

Manti City Council Regular Meeting

MINUTES

NOVEMBER 12, 2025

6:30 PM

MANTI CITY BUILDING
50 SOUTH MAIN STREET

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| MEETING CALLED BY | Mayor Alfred C Bigelow |
| TYPE OF MEETING | Regular Council Meeting |
| ATTENDEES | Councilmembers: AJ Mower, Mary Wintch, Jeff Killian, Jennifer Christiansen and Mary Pipes City Manager: Kent Barton City Recorder: JoAnn Otten |
| ABSENT | |
| WELCOME | Mayor Bigelow |
| PLEDGE OF ALLEGIANCE | Led by Councilmember Jennifer Christiansen |

Public Hearing

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| ITEM 1 | Mayor Bigelow - Invite public comment regarding proposed <i>Sewer Impact Fee</i> |
| Mayor Bigelow said that the public hearing is being held to hear public comment regarding the proposed sewer impact fee for Manti City. A sewer system study has been completed by Jones & DeMille Engineering with the study showing the maximum fee to be \$3,138.27 per new construction hookup. | |
| Mayor Bigelow invited any public comment on the proposed Sewer Impact Fee. | |
| CONCLUSION | |
| No public comments were brought forward; Mayor Bigelow closed the hearing. | |

Regular Meeting

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| ITEM 2 | Canvass of Election, November 2025 General Election |
| The Manti City Canvass of Election has been held over until the Council Meeting on November 17 th , due to ongoing tabulation of election results. | |

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| ITEM 3 | Kaylie Bailey, Miss Manti Pageant Director - Report to Mayor and Council |
| <p>Kaylie Bailey, the Miss Manti Pageant Director is revitalizing the Miss Manti Pageant. She is working with her daughter to educate, excite, and support the Pageant in the coming year. Kaylie stated that she will meet with potential contestants and provide workshops on important subjects that will improve their skills and contribute to the community. These workshops may include: interviewing skills, resume building, leadership skills, and confidence building. The Miss Manti Pageant will be focused on service for the community. Mayor Bigelow assigned Council Member Mower to be the council liaison for the pageant.</p> | |

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| ITEM 4 | Nicole Madsen Webb, Request to Address Mayor & Council regarding application for out-of-city culinary water service |
| <p>Ms. Webb is requesting a Manti City water hook up for a home to be built outside of city limits. The property is half inside and half outside the city limits. The house location is limited due to a high-pressure gas line and main sewer line that runs through the property. Ms. Webb stated that the new setbacks for the gas line are now 25ft. from any structure. It was stated that the barn (outside Manti City limits) has a stock water meter. Council discussion regarding this situation discussed possible annexation, and the need to be consistent in this decision due to policy.</p> | |
| CONCLUSION | |
| <p>Mayor Bigelow stated that the Council will need further time to investigate this issue and make a decision.</p> | |

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| ITEM 5 | Ben Coray, Sunrise Engineering - Update regarding water treatment plant progress |
| <p>Sunrise Engineering is deep into the design of the water treatment plant project. Ben displayed the 3D model design of the purification system on the screen and then explained how the system worked. He brought a cutaway of the actual filtration system to help show how it worked. Ben also gave several statistics of the system and its effectiveness in filtering the water. It was stated that the current market for construction is improving and pricing is becoming more competitive. The council discussion regarding this project started with Council Member Mower requesting a tour of the Mt. Pleasant facility. A tour of the Monroe facility was taken prior to the project start. Some discussion ensued after which Mayor Bigelow thanked Mr. Coray.</p> | |

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| ITEM 6 | Resolution 2025-6, America 250 Designation |
| <p>Manti City staff have been involved in meetings regarding official designation for the 250th anniversary of the United States. Designation will allow usage of the logo and other items. The use of these items is still under review. A motion was made to adopt the Resolution by Council member Mary Pipes and seconded by Council member Mary Wintch. Council members voting Aye: AJ Mower, Mary Wintch, Jeff Killian, Jennifer Christiansen, and Mary Pipes. Council members voting Nay: None.</p> | |

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| ITEM 7 | Resolution 2025-7, Anti-Displacement and relocation assistance plan |
| <p>Mayor Bigelow said Resolution 2025-7 is required for CDBG funding. Council member Jeff Killian gave comments and then Mayor Bigelow requested the adoption of the resolution. Council member Mary Wintch moved to adopt resolution 2025-7 and Council member Jeff Killian seconded the motion. Council members voting Aye: AJ Mower, Mary Wintch, Jeff Killian, Jennifer Christiansen, and Mary Pipes. Council members voting Nay: None.</p> | |

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| ITEM 8 | Mayor Bigelow - Discussion and possible decision concerning proposed Sewer Impact Fee |
| <p>Mayor Bigelow asked if there was any discussion regarding the proposed sewer impact fee. It was noted the impact fee would be on new construction at a cost of \$3,138.27 per new construction hookup. Council member Jeff Killian moved to adopt the impact fee and Council member Jennifer Christiansen seconded the motion. Council members voting Aye: AJ Mower, Mary Wintch, Jeff Killian, Jennifer Christiansen, and Mary Pipes. Council members voting Nay: None.</p> | |

