



A Special Meeting of the  
**Brian Head Town Council**

Brian Head Town Hall – Council Chambers  
56 North Highway 143 – Brian Head, UT 84719

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Via Zoom Meeting ID# 885 3637 3981

**WEDNESDAY, NOVEMBER 18, 2025 @ 1:00 PM**

**TOWN COUNCIL MINUTES**

**Roll Call:**

**Members Present:** Mayor Clayton Calloway, Council Member Mitch Ricks, Council Member Larry Freeberg, Council Member Duane Nyen

**Members Absent:** Council Member Martin Tidwell

**Staff Present:** Bret Howser, Town Manager; Nancy Leigh, Town Clerk

**A. CALL TO ORDER**

Mayor Calloway called the special meeting of the Town Council to order at

**B. PLEDGE ALLEGIANCE**

Mayor Calloway led the council and others in the pledge of allegiance.

**C. DISCLOSURES**

There were no conflicts of interest with today's agenda items. Mayor Calloway stated that the disclosure statements are on file with the Town Clerk and are available for public inspection during normal business hours.

**D. REPORTS / PUBLIC INPUT ON NON-AGENDA ITEMS.** Public input is limited to three (3) minutes on non-agenda items.

**Nancy Leigh, Town Clerk,** reminded the Council that the Town's first annual Holiday Lighting Celebration is scheduled for Wednesday, November 26, 2025, beginning at 5:00 pm at the Town Pavilion.

**Council Member Nyen** reported that the annual Volunteer Firefighters Thanksgiving dinner is scheduled for Tuesday, November 25, 2025, from 5:00 to 7:00 pm at the public safety building.

**Bret Howser, Town Manager**

1. Tom Gurr, retired, has accepted the interim public works director and will begin on Monday. Tom is working with the crew.
2. Met with the public works crew to review the Town's vision and to ascertain the ongoing culture issues to create a collaborative atmosphere within the department.
3. The Public Works Director position has been posted and are receiving resumes.
4. Updated the council on the Town's Holiday party that took place last week in St. George.
5. Updated the Council on the Snowshoe/Toboggan SAA project. The crews have been chasing a water leak in the line and repaired it so the line can be passed off. Bret reported

- that the roads are a challenge without the required compaction they need and there will be a temporary repair until next spring when the road can be compacted.
6. Snowman and Lookout Circle roads will be kept open this winter for the residents who haul water and access for the propane trucks.
  7. Bret presented a photo of a banner "Welcome to Brian Head". Bret reported that the banner will be hung over Hwy. 143 on the north end of town. Council Member Ricks inquired if the banner has the capacity to be lit during the evening hours. Staff will research to determine if the banner can be lit. Council Member Ricks suggested that the banner have a white background with dark lettering (reverse of what was presented). Bret reported that there will be three banners hung over the highway throughout town.
  8. Updated the Council on the streetlight project in which Rocky Mountain Power should finish the electrical portion soon.
  9. Updated the Council on the Brian Head Unit 3 SAA project. Bret reported that he walked the site with the engineer to review a potential challenge with the width of the lower road (Driftwood Dr.). The town standards require a 30' width and the road is only 10' wide due to the terrain. Bret reported that it is not in the budget to create the road to the appropriate width.

## **E. AGENDA ITEMS**

1. **2025 BRIAN HEAD TOWN MUNICIPAL ELECTION CANVASS.** Council acting as the Canvassing Board will certify the results from the 2025 Brian Head Municipal Election.

Nancy Leigh, Town Clerk, gave a brief introduction on the 2025 town election that was held on November 4, 2025. Nancy reported that the Council will act as the Board of Canvassers to finalize the election results.

Mayor Calloway then read the election results as follows:

Mayor – 4-year term

- Clayton Calloway – Votes: 40 – Percentage: 100%

Town Council – 2 seats – 4-year terms:

- Mitchell Allen Ricks – Votes: 30 – Percentage: 62.50%
- Logan Cruz: Votes 15 – Percentage: 31.25%
- Nonpartisans Write-In: Votes 3 – Percentage: 6.25%

Mayor Calloway inquired about the Nonpartisan write-in votes. Nancy explained that they were votes casted for others that did not file as a write in.

**Motion:** Council Member Freeberg moved to approve the 2025 Brian Head election results as presented. Council Member Nyen seconded the motion.

**Action:** **Motion carried 4-0-0 (summary: Yes = 4 Vote: Yes: Council Member Freeberg, Council Member Nyen, Council Member Ricks, Mayor Calloway. Absent: Council Member Tidwell).**

1 **F. ADJOURNMENT**

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3 Motion: Council Member Nyen moved to adjourn the special meeting of the Town  
4 Council. Council Member Freeberg seconded the motion.

5 **Action: Motion carried 4-0-0 (summary: Yes = 4 Vote: Yes:** Council Member Freeberg,  
6 Council Member Nyen, Council Member Ricks, Mayor Calloway. Absent:  
7 Council Member Tidwell).  
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10 The special meeting of the Brian Head Town Council was adjourned at 1:07 pm on November 18,  
11 2025.  
12  
13

14 December 9, 2025

15 Date Approved  
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19 Nancy Leigh, Town Clerk