

CITY OF OREM  
CITY COUNCIL MEETING  
56 North State Street Orem, Utah  
November 18, 2025

**3:00 P.M. WORK SESSION - CITY COUNCIL CONFERENCE ROOM**

CONDUCTING	Mayor David Young
ELECTED OFFICIALS	David Young, David Spencer, Jeff Lambson, Jenn Gale, LaNae Millett, and Tom Macdonald (ZOOM Chris Killpack)
APPOINTED STAFF	Brenn Bybee, City Manager; Ryan Clark, Assistant City Manager; Keri Rugg, Deputy City Manager; Steve Earl, City Attorney; Chris Tschirki, Public Works Director; Brandon Nelson, Finance Director; Marc Sanderson, Fire Chief; BJ Robinson, Police Chief; Bryce Merrill, Library and Recreation Director; Gary McGinn, Community Development Director; Peter Wolfley, Communications Manager, PIO; Teresa McKitrick, City Recorder

**NOTE: The referenced report and presentation documents for each discussion may be viewed at [orem.gov/meetings](http://orem.gov/meetings) under “City Council Presentations”**

**Impact Fees Presentation** *Presenter: Fred Philpott, LRB Public Finance Advisors*

Mr. Philpott gave a detailed presentation on the draft Impact Fee Facilities Plan (IFFP) and Impact Fee Analysis (IFA), which calculates the maximum allowable one-time fees charged to new development to fund the proportionate share of infrastructure required by growth. These fees cover six key services: Parks and Recreation, Police, Fire, Transportation, Culinary Water, Wastewater, and Storm Water, with separate calculations performed for the city-wide area and the Southwest Annexation area. The core purpose of the presentation was to show the proposed maximum fee increases compared to surrounding Utah County communities.

The analysis revealed a significant increase in the proposed maximum impact fees for a single-family residential unit (based on a typical 0.2-acre lot), jumping from the city's current rate of approximately \$12,000–\$13,000 up to about \$35,000, representing a nearly 190% increase. Key drivers of increase are the sharp rise is primarily attributed to rapidly escalating costs since the city's last study in 2018. For example, the estimated land cost assumed for parks acreage has soared from \$170,000 per acre in 2018 to over \$575,000 in the current study, leading to a 178% fee increase for Parks and Recreation alone. Major future capital investments were also identified for Water and Wastewater, causing substantial increases in those utility fees. Future Investments include: The IFFP outlines significant required investments over a 10-year

planning window, including \$25.6 million for Parks, \$2.8 million for Police, \$4.5 million (plus apparatus) for Fire, and substantial funds for Water and Wastewater infrastructure (with \$3.5 million noted for transportation improvements).

Mr. Philpott clarified several legal and financial aspects governing impact fees: 1) Expenditure Requirements: All collected impact fee revenue must be spent on related growth infrastructure within six years. If not spent, the fee is subject to reimbursement (clawback) to the developer. The studies use a 10-year planning window to account for the rolling six-year expenditure period. 2) Proportionality and Adjustments: The fee must be roughly proportionate to the demand placed on the system by the new development. While fees cannot be arbitrarily reduced in the analysis for policy reasons, the City Council can adopt a fee lower than the maximum, necessitating the use of General Fund or other revenue sources to maintain the desired level of service. Furthermore, adjustments can be made for specific housing types (like affordable senior housing) if the developer can demonstrate a lower impact (e.g., fewer vehicle trips, lower water usage) than the standard unit. 3) The "Buy-In" Component: This optional part of the fee repays the city's existing ratepayers for oversizing infrastructure (Transportation, Water, Wastewater, Stormwater) that benefits new development. Removing this component would lower the fee but would increase financial risk by eliminating the simplest revenue source (funds already spent) and making the fee 100% reliant on future infrastructure projects.