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| ITEM 9 | Kent Barton - Monthly Financial Report (October 2025 Financial Statements |
| <p>City Manager Barton presented the October 2025 Financial Statement, which is attached to and made part of the minutes.</p> <p>He reported that 33% of the budget year is complete with total budgeted revenues realized at 17.9% and total budgeted expenses coming in at 29.3%. He then reviewed the Enterprise and Special Revenue Funds with water revenue at 4.7% of budget and expenses at 1.8%, sewer department budgeted revenues at 35.8% and expenses at 20.9% and electric fund budgeted revenues at 33.7% and expenses 22.9%.</p> | |

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| ITEM 11 | Council Member Reports |
| <u>Council Member Christiansen</u> -Halloween trunk or treat was successful -Sanpete Cares Coalition meeting. New Behavior Prevention Specialist -Sanpete Pantry had 50% increase in clients from previous weeks for food | |
| <u>Council Member Pipes</u> -Attended the town hall hosted by Troy Shelley, he is opposed to state mandates -Halloween spook alley went well due to Elliot Anderson and the fire department | |
| <u>Council Member Killian</u> -Article in newsletter to encourage input from the community on LPC Housing Authority -Historical Preservation Commission -Changes in city employees, Mayor, and City Council -Airport | |
| <u>Council Member Wintch</u> -Utah League of Cities and Towns, significant changes coming -Manti City Creek billing restructure -LPC Housing Authority and ADU's | |
| <u>Council Member Mower</u> -Halloween event was good, and "kudos" to those that set up | |

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| ITEM 12 | Public Comment |
| <u>Russ Hatch – Address:</u> Russ asked the council if they had been approached regarding "Block Safety Contracts." He feels that this topic is basically "surveillance" from outside entities to watch the ebb and flow of the people through the city. | |

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| ITEM 13 | Mayor Chuck Bigelow |
| Mayor Bigelow reported on the following: -Manti City employee party will be December 19 th -UMPA accomplishments able to save money for the citizens. Projects being funded by UMPA, without government loans, and able to buildup rainy-day funds. This allows to hedge costs and keep rates level. | |

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| ITEM 14 | Consideration of approval for minutes of last Council Meeting |
| Mayor Bigelow called for a motion to approve the minutes for the October 15 th , 2025 council meeting. Council Member Mary Pipes made the motion and Council Member Jennifer Christiansen seconded the motion. Council members voting Aye: AJ Mower, | |

Mary Wintch, Jeff Killian, Jennifer Christiansen, and Mary Pipes. Council members voting Nay: None.

ACTION TAKEN

Approval of Council meeting minutes from previous meeting

ITEM 15

City Manager Kent Barton

City Manager Barton discussed the following:

-CDBG project for the Senior Citizen Center is on hold due to the Federal Government shutdown. Senior meals-on-wheels will be relocated to the new county building near the fairgrounds during the remodel.

-Forest Service permits have been received for city-managed infrastructure within the national forest. Kent, Blake and Cory have worked with forest service personnel over the past year to identify and map the city's facilities and renew usage permits. For the first time, the city has been assessed a charge corresponding to the permits issued. The annual fee for the current permits totals about \$8,800, and is broken down as follows:

- \$6,048 – Jet Fox Reservoir and perimeter fence
- \$1,650 – Water transmission pipeline
- \$ 993 – Electrical power from Upper Plant
- \$ 342 – Creek diversion structure for Lower Plant

Going forward, the cost of the permit fees will need to be addressed through utility rates.

-UDOT has been approached about financially assisting with street infrastructure improvements along the west side highway for the commercial subdivision north of the Temple.

-Jones & DeMille working on a new sidewalk west of 100 West from Union Street to 200 North. The project will be funded by a "Safe Routes to School" grant, which the city was awarded by UDOT.

-Fire monitoring agreement at the City Complex

-Blake has finished the electrical and the city is working with the contractor to finish up the new office space at the City Complex. Excepting one small 100 square foot space, the building is now fully occupied.

ITEM 16

Closed Session – for discussion (if needed)

Mayor Bigelow called for a motion to adjourn from regular session and move into the closed session to discuss property negotiation. Council Member Jeff Killian set forth the motion and Council Member Mary Wintch seconded the motion. Council members voting Aye: AJ Mower, Mary Wintch, Jeff Killian, Jennifer Christiansen, and Mary Pipes. Council members voting Nay: None

Adjourned from closed session into regular session.

Council Member Mary Pipes moved to pay the bills and adjourn the meeting. Council Member AJ Mower seconded the motion. Council members voting Aye: AJ Mower, Mary Wintch, Jeff Killian, Jennifer Christiansen, and Mary Pipes. Council members voting Nay: None.

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| ADJOURNED | 8:55 P.M. |
| NEXT MEETING DATE | Regular Council Meeting – December 10, 2025 |

General Account

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| ULGT | \$ 13.26 |
| ULGT | 1,263.53 |
| UT State Treasurer | 1,123.51 |
| Kent Barton | 525.74 |
| Rick Christensen Construction | 15,000.00 |
| Wasatch Hydraulic Repair | 2,201.00 |
| Sunny Hammouri | 149.30 |
| Kenny Keller | 206.36 |
| Russ Bigelow | 3,860.39 |
| Kevin Daniels | 900.00 |
| UMPA | 25,913.41 |



Alfred Bigelow, Mayor



JoAnn Otten, City Recorder