITTEE REPORTS**

3.1 Committee Reports by Councilmember Matt Holton (3 min.)

3.2 Committee Reports by Councilmember Suzanne Hyland (3 min.)

3.3 Committee Reports by Councilmember Shawn Newell (3 min.)

3.4 Committee Reports by Councilmember Ellen Birrell (3 min.)

3.5 Committee Reports by Mayor Mike Weichers (3 min.)

4.0 **CITIZEN COMMENTS**

During each regular city council meeting (specifically excluding work sessions), there will be a period not to exceed sixty minutes for citizen comment." (Cottonwood Heights Code of Ordinances 2.30.160 (B)) Persons physically attending the meeting in the City Council Chambers may make verbal comments to the City Council when invited to do so by the meeting chair. Persons attending the meeting remotely may not make verbal comments to the City Council during the meeting. Persons attending the meeting remotely, or who do not attend the meeting either physically or remotely, are invited to submit written comments to the City Recorder before Noon. on the meeting date. Written comments that are timely submitted will be admitted into the record of the meeting and distributed to the City Council but will not be read at the public meeting.

5.0 **REPORTS**

5.1 Financial Statements Presentation – *Finance Director Scott Jurges*

6.0 **ACTION ITEMS**

6.1 Consideration of **Ordinance 455** Adopting a Supplemental Name for a Street

Segment.

(This ordinance will adopt the supplemental name of “Incheon Yeonsu Road” for 2300 East Street from Ft. Union Blvd. to Bengal Blvd. to honor the city’s “sister city” relationship with the Yeonsu-go District in Incheon, South Korea).

- 6.2 Consideration of **Ordinance 456** Amending the General Plan to Include a Water Use and Preservation Element.

(This ordinance will amend the city’s general plan to include a water use and preservation element that complies with UTAH CODE ANN. 10-20-404, as required by UTAH CODE ANN. 10-20-401[4]).

- 6.3 Consideration of **Ordinance 457** Adopting an Exception to Controlled Access to Big Cottonwood Canyon Road at Mine Shaft Road.

(This ordinance will adopt an exception under UTAH CODE ANN. 41-6a-715(5) to the controlled access to Big Cottonwood Canyon Road at Mine Shaft Road on “traction control” [snow] days).

- 6.4 Consideration of **Resolution 2025-75** Approving an Amendment to a Development Agreement.

(By this resolution the council will approve an amendment to an existing development agreement with Land Development LLC concerning real property located at 3526 East Fort Union Blvd. The purpose of the amendment is to revise the approved conceptual site plan to re-configure the access driveway to provide direct access to Ft. Union Blvd. and to make corresponding changes to the verbiage in the approved development agreement).

- 6.5 Consideration of **Resolution 2025-76** Declaring Certain Property Surplus.

(By this resolution, the council will declare surplus and designate the method of disposition of certain personal property owned by the city).

- 6.6 Consideration of **Resolution 2025-77** Approving Appointments to the Health in the Heights Advisory Committee.

(This resolution will approve various appointments and re-appointments to the city’s Health in the Heights advisory committee as recommended by the city manager).

- 6.7 Consideration of **Resolution 2025-78** Approving an Amendment to an Interlocal Agreement with Salt Lake County for TRCC Funding.

(This resolution will approve the city’s entry into an amendment to an existing interlocal agreement with Salt Lake County for TRCC funding of the improvements for phase 3 of the city’s Highland Drive pedestrian trail project).

- 7.0 **CONSENT CALENDAR**

- 7.1 Approval of the minutes for the City Council/Planning Commission Joint Work Session of December 2, 2025.

- 8.0 **ADJOURN CITY COUNCIL BUSINESS MEETING**

PUBLIC COMMENT PROCEDURE

During each City Council business meeting (specifically excluding work sessions), there will be a period not to exceed 60 minutes for citizen comment. (Code of Ordinances 2.30.160 (B)). Any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the Public Comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the City Council. Any person wishing to comment shall limit their comments to no more than three (3) minutes unless more or less time is specified by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes unless more or less time is specified by the Mayor. All comments shall be directed to the City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The City Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council. In the interest of time and those attending the meeting live, submitted written comments will be entered into the record, distributed to the City Council but not read at the public meeting.

On Thursday, December 11, 2025, a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was sent to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the city, by the Office of the City Recorder. The agendas were also posted on the City's website at www.ch.utah.gov and the Utah Public Notice website at <http://pmn.utah.gov>.

DATED this 11th day of December 2025

Tiffany Janzen, City Recorder

The city building for this meeting is accessible. In compliance with the Americans with Disabilities Act, people with disabilities may make requests for reasonable accommodation or assistance by notifying the City Recorder at 801-944-7021 or recorder@ch.utah.gov, at least two business days before the meeting, or by calling Relay Utah at 711.