The comparison of the proposed maximum fee against neighboring communities showed that at \$35,000, the city would have the highest impact fee in Utah County, significantly higher than the average of approximately \$20,000. The presenter noted this comparison isn't perfect because other cities' fees are based on older studies (some dating back to 2018) and likely don't reflect their current maximum allowable rates. Including the following: 1) Inflation vs. Home Price: Data indicated that while municipal construction costs saw a 30-35% rise, the median home price in Utah jumped 88%, illustrating that market factors (supply and demand) have outpaced construction cost inflation, impacting affordability more significantly than impact fees alone. 2) Council Strategy: City Council members expressed a preference for landing closer to the median fee to avoid creating a market disincentive and adhere to affordability goals. Alternative strategies discussed included adopting a percentage of the maximum (e.g., 80%) or adopting a phased-in schedule of incremental increases over time to prevent future studies from creating another massive fee jump. 3) Next Steps: The City Council decided that a work session is needed prior to the statutory public hearing to review detailed scenarios (such as removing the buy-in component or adopting a percentage-based fee) and determine the exact recommended fee amount. Any adopted increase will be subject to a 90-day waiting period before it becomes effective.

**General Plan Update Water and Preservation Elements Presentation** *Presenter: Matt Taylor  
Senior Planner and Reed Price, Assistant Public Works Director*

Mr. Price and Mr. Taylor presented the mandatory update to the General Plan incorporating new Water and Preservation Elements, as required by Utah Senate Bill 110 (2022).

The update aims to integrate water conservation, demand reduction methods, and infrastructure planning with land use policies. The draft text largely pulls from the city's previously adopted 2022 Water Conservation Master Plan and outlines policies intended to ensure long-term water source viability. A critical point of discussion was raised by Councilmember Millett regarding the unintended environmental consequences of promoting xeriscaping and turf removal, specifically the potential for aquifer contamination from increased use of herbicides, such as Roundup, in non-turf areas. Staff acknowledged the serious nature of this health and environmental concern but noted that no specific studies on herbicide impact on the city's aquifer were readily available. To address this, the City Council agreed to amend the draft General Plan language to include a new policy goal reflecting the Council's intent to study the issue of pesticide and herbicide runoff into the aquifer as a result of xeriscaping practices, thereby signaling the city's commitment to finding mitigation solutions. Finally, staff clarified that the state's requirement to include a recommendation for landscaping options that *do not require* turf in park strips is already satisfied, as existing city ordinances already permit this flexibility. The updated resolution, including the new study intent language, must be formally adopted by the City Council by the end of December.

**Local Limits for Wastewater Ordinance Presentation** *Presenter: Reed Price, Assistant Public Works Director and Ryan Johnson, Water Reclamation Manager*

Mr. Price presented on the Local Limits for Wastewater Ordinance. The aim is correcting an administrative error within the city's code governing industrial wastewater discharge. Mr. Price first explained that the city operates a federally required Pretreatment Program to regulate pollutants sent by industrial and commercial users, protecting infrastructure and the environment, with pollutant limits defined by a technical study called Local Limits. The issue stemmed from the ordinance previously approved by the City Council in June 2024, which adopted new local limits; unfortunately, an earlier draft document containing incorrect numbers was mistakenly formalized in the city code and submitted to the State Division of Water Quality (DWQ), even though the correct, higher concentration limits were displayed on the presentation screen at the time. The error was discovered when industry sampling, notably for copper, revealed a concentration exceeding the incorrect limit in the ordinance, but still well within the treatment plant's actual capacity (e.g., the copper limit was incorrectly documented as 0.07 when the correct, allowable limit is 2.71). The corrected study was subsequently reviewed and approved by DWQ on July 31st of the current year. The purpose of this agenda item was thus to officially re-approve the ordinance with the correct, State-approved local limits, formally establishing the appropriate pollutant concentrations and completing the necessary code cleanup, with the ordinance placed on the consent agenda for immediate adoption.

**CDBG (Community Development Block Grant) Participation Plan Presentation** *Presenter: Heather Cox, Management Analyst*

The presentation by Ms. Cox concerned the annual approval of the Citizen Participation Plan for the Community Development Block Grant (CDBG) program. This plan is a required document by the Department of Housing and Urban Development (HUD) that outlines how citizens can participate in the CDBG process, including specific comment periods.

