

CITY OF NORTH SALT LAKE
TRAILS AND ACTIVE TRANSPORTATION COMMITTEE MEETING
CITY HALL 10 EAST CENTER STREET, NORTH SALT LAKE
NOVEMBER 10, 2025

FINAL

PRESENT: Brent Crowther, Chair
Pedro Huebner
Ryan Oakes, Vice Chair
Peter Wirthlin

EXCUSED: Kyle Poulter
Ted Knowlton, City Council

STAFF PRESENT: Jon Rueckert, Public Works Director; Ali Avery, Long Range Planner.

1. WELCOME & INTRODUCTIONS

Brent Crowther, Chair, called the meeting to order at 6:00 p.m.

2. PUBLIC COMMENT

There were no comments.

3. APPROVAL OF MINUTES OF OCTOBER 14, 2025 MEETING

The Trails and Active Transportation Committee meeting minutes of October 14, 2025 were reviewed and approved as drafted.

Committee Member Ryan Oakes moved to approve the minutes of October 14, 2025. Committee Member Pedro Huebner seconded the motion. The motion was approved by Committee Members Crowther, Huebner, Oakes, and Wirthlin. Committee Member Kyle Poulter was excused and not present for the vote.

4. DATA PRIVACY TRAINING

Ali Avery explained that Committee members were required to complete a brief data privacy training due to use of the City's SharePoint drive containing completed volunteer forms. The mandatory eight-minute training video was shared, covering the Government Data Privacy Act (GDPA), records management, and data-privacy obligations for governmental entities.

5. ACTION ITEMS

The Committee reviewed ongoing action items. Ali Avery reported continued progress on Notify Me integration, Forest Service coordination for the Wild Rose to Bonneville Shoreline Trail connection, and trails inventory. The Committee discussed a potential 1,300-foot BST extension on Forest Service land that North Salt Lake could build and maintain temporarily until Salt Lake City completes its segment. Staff may pursue inclusion under the existing 2020 Davis County NEPA decision and seek alignment recommendations from Salt Lake City by December 2025.

6. STAFF UPDATES

Ali Avery announced that the South Davis Greenway alignment in North Salt Lake has shifted to Orchard Drive, that the City was designated a Just Serve City, and she presented a list of current grant opportunities. Ali Avery confirmed Prop 1 funding was recently secured for a Pacific Avenue/Overland pedestrian detour around the railroad crossing on Main Street.

Jon Rueckert reminded members of the City Boards' holiday party on Thursday, December 4th.

7. CITY COUNCIL UPDATES

There were no City Council updates. City Councilmember Ted Knowlton was excused.

8. DISCUSSION AND RECOMMENDATION OF TRAILS MASTER PLAN CONSULTANT SELECTION

Ali Avery reported that the selection committee unanimously recommended SE Group despite their proposal exceeding the original \$50,000 budget. The Committee supported increasing the project budget to \$65,000 to include optional add-ons that would produce a more implementation ready plan.

Committee Member Pedro Huebner moved to recommend City Council approval of SE Group and the \$65,000 budget. Committee Member Peter Wirthlin seconded the motion. The motion was approved by Committee Members Crowther, Huebner, Oakes, and Wirthlin. Committee Member Kyle Poulter was excused and not present for the vote.

Ali Avery explained the recommendation for bid award would be presented to City Council on November 18, 2025.

9. DRAFTING OF 2025 ANNUAL REPORT FOR THE CITY COUNCIL

Ryan Oakes presented an outline for the January 20, 2026 presentation and memo to City Council. The Committee agreed to highlight 2025 accomplishments, volunteer hours, photos,

and future priorities. Committee members were assigned sections to prepare, a PowerPoint template will be created, and a December work session was scheduled to review draft content.

10. COMMITTEE MEMBER DISCUSSION ITEMS

Pedro Huebner presented the need for additional bike racks at City Hall and multiple parks, emphasizing safety and equity. He will develop a prioritized installation plan using Bike Utah and other resources for future consideration and possible budget/grant requests.

Peter Wirthlin shared Salt Lake City's concept of a youth-led Adopt-a-Trail stewardship program involving high school mountain bike teams and scouts. He will explore further with the Utah High School Cycling League.

11. DISCUSSION ON FUTURE AGENDA(S)

The Committee decided the December 9th meeting will be a work session to discuss the annual report to City Council. Beginning in January 2026, Trails Master Plan updates will become a standing agenda item. The 2026 service event schedule was confirmed, and the Committee agreed to prepare budget requests in January for potential Wild Rose/BST construction and related needs.

12. ADJOURN

The meeting was adjourned at 7:25 p.m.

The foregoing was approved by the Trails and Active Transportation Committee of the City of North Salt Lake on December 9, 2025 by unanimous vote of all members present.


Brent Crowther, Chair


Wendy Page, City Recorder