The only change being proposed this year is a minor adjustment to the comment period for the Consolidated Annual Performance and Evaluation Report (CAPER), which is the city's year-end report detailing completed projects and how they benefited low- and moderate-income residents. At the request of the Mountainland Association of Governments (MAG) and to better align with HUD recommendations, the comment period for the CAPER is being shortened from 30 days to 15 days. This change is intended to reduce administrative burden. The Citizen Participation Plan, containing this single adjustment, is included as an exhibit to the resolution and is placed on the consent agenda for approval.

**Allowable Heights of Primary Buildings in Residential Zones Presentation** *Presenter: Gary McGinn, Community Development and Jared Hall, Planning Manager*

Mr. McGinn and Mr. Hall's presentation centered on necessary zoning code amendments to address the issue of overwhelming house massing and height in single-family neighborhoods, exemplified by a recently built "shoebox" style home on Palisades. This home maximized the existing 35-foot height limit with a flat roof and minimal setbacks, resulting in a large, monolithic structure that loomed over neighbors and violated neighborhood expectations.

The current zoning code (in zones like R-20 down to R-5) allows a maximum residential height of 35 feet for the highest point of the structure. Height is measured from grade level, which is defined as the average elevation of the finished ground level at the center of all building walls. This definition presents challenges, particularly on sloped or artificially filled lots, where the actual peak height above natural ground can be much greater than 35 feet, an issue separate but related to the "shoebox" problem.

To prevent future "shoebox" incidents and mitigate the impact of large infill homes, staff proposed two main solutions that appear to comply with state law (which restricts the city from regulating architectural style directly): 1) Define and Restrict Flat Roofs: The council discussed defining a flat roof as any pitch less than 3/12 or 4/12 (a pitch of 2/12 or less appears flat and retains the "shoebox" issue). The proposal is to restrict structures with flat roofs to a maximum height of 20 to 24 feet, while allowing traditional pitched roofs (greater than 4/12) to retain the current 35-foot maximum. 2) Introduce a Graduated Height Envelope (The "Tent"): This concept, used by other cities like Holiday, imposes a 45-degree angled plane that begins at 8 feet above grade at the property line (or setback line) and slopes inward toward the center of the lot. The bulk and roofline of the house must fit inside this imaginary "tent." This effectively forces the upper stories of a house to be set back further from the side property lines, protecting adjacent neighbors from massive, blank 35-foot walls. Exceptions would be made for minor architectural features like chimneys and specific roof features like gables, which are incentivized as a way to use maximum height while varying the roofline. A simpler variation, used by Salt



Lake City, limits the exterior building wall height (before the roof pitch begins) to 20 feet at the minimum setback, requiring a greater setback for any wall height increase above 20 feet (e.g., a one-over-one increase ratio)..

The City Council acknowledged that this issue exists in existing, older single-family neighborhoods (like R-8) where the trend of tearing down smaller, older homes and maximizing the lot with large, tall "McMansion" style homes is increasing. The proposed solutions are primarily designed for these traditional neighborhoods and would likely not work for high-density, small-lot developments without special exceptions. The discussion also broadened to include concerns about flag lots (where houses often face the side property line, reducing the rear setback from 25 feet to 8 feet) and the need to enforce time limits on construction to prevent prolonged eyesores.

The consensus was to pursue a two-track approach: 1) Immediate Fix: Expedite an ordinance to fix the "shoebox" problem by defining flat roofs and restricting their height (or implementing a simple envelope rule) to prevent any repeat of the Palisades house. 2) Comprehensive Review: Initiate a separate, more extensive conversation to develop a comprehensive redevelopment strategy that addresses the overall massing, grade measurement issues, and neighborhood transition in older areas.

#### CITY COUNCIL / STAFF REPORTS (BOARDS & COMMISSIONS, NEW BUSINESS, ETC.)

Councilmember Macdonald reported on his committee assignments, noting a shift in future commitments. He currently serves on the Utopia committee, which he reported as being nearly 40% complete. He is also a member of the IHC Outreach Committee, though he specified this committee report is likely to be discontinued in the future as IHC transitions to a more regional-wide outreach model. Additionally, he served on two Utah League of Cities and Towns (ULCT) committees but has been released from those. Regarding other roles, he mentioned the annual Audit Committee, noting he will likely not serve on it again, and acknowledged the positive report received today concerning the CDBG (Community Development Block Grant) committee.

Councilmember Lambson provided updates on his various commissions, highlighting activities across transportation, community outreach, and youth engagement. On the Transportation Advisory Commission, he noted productive discussions and expressed satisfaction with the completion of the 1200 South roundabout, a long-standing agenda item. Other continuous topics include the 1600 North and 400 East intersection, along with Hawk lights and new bike routes. He also serves on the UVU Outreach Commission, which addresses minor neighborhood and constituent concerns as they arise. Regarding the CARE Advisory Commission, on which he serves with Councilmember Spencer, their work is wrapping up for the year, and he mentioned they would be hearing from a major grant recipient, Adam Robertson. Finally, he highlighted the Orem Youth Council, which recently seated its new members. He, along with Councilmember Gale, serve on this council and expressed enthusiasm for the youth members who are eager to learn about city government operations. He recalled a

recent mock city council meeting. The Youth Council is also actively planning various service projects throughout the year alongside their educational activities.

#### AGENDA REVIEW & PREVIEW OF UPCOMING AGENDA ITEMS

#### **6:00 P.M. REGULAR SESSION - COUNCIL CHAMBERS**

##### CONDUCTING

Mayor David A. Young

##### ELECTED OFFICIALS

David Young, David Spencer, Jeff Lambson, Jenn Gale, LaNae Millett, and Tom Macdonald (ZOOM Chris Killpack)

##### APPOINTED STAFF

Brenn Bybee, City Manager; Ryan Clark, Assistant City Manager; Keri Rugg, Deputy City Manager; Steve Earl, City Attorney; Chris Tschirki, Public Works Director; Brandon Nelson, Finance Director; Marc Sanderson, Fire Chief; BJ Robinson, Police Chief; Bryce Merrill, Library and Recreation Director; Gary McGinn, Community Development Director; Peter Wolfley, Communications Manager, PIO; Teresa McKitrick, City Recorder

#### **CALL TO ORDER**

**INVOCATION / INSPIRATIONAL THOUGHT** – Spencer Woolley

**PLEDGE OF ALLEGIANCE / FLAG CEREMONY** – Raelynn Woolley

#### **MAYOR'S REPORT/ ITEMS REFERRED BY COUNCIL**

**Neighborhood Advisory Commission Report** *Presenter: Debi D'Amico, Risk Manager and Reed Farnsworth, Neighborhood Advisory Commission Vice Chair*

Ms. D'Amico and Mr. Farnsworth gave a report from the Neighborhood Advisory Commission, which divides the city into nine neighborhoods, each typically overseen by two commissioners. Over the past year, the commission has focused on educating, involving, and connecting residents with the community by learning from various city departments, including Public Safety, Community Development, Engineering, and the Legal Team (regarding issues like short-term rentals). They noted that gaining insight into complex city decisions, where strong arguments exist on both sides, has been valuable. The commission actively works to improve neighborhood communications and hosted several successful events, including Kindness Week (featuring social media activities and police awarding kind students), the celebration of Orem's 106th birthday, and a booth at the Sharon Park grand opening where they distributed information

and city puzzles. Additionally, the commission held three open houses for various neighborhoods and absorbed the Beautification Committee, successfully judging homes and awarding 36 gift cards, including a grand prize, to residents with beautiful homes. Looking ahead to 2026, they plan to focus on coordinating small-scale service projects led by district leaders to address the unique challenges and needs within each neighborhood. Councilmember Millett, who oversees the commission, expressed appreciation for the members' energy and commitment to fostering connection, unity, and service, citing additional outreach examples like participating in the "Come Together Rock Fest" and car shows.

**Metropolitan Water District of Orem Report** *Presenter: Chris Tschirki, Public Works Director and KC Shaw, Metro Water District of Orem Chair*

The Metropolitan Water District report was presented by Mr. Tschirki and Mr. Shaw detailing the district's function and key challenges. The primary purpose is to provide and protect the water supply for Orem citizens now and in the future, and the district is currently fully staffed and functional, having recently received a clean audit opinion for the 2024-2025 fiscal year, confirming its financial health and strong controls.

The report highlighted two main issues: 1) Deer Creek Outlet Reconstruction: The Metro Water District is responsible for paying a portion of the costs for the ongoing \$100 million reconstruction of the old Deer Creek outlet. Mr. Shaw thanked the City Council for approving a special water fee on water bills to cover this expense, noting that the project is anticipated to come in under budget. 2) Dissolution of Canal Companies: Although Orem is no longer primarily an agricultural city, two historical canals are in the process of dissolution because they lack enough users and struggle with water retention due to leakage. Orem holds a significant portion of the water rights within these companies. The Metro Water District is actively working with the affected shareholders—primarily homeowners using the water for landscaping and a few remaining urban farmers—to provide alternatives. For smaller users, this involves connecting to the city's supply. For larger users (those with five to ten shares), the Metro Water District is encouraging them to consider drilling a private well on their property, offering a 0% interest loan repayable over five years to help finance the transition. All affected shareholders have been informed and communicated with regarding this change, which will see canal water delivery cease this summer. The dissolution process may also allow Orem to acquire some additional water for the city.

**Hope4Orem Gold Star Memorial Donation Presentation** *Presenter: Cathy Ambrose, Executive Director of the non-profit Hope for Orem*

Ms. Ambrose, the, provided a report on the organization's mission and accomplishments in suicide awareness, prevention, and mental health resource support within the city. Founded in 2018 in response to the suicide crisis, particularly among young adults and teenagers, Hope for Orem is continually working to implement effective reduction strategies. The organization has awarded over \$10,000 in scholarships to high school seniors at the three local high schools,

basing the award on essays detailing the meaning and application of kindness. Furthermore, they have provided over \$60,000 in grants to local schools and their PTAs to fund and enhance suicide prevention curriculums. Hope for Orem also engages in community outreach through an annual booth at Orem Fest and a yearly Mental Wellness Fair held at Library Hall, emphasizing that all their services are complimentary. Highlighting their commitment to mental health across the community, the organization contributed \$1,500 to the Gold Star Family Memorial, recognizing that supporting veterans' mental health is a critical part of suicide prevention efforts. Finally, Hope for Orem is an active member of the Utah County Hope Task Force, a coalition including hospitals, behavioral health services, BYU, and UVU, all working collaboratively across the county to reduce suicide rates.

**Light On Preview Presentation** *Presenter: Kenice Whitaker, Events Manager and Sydney Bailey, Events Coordinator*

Ms. Bailey and Ms. Whitaker presented the details for the upcoming annual Christmas event, Lights On, described as the city's "Hallmark special." The event is scheduled for Monday, December 1, from 5:00 PM to 8:00 PM at the City Center Park.

The celebration promises to be "bigger and better" than ever, featuring 105 illuminated trees and a total of over 700,000 lights. The program will begin with live entertainment from the Orem High Jazz Band, followed by a short ceremony where the Mayor will introduce Santa Claus, culminating in the countdown and official lighting ceremony. Following the main program, a 12-minute holiday drone show featuring festive lights and images will take place in the sky.

Activities planned for the evening include returning favorites: Performances by a UVU acapella group, saxophone music by Steve, appearances by live reindeer, the Orem Express rides, and a Holiday Market. Complimentary hot chocolate will be provided by sponsors Trio and Walker Sanderson. The new activities are the introduction of a dedicated photo opportunity with the city's own Grinch. The Events Commission has organized a family scavenger hunt designed to encourage exploration of the park; families who complete the hunt will receive a special commemorative ornament. Giving Back: The event will host two charity components: a holiday wreath auction serving as a final fundraiser for the Gold Star Memorial, and a donation drive hosted by the Orem Youth Council, collecting new books, toys, and clothing for children in need. The event has one tree that will be decorated in red, white, and blue in celebration of America 250, featuring a story about the historical Liberty Tree. Photo opportunities will also include a donated Santa sleigh and other custom-built displays.

The Mayor praised the staff's innovation, recalling that the event was nearly canceled four years ago but was instead transformed from a small gathering into a major community event that drew 7,000 attendees last year, showcasing the success of the staff's creative efforts.

**SCERA Report** *Presenter: Adam Robertson, SCERA Executive Director*



Mr. Robertson presented an enthusiastic report on the non-profit arts organization, celebrating the beginning of its 92nd year and the completion of its highly successful 41st summer season at the SCERA Shell Outdoor Theatre. Mr. Robertson emphasized the SCERA's mission to enrich the mind, unify families, and provide wholesome, affordable arts, entertainment, and education, noting that the organization sees nearly a quarter of a million visitors annually. Key facility improvements, made possible by partnership with the city, included new fencing and pavilions. Program highlights included successful summer productions like *Newsies* and *Hello, Dolly!*, and the celebration of the 20th anniversary of "Dancing Under the Stars." Education is a massive component of the SCERA, serving over 63,000 participants annually through partnerships (like with Centennial Elementary) and youth programs, with the advanced youth theater group consistently placing first or second in the nation in major competitions. Mr. Robertson stressed the SCERA's strong financial standing, covering 76% of its expenses through revenue—the opposite of the national average—and thanked the city for its crucial partnership. Mayor Young and Council members praised the SCERA's quality and its role in unifying the community, with the Mayor concluding that the relationship between the City of Orem and the independent SCERA is currently the strongest it has ever been.

**Fire Safety Event Recap Presentation** *Presenter: Derek Spencer, Fire Division Chief*

Chief Spencer, the Fire Division Chief over Fire Prevention, presented a report on the annual Fire Prevention Week activities, which traditionally occur every October to commemorate the Great Chicago Fire of the late 1800s. The primary goal is to provide education in an engaging and entertaining manner, moving beyond standard school presentations. The division hosted a dedicated Fire Prevention Night, featuring interactive displays and demonstrations, supported by various partners like local hospitals and restoration companies. A key focus of the evening was demonstrating the danger of using water on a cooking grease fire, a mistake that can lead to a dangerous reaction, which was visually highlighted by a controlled "fireball" demonstration. Spencer noted that, unfortunately, these types of cooking fires have occurred in Orem. He emphasized that the event was a collaborative success, requiring significant help and support from other city departments, elected officials, and management.

**PERSONAL APPEARANCES**

Opened at 6:49 PM

No Personal Appearances

Closed at 6:49 PM

**CONSENT ITEMS**

**Meeting Minutes Approval for September 9, 2025 and September 23, 2025**

## Approval of 2026 City Council Schedule

Neighborhood Advisory Commission Appointment - Jace Anderson, Lisa Lesser, Laurel Martinson, Deb Beeton, Cheryl Radmall, Steven White and Cortt Kindrick

## RESOLUTION - CDBG Participation Plan

## ORDINANCE - Approving Local Limits for Wastewater

**Ms. Millett moved** to approve the consent items. **Seconded by** Ms. Gale. Those voting yes: David Young, LaNae Millett, David Spencer, Tom Macdonald, Jeff Lambson, Chris Killpack and Jenn Gale. The motion **passed**.

## **SCHEDULED ITEMS**

**CANVASS - Acceptance and Certification of the 2025 City of Orem Election** *Presenter: Teresa McKitrick, City Recorder*

Ms. McKitrick presented the 2025 City of Orem Municipal General Election official results and statistics. The election saw a turnout of 41.35%, with 18,835 ballots cast out of 45,553 registered voters, marking an increase from prior years. The official results confirmed Karen McCandless as the Mayor and Quinn Mecham, Crystal Muhlestein, and LaNae Millett as the successful candidates for City Council. Ms. McKitrick provided a detailed breakdown of ballot management, noting that while 98.4% of ballots were counted by mail, 333 ballots were not accepted, primarily due to signatures not matching voter records (147) or being returned past the deadline (172). Of the 460 challenged ballots, 299 were successfully "cured," meaning voters verified their identities. In a move toward new state-mandated transparency, Ms. McKitrick informed the Council about the upcoming public release of the Public Cast Vote Record (PCVR), a large county-wide spreadsheet detailing every recorded vote by number to maintain privacy.

**Ms. Millett moved** to accept and certify the 2025 City Of Orem Election. **Seconded by** Mr. Macdonald. Those voting yes: David Young, LaNae Millett, David Spencer, Tom Macdonald, Jeff Lambson, Chris Killpack and Jenn Gale. The motion **passed**.

**PUBLIC HEARING -RESOLUTION - FY 2025-2026 Budget Amendments** *Presenter: Brandon C. Nelson, CPA, Finance Director*

Mr. Nelson presented the first round of budget amendments for the new fiscal year, highlighting essential adjustments driven by grants, donations, and operational needs. Key revenue items included a \$228,000 Municipal Recreation Grant designated for the competition pool and deck refurbishment, and the addition of interest earnings to both the finalized 2021 Water, Sewer, Storm Water Bonds (marking their closure) and the newly issued 2024 Sales Tax

Revenue Bonds for Public Safety projects. Operational adjustments included allocating Senior Citizens Fund surplus to cover unexpected kitchen and utility repairs, adjusting the Police Task Force budget to align with finalized participation fund revenues, and utilizing insurance settlements for a non-standard ambulance being tested collaboratively with Vineyard. Additionally, amendments accounted for funds received for the regional Public Order Unit and a clean-up transfer for the Gold Star Memorial (with larger funding amendments anticipated later). Finally, a budget adjustment was made at Library Hall to account for sales revenue collected from and remitted to visiting artists.

Public Hearing Open 7:15 PM

NoPublic Comment

Public Hearing Closed 7:15 PM

**Mr. Macdonald moved** to accept by resolution the FY 2025-2026 Budget Amendments. **Seconded by** Jeff Lambson. Those voting yes: David Young, LaNae Millett, David Spencer, Tom Macdonald, Jeff Lambson, Chris Killpack and Jenn Gale. The motion **passed**.

#### CITY MANAGER INFORMATION ITEMS

In addition to the "Lights On" event next week, I have one brief item regarding the Employee Christmas Party next Thursday. As Council members, you are cordially invited to attend the event, which is being held at the Sire again this year. There are two attendance options available, and a heavily discounted rate is offered should you wish to bring family members. Please review the email invitation you received for complete details and RSVP at your earliest convenience.

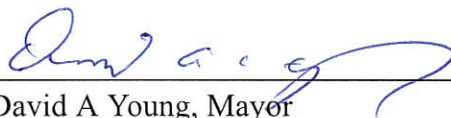
#### ADJOURN

**M. Macdonald moved** to adjourn, **seconded by** Mr. Spencer. Those voting yes: David Young, LaNae Millett, David Spencer, Tom Macdonald, Jeff Lambson, Chris Killpack and Jenn Gale. The motion **passed**.

(These minutes were created with the help of AI)

PASSED and APPROVED on this 9th day of December 2025.



  
\_\_\_\_\_  
David A Young, Mayor

ATTEST:



Teresa McKittrick, City Recorder

COUNCIL MEMBER

AYE NAY ABSTAIN ABSENT

Mayor David A. Young

☒

☐

☐

☐

Chris Killpack

☒

☐

☐

☐

David Spencer

☒

☐

☐

☐

Jeff Lambson

☒

☐

☐

☐

Jenn Gale

☒

☐

☐

☐

LaNae Millett

☒

☐

☐

☐

Tom Macdonald

☒

☐

☐

☐